

TWYFORD PARISH COUNCIL

Full Parish Council Minutes

Thursday 21 January 2016 2015 7.30 pm

Attending	In attendance	Apologies
Cllr Lawton	Clerk – Elizabeth Billingham	Cllr Sellers
Cllr Watson		Cllr Humby
Cllr Wheeler		Cllr Cook
Cllr Corcoran	Cllr Mason	
Cllr Mitchell	Cllr Izard	
Cllr Forder Stent		

Item	
97/15	Apologies for absence and declarations of interest
	Cllr Sellers and Cllr Cook had sent their apologies. City Councillor, Cllr Humby also sent his apologies.
98/15	To adjourn for public participation
	Congratulations were made to Angela Forder Stent on her award.
98.1/15	To receive questions from the members of the public.
98.2/15	To receive the County Councillor's report. Matters arising: Carried forward from December as Cllr Humby was not present: Item 71.2/15 – Park Lane: Parking for residents should be addressed with a possible double yellow line and being offered parking elsewhere and this would relieve traffic on Park Lane. ACTION – Cllr Humby to address. Legal access to Love Lane is Park Lane and it was unclear that emergency services can always use this access. ACTION Cllr Humby to discuss requirements. Roman Road – signs have been hit and moved. ACTION Cllr Humby to look into the responsibility of road parking on the corner and also hedges that could be cut back. Drain heights on the Bye Way ACTION Cllr Humby to discuss with the owners of the overgrown hedges.
	It was noted that Cllr Humby had met with Darren Lewis (HCC Highways officer) and toured the area to discuss any on-going issues. ACTION: Chair, Cllr Cook and Cllr Forder Stent to meet with Cllr Humby to discuss areas of concern.
98.3/15	To receive the District Councillor's report. Matters arising: Matters arising: Item 71.1/15 – Segar's Lane ditch – ACTION Cllr Cook Item 71.3 - Keep Clear sign into Northfields. ACTION: Cllr Cook Item 71.3/15 - 2 hour parking outside the shop and ways for additional parking bays. It was suggested two spaces in Dolphin Hill and one on the Hazeley Road. Council will support one place on Hazeley Road. ACTION: Cllr Cook - Ongoing Item 71.4/15 - Empty house in Hewlett close – Assure tenure connections. ACTION Cllr Cook to ring Hyde and discuss. Item 85/15 - Lines in Shawford – Yellow lines have not been continued and it creates blind spots. ACTION Cllr Cook - Contacting Highways about problem.

	<p>It was noted that Cllr Cook had been working on the parking problems on Shawford Road. It had been confirmed that more yellow lines will be added in February.</p> <p>Segar's Lane ongoing drainage problems and Environmental Health are involved due to the reports and video of large quantities of water and other liquid overflowing. Joseph Lait from Highways had visited the area and all the pipework is being checked.</p> <p>KEEP CLEAR Signs Northfields - Cllr Cook had chased this up again as it has been costed for in the crossing project. Cllr Cook had explained to Chris Evans (WCC) how cars were blocking access at all times of the day.</p> <p>Yellow lines and parking restrictions at the Village shop – Cllr Cook has been trying to get in contact with the owner of the shop. Cllr Cook has been informed that there is approximately an 18 month wait on this type of work. It was felt that it needed the support of the owner of the shop to progress.</p> <p>Park Lane is still ongoing as WCC have stated that they do not wish to place any further Yellow lines on this road. They have noted that the parish need to ensure that the Park lane end that joins the High Street needs to be kept clear so that drivers can see the yellow line markings on the road.</p> <p>Cllr Cook attended the Local Plan Exhibition that was held at Bishopstoke Community Centre on Wednesday 21st Jan (so did Cllr Richard Izard. There are other places and opportunities to see the Exhibition with dates on their Website.</p> <p>Sewer Segar's Lane – Southern Water contractors have been draining here.</p> <p>Cllr Corcoran – Spoken to Mark Eggan (Shawford parking) about possible land for parking. Cllr Corcoran would liaise with the group about the proposal.</p> <p>Cllr Mason would attend the Govt Finance and Housing numbers briefing on 3rd March. Silver Hill meeting will be held on 28th January. Chief constables farewell dinner would be on the 28th January.</p> <p>Twyford Water works Open Day would be the 24th January. If the works do return to steam then there would be an increase in the entrance fees by £2 and people would be encouraged to Gift Aid. Southern Water are concerned about the return to steam and any contamination with own works. The report is outstanding.</p> <p>Cllr Izard –Eastleigh Local Plan out for consultation. Link roads indicated on the plans. Traffic changes will affect Twyford. Cllr Corcoran explained where the road would go. ACTION Cllr Lawton to forward links and the transport document.</p> <p>Twyford Social Club – Council/Environmental Health have sent a letter regarding the noise and complaints. Cllr Izard to look at the letter and forward. ACTION Cllr Izard to forward the reasons and action of the complaint and how this would affect the licence.</p>
99/15	Councillors questions
	<p>Cllr Mitchel – Winchester Flood scheme is being considered – does this have an impact on Twyford? Concern that the water flow will be pushed towards Twyford. ACTION Cllr Lawton to contact Andy Roberts.</p> <p>Street Light at Shawford Road had been knocked over in an accident. Clerk had forwarded details to insurers and notified HCC lighting.</p> <p>Street signs broken or knocked over – Bourne Lane, Highfield. ACTION: Councillors to report any broken signs to the Clerk to report to WCC. Also Councillors to email the Clerk if any signs needed cleaning and the Clerk would notify the Lengthsman on the next visit.</p> <p>HGVs – turning left at the shops – It was noted that there was no longer a sign to stop them. ACTION Councillors to report the name of the distributor to the Clerk so that it can be reported to Humphreys. Clerk to request the No 7.5 tons sign to be reinstated.</p>
100/15	To approve the Minutes of the meeting held on 3rd December 2015
	RESOLVED to approve All agreed
101/15	Matters arising from these minutes (not on the agenda)

