

TWYFORD PARISH COUNCIL

Full Parish Council Minutes
Thursday 24th March 2016

<u>Attending</u>	<u>In attendance</u>	<u>Apologies</u>
Cllr Lawton	Clerk – Elizabeth Billingham	Cllr Mitchell
Cllr Cook		Cllr IZARD
Cllr Wheeler		Cllr Woodward
Cllr Corcoran		Cllr Watson
Cllr Cornwall	Cllr Humby	Cllr Sellers
Cllr Forder Stent		Cllr Mason

<u>Item</u>	
125/15	Apologies for absence and declarations of interest
	The Chair welcomed the new Clerk, Tony Bronk Apologies were received from Cllr Mitchell, Cllr Woodward, Cllr Watson, Cllr Sellers And City Councillors Cllr IZARD, Cllr Mason
126/15	To adjourn for public participation
	None
126.1/15	To receive questions from the members of the public.
	Update from Graze Festival – Roger Walker
	Roger Walker updated the Council: The event in 2015 went well. The Graze committee had now applied to the City council for a licence for the next five years. One day festival on bank holiday Sunday in August. Mr Humphreys allowed field for car parking next to Bourne Fields. 7 acres with a gate off the main drive. Aiming to make it better value. Aiming for 3000 visitors in 2016. Monies raised - £5000 given this year to the Playgroup, I am Super Capes, Parish Hall, Colden Common Scout and Church. Parish Hall curtains will be arriving in early April. Chose Twyford Heritage Charity as their charity vehicle to offer the grants and had changed the charity remit and the Graze Festival Ltd donated the money to the charity to give to the village. Toyah Wilcox and The Beat will be headlining in 2016.
126.2/15	To receive the County Councillor's report. Matters arising: Item 112.2/15 – Highways – Update from Cllr Humby

	<p>Cllr Humby updated the meeting: Mike O’Niell – Environment Agency had toured the area. Agreed that there had been confusion between all authorities during the last flood and arranged a meeting in Romsey and took some of the HCC team. Gave examples of clashes and issues. Agreed to produce a briefing note with responsibilities and reference to roles. Hope to have the briefing note in the next few months. Traffic Survey – This will be undertaken in the next few months in Colden Common. Area wide survey to show routes into the area ie Bishops Waltham and Fair Oak. Funding – Funding through the County and then hope to recoup from developers. To be undertaken every Autumn. HGV Sign – Spoke to Darren Lewes. (Ray Gardner) New sign has been ordered and Darren Lewis will find out delivery times. Cllr Humby had a new role – As well as Rural Affairs now responsible for Transport and Environment. Lengthsman Scheme – Agreed to support and continue. Countryside Access now contributing £30,000 Short breaks programme – Funding for disabled children. Devolution – On going. There was some discussion about the options ahead. George Hollingbury – meeting about Fly Tipping and BRITEXIT and farmers.</p> <p>Maintenance of ditches – Landowners responsibility for most ditches. Queens Street – Poor condition with potholes and surfaces. ACTION Cllr Cook to forward photos. Thanks were made for Cllr Humbys help with funding the tree survey. Update on the Tree – Meeting was in the afternoon. Cllr Sellers and Cllr Mitchell spoke. Narrow vote 4 to 3 to agree that there would not be a TPO. There is still a question that if the tree is not under the TPO what about safety. Trustees can meet to prune or cut down the tree.</p>
126.3/15	<p>To receive the District Councillor’s report. Matters arising: Item 112.3/15 Twyford Social Club –ACTION Cllr Iazard to forward the reasons and action of the complaint and how this would affect the licence.</p>
	<p>Cllr Cook – Spoke to Twyford Social Club and met up with the residents of Dove Cottage. Changes been made and hope that improvements continue. Shawford – lines not completed – Due a visit and suggested do parking bays. Keep Clear at Northfields now in place. Love Lane – There have been complaints that a resident has dogs that are running out of control. Roman Road – Van parking and cars. Cllr Cook had left business card and explained situation. Suggest write to residents and request signage. Chair contacted Simon Finch – Park Lane and Roman Road – It was suggested that one option would be restrictive parking on Park Lane but this would deny residents parking. Emergency vehicles might be obstructed. Wall – School Road. Residents have complained and bursar concerned about school children. Council have requested he have a structural report on the wall. Children from Prep not using the Pelican crossing and there was concern about safety. Cllr Cook has rung the school and left a message. Sanctuary – Has spoken to Enforcement</p>
127/15	<p>Councillors questions Matters arising: Item 113/15 – Twyford Social Club – Cllr Iazard ACTION would talk to the head of Environment and see what the next part of the process is. Cllr Izzard and Mr Lawton to meet and see what can be done to support.</p>
	Defibrillator now working and registered with Ambulance service.
128/15	To approve the Minutes of the meeting held on 4th February 2016
	RESOLVED as a true copy
129/15	Matters arising from these minutes (not on the agenda)
	Item 115/15 - Love Lane – Want HCC to say satisfied that they can provide emergency access up Love Lane and Park Lane. ACTION Clerk / Cllr Cook to write to Andy Hickman – hickman@winchester.gov.uk
	See above
130/15	Finance Committee and Finance Matters
130.1/15	To agree payments for March 2016

