

**TWYFORD PARISH COUNCIL**

**Full Parish Council Minutes  
Thursday 18<sup>th</sup> February 2016**

| <b>Attending</b>  | <b>In attendance</b>         | <b>Apologies</b> |
|-------------------|------------------------------|------------------|
| Cllr Lawton       | Clerk – Elizabeth Billingham | Cllr Mitchell    |
| Cllr Watson       |                              | Cllr Humby       |
| Cllr Wheeler      |                              | Cllr Cook        |
| Cllr Corcoran     | Cllr Mason                   |                  |
| Cllr Cornwall     | Cllr Iazard                  |                  |
| Cllr Forder Stent |                              |                  |
| Cllr Sellers      |                              |                  |
| Cllr Woodward     |                              |                  |
|                   |                              |                  |

| <b>Item</b>   |   |
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|               |   |
| <b>111/15</b> | <b>Apologies for absence and declarations of interest</b>   |
|               | Cllr Humby, Cllr Cook, Cllr Mitchell  |
| <b>112/15</b> | <b>To adjourn for public participation</b>  |
|               | It was noted that the Clerk will be leaving and the Council were now in the process of looking for a Clerk and RFO. An advertisement had gone out on TIS, Facebook, Website and HALC and Colden Common email system. Five people had already made enquiries.  |
| 112.1/15      | To receive questions from the members of the public.  |
|               | No questions were asked.  |
| 112.2/15      | To receive the County Councillor's report.<br>Matters arising:<br>Item 98.2/15 – Cllr Humby and Chair to report on the areas discussed with Darren Lewis (HCC Highways)   |
|               | Absent – report had been sent prior to the meeting.<br>Cllr Lawton – Had met with Cllr Humby and discussed:<br>Flood – Environment Agency would be taking over the Strategic Flood plan – Mike O’Neill will be in charge.<br>Ditches – Land owners responsibility to clean all ditches.<br>Highways – Signs – Restricted weight sign would be replaced. ACTION: Cllr Humby<br>Parking in Shawford creates issues in Twyford. There would be a parking survey undertaken by the Neighbourhood Plan.<br>Chair will try and meet with Cllr Humby once a month to ensure actions are moved forward.<br>Cllr Corcoran – Part of the Shawford residents parking group to try and establish a car park. To try and limit parking on residential roads.<br>Current objective is to get the franchise holder to be responsible for the car parking. The franchise holder is changing so the group are lobbying for parking to be part of remit. Rail Users group/ Mike Southgate – Want more trains to come to the station. There is a suggestion that people are parking at Twyford and then car sharing to Shawford station.<br>Chairman of Shawford Residents association had emailed with concern about parking with passing gaps. Feel this is dangerous along by Shawford House due to lighting and blind turn. ACTION: Cllr Lawton to go back and confirm that Twyford Parish Council agree that this would be dangerous. |
| 112.3/15      | To receive the District Councillor's report.<br>Matters arising<br>Item 98.3/15 - Eastleigh Local Plan out for consultation. ACTION Cllr Lawton to forward links and the transport document.<br>Twyford Social Club –ACTION Cllr Iazard to forward the reasons and action of the complaint and how this would affect the licence.   |

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|                      | <p>Cllr Mason had nothing to report as had been away.</p> <p>Cllr IZARD – Council tax increasing by 3.47% - subsidies have gone and business rate is less. Police, County and Fire and Rescue may well be increasing - £4.38 per month ( WCC proportion)</p> <p>Buying Milford House – In Winchester, former housing association – 35 units. Some tenants will carry on and some are empty and will be made available.</p> <p>Attended the Neighbourhood Plan meeting.</p> <p>Cllr Cook – Report had been sent prior to the meeting:</p> <p>Segar’s Lane/Ditch has now been fully cleaned and there is still an ongoing task to investigate an area of pipework that is apparently been connected from Queen Street that is causing problems. Highways are investigating.</p> <p>KEEP CLEAR Sign has now been painted upon the Main Road so this will alleviate the blocking of the road that goes into Northfield especially around the School Run time and mid-week late afternoon.</p> <p>Reference Dolphin Hill and additional spaces for the Twyford stores still VERY much ongoing still need to put together a report with shop owner and then send to Highways. They have visited the site and wish to clarify certain points.</p> <p>Hewlett Close house now has a resident living in it.</p> <p>Lines in Shawford - checked Wednesday 17th and they were still NOT done although I have been promised that they WILL be done this week!<br/>REMEMBER they will be White Lines NOT as per Minutes stated NOT YELLOW but WHITE due to the time that it will take it to get it passed.<br/>It will require to be monitored.</p> <p>Dolphin Hill - White lines at the foot of Dolphin Hill will not happen overnight but it is in the work calendar!</p> <p>DOG FOULING – Hunter Park<br/>It has been mentioned at a number of meetings and it is felt that the Council need to make the signage rather hard hitting.</p> <p>Looking forward to the Clean Up in Twyford 1st weekend of March!</p> <p>Eastleigh Borough Local Plan. Options B and C and the Bishop Stoke Bypass.<br/>Thank-You to Chris Corcoran for writing the letter on behalf of The Twyford Parish Council.<br/>Have been attending a number of resident meetings putting together a next plan of action.</p> <p>It was noted at the meeting that the dropped curbs at the bottom of Dolphin Hill had been obstructed by parking. Hoping that adding white lines would keep these free.<br/>Dog fouling – Draft wording to go on Facebook and TIS. The Council want to generate some public support and responsibility. ACTION Clerk/Cllr Watson to forward the draft.</p> <p>Temporary signs at entrance and on the field. – Are you picking up after your dog?<br/>ACTION Clerk to arrange with Mint signs.</p> |
| <p><b>113/15</b></p> | <p><b>Councillors questions</b></p> <p>Matters arising from previous meeting: Cllr Mitchel – Winchester Flood scheme – Cllr Lawton had spoken to Andy Roberts and at present there are no discussions over Twyford in the Winchester Flood scheme.</p> <p>Street signs ACTION: Councillors to report any broken signs to the Clerk to report to WCC. Also Councillors to email the Clerk if any signs needed cleaning and the Clerk would notify the Lengthsman on the next visit. On going.</p> <p>HGVs – turning left at the shops – ACTION Councillors to report the name of the distributor to the Clerk so that it can be reported to Humphreys. On going</p> <p>No 7.5 tons sign to be reinstated. This was reported and Darren Lewis was investigating.</p>  |

