

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Full Parish Council
held on Thursday 23rd March 2017 at 7.30 p.m. in the Gilbert Room of Twyford Parish Hall

Members Present	Members Apologies/Absences	In attendance
Councillor Lawton (Chair)	Councillor Cornwall	T. Bronk - Clerk
Councillor Cook	Councillor Corcoran	CLlr Humby (until 8.30)
Councillor Forder-Stent		CLlr Izard (9.15 to 10.00)
Councillor Holland		
Councillor Mitchell		
Councillor Sellars		
Councillor Watson		
Councillor West		
Councillor Wheeler		

Item	Business transacted
181/16	To receive and accept apologies for absence
	The apologies of Parish Councillors Cornwall and Corcoran were accepted. Winchester City Council Councillor Izard also sent his apologies due to his attendance at another meeting, but he was able to arrive for part of the meeting.
182/16	To receive declarations of interest relevant to agenda items
	Councillors Watson and Wheeler declared Personal Interests in respect of Item 189.4 because of their roles as Trustee of the Parish Hall. Councillor Sellars declared a Pecuniary Interest in respect of Item 186/16 because of an invoice submitted by RWS Garden Services for works involving the Pavilion at Hunter Park. The declarations by and dispensations for Councillors Holland and West enabling their participation and voting on matters involving the Twyford Neighbourhood Plan (Item 193) were noted.
183/16	To approve and sign-off, as a true record, the amended minutes for the meeting of 8th December; minutes of the meeting held on 23rd February 2017 and minutes of the extraordinary meeting held on 2nd March 2017
	The previously circulated minutes of the Full Council Meeting dated 8th December 2016 were reconsidered due to the insertion of the details of the 2017/18 budget and precept amount. Resolved: "The Minutes of the meeting held on 8th December 2016 are approved as an accurate record of the meeting".

	Proposed by Cllr Watson, seconded by Cllr Lawton and carried unanimously.
	<p>The previously circulated minutes of the Full Council Meeting dated 23rd February 2017 were considered.</p> <p>Resolved: “The Minutes of the meeting held on 23rd February 2017 are approved as an accurate record of the meeting”.</p> <p>Proposed by Cllr Wheeler, seconded by Cllr West and carried unanimously.</p>
	<p>The previously circulated minutes of the extra-ordinary Full Council Meeting dated 2nd March 2017 were considered.</p> <p>Resolved: “The Minutes of the meeting held on 2nd March 2017 are approved as an accurate record of the meeting”.</p> <p>Proposed by Cllr Wheeler, seconded by Cllr Sellars and carried unanimously.</p>
184/16	To adjourn for public participation
184.1/16	To receive questions from the members of the public.
	<p>It was noted that in addition to normal notices on boards and the parish website, the meeting had been drawn to the attention of recipients of Twyford Information Emails.</p> <p>The meeting was attended by a potential applicant for the role of Clerk and RFO.</p>
184.2/16	To receive the County Councillor’s report.
	<p>Councillor Humby referred to considerable progress concerning flood risk to Twyford. A meeting had been held between Hampshire County Council and other relevant agencies’ personnel (e.g. Environment Agency) and certain Parish Councillors. Twyford Parish was now included in the Flood Risk and Coastal Defence Programme.</p> <p>Further to his report in September about changes to waste disposal, Councillor Humby reported that action had been successful in reducing the scale of fly-tipping of commercial waste.</p> <p>Many exchanges of email about highways issues had resulted in a meeting between Councillor Cook (also attended by the Clerk) and a senior representative from the Hampshire County Council Highways Department. This had been followed up by the provision of a list of significant concerns and photographs of some. Several of the issues had already been addressed (e.g. potholes and drain and gully clearance) and others were programmed for attention, in particular, the replacement of post bollards with bell bollards on the High Street and Hazeley Road corner. Councillor Humby was thanked for his personal involvement in enabling such matters to be escalated and resolved.</p> <p>It was noted that unfortunately, flooding near the Hockley motorway junction needs the attention of Highways England. In this regard Councillor Humby referred to initiatives by</p>