	ACCOUNTS PRESENTED FOR PAYMENT: March 24th		
24/02/2016	Green Smiles	Feb	£200.00
24/02/2016	We Can Specialists	Feb	£1,479.87
24/02/2016	Terra Firma	TNP	£1,943.04
01/03/2016	Pablo	TNP	£386.75
07/03/2016	Simon Davidson	Defib	£105.00
07/03/2016	MJT	SLR (related to missing invoice approved and	£288.00
07/03/2016	Waverley Blinds	Parish Hall	£2,641.80
07/03/2016	Chris Newberry	TNP Website	£120.00
24/03/2016	Green Smiles	March	£200.00
24/03/2016	Green Smiles	Footpaths	£336.00
24/03/2016	Terra Firma	N Plan	£180.00
24/03/2016	We Can Specialists	March	£1,479.87
24/03/2016	HCC Pensions	March	£166.57
24/03/2016	HMRC	March	£28.78
24/03/2016	E Billingham	March	£790.50
01/03/2016	S Lauder	March	£80.00
24/03/2016	WCC Dog bins	July - Dec	£650.00
24/03/2016	WCC	Non elections	£75.10
24/03/2016	Southern Electric	Field	£22.63
24/03/2016	HRM Consultancy	Jo Nicholson Nplan	£306.00
	British Gas		£291.88
		Total	£11,771.79
	Bank Balance as at 24th March 2016		£33,169.66
	HSBC Savings Account		£19,534.97
	Total accessible funds		£52,704.63
	To pay from above		inc
	Balance after the above payments have been made		£52,704.63
	Plus		
	Fixed Term Deposit with Co-op		£20,000.00
	Total		£72,704.63
	<u>Twyford Neighbourhood Plan expenses to date: (through PC accounts)</u>		
	Mary Anne - £276.88, £150, £487.50, £431.49, £268.25 £206.25 = £1820.37		
	Jo Nicholson - £306.00		
	Pablo £221 and £386.75 = £607.75		
	Hard drive - £41.66		
	Delivery of NP - £100 (CC claimed)		
	Website £750 + £120		
	Maps ex VAT £108.07 (£120 inc VAT)		
	Plus Terra Firma £3150 (£3780 inc VAT) and £1619.20 (£1943.04 inc VAT) and £150 (£180 inc VAT)		
	Total Terra Firma less VAT - £4919.20		
	Total to date	£8773.05 (Ex VAT)	
	Grants to date	£10,250	

130.2/15

To discuss and agree upon a grant application in relation to the Parish Hall Tree works

	<p>Not relevant at this time. Parish Council will offer a grant for works for felling or pruning. £2500</p> <p>Ballards Close – Grant application for works. £1500 in 2016/17 RESOLVED Cllr Watson to discuss with Ballards Close about invoices through the Parish Council. Discussion about Open Spaces coming from Manor Barns and other new development. ACTION Clerk had made enquiries but hoping for details from Open Spaces. Parish Hall curtains – Parish Council have paid deposit and would pay the balance. Parish Hall would provide the funds raised to the Parish Council and Graze would send the grant to the Parish Council. Old curtains – Will be stored until future is decided.</p>
130.3/15	To discuss and agree upon the appointment of a new Clerk and delegate powers to offer the position and related matters.
	Propose to appoint Tony Bronk – RESOLVED to agree to formerly offer the role to the Parish Clerk. 1 st April start.
131/15	To receive the minutes from the Recreation Committee
131.1/15	Update on the dog fouling at Hunter Park
	Cllr Cornwall had met with the dog warden at Hunters Park and Northfields. Matt Riley felt that it had somewhat improved. Dog warden has been present and can now be contacted if there are further issues.
131.2/15	To discuss and agree to the contract to paint the inside of the Pavilion
	Three quotes had been received. RESOLVED to accept £2100 from Lukas Budnay There was some discussion over the colour of the Function Room ACTION- Cllr Cornwall would obtain a colour chart and meet Mr Budnay at the Pavilion and select an appropriate colour scheme. Cllr Cornwall and Cllr Forder Stent.
132/15	To receive minutes from the Planning committee
	Reviewed the minutes sent prior to the meeting.
133/15	Council Matters
133.1/15	Matters Arising:
	Nothing to note
133.2/15	Update on the Parish Council and Parish Clerk Surgery
	Clerk and Chair met again and had seen four people over a number of subjects. There had been an enquiry about a Memorial bench – ACTION: Cllr Corcoran to talk to land owner and go back to the resident.
133.3/15	Update on the Parish Hall Tree
	See above
134/15	Twyford Open Spaces
	Nothing to note
135/15	Highways and Footpaths
	As above: Shipley Road parking an ongoing issue. The road had huge potholes. ACTION Cllr Cook has reported them.
136/15	Neighbourhood Plan update
136.1/15	Matters arising
	None
136.2/15	Update on the working party - Cllr Corcoran
	Cllr Corcoran noted that there had been several meetings. Vortal had also spoken to the Neighbourhood Plan group about site next to the Surgery. It was felt that it was too early to advance further. Website is now live. Strategic study to be run via SDNP with Horsham Council administrating. Parking survey to be completed second week of April.
136.3/15	Finance update for Neighbourhood Plan
	Within the Parish Council finance.
137/14	Correspondence
	N/A
138/14	<p>Date of next meeting – 21st April 2016 APA – 1st June – speaker needed. ACTION: Cllr Lawton to make enquiries on possible talk about the Twyford School Meeting ended at 9.35pm</p>