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|               | <p>Public Participation:<br/> Social Club representative attended the meeting –Part of the community since 1908, supports local charities. Neighbours have complained about the noise. Taking measures to reduce the noise but need money and sponsorship. Want better communication with residents.<br/> Environmental Health had upheld the complaints. The Parish Council have not heard from the residents.<br/> Cllr Woodward – declared an interest as a member. It was noted that there had been a High Court judgement on a case where the venue was noted to have been there first and that they have a precedent.<br/> Cllr Izzard – ACTION would talk to the head of Environment and see what the next part of the process is. Notified them what they are doing. Monitoring equipment could go in the club. Council support the club and would like to see it continue. Cllr Izzard and Mr Lawton to meet and see what can be done to support.</p> <p>Cllr Woodward – Shipley Road – Franklin and Penton Road – edge of the road crumbling and potholes. ACTION<br/> Darren Lewis – HCC.</p> <p>Cllr Forder Stent – Complained about a party on Mallards Close that went on to 1.30am. In a marquee so even louder. No neighbour consultation.</p> |
| <b>114/15</b> | <b>To approve the Minutes of the meeting held on 21<sup>st</sup> January 2016</b>  |
|               | <b>RESOLVED to approve</b>   |
| <b>115/15</b> | <b>Matters arising from these minutes (not on the agenda)</b>  |
|               | <p>Item 101/15 - Love Lane / Park Lane –Continued concern about the emergency access. ACTION Cllr Cook.<br/> Defibrillator – The electrician was in contact with Cllr Wheeler about arranging access. ACTION Cllr Wheeler to arrange date.</p> <p>Defibrillator will be fitted Friday 19<sup>th</sup> February.<br/> Love Lane – Want HCC to say satisfied that they can provide emergency access up Love Lane and Park Lane.<br/> ACTION Clerk / Cllr Cook to write to Andy Hickman – <a href="mailto:Ahickman@winchester.gov.uk">Ahickman@winchester.gov.uk</a></p>  |
| <b>116/15</b> | <b>Finance Committee and Finance Matters</b>   |
| 116.1/15      | To agree payments for February 2016  |

TWYFORD PARISH COUNCIL

ACCOUNTS PRESENTED FOR PAYMENT: Feb 18th 2016

|            |   |                            |                   |
|------------|---|----------------------------|-------------------|
| 03/02/2016 | Green Smiles                                    | Dec                        | £200.00           |
| 03/02/2016 | Green Smiles                                    | Jan                        | £200.00           |
| 03/02/2016 | HCC Pensions                                    | Jan                        | £166.57           |
| 03/02/2016 | HMRC  | Jan                        | £28.78            |
| 03/02/2016 | Green Smiles                                    | Nov                        | £200.00           |
| 08/02/2016 | Dr David Coates                                 | Fence posts                | £315.50           |
| 08/02/2016 | East Hants Distrcit                             | Advice on Parish hall tree | £162.00           |
| 26/02/2016 | HCC Pensions                                    | Feb                        | £166.57           |
| 26/02/2016 | HMRC  | Feb                        | £28.78            |
| 26/02/2016 | E Billingham                                    | Feb                        | <b>£790.50</b>    |
| 26/02/2016 | S Lauder  | Feb                        | £80.00            |
| 12/02/2016 | Mary Anne Brown                                 | Last NP payments           | £206.25           |
| 19/02/2016 | E Billingham                                    | Expenses                   | £260.33           |
| 18/02/2016 | John Dowling                                    | NP maps                    | £121.68           |
|            |   |                            | <b>£2,926.96</b>  |
|            | <b>Southern Electric</b>                        | <b>CREDIT</b>              | <b>£259.20</b>    |
|            | Bank Balance as at 18th February 2016           |                            | £46,189.31        |
|            | HSBC Savings Account                            |                            | £19,534.97        |
|            | Total accessible funds                          |                            | <b>£65,724.28</b> |
|            | To pay from above                               |                            | £1,326.18         |
|            | Balance after the above payments have been made |                            | <b>£64,398.10</b> |
|            | Plus  |                            |                   |
|            | Fixed Term Deposit with Co-op                   |                            | £20,000.00        |
|            | Total   |                            | <b>£84,398.10</b> |
|            | Twyford Neighbourhood                           | Admin costs                | £2,304.71         |
|            |   | Landscape work             | £3,150.00         |
|            |   | Website production         | £780.00           |
|            |   |                            | <b>£6,234.71</b>  |