	<p>Hampshire County Council and its participation with eight counties towards establishing national infrastructure priorities, such as an M3 – M4 link and improvements to junctions such as the M3 and A34. Rather than reacting to casualty statistics a road risk assessment was being promoted. It factors in a wide range of hazards with the aim of identifying high risk road sections before casualties occur.</p> <p>Finally, Councillor Humby referred to changes for funding for schools and the likely significant adverse impact on small schools with 250 or fewer pupils.</p> <p>Action - Councillor Lawton to write to HCC Councillor Peter Edgar (Leesland and Town) expressing concern about the potential impact on St Mary's School.</p> <p>Concerns were raised with Councillor Humby regarding the impact of Winchester Village on access by Twyford students to Kings School. Although Twyford is in the Westgate catchment area it had been possible to request entry into Kings, but lack of places now precluded this.</p> <p>Correspondence to the Council from Twyford Parish residents about the lack of superfast broadband was referred to. Research in January using Openreach records showed that only 52% of listed addresses in Twyford parish have access to fibre cabling. Concerns were expressed that HCC records incorrectly showed certain postcodes have access; and hence these locations were being overlooked when public spending priorities were set. It was acknowledged that Openreach now set their own priorities, but Councillor Humby agreed to assist the Parish Council in its efforts to ascertain why one significant cabinet in Twyford had not yet been upgraded; and in particular, to establish whether there is a formal timetable for this.</p> <p>Action – The Clerk is to seek to ascertain why one significant cabinet in Twyford had not yet been upgraded and whether there is a formal timetable for this.</p>
184.3/16	To receive the District Councillor's report.
	<p>A report received from Councillor Izard is at Annex 1.</p> <p>Councillor Cook provided further information about Boomtown; and meetings between Winchester City Council and Eastleigh Borough Council concerning proposals to allocate two areas of land near the WCC district boundary for housing development; and its consequent impact on WCC residents. The action group Action Against Destructive Development (AADD) was referred to and it was agreed to put onto the April Full Council Agenda an item to consider making a contribution to AADD.</p>
185/16	To receive an update on matters arising from the minutes of the Full Council meetings held on 23rd February 2017 and 2nd March 2017 that are not included elsewhere on the agenda and to consider the status of progress to date
	The status of outstanding actions prior to the meeting was discussed and the table shown in Annex 2 was updated accordingly.

186/16	To review and approve payments to made in March 2017
	<p>Councilor Watson referred to each of the entries on the circulated payments list (Annex 3) and the purpose for the expenditure.</p> <p>A correction to a description on the February payments list to refer to website charges rather than phone charges was noted, after the Clerk explained that several contracts for services to the Parish Council require settlement via credit card and these are all therefore paid by the Clerk who must seek reimbursement.</p> <p>The list of s137 grants was then discussed. Applicants had been urged to submit evidence of their expenditure to the Clerk before the year end and therefore approval to make payment of the agreed sums was sought; although evidence of costs requiring reimbursement had not yet been received.</p> <p>Note – Councilor Sellars did not participate in discussion about or approval of payment of the invoice submitted by RWS Garden Services in respect of works undertaken to resolve rain water problems affecting users of the footpath past the pavilion.</p> <p>Resolved: The Parish Council approves all payments listed [at Annex 3], subject to the Clerk’s receipt of satisfactory evidence to support applications for settlement of grant claims.</p> <p>Proposed by Councilor Watson, seconded by Councilor Wheeler and carried unanimously by those permitted to vote.</p>
187/16	To receive minutes of the 2nd March Planning Committee meeting and an update on matters arising from those minutes; and to note or discuss action taken since unless already covered by another agenda item
	<p>The previously circulated minutes of the Planning Committee were noted.</p> <p>It was reported that several applications for consideration at the next meeting of the Committee on 6th April had consultation closures before that date. Winchester City Council had been contacted and extensions to 10th April had been granted.</p> <p>It was reported that two applicants had contacted Councillors and were likely to attend the meeting on 6th April.</p>
188.1/16	To receive draft minutes of the 9th March meeting of the Recreation Committee, receive an update on matters arising from those minutes; and to note or discuss action taken since unless already covered by another agenda item
	<p>Councillor Wheeler reported on the previously circulated minutes in the absence of Councillor Cornwall. The meeting had, unusually, been attended by three members of the public; one had concerns about the exclusion of dogs from the Northfields play area and the current location of the red bin; another raised concerns about tree roots in Hunter Park (Item 188.2 below) and the third raised a range of matters on behalf of Twyford Cricket Club.</p>

