

TWYFORD PARISH COUNCIL

**Full Parish Council Minutes
Thursday 23rd October 2014 7.30 pm**

Attending	In attendance	Apologies
Cllr Scaiff	Clerk – Elizabeth Billingham	Cllr Watson
Cllr Lawton		Cllr Forder Stent
Cllr Corcoran	Cllr Mason	Cllr Macleod
Cllr Cornwall	Cllr Iazard	
Cllr Henry		
Cllr Wheeler	1 Member of the public	Cllr Humby
Cllr Mitchell		
Cllr Woodward.		

Item	
70/14	Apologies for absence and declarations of interest.
	Apologies were received from Cllr Watson, Cllr Forder Stent and Cllr MacLeod. County Councillor Rob Humby also sent his apologies. Cllr Corcoran noted his personal declaration regarding the Churchfields.
71/14	To adjourn for public participation
71.1/14	To receive questions from the members of the public.
	<p>Percy's Pals - Roger Walker - £115,000 so far raised by Percy's Pals. Trying to raise more money. Looking for a project to incorporate carnival and fete and allow all village volunteer groups to take part. Suggested dates would be the bank holiday 29th and 30th August 2015. The use of Humphreys Farm has been offered (on the green field at the entrance to the business park). It will be a two day event as a family food entertainment and music. Percy's Pals would split the proceeds, probably 50% for the organisers and rest divided between other groups. Possibly 1000/1500 people expected a day. Village and family event. Traffic management to be consulted with WCC and HCC.</p> <p>"Save the date" launch will come soon to start promoting. Hope to involve the village businesses.</p> <p>Jonathan Humphreys – Northfields Mill redevelopment – outline planning permission for principle of application was given in 2010 for a care home, offices and child care facilities. Humphreys had obtained a feed mill in Calne, Wiltshire but cannot gain residence until 2020. Negotiated to amend planning. They needed to remove the barn by March 2021. Submitted reserved matters of the application. Care home – maximum 13.5 metres high. Built form is similar to previous outline application. Will email a copy to the Clerk to distribute.</p> <p>There were some questions about the office letting – attractive for locality and access. Waiting list for using spaces.</p> <p>Pre-application for further building out within the business park.</p> <p>Churchfields – Andy Coates – Explained the background of the proposed lease. No cost to the Council, no work and would not jeopardise the current council leases. No market for shares and unable to sell the land. Filed the paperwork to lease the field. Agreement does not need to be filed until December 1st. TPC leases the meadows and claim the agreement and the new basic payment scheme. Contract TIWM to do all the work to keep the meadows running. Rental and maintenance will be close to their share of the agreements.</p> <p>Chair thanked Cllr Scaiff and Cllr Watson and Andy Coates. Councillors did not have any more questions.</p>
71.2/14	<p>To receive the County Councillor's report.</p> <p>Matters arising: Item 57.1/14 Churchfields path ACTION Cllr Humby will report. Clerk to copy email to Countryside Services.</p> <p>No 6 Street lights that provides lighting on the footpath and slope. Light is grown over. It was due to be replaced but this not had happened to date. ACTION: Cllr Humby to find if the light was still within the replacement scheme and why it had not been replaced yet.</p> <p>Cllr Humby noted the Community buildings grant from HCC – ACTION Cllr Watson to talk to Cllr Humby.</p>
	Cllr Humby was not present. Above actions on going. To email Cllr Wheeler with any response in between meetings.
71.3/14	To receive the District Councillor's report.