RESOLVED to approve.

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| 116.2/15      | To discuss the new legislation relating to internal and external audits and agree to Opt into the new SAAA ( External Audit)   |
|               | Agree to remain with the External auditor. Do not want to opt out of the system.   |
| 116.3/15      | Update on the Budget/Year end forecast.  |
|               | Outdoor Gym – Approved and grant approved.<br>Groundsman review – The Clerk met with the Groundsman. The Council had an update of what was discussed. It was agreed that a councillor needs to work with the Clerk. AGREED - Cllr Lawton |
| <b>117/15</b> | <b>To receive the minutes from the Recreation Committee</b>  |
|               | Minutes were sent out prior to the meeting.  |
| 117.1/15      | To discuss the replacement of the swings at Hunters Park   |

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|               | <p>Hedges – Hunter Park – Working party to cut hedge – ACTIN Cllr Corcoran and Cllr Sellers.</p> <p>Dog bin – Monitor position over the summer.</p> <p>Siting of the Outdoor Gym equipment – Meet Andy O’Neill, Matt Riley and a Councillor to agree specific site.</p> <p>Hardstanding for tractor ACTION Matt Riley to arrange and bill Council.</p> <p>Repair – Costs for the tractor and gang mower – ACTION Obtain a quote.</p>   |
| 117.2/15      | To discuss the dog mess at Hunters Park and way forward.   |
|               | Above: Email on TIS and posters.   |
| <b>118/15</b> | <b>To receive minutes from the Planning committee</b>  |
|               | <b>RECEIVED</b>  |
| <b>119/15</b> | <b>Council Matters</b>   |
| 119.1/15      | Matters Arising:   |
|               | None   |
| 119.2/15      | Update on the Parish Council and Parish Clerk Surgery  |
|               | <p>Cllr Watson and Cllr Lawton – First surgery and five or six people attended. Cllr Cook and Cllr Humby also attended.</p> <p>19<sup>th</sup> March – Cllr Sellars and Cllr Corcoran</p> <p>Cllr Lawton and Clerk surgery – Four people had met with them at Bean Below.</p>  |
| 119.3/15      | Update on the Parish Hall Tree   |
|               | <p>Waiting for the latest report</p> <p>Cllr Cook had placed an update in the Conservative newsletter.</p>   |
| <b>120/15</b> | <b>Twyford Open Spaces</b>   |
|               | <p>Working party in the Meads had repaired fences</p> <p>Many walkers in the area.</p>   |
| <b>121/15</b> | <b>Highways and Footpaths</b>  |
| 121.1/15      | To discuss the traffic issues effecting Twyford  |
|               | See below  |
| 121.2/15      | To discuss enforcement of Speed limits within Twyford – Church Lane and Hockley Cottages   |
|               | <p>Resident had emailed the council concerned about speed –ACTION Cllr Cook</p> <p>Bourne Lane – concern about dog walkers. It was asked if it was possible to widen it. The Chair noted that various possibilities had been discussed. There was some concern that making it wider would make it busier.</p> <p>Concern Sat Navs directing people down the road.</p>  |
| <b>122/15</b> | <b>Neighbourhood Plan update</b>   |
| 122.1/15      | Matters arising: Item 108.1/15 – Grant conditions – Clerk to follow up and send relevant documents.  |
|               | The New Admin would take care of the grant application   |
| 122.2/15      | Update on the working party - Cllr Corcoran  |
|               | <p>Terra Firma have produced the two plans. Only Parish in the SDNP who have undertaken a landscape assessment. Sites have been assessed and identified - two that have potential for development – Humphreys and half of Wickham land. Discussed some of the aspects of the report.</p> <p>Consultation will be extended.</p> <p>Parking survey will be undertaken on 3<sup>rd</sup> March. Taking number plate details. Assessment on how many spaces needed. Survey of businesses has been stalled due to admin leaving but a new admin will be starting soon.</p> <p>Website will be live soon but needs some more work.</p> |
| 122.3/15      | Finance update for Neighbourhood Plan  |
|               | In the payments section.   |
| <b>123/14</b> | <b>Correspondence</b>  |
|               | Clean for the Queen – 4-6 March 2016   |
|               | Twyford has their own clean up in March  |
| <b>124/14</b> | <b>Date of next meeting - 24<sup>th</sup> March 2016</b>   |
|               | <b>9.37</b>  |