	<p>Updates were provided as follows:</p> <p>The Grounds Maintenance Contract (for Hunter Park and certain other locations but excluding Northfields) has been extended by oral agreement (written confirmation had not yet been received) to 30th September.</p> <p>The red bin removal from the Northfields play area is being progressed.</p> <p>Action The possibility of making an existing green bin in Newton Road a dual use bin is to be investigated by Councillor Wheeler.</p> <p>A meeting with Allotment holders on 27th March was referred to and a question about ownership of the Hunter Park Allotments that had been raised with the Parish Council. Councillor Wheeler referred to the longstanding existence of the allotments and their transfer to the ownership of the Parish Council in 1922.</p> <p>A meeting between Councillor Wheeler and representatives of Twyford Playgroup to discuss the forthcoming circus their risk assessment and arrangements for the event has been arranged for 30 March.</p> <p>The request that the Clerk issue a 'robust' email about dogs in Hunter Park was discussed, in particular, an email and comments on Facebook, which ranged from a proposal that dogs be kept on leads to denial that they are the cause of problems to pitches.</p> <p>A complaint with pictures sent to the Clerk of two rubbish bags in the wooded area were circulated and further pictures of wooden decking planks strewn on the grassed area near the storage containers (Annex 4).</p> <p>Action – The Clerk is to ask the Groundsman to remove the pictured rubbish bags and decking planks from the Park.</p>
188.2/16	<p>To consider whether any action shall be taken concerning tree roots across the path from the grassed area by the small football pitch to the play area, to reduce the trip hazard, especially for disabled persons, walking around the edge of the Park.</p>
	<p>A long discussion about the risks and liabilities arising from the existence of tree roots (Annex 4) in Hunter Park took place. It was reported that it had been alleged the root hazard had previously been acknowledged by the Parish Council and that shuttering and a covering of the roots had previously been in place. No Councillors present recalled ever having seeing any formal works to cover the exposed roots. Concerns were expressed that any works to cover the roots in Hunter Park would necessitate covering of roots on all rights of way within the Parish. The discussion concluded with agreement that the Winchester City Council's Principal Tree Officer should be contacted for his opinion on the risks and potential remedies.</p> <p>Action – Councillor Cook to contact the Winchester City Council's Principal Tree Officer.</p>

189.1/16	To receive draft minutes of the 16th March meeting of the Finance Committee, receive an update on matters arising from those minutes; and to note or discuss action taken since unless already covered by another agenda item
	The previously circulated minutes were noted. No further update or discussion occurred.
189.2/16	To review and approve the revised Asset Register
	<p>The previously circulated Asset Register was discussed. Councillor Watson referred to the total value attributed to Hunter Park and Northfields assets, that it has not been possible to confirm the historic cost value for all individual assets; and that values in the accounts appeared to have been changed from cost to current value for insurance purposes in several years. Four additions to the brought forward value have also been identified. Overall a need for a write off of £94,799 of brought forward values had been calculated by listing existing assets and attributing current values. Having purchased approx.£10,500 of assets and written off £500 in the year the year end value would become £558,682.90.</p> <p>Resolved: The revised Asset Register shall be adopted for the purposes of the Council's assets as at 31 March 2017, subject to the agreement of the Internal Auditor to the nature and basis of the adjustments made.</p> <p>Proposed by Councillor Watson, seconded by Councillor Lawton and passed unanimously.</p>
189.3/16	To consider and approve the making of any reserves for specific futures payments from the bank balances of the Parish Council as at 31 st March; in particular, the retention payment in respect of the Parish Hall exterior works and whether to earmark £10,000 for the replacement of items in Hunter Park and the Northfields play area; and whether to reserve funds for s137 grants approved in January 2017 (subject to a requirement to incur the expenditure in 2016/17).
	<p>Councillor Watson drew attention to the Finance Committee minute and explained why each type of proposed reserve was being recommended.</p> <p>Resolved: Reserves shall be established for the purposes of the financial year end 31 March 2017 and the following purposes:</p> <ol style="list-style-type: none"> 1. a 'retention' of 2.5% or £966.63 is payable in September 2017 for completion of the contract for the external repairs and redecoration of the Parish Hall; 2. s137 grants offered in the financial year 2016/17 for which the required evidence for reimbursement of costs has not been received by the Clerk before 31 March 2017; 3. £10,000 for the replacement of play and sports items (including safety surfaces) in Hunter Park and Northfields; 4. £62.00 attributable to an overpayment by £12 in 2016/17 of an allotment fee and a refundable deposit of £50 paid in 2016/17 by Fair Oak Cricket Club for their hire of pitches for the forthcoming 2017 season.