	<p>Polling stations were reviewed – Twyford polling station was awarded Grade 2. No increase in electorate forecast.</p> <p>Boundary Commission – Regarding the reduction in Councillors. Cllr Izard suggested a two councillor area with Colden Common and Twyford. A suggestion had been made that Shawford and Owslebury to join Colden Common and Twyford. Chair had been approached by Shawford and Compton. Suggestion to join with Itchen Valley. RESOLVED The Council felt that Colden Common and Twyford have many shared facilities. The council agreed that it would be beneficial to support a councillor within Twyford. Agreed to make the recommendation that there be a two council ward with Colden Common and Twyford. ACTION: Recommend that there be a two council ward with Colden Common and Twyford.</p> <p>Youth facility meeting in Extraordinary meeting at Colden Common. Presentation being made by the charity. Site has been recommended and funding would need to be raised.</p> <p>Local Plan Part 2 – meeting within area.</p> <p>Puffin crossing – In support. Will happen in the summer to fit in within the school holidays.</p> <p>Traffic survey – Cllr Humby will be update at the next meeting. Unclear about the type of survey.</p> <p>Boomtown – residents meeting – Cllr Henry will attend. Feedback to licensing meeting and there were some breaches to the licence. Grant for the Parish Hall for £425.</p> <p>Cllr Henry spoke about the planning application for a garage in Bourne Lane at planning and application was refused.</p> <p>Cllr Mason – has been unwell so not been able to attend many meetings.</p>
72/14	Councillors questions
	<p>Drain in the High Street outside the Post Office is loose. Mike James had sent an email had said that they had been cleaned and secured. A survey camera vehicle had been seen and a drain sweeper had been around Twyford.</p> <p>Walk around flood meeting on 29th October – hoping to hear about any work proposed.</p> <p>ACTION Chair and Cllr Forder Stent will mention to WCC officer. To comment on the lose drain when meeting. Mention ownership of bank on Finches Lane.</p> <p>Cllr Woodward – Fly tipping at Whites Lane. Could be asbestos. ACTION to report.</p> <p>Cllr Henry and Cllr Forder Stent had attended the informal scrutiny group meeting. No legal responsibility for action on flooding and responsibility lie with owner.</p> <p>Feel that until any work is completed to the drains then the same situation can occur again.</p> <p>Wall will be built around the hall as a requirement by insurance company.</p>
73/14	To approve the Minutes of the meeting held on 11th Sept 2014
74/14	Matters arising from these minutes (not on the agenda)
75/14	To receive minutes from the Planning committee.
	<p>Cllr Mitchell wanted to note a pre-application at The Brewery. Gave an explanation of the proposal but aware that it is only a pre-application. Concerns about traffic and access. Letters of opposition on the website.</p> <p>Update on Lowlands – Letter was on the website from owner asking for clarity. Chair spoke to the Planning Officer. Application was not relevant to the plan details. Change of use application may occur in the future.</p> <p>Suggest that the Council can inform the planners that no further applications which have any additional parking in the area.</p> <p>ACTION: Chair- Contact Conservation Officer – Zoe Crout.</p>
76/14	To receive the minutes from the Recreation committee.
	<p>Matters arising from FPC: Item 58/14 Northfields Play area – Wet Pour coming away at the edges. It was noted that this had been down for 10 years. ACTION: Clerk to enquire about repairs. Clerk is obtaining quotes</p> <p>Cllr Henry – Allotment hedge needed topping ACTION Clerk to find out. Clerk has spoken to Grounds man</p> <p>Item 61/14 – Hunters Park play area, reported that the gate was broken – springs need tightening.</p> <p>ACTION: Clerk to ask Matt Riley to repair. Clerk obtaining quote</p>
	To note the above actions at the meeting. Minutes were distributed prior to the meeting.
77/14	Finance and Council matters
77.1/14	To receive minutes from the Finance committee
	Minutes were distributed prior to the meeting.
77.2/14	To agree payments for October 2014

RESOLVED to approve:

TWYFORD PARISH COUNCIL

ACCOUNTS PRESENTED FOR PAYMENT: 23rd October 2014

	Accounts certified by the Clerk as correct for payment		
	Payee	Description	Total
25-Oct	S Lauder	Pavilion Cleaning - Sept	£132.00
25-Oct	Elizabeth Billingham	Net Salary Oct (and hours for Sept)	£751.11
25-Oct	HMRC	Ni & Paye	£21.79
	HCC Pensions	Pension	183.69
18-Oct	Matt Riley	Grounds Maintenance Hunters Park -Sept	1,458.00
18-Oct	E Billingham	Skip Hire	230.00
18-Oct	Vita Play	Repair rocket Ballards Close	479.52
18-Oct	Redlynch Leisure	Table Tennis table	2,640.00
18-Oct	Southern Water	Pottinger Pavilion	80.02
18-Oct	Southern Water	Allotments	86.17
18-Oct	Southern Water	Hunter Park Changing room water	29.84
18-Oct	Mid Hants Fire protection	Annual Service Fire ext. Pavilion	£47.94
18-Oct	BDO	Annual Audit	£360.00
			£6,500.08

