

TWYFORD PARISH COUNCIL

**Full Parish Council Minutes
Thursday 15th October 2015 7.30 pm**

Attending	In attendance	Apologies
Cllr Lawton	Clerk – Elizabeth Billingham	Cllr Woodward
Cllr Watson		
Cllr Wheeler		
Cllr Corcoran	Cllr Izard	
Cllr Mitchell	Cllr Humby	
Cllr Cook		Cllr Mason – unwell
Cllr Forder Stent		
Cllr Sellers		
Cllr Cornwall		

Item	
69/15	Apologies for absence and declarations of interest
	Bob Woodward
70/15	Housing Needs study presentation – Mags Wylie – Action Hampshire
	<p>Mags Wylie – Action Hampshire – Charity organisation – Partners with HARAH Gave background and noted that she works with Parish Councils providing small local housing developments. Neighbourhood Plan group wanted to look at the general need for all types housing and had adapted the housing needs survey to reflect the general housing need in the Parish.</p> <p>732 questionnaires were sent out to residents and included those with a local connection. 32% response rate. Part 1 – General housing composition Part 2 – Housing need within three years. The results and survey will be attached to minute file and were distributed to the council prior to the meeting. Conclusion from the survey was that it identified the need for a mix of new homes – market and affordable</p> <p>Questions – How many families showing housing need would be enough for an affordable housing scheme? IT was noted that 28 would be enough to pursue a scheme. What would be a typical housing scheme – Mix of one, two and three bedroom homes – reflected on the registers need. The survey would provide an evidence base to move forward.</p> <p>Would like the Parish to endorse the survey and work with HARAH and work with a new scheme in the Parish. The Parish Council confirmed that they endorsed the survey. Thanks were made to Mag Wylie for her work. ACTION Chair will write and confirm endorsement and thank Mags Wylie.</p>
71/15	To adjourn for public participation
71.1/15	To receive questions from the members of the public.
	<p>George Bradshaw had written an email to the council regarding a need for a skate plaza and came to the meeting to discuss his ideas.</p> <p>This was referred to the Recreation meeting and resident was invited to the meeting to discuss further his ideas and show support from other teenagers and families. AGENDA – First on Recreation meeting.</p> <p>Drainage of ditches – Segers Lane. Heavy rain had caused the road to be 3 inches in water in places. Gully is full of builder’s rubble. County Council have said they would clear out. Man hole /sewerage – floods often. Southern Water – to pump ACTION Cllr Cook</p>
71.2/15	To receive the County Councillor’s report.

	<p>Parish Hall Tree – Cllr Humby has asked for a meeting to discuss the issue and to set a principal for all situations To discuss which advice to consider and how this affects the insurance.</p> <p>Conference – attended two – Rural concerns such as affordable housing, broadband, dementia friendly society, rural housing issues etc.</p> <p>Called a meeting in which every department has to attend to discuss rural issues brought to the table at same meeting.</p> <p>HALC – Annual conference – Cllr Perry briefing on devolution – Changes within districts with further devolution.</p> <p>Rates – Districts – 100% rates up to matching revenue support grant so not necessarily better.</p> <p>Broadband – Superfast broadband needs to be bought in all areas but the current plan leaves some areas under provided. The County can claim back some clawback money. Cllr Humby has asked if the money can be spent with third party rather than BT.</p> <p>Rural social isolation – Project in Stockbridge and Hayling Island. Elderly residents can communicate via tablets or through TV digital networks. Identify those in need through Doctor’s surgeries – Some residents may not have broadband and hope to find how to connect these residents.</p> <p>Cllr Humby would be meeting again with Lisa Davis (HCC) regarding highways works – Finches Lane work would be done from 21st October. Bourne Lane and Hazeley Road hedge cutting. Flood prevention wall in ditch would be discussed.</p> <p>Love Lane residents discussed their concerns regarding the overgrown hedges and safety levels of vehicles that cannot drive up Park Lane. A van parks on Roman Road and also causes traffic blockages. Concern about people leaving the pub and not being able to see traffic safely.</p> <p>Parking for residents in Park Lane should be addressed with a possible double yellow line and being offered parking elsewhere and this would relieve traffic on Park Lane. ACTION – Cllr Humby to address.</p> <p>Roman Road – signs have been hit and moved. ACTION Cllr Humby to look into the responsibility of road parking on the corner and also hedges that could be cut back.</p> <p>Drain heights on the Bye Way ACTION Cllr Humby to discuss with the owners of the overgrown hedges.</p> <p>Legal access to Love Lane is Park Lane and it was unclear that emergency services can always use this access. ACTION Cllr Humby to discuss requirements.</p>
71.3/15	To receive the District Councillor’s report.
	<p>Shadow Councillor for Grants –Bean Below/Shop – Flood grants moneys.</p> <p>Fly Tipping – Has been cleared but there is still some debris – Mike Southgate will finish clearing.</p> <p>Local Plan Part 2 – both gone through cabinet – Full cabinet next week.</p> <p>Gave details of planning developments that had been approved or denied.</p> <p>Cllr Cook – Went on the Planning coach trip.</p> <p>New lights and traffic – now working awaiting Keep Clear sign into Northfields. ACTION: Cllr Cook</p> <p>Parish Hall Tree –Discussed the tree report. There was some discussion about the insurance. Area has been cut off due to the report and Tree officer now disagrees with the findings. Seeking view of the insurance company based on the latest report.</p> <p>It was suggested that it should be requested to go to Committee if officers recommend a refusal. It was agreed that it would go to the meeting with Cllr Humby. After this it could be written to go to Committee. Deadline is 11th November.</p> <p>Cllr Cook – asked about the 2 hour parking outside the shop and ways to extend it. Concern that people are parking all day. There was some discussion about who was parking there. Dolphin Hill parking changes if new development occurs. It was suggested two spaces in Dolphin Hill and one on the Hazeley Road. Council will support on place on Hazeley Road. ACTION: Cllr Cook</p>
71.4/15	Councillors questions