	Proposed by Councillor Watson, seconded by Councillor Lawton and carried unanimously.
189.4/16	To agree a further grant, of £2,989.46 for Parish Hall related costs incurred by the Council in 2016/17 and also payable in 2017/18 when the Parish Hall exterior works retention payment is made.
	<p>The Clerk as Responsible Financial Officer referred to external advice about reclaims of VAT by the Parish Council in respect of expenditure partially funded by the Parish Hall Management Committee which is unable to reclaim VAT on its expenditure. This resulted in identification of the proportion funded by each entity and the VAT being reclaimed only to the extent of the proportion funded by the Parish Council. Earlier in the year a grant of £16,000 had been made by the Council and a payment of £26,810 was received. There was now a balance of £2,989.46 in respect of VAT that the Parish Council could not reclaim.</p> <p>Resolved: Twyford Parish Council shall grant the Parish Hall Management Committee £2,989.46</p> <p>Proposed by Councillor Lawton, Seconded by Councillor Mitchell and passed.</p> <p>Note: Councillors with a personal interest abstained.</p> <p>Note: Financial records will show the above VAT was not reclaimed in 2016/17 (and in 2017/18 when the above retention payment is made), the money will not be paid out to the Parish Hall Management Committee.</p>
190/16	Roads, Pavements and Footpaths
190.1/16	To note the proposed installation by Hampshire County Council of bell bollards on the corner of Hazeley Road and the High Street
	Noted and discussed during the report by Councillor Humby.
190.2/16	To note the proposed acquisition by the Parish Council of the telephone kiosk on the pavement by the Post Office and in Northfields and to agree whether and where they might be relocated
	<p>The proposed acquisition by the Parish Council of two telephone kiosks in Twyford Parish was noted. It was agreed that the Northfields kiosk should be moved following its purchase, to another location within the parish. The kiosk on Hazeley Road (near the High Street) was considered to be on too narrow a section of the busy footpath and that it should be moved further along the footpath.</p> <p>Action – Councillor Cook to liaise with Winchester City Council to ensure the kiosks can be acquired and moved subsequently</p> <p>Action - Councillor Cook to liaise with the Twyford Waterworks Trust.</p>
190.3/16	To discuss complaints and concerns about the status of roads, pavements and footpaths within the Parish and to agree any specific action to be taken

	<p>Complaints about potholes, pavement surfaces and kerbsides, bollards, moved signs, flooding and a leaning tree were noted, as discussed previously as part of Councillor Humby's report.</p> <p>The obstruction on Berry Lane was also referred to, although the position remains that no action shall be taken Parish Council.</p> <p>The Clerk reported he had attended a Hampshire Rights of Way event and had questioned why the Itchen Way and Monarchs Way are not on the Hampshire County Council list of HCC maintained 'long distance' footpaths, as a consequence of which Twyford Parish Council must see to the funding of vegetation cutting. HCC does, however, ask for parishes to submit proposed cutting lists and it does arrange for cutting of five Twyford paths (two sections of the Itchen Way are cut on that basis). Cutting by HCC last year was scheduled for July. Dates for 2017/18 will be announced in May. HCC advised that dates are rotated to ensure fairness across all locations and dates allocated range from May to September.</p>
191/16	<p>To discuss and agree steps still to be taken concerning the appointment of a new Clerk and Responsible Financial Officer</p>
	<p>It was noted that the position of Clerk had been publicised via the Twyford Information Email (twice) and that of Colden Common; as well as the Hampshire Association of Local Councils.</p> <p>Six persons had requested more information and application packs, the closing date for receipt of which is 31st March.</p> <p>Councillors who will participate in interviewing applicants are: Councillors Lawton, Holland, Mitchell and Sellars.</p>
192/16	<p>To note, for information only, significant communications on matters that are not included elsewhere on the agenda</p>
	<p>A letter about the damaged roof of the Northfields Church lane bus shelter was referred to (Annex 5). It was confirmed this damage had been reported by Councillor Cook to the Clerk and that a quote for its repair had been requested from a local contractor who had previously assisted the parish Council. Councillor Cook asked whether sides could be fitted to provide better protection from rain. It was reported by other Councillors that this has been considered in the past but was not possible because of the impact on sight lines for traffic exiting Church Lane and local properties.</p> <p>Action – The Clerk is to proceed to obtain quotes as required by Financial Regulations and arrange the repair of the Bus Shelter as soon as practicable.</p> <p>Comment about a breach of confidentiality by a Councillor had been received and it was reported this had been responded to by the relevant Councillor and resolved.</p> <p>Comment about Japanese knotweed in Bourne Lane had been received. It was reported this has been identified annually and has been dealt with by the relevant landowner (property rights are understood to extend beyond fences to the roadside).</p>