Item 84.1/15 Love Lane / Park Lane – safety and parking concerns to be considered for the Neighbourhood Plan. Continued concern about the emergency access. ACTION Cllr Cook.
Defibrillator – The electrician was in contact with Cllr Wheeler about arranging access. ACTION Cllr Wheeler to arrange date.

102/15 Finance Committee and Finance Matters

102.1/15 To agree payments for January 2016

RESOLVED to make payments

<u>TWYFORD PARISH COUNCIL</u>			
ACCOUNTS PRESENTED FOR PERIOD 21st January 2016			
Accounts certified by the Clerk as correct for payment			
Payee	Description	Total	
PAID IN DECEMBER			
22/12/15	E Billingham	£790.50	
22/12/15	S Lauder	£80.00	
22/12/15	Matt Riley	£1,479.87	
08/12/15	Craig Morris	Moles	£240.00
14/12/15	MIT Decorating	SUR movements	£288.00
14/12/15	HCC	Street Lights	£1,513.50
14/12/15	WCC	Dog bins	£325.00
14/12/15	Mary Anne Browne	Dec/ NP	£268.25
15/12/15	Southern Water	Changing rooms	£10.25
17/12/15	JC Newberry	NP	£780.00
21/12/15	British Gas	Elect Pavilion	£264.55
PAID IN JANUARY			
22/01/16	HCC Pensions	Dec	£166.57
22/01/16	HMRC	Dec	£28.78
21/01/16	Twyford Bowls	Grant	£750.00
22/01/16	Fair Oak Cricket Club	Cricket Covers	£1,000.00
11/01/16	Dr David Coates	Fence repairs Meadows	£21.33
21/01/16	Southern Water	Changing rooms	£11.66
21/01/16	Southern Water	Pavilion	£39.70
24/01/16	E Billingham	Jan	£790.50
24/01/16	S Lauder	Jan	£80.00
24/01/16	We Can Specialists	Jan (When invoice received)	£1,479.87
		£10,408.33	
Amount listed above incl where charged VAT			
Bank Balance as at 21 January 2016		£48,638.88	
HSBC Savings Account		£19,532.24	
Total accessible funds		£68,171.12	
To pay from above		£4,925.72	
Balance after the above payments have been made		£63,245.40	
Plus			
Fixed Term Deposit with Co-op		£20,000.00	
Total		£83,245.40	

RESOLVED to pay the bill for the legal advice on the TPO / Parish Hall tree.

RESOLVED to agree to pay Fair Oak Cricket Club for the cricket covers – Approved purchase in May 2015.