	<p>To options were: The Aviva policy benefits from: Key person cover of £400 per week up to 26 weeks Libel and Slander cover of £250,000 Enhanced Hirers Liability of £5,000,000 Enhanced Legal Expenses cover of £250,000 Motor Policy no claims bonus and policy excess up to £250 per claim This quotation is £2,725.78 inclusive of 6% insurance premium tax. Ecclesiastical: Ecclesiastical provide industry expertise and bring specific knowledge of heritage buildings, art work and regalia. They pride themselves on the claims service they provide their policyholders. Ecclesiastical policy benefits from: Libel and Slander cover of £250,000 Hirers Liability of £2,000,000 Legal Expenses cover of £100,000 Equipment breakdown cover This quotation is £2,739.73 inclusive of 6% insurance premium tax. Hiscox: Hiscox entered the Local Council insurance sector in 2014 and are one of the UK's most highly respected insurance companies. Hiscox pride themselves on the excellent concierge claims service they provide to their policyholders. The Hiscox policy benefits from: Key person cover of £200 per week up to max £2,500 in one year Enhanced Libel and Slander cover of £500,000 Enhanced Hirers Liability of £5,000,000 Legal Expenses cover of £100,000 Enhanced Personal accident capital benefit of £100,000 and weekly benefit of £500 Motor Policy no claims bonus and policy excess up to £250 per claim Business travel, cancelation and curtailment up to £1,000 for any one claim This quotation is £2,417.83 inclusive of 6% insurance premium tax. RESOLVED to approve Hiscox insurance.</p>
75/15	To receive minutes from the Recreation committee.
75.1/15	To agree on the Outdoor Gym equipment quotations
	Suggested - Have a play/sport surgery to discuss the options of skate park outdoor gym ACTION: Would people be interested in an Outdoor Gym – TIS and FB Explain that the grant money that has to be spent. Get cost idea for tarmac
76/15	To receive minutes from the Planning committee
	Minutes were received.
76.1/15	To agree comments on the draft Local Plan Part 1 from SDNP
	Notes and comments on South Downs Local Plan Draft as it affects Twyford were sent to the council and would be refined prior to sending into SDNP. ACTION: Cllr Corcoran to finalize. Cllr Lawton to pass on to the Clerk to submit.
77/15	Council Matters
77.1/15	Parish Council vacancies There were still vacancies.
78/15	Twyford Open Spaces
	Open spaces balance: Twyford Play - £6,590.86 Sport - £3,752.27 £10,343.13
79/15	Highways and Footpaths
	Manor Farm to Hare Lane – cut back and trees removed.
80/15	Neighbourhood Plan update
80.1/15	Update on the working party - Cllr Corcoran RESOLVED to agree to formerly endorse the Housing Needs report given by Mags Wylie ACTION Cllr Lawton to write to Mags Wylie and confirm Assessment criteria for housing will be applied to the sites of the village.
80.2/15	Finance update for Neighbourhood Plan

	<p>The council heard that there were three quotes: Terra Firma's £4,500 AECOM £7900 and from Hyland Edgar Driver £17,000.</p> <p>The bids were reviewed by Helen Jackson, Maryanne Browne, Jeff Mardon and me. All the bidders were properly qualified and had relevant experience; all are local; all bids met the brief and timetable although the two lower ones were fuller bids, had more relevant experience and gave more added value. The difference in price between Terra Firma and AECOM is the determining factor.</p> <p>RESOLVED that The Parish Council supported the decision to choose Terra Firma subject to the confirmation of the grant of £5,250 which from Dept. for Communities. This is anticipated within 10 working days of 15th Oct. All figures are net of VAT.</p> <p>ACTION: Clerk to update the spend at each meeting</p>
81/14	Correspondence
	<p>George Bradshaw had written into the council about a possible skate plaza and this was discussed earlier in the meeting.</p> <p>Meeting ended 22.27</p>
82/14	<p>Date of next meeting Recreation – 22nd October Planning and Finance – 5th November FPC and Planning – 3rd December</p>