	<p>Emails about lack of fast broadband had been received. These had been discussed as part of Councillor Humby's report.</p> <p>Emails received about litter at Hunter Park, especially after football and the footballer's response that they picked up litter left by their supporters were noted.</p> <p>Responses from Winchester City Council (WCC) and the South Downs National Park Authority (SDNPA) about entitlement to funds raised by Community Infrastructure Levies (CIL) were noted (see Annex 2). However, these did not resolve Councillor's concerns that Twyford Parish Council had received from WCC all funds to which it is entitled, and whether SDNPA had acted properly by ensuring Twyford Parish Council received funds available via CIL.</p> <p>Action [185/16] – The Clerk is to liaise with Councillor Corcoran and subsequently issue agreed communications to both WCC and SDNPA.</p> <p>Councillor Lawton referred to his receipt of an email earlier in the day about the draft Twyford Neighbourhood Plan submitted for a Strategic Environmental Assessment and testing of reasonable alternatives. It referred to too many alternatives and the need to reduce the number submitted. In order to respond without a Full Council meeting to agree which alternatives should remain Councillor Lawton asked whether the Councillors present considered it reasonable to respond that the SEA and testing of reasonable alternatives should consider proposed site 26, and the alternatives of Site S1 and a combination with 11 dwellings on each site.</p> <p>Councillor Lawton also reported that the email referred to the total number of affordable houses the draft Plan stated were needed in Twyford; and that 8 arising from only 20 new dwellings would not satisfy that need. The email therefore referred to the possibility of the Plan identifying a site or combination of sites for 87 dwellings that would then provide the number of affordable homes required. Some Councillors questioned whether the stated number of affordable homes required was, or remained, accurate and what impact such provision might have. This was therefore considered to be a matter to be dealt with on another occasion.</p> <p>Action - Councillor Lawton to respond to SDNPA.</p>
193/16	To note the scheduling of an extra-ordinary meeting of the Full Council on Tuesday 25th April 2017, to consider the Twyford Neighbourhood Plan in the light of the results of the Strategic Environmental Assessment and testing of reasonable alternatives
	It was noted that the extra-ordinary meeting of the Full Council on Tuesday 25th April remains dependent upon timely receipt of feedback and similarly the date of 2 nd May, which is also dependent on the nature of comment made.
194/16	To raise any items for the next agenda and confirm the date of next Full Council meeting as Thursday 20th April 2017

	<p>The next meeting was confirmed as 20th April. Councillor Cook is to consider whether to submit a formal proposal to make a grant to Action Against Destructive Development.</p> <p>The meeting closed at 10.45pm</p>
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Cllr Izard

Since I attended the last Parish Council meeting, the main meeting/events attended, have been as follows: -

1. The Winchester Sports Awards with Colden Common Tennis Club coming runner up in the Project Category.
2. The launch of the Community Planning Event at the end of March for the Central Winchester Regeneration SPD (Supplementary Planning Document).
3. Winchester Full Council which amongst other agenda items, approved the budget for 2017/18.
4. A Boomtown briefing (attended by Cllr Cook and myself) at which improvements to transport/parking, litter collection, medical and site security were discussed, noise was not raised as an issue by WCC.
5. Cllr's Cook and myself were briefed on current involvement of Winchester Council in respect of the Eastleigh Local Plan. This meeting was attended by senior Council Officers and the Leaders/Portfolio holders. A joint meeting of the WCC Officers and Eastleigh took place on the 14th February at which a number of questions remain unanswered, partially related to sites known as B & C.