Amount listed above incl where charged VAT	£6,500.08
Bank Balance as at 21st October 2014	£49,229.10
HSBC Savings Account	£19,518.53
Total accessible funds	£68,747.63
Balance after the above payments have been made	£62,247.55
Plus	
Fixed Term Deposit with Co-op - matures 27th Nov 2014	£20,443.76
Total	£82,691.31

77.3/14	To accept the Audit from the BDO and note that there were no comments on the audit for 2013/14
	RESOLVED To accept.
77.4/14	To approve first draft of the Budget and receive half yearly figures.
	Feel that precept should remain. Neighbourhood Plan costs to be added – Will have clearer idea on costs after meeting during the week. Councillors were urged to let the Clerk know of any budgetary requirements.
77.5/14	To discuss the purchase of a defibrillator and agree where it would be placed.
	ACTION: Clerk awaiting size of the defibrillator.
77.6/14	To ratify decision on insurance renewal
	RESOLVED To ratify the new insurance for 2014/15 - £2,391.29

78/14	Twyford Open Spaces
78.1/14	Item 60/13 – Meads area –Cllr Woodward repaired netting. Noted that there was a wasp nest.
78.2/14	Consider and decide on TIWT Ltds request that TPC take a five year lease on the meadow at £300.00 per annum. RESOLVED to agree to take on the Meadow with length to be agreed.
79/14	Highways and Footpaths
79.1/14	Proposed Pedestrian Crossing and Public Consultation. –Update See above – Councillor Izard had noted it would be completed in summer 2015.
79.2/14	Matter arising: Item 58/14 - Monarchs Way. Rubbish had been cleared and feel that a bollard is not appropriate. Item 64.2 – Bank on Finches Lane –ACTION Chair to discuss with HCC. Item 64.2/14 Flooding –Drain surveys had been undertaken and awaiting report. Item 64.2/14 There was concern over the 7.5 ton sign and whether it could be moved. ACTION: Cllr Humby to enquire about moving the sign. On-going. Item 64.2/14 There had been an accident outside the Post Office. Cllr Scaiff had spoken to the officers and in principle against railings due to safety.
79.3/14	Boomtown – Update. Cllr Henry would attend the meeting. Chair unable to attend. Asked where vehicles went at the event this summer and whether capacity met for event. Justification to increase numbers and request to not use route through Twyford.
80/14	Neighbourhood Plan update
80.1/14	Update on the working party - Cllr Corcoran Meeting would take place in October. Neighbourhood consultation of adjoining parishes had taken place with no comment. ACTION: Recommendation that proposal to start a Neighbourhood Plan to be sent to SDNP. Technical group – to meet with SDNP. Cllr Corcoran had met with policy officers about Local Plan and if Twyford Parish Council were doing a Neighbourhood Plan then it could be incorporate it within the SDNP Local Plan. This would mean that it would need to be completed within a year. List of sites that developers have identified SHLA areas.
80.2/14	To formally notify the South Downs National Park Authority of TPCs intention to prepare a neighbourhood plan, based on the parish boundary, and to request a strategic brief and assistance in the normal way" RESOLVED to agree
81/14	Flood update – Preparations for winter
82/14	Cyclepath – Update – Cllr Scaiff The plan had the support of the Cycling Tourist club and WCC and way forward would be to get HCC to update 1999 plan. If it is on the plan when monies become available – ACTION Cllr Humby to update the plan. CIL – Infrastructure payments from development could be used due to the new housing at Colden Common, 500 in Bishops Waltham and 5000 from other areas. TPC objected to plans for Eastleigh and will object to Local Plan and ask for monies to be identified.
83/14	Correspondence
84/14	Date of next meeting 27 th November
69/14	Date of next meeting – 27th November 2014 9.25