

## Twyford Parish Council Meeting Minutes

### Full Parish Council Minutes

Thursday 16<sup>TH</sup> January 2013 7.30 pm

<u>Attending</u>	<u>In attendance</u>	<u>Apologies</u>
Cllr Lawton	Cllr Izzard	Cllr Cornwall
Cllr Watson	Clerk – Elizabeth Billingham	Cllr Woodward
Cllr Henry	Cllr Mason	Cllr Evans has resigned.
Cllr Mitchell	Cllr Humby	Cllr Witt
Cllr MacLeod		
Cllr Corcoran		
Cllr Watson		
Cllr Lane		

<b>Item</b>	
<b>88/13</b>	<b>Apologies for absence and declarations of interest.</b>
	Cllr Cornwall and Cllr Woodward. It was noted that Cllr Evans had tendered his resignation.
<b>89/13</b>	<b>To adjourn for public participation</b>
	Three members of the public were present.
<b>89.1/13</b>	<b>To receive questions from the members of the public.</b>
	Hare Farm – Poultry farm. Licence was due for renewal, The owners stated that they would be applying for another temporary licence lasting for three years. It was noted that they had bought 23 acres. The main business was in breeding chickens for pet market. They were currently using half of the sheds and had a plan for further improvements. The new application would go in in March. The owners were invited to come back when they submitted the planning application.
<b>89.2/13</b>	<b>To receive the County Councillor’s report.</b>
	Cllr Humby – It was noted that Cllr Humby had sent his apologies for the last meeting. Cllr Humby reported the following: Bus service due to road closures. County had facilitated a meeting with Southern Water regarding the bus shuttle. Southern Water did not immediately come up with an agreement but it was finally agreed and the shuttle buses in place by the third day of the road closure. Additional bus shuttle services will be added. Bishops Waltham Shared services – Community buses. There were eight parish councils who were working together to share services. Cllr Humby felt that there was a possibility of a shared bus service using Bishops Waltham as a hub. Cllr Humby would be consulting other parishes and look into further demand. Full Council County meeting – Items discussed were: Flood Risk Management, CIL. It was noted that the SDNP had not set their CIL level. Broadband meeting 1 <sup>st</sup> April. – This will be an update on the broadband rollout, on the percentages of Broadband rollout and where communities can buy in.
<b>89.3/13</b>	<b>To receive the District Councillor’s report.</b>

	<p>Cllr Izzard noted:  CIL – The levels had been discussed and the extra amount the having a Neighbourhood Plan would attract would make a significant difference.  Transport meeting- 15th March.  Colden Common road closure - Twyford Clerk and Cllr Izzard had attended a meeting with HCC and Southern Water contractor to discuss issues regarding the road closure. Police were involved in an attempt to stop heavy traffic. Improved signage was now in place on the motorway for lorries and to show access to local businesses. Operation Resilience would be working through Twyford to work on drainage and other highways issues.  Electricity board cutting back trees.  Colden Common had not increased their precept.  SDNP Neighbourhood Plan grant – As Twyford was within the SDNP the council would need to contact SDNP about grants.  Crossing at Northfields. – Karen Wright had now taken over the project. The project had been ordered and was in progress with funding. It was hoped the work would be completed in the Spring.  Cllr Mason noted the works in Colden Common and thanked Councillors for the work to alleviate the problems with the buses.  River Park development was no further forward.  Cllr Mason was concerned about the lack of the road sweeping throughout the area which was causing drain blockages and flooding. It was felt that expectations were not being managed. The contractors had an agreement in place and the firms should be held to account.  Cllr Henry – The details regarding the rescheduling of bin collections over the Christmas and New Year had insufficient. Revised collection calendar will be printed and distributed.</p>
<b>90/13</b>	<b>Councillors questions</b>
	<p>Cllr Lawton – Cllr Evans had tendered his resignation effective on the 16<sup>th</sup> January. The council were grateful for his work whilst a councillor and will miss him.  Cllr Scaiff – Footpath – Hockley to Twyford Moors particularly the section from Manor Farm to Twyford Moors. The footway had disappeared. ACTION: To write to HCC to ask to clean and restore the footpath. Clerk and Cllr Henry.  Hazeley Road – Speeding traffic. Speedwatch had spoken to the police. Sgt Gilmore was aware of the increased speed in some areas. ACTION: Cllr Izzard would speak to Sgt Gilmore and Speedwatch.  Cllr Henry – Dental Practice signage. It was asked who was responsible for temporary signage.  ACTION: Cllr Lawton to write to the practice.  Cllr McLeod asked if there would be an on-going review of roads damaged due to increased traffic from closure.  Cllr Humby had asked HCC highways to look at damage.</p>
<b>91/13</b>	<b>To approve the Minutes of the meeting held on 28<sup>th</sup> November 2013</b>
	<p><b>RESOLVED to approve as a true record.</b>  <b>Proposed by Cllr Macleod and seconded by Cllr Lawton.</b></p>
<b>92/13</b>	<b>Matters arising from these minutes (not on the agenda)</b>
	<p>Item 58/13 - To consider planting poppies for 2014 to mark the 100th anniversary of World War I.  Update from Cllr Lawton. – Church happy to go ahead. ACTION: Cllr Scaiff to contact Helen Smith and Chris Pope to give seeds.  Item 69.2/13 – Budget - Berry Meadows and Meads maintenance and the repair costs of the water meadow system that had been damaged. ACTION (from 28th November) Clerk and Cllr Corcoran to arrange a meeting. Situation worse due to flood waters. Unsure of costs. On-going.  Item 72/13 – Potential cycle path improvements - ACTION: Cllr Scaiff and Cllr Mitchell to meet and discuss the issues and potential. They would also talk with Colden Common group.  Cllr Scaiff – noted that Colden Common investigated a cycle path to the Park and Ride. Mike Southgate from WCC had considered three possible routes – two leisure routes: river to Kiln Farm Lane and along navigation and a third, commuter route along B335. Sustrans and WCC would prefer commuter routes. It was felt that all parishes should have a meeting to propose a route. Cllr Mitchell felt that there should be a Twyford working group. Funding would be a challenge but a route should be considered and funding could be found. Felt that commuter cyclist important to consider.  Cllr Izzard noted that Colden Common Parish Council would be calling a meeting. It was possible to identify CIL money for this scheme.  AGREED: Working party – Cllr Mitchell, Scaiff and Corcoran.</p>
<b>93/13</b>	<b>To receive minutes from the Planning committee.</b>