Regular updates have been requested. A briefing is being given to a number of Parishes on the 29th March, facilitated by Upham Parish Council.

6. I attended a number of sessions during the month when members of the Planning Committee had the opportunity to review committee procedures with a focus on meeting the needs of the customer. This involved input both by members and Officers on examining existing processes from initial registration to final decisions.

Agreement was reached that fundamental changes were required to current procedures. The next steps are to analyse alternative options to ultimately be agreed between members and officers. It is intended that a further report will be presented to the Planning Committee on 30th March in this respect.

Some interesting statistics were produced that included the triggers for applications to committee from January to December 2016.

I am hopeful that a summary of the Community Planning days in respect of the Central Winchester Regeneration Project will be available for the event on 29th March, although this of course relates to the Eastleigh Local Plan.

I apologise that I could not arrange a meeting of the interested Parishes before the Planning days, and subject to further interest, a Parish Forum might be able to be organised after the main event. However, it is important that representatives can attend the Community Planning days.

ACTIONS LIST FROM FULL COUNCIL MEETINGS – Updated as at 23rd March

Ref	Owner	Action to be taken	Target Date <i>revised</i>	Action Taken <i>Update</i>	Status At 23 rd March
<i>Pre 2016/17</i>	Cllr Corcoran	Take measurements at Pumfret Bank	<i>30 Sept 17</i>	<i>Outstanding</i>	<i>Carry forward</i>
<i>06.1/16</i>	Clerk	Contact SDNP to ask for clarification and justification of the decision not to seek any funding for the Parish when approval was given to the Manor Barns development.	<i>30 Sept</i>	<i>Emails sent to and responses received from WCC & SDNPA</i>	<i>New action at 185/16</i>
83/13	Cllr Cook	Liaise with WCC and the Clerk. The annual costs on carrying out monitoring of pollution on the B3335 will be investigated and reported to the Full Council to enable a decision to be made on whether ongoing monitoring should commence and if so on how many sites and their location(s).	30 Nov.	<i>A resolution to incur expenditure (of approximately £400) to enable pollution monitoring to be carried out for up to one year was submitted to the Feb. 2017 Full Council meeting.</i>	<i>Closed.</i> <i>Now 163.4/16</i>
92/16	Clerk	Write to Hampshire County Council to lodge an objection to the No Access Notice and seek acknowledgement that the section of farm track from the existing footpath and leading down to Hockley Cottages is an established right of way.	30 Nov.	<i>HCC have been notified.</i> <i>A form must now be completed and witness statements from parishioners need to be compiled and submitted?</i> <i>Emails exchanged with HCC on 23rd March</i>	<i>Closed</i>

Matter Arising 19 January 2016					
132.1/16	Cllr Corcoran	Determine suitable dates within the next few months for the proposed working parties for Compton Lock & Berry Meadow to be publicised.	23 Feb.	<i>Cllr Corcoran has contacted other agencies to ascertain an appropriate date.</i>	<i>Carry forward</i>
136/16	Clerk	Apply for a byelaw to prohibit dogs from the Northfields play area.	30 June		<i>Carry forward</i>
146/16	Cllr Holland	Working Party of Cllrs. Holland, West and Sellars to list Community Assets.	23 March	<i>Draft list circulated but not yet agreed</i>	<i>Carry forward</i>
147/16	Cllr Corcoran	Liaise with the SDNPA to obtain the list of infrastructure projects currently identified for Twyford Parish.	23 Feb.		<i>Carry forward</i>
Matter Arising 23rd February 2016					
162/16	Clerk	Investigate deposit interest opportunities	31 March		<i>C/F</i>
162/16	Cllr Lawton	Write a letter of congratulations to the HloWWT re purchase of Hockley Meadows Farm.	28 Feb.		<i>C/F</i>
162/16	Cllr Wheeler	Make enquiries of the Methodist Church and determine whether or not the grant for £500 will be called upon	23 March		<i>C/F</i>
163.4/16	To be determined	A working party under the oversight of one or more Councillors is to be established to identify appropriate sites for road pollution monitoring, and the monthly placement and recovery of the measuring equipment.	23 March		<i>C/F</i>

Extracts from email re Actions 06.1/16 [and 185/16]

Dear Mr Bronk,

Thank you for your email. I'm the CIL officer for Winchester City and deal with CIL liability for Planning applications within that part of the District for which Winchester is the Planning Authority. Winchester introduced CIL in 2014 and any CIL liable Permission granted on or after 7 April 2014 would have incurred a CIL liability. CIL is payable when work commences and at that point the developer would have paid their liability. However, there have been no CIL liable commencements in that part of Twyford that remains with Winchester's Planning area.