Council to grant £750 and Twyford Cricket Club to contribute £250. Twyford Cricket Club to arrange collection and storage.

ACTION: Clerk to inform the insurance company that they own and wish to insure them. Insurance value £3500.
To be stored in the same place as the screens.

103/15 To report from the Recreation Chair

103.1/15	Matters arising: Item 89.5/15 New quote for the tarmac area of basketball court: ACTION Clerk Item 89.5/15 Cllr Cook to contact Tony Hill about Multi use areas ACTION Cllr Cook – Suggest this is discussed at the next Recreation meeting.
	Cllr Cornwall noted that she had met with the Clerk and David Lea and they had measured allotments so that a rent review can be made fairly. Outdoor equipment approved in principle but the Recreation committee needed to discuss maintenance with the Groundsman. Netball court quote – The Clerk had had another quote and would compare them both. Recreation meeting would be held after Planning on the 4 th February
104/15	To receive minutes from the Planning committee
	Cllr Mitchell noted that he and the Clerk had spoken to WCC planning on two applications. It was felt that WCC planning were being far more proactive on consulting with the Council. Manor Flats – The Planning officer had been in contact about some of the areas of concern that the Council had listed. The Clerk had obtained agreement with the developer that they would apply for planning to update and improve the parking in front of the flats and also reinstate and improve, with residents approval, the road. 8 The Crescent – Cllr Mitchell had spoken to planning and they explained the changes in the application. Enforcement – Yurt – ACTION Clerk to chase.
105/15	Council Matters
105.1/15	Matters Arising: Item 91.2/15 – Parish Council Surgery
	Venue – Cllr Watson – had visited Bean Below and they would consider allowing the Clerk to attend on a Monday but cannot allow Saturday one. RESOLVED to agree to hold the Council surgery in the Gilbert Room – 4 th Saturday. ACTION: Cllr Watson to write an advert and the Clerk would forward on TIS and put on website and Facebook. It was agreed to hold them on 23 rd January, 20 th February (Cllr Wheeler and Cllr Corcoran) and 19th March (Cllr Lawton and Cllr Woodward)
105.2/15	Update on the Parish Hall Tree Matter arising – Item 91.3/15 – TPO Comments from WCC ACTION Clerk to request. ACTION Clerk to write to WCC, Mr Ventriss, and request the details of the timetable and to urge a speedy resolution.
	Meeting on the 22 nd January – Important that the Trustees act on the reports.
105.3/15	To approve payment of £1000 to Fair Oak Cricket club for cricket wicket covers (Purchase in principle approved previously)
	See payments section
106/15	Twyford Open Spaces
	Working party had been held on the Meads. The group had been fencing.
107/15	Highways and Footpaths
107.1/15	To discuss the traffic issues effecting Twyford
	The recent road closure had been for white lining and cat eyes.
108/15	Neighbourhood Plan update
108.1/15	Update on the working party - Cllr Corcoran (This section was taken at an earlier part of the meeting.) Cllr Mitchell had attended a meeting and felt that it was progressing well. It was noted that the Parish Council will need to adopt the plan and it was felt that Councillors needed to attend more and be more informed. Council will be asked to endorse a draft plan. A review meeting of the Housing Needs survey, publicity, Landscape assessment, settlement boundary and assessment which are the best sites for development would be held on the 11 th February. Cllr Corcoran and Cllr Lawton had met with Humphreys and asked for some information and will ask them how they wish to be treated in policy terms. Site assessments – two have come through as favourites. Wykeham’s land and Humphrey’s land. SHLA application had been made for some of the Wykeham land. Will meet with both to discuss how they see development of the land. NP Clerk has resigned due to other commitments. A replacement will be sought. Terra Firma invoice - ACTION – Clerk to look for the link for the grant and see what details need to be sent to the granting body. It was understood to be a copy invoice of anything over £1000
108.2/15	Finance update for Neighbourhood Plan

	In Finance
109/14	Correspondence
	None
110/14	Date of next meeting Planning – 4th February Recreation FPC – 18th February
	Apologies for next Full Parish Council meeting from Cllr Mitchell. Planning agenda – add delegated powers Cllr Corcoran so that he can be permitted to write response to the Eastleigh Local Plan consultation.
	Ended at 21.30