	There were only two applications.										
<b>94/13</b>	<b>To receive the minutes from the Recreation committee.</b>										
	Update on actions from previous meeting. Matters arising: 81.2/13 – Grounds contract – Cllr MacLeod would meet with the Grounds man to discuss the renewal of the contract. It was noted that the cricket net posts had been damaged by the storm. ACTION: Clerk would obtain a quote for repair.										
<b>95/13</b>	<b>Finance</b>										
<b>95.1/13</b>	<b>To receive minutes from the Finance committee.</b>										
	No meeting held.										
<b>95.2/13</b>	<b>To note the Precept and Council Tax Support Grant</b>										
	It was noted that the Council Tax Support Grant would be taken from the budgeted precept.										
	<table border="1"> <tr> <td>Parish total <u>Budget</u> Requirement</td> <td>£58250</td> </tr> <tr> <td>- deduct Council Tax Support (CTS) Grant allocation</td> <td>£3051.24</td> </tr> <tr> <td><b>Parish Precept Requirement (amount in figures)</b></td> <td><b>£55198.76</b></td> </tr> <tr> <td><b>This is the sum which this Parish Council wish to precept to Winchester City Council to cover expenditure for 2014/15</b></td> <td></td> </tr> <tr> <td><b>Parish Precept Requirement (amount required in words)</b></td> <td>Fifty five thousand one hundred and ninety eight pounds and seventy six pence.</td> </tr> </table>	Parish total <u>Budget</u> Requirement	£58250	- deduct Council Tax Support (CTS) Grant allocation	£3051.24	<b>Parish Precept Requirement (amount in figures)</b>	<b>£55198.76</b>	<b>This is the sum which this Parish Council wish to precept to Winchester City Council to cover expenditure for 2014/15</b>		<b>Parish Precept Requirement (amount required in words)</b>	Fifty five thousand one hundred and ninety eight pounds and seventy six pence.
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<b>95.3/13</b>	<b>To agree payments for December 2013 and January 2014</b>										
	<b>RESOLVED to approve payments.</b>										
<b>95.6/13</b>	<b>Grant: Matter arising: Item 82.5/13 - Ballard's Close Association application: Grant of £875.</b>										
	ACTION: Clerk to arrange. Outstanding										
<b>95.7/13</b>	<b>Update on the new Parish Council website</b>										
	Alan Meikle had decided that he could no longer continue with the current website. The Clerk noted that she was working on the new website and hoped to have it live in February. The Clerk would look into taking on the TIS at a later date.										
<b>95.8/13</b>	<b>To note Parish Council vacancy.</b>										
	ACTION: The Clerk would display the vacancy notice. Clerk would discuss past applications with the previous clerk. It was noted that Cllr Witt would be taking a leave of absence for six months.										
<b>95.9/13</b>	<b>Training – To note training opportunities for Councillors</b>										
	The Clerk distributed the latest training from HALC.										
<b>96/13</b>	<b>Twyford Open Spaces</b>										
<b>96.1/13</b>	<b>Matters Arising: Update:</b> Item 60/13 – Meads area – ACTION: Clerk to ask Rights of Way Officer to look whether it was the responsibility of HCC. Clarify chicken wire situation. Item 83.1/13 - Open Spaces strategy – The Clerk noted that Open Spaces wished to have five types of open space areas marked for the annual report. ACTION: Cllr Corcoran would fill in the map and return. On-going.										
<b>97/13</b>	<b>Highways and Footpaths</b>										
<b>97.1/13</b>	<b>Matters Arising:</b> Update on footpath from Churchfields and Old Rectory Lane – Footpath 10 – The contractor had completed about 150m of the 400m length of this footpath. It is hoped it would be complete within three weeks. Footpath clearance – Nurses Path – Clerk to discuss with previous Clerk and to request clearance from Rights of Way Footpath 11 – Upper Church path – bank was overgrown. ACTION: Clerk to discuss clearance or request Lengthsman clear. Footpath - Hunters Park to Gabriel's Copse – Rights of Way – ACTION Cllr Corcoran to talk to landowner.										
<b>98/13</b>	<b>Neighbourhood Plan update</b>										