As you know, the greater part of Twyford Parish is within the South Downs National Park who are the Planning Authority, and they have not introduced CIL. This is about to happen and CIL will apply to any CIL liable Permission granted on or after 1 April this year. No doubt someone from SDNPA will be in touch soon regarding CIL in the Park.

Yours sincerely,

Paul Robinson, CIL Officer, Development Management, Winchester City Council

Dear Mr Bronk,

As Paul has pointed out, South Downs National Park Authority are not currently charging CIL, however as of 01 April 2017 we will be.

Parish Councils will be entitled to a percentage of CIL receipts collected in that area (15% where no Neighbourhood Development Plan exists, and 25% where one does exist); I believe Twyford Parish Council are currently developing a Neighbourhood Development Plan.

Moving forward, we will likely be inviting stakeholders such as yourselves to submit expressions of interest for infrastructure projects. We will keep you updated on the progress of this project as it moves forward.

Regards,

Lillian Wakely, Development Management Officer (Community Infrastructure Levy), South Downs National Park Authority

March Payments list (as at 19th March) This may be revised before the meeting on 23rd March

T Bronk Reimbursement	Purchase of Projector and leads approved Jan FPC, plus 1 ream of paper (Paid 21 Jan)	343.99
WCC	Dog bins (July to Sept) (Paid 21 Jan)	325.00
We Can Specialists	March payment (Hunter Park maintenance)	1,479.87
Green Smile	March payment (Northfields maintenance)	253.40
S Lauder	March pay (10 hrs)	80.00
HMRC	March PAYE & NIC deductions	314.80
HCC Pensions	Contribs. For March	161.18
HRM	TNP Feb invoice	601.56
MJT	Dec SLR siting	96.00
MJT	Feb SLR siting	96.00
T Bronk	O2 reimbursement for Feb.	24.00
T Bronk	Recorded delivery (Co-op) reimbursement	6.45
T Bronk	March pay plus Annual Homeworking Expenses allow'nce 2016/17	990.94
Twyford Waterworks Trust	s137 Grant Jan Minutes – Picnic tables	440.00
WCC	Dog bins emptying (Oct, Nov, Dec)	325.00
British Gas	Pavilion 24 Nov to 22 Feb.[6 football, 1 TNP, KF]	198.19
Southern Water	Old Pavilion – Field 13 Dec to 31 March	30.91
Southern Water	Pavilion 13 Dec to 31 March	33.46
Southern Water	Allotments -10 Sept to 31 March	81.17
Jane Bronk	Reimbursement – 2 Tables for Pavilion	213.60
Jane Bronk	Reimbursement for Pavilion cleaning products	14.14
Twyford Social Club	s137 Grant – Jan. – Kitchen and toilet refurbishment	602.59
St Mary's Church	s137 Grant Jan – Tree pollarding	500.00
St Mary's School	s137 Grant – Jan. outdoor classroom	1,500.00
Twyford Bowls and Lawn Tennis Club	s137 Grant Jan – ground works	960.00
Methodist Church	s137 Grant – July – Window repair	500.00
RWS Garden Services	Works on Pavilion Guttering	220.00
T Bronk Reimbursement	1&1 5 th March fee invoice	37.08
Parish Hall Mgt Committee	Parish Hall Gilbert Room Sessions to 31 March	115.00

Note – Feb List refers to reimbursement of O2 invoices Oct to Jan inclusive £92.16.

This should have been O2 for Jan only (£23.16), but also include 1&1 internet fees of £37.08 per quarter 4th Sept. & Dec [and Carphone warehouse phone insurance].



Dear sue

I am writting to you about the bus stop at the top of twyford because the roof of the bus stop is coming off. So when me and my friends were stood under the roof a loose piece of plastic fell down and hit me on the head luckily the piece of plastic was blunt so i didn't hurt

also there is not ~~enough~~ enough space for every one to be under the shelter so some people got really wet when it was raining.

I hope we can have are busstop fixed.