	Matters arising: Item 85/13 -Cllr Izard noted that WCC had been given money from Central Govt. to assist with Neighbourhood Plans. It was noted in the councillor's report that the council would need to enquire with SDNP.
	It was noted that there was now a need for a new lead on the Neighbourhood plan. ACTION: Cllr Lawton to facilitate a meeting.
<b>99/13</b>	<b>Flood update</b>
<b>99.1/13</b>	<b>To approve the 2014 Emergency Plan</b>
	<b>RESOLVED to approve.</b> It was noted that WCC had stated that the Twyford Emergency plan was an exemplar. Flood alert – It was noted water levels were up and there was a need to monitor the situation.
<b>100/13</b>	<b>Update on the Twyford Community Project</b>
	Welcomed Helen Scaiff to the meeting. Community project update – Noted original objectives. Youth Options - £3934 set up cost and Parish Hall £64. Grants £2870 therefore there had been a cost of £1707 cost. New Youth Club committee now in place. Supporting – loan to get club started. Given advice. It was now hoped that the TCP could move on and find suitable premises to update or rebuild a youth facility. It was asked that previously the TCP had looked at locations and had feasibility studies. They had also held a public meeting to look at options. It was therefore asked how the TCP envisaged moving forward. The TCP would be meeting in January. The TCP would liaise closely with all interested parties. The meeting will help agree the way forward. It was felt that it was important to clarify objectives for future fundraising. It was also felt that there needed to be an opportunity for all of the community to have an input in order to provide something that a majority of the village want and need.
<b>101/13</b>	<b>Update on the Youth Club</b>
	Cllr Mitchell – Youth club separate from TCP. It was hoped to re-launch the youth club after half term in February. Run by village volunteers and parents.
<b>102/13</b>	<b>Correspondence</b>
<b>102.1/13</b>	<b>Mayor of Winchester Community Awards. Deadline 7<sup>th</sup> February.</b> <ol style="list-style-type: none"> <li>1. Young Volunteer Award (a split category for under 18 and 18 -30 yrs of age)</li> <li>2. Caring Award - Adult (18+)</li> <li>3. Caring Award – Young Person (17 and younger)</li> <li>4. Service to the Community Award (Individual)</li> <li>5. Service to the Community Award (Group/Organisation)</li> <li>6. Innovation Award</li> </ol>
	Councillors asked to consider nominations. Clerk to forward. Service to the Community - Roger Walker. ACTION: Cllr Mitchell. Service to the Community - John Sullivan ACTION: Cllr Watson.
	Pensions update meeting – Cllr Watson to attend.
<b>103/13</b>	<b>Date of next meeting.</b>
	The meeting would be held on 27 <sup>th</sup> February. The meeting ended at 21.32