

TWYFORD PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON THURSDAY 20th JUNE 2013 AT 7.30P.M. IN THE
GILBERT ROOM, TWYFORD PARISH HALL

| | | |
|------------------|----------------------------|--------------------------------------|
| Present | Cllr Waine Lawton (Chair) | Cllr Jade Cornwall |
| | Cllr Chris Corcoran | Cllr David Evans |
| | Cllr Angela Forder-Stent | Cllr Chris Mitchell |
| | Cllr Chris Mitchell | Cllr Helen Witt |
| | Cllr Ralph Scaiff | Cllr Wendy Lane (left at 10.05pm) |
| Apologies | Cllr Bob Woodward | Cllr Charles MacLeod |
| | Cllr Daryl Henry (Holiday) | |

| | | |
|----------------------|------------------------|-------------------------|
| In attendance | Debbie Harding (Clerk) | 4 members of the public |
| | Cllr Peter Mason | Cllr Richard Izard |
| | Cllr Rob Humby | |

PC20/13 APOLOGIES FOR ABSENCE

Apologies were received as detailed above.

PC21/13 TO RECEIVE ANY DECLARATIONS OF INTEREST

Cllr Witt declared an interest in the planning application for St Mary's Primary School

PC22/13 TO APPROVE THE MINUTES OF THE FULL PARISH COUNCIL HELD ON THE 16th MAY 2013

It was resolved that the previously circulated minutes of the meeting of the Full Parish Council held on the 16th May 2013 were accepted as a true and accurate record of the meeting.

Proposed by Cllr Angela Forder-Stent, seconded by Cllr Jade Cornwall and carried unanimously.

PC23/13 TO APPROVE THE CONFIDENTIALLY MINUTES OF THE FULL PARISH COUNCIL HELD ON THE 16TH MAY 2013

It was resolved that the previously circulated confidential minutes of the meeting of the Full Parish Council held on the 16th May 2013 were accepted as a true and accurate record of the meeting.

Proposed by Cllr Angela Forder-Stent, seconded by Cllr Waine Lawton and carried unanimously.

PC24/12 TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC

Jonathan Humphrey reported that building works at Northfields are almost complete. The land opposite Hewlett Close will shortly be re-landscaped and seeded.

Jonathan responded to a concern at the last Parish Council meeting regarding the lack of safety signage on Hewlett Close. A number of residents have commented to Jonathan on the speed of traffic and lack of street lighting. Hazeley Developments is investigating possibilities for addressing these issues, although all obligations are complete in planning terms. Funding would need to be sought for any recommended improvements.

Jonathan Humphrey will investigate a temporary stop sign at the junction of Northfields and Shipley Road.

PC25/12 UPDATE ON MINUTES, CORRESPONDENCE AND RELEVANT MATTERS NOT INCLUDED ELSEWHERE ON THE AGENDA

The Council recorded thanks to Christine Hill for organising the tribute to Terry Forder-Stent at Hunter Park. The Clerk has received many comments on what an enjoyable evening it was.

Cllr Lawton and the Clerk had a meeting with Pete Boustred and Sophie Champion from HCC regarding the various traffic concerns in Twyford.

The cost of installing the Twyford to Winchester Cycle Route via Shawford was discussed, as was the Northfields Crossing and the re-surfacing of footpath 10. HCC have drawn up 3 different options for a puffin (light controlled) crossing at Northfields and would like to come to a Parish Meeting to present the plans. The crossing at Northfields would need to be funded by S106 monies and other HCC funding, as the cost is in excess of the £139K that is currently reserved for traffic schemes for Twyford through S106 contributions.

Clerk

Cllr's

A cycle path to Winchester via Footpath 10, Church Lane and then the B3335 is still an aspiration for the Parish. It was suggested by HCC that the Parish start negotiations with the landowners either side of Footpath 10 to widen the footpath and cycle access via the Churchyard. Once agreement in principle has been agreed by the landowners and the Churchyard, the Parish Council can then commence conversations with HCC regarding a cycle route and start applying for funding.

It was resolved to continue with previously approved and budgeted plan to re-surface the footpath and work towards the widening and dedication of footpath 10 as a cycle path in the future.

Clerk

Proposed by Cllr Waine Lawton, seconded by Cllr Ralph Scaiff and carried.

The Clerk and Cllr Rob Humby to speak to Peter Eade at Hampshire County Council to progress the footpath 10 resurfacing work.

The Clerk reported that Footpath 10 and 12 has been strimmed this week.

The Clerk and the Community Speedwatch Team are very grateful to Jonathan Humphrey for allowing us to test and familiarise ourselves with the new speed radar on Humphrey Feeds private road, off Hazeley Road. This will be taking place on Monday 24th June at 7.30pm.

S137 grants applications will close on the 12th July. They will be considered at the meeting on the 25th July 2013.

The Clerk will be manning a stand at the Twyford Carnival. Any volunteers for an hour or so to support will be very much appreciated.

PC26/12 COUNTY AND DISTRICT COUNCILLORS REPORTS

Cllr Rob Humby

Cllr Humby has walked around the village with the Clerk and is up to speed on keys issues such as Footpath 10, Northfields Crossing, Junction of Shipley Road/Northfields and the Twyford to Winchester Cycle Route.

Cllr Humby has a meeting with Colin Taylor and Peter Eade from Hampshire Highways next week and will ask for an update on the resurfacing of footpath 10 and the Northfields/Shipley Road crossing. Plans for the re-design of Northfields/Shipley road have been submitted to HCC by Hazeley Development.

Cllr Humby has spoken to Steve Clow, Estates Executive Officer at the Council regarding the concerns raised in the application for the temporary classroom at Twyford St 'Mary's Primary School.

HCC are happy to consider any further representations as part of the consultation. Cllr Humby can confirm that a time extension for consultation has been agreed.

HCC have no requirement to provide a list of who has been consulted on the website. The Highway Authority will look at the travel plan which is now on the website, along with other additional information which has been requested or clarified.

The Planning Case Officer from HCC will need to be reassured with Highway Safety matters.

Should the application be approved Geoff Curran from HCC is happy to speak to the Council regarding the logistics of installing a temporary classroom.

Peter Mason

Cllr Mason is a member of the informal scrutiny group for Access to Services in the Market Towns. Cllr Mason reported that is currently serves on the Licensing and Regulation Committee.

Richard Izard

Cllr Izard attended the recent PACT meeting. Dog Fouling, Speedwatch and Twyford Meads were all items that were discussed relevant to Twyford.

Litter and dog faeces bins are being amalgamated. Where litter bins are emptied at the expense of WCC, the charging policy needs to be clarified.

The Colden Common Community Engagement group met with developers and landowners on Tuesday and briefed them on what design features residents of Colden Common would like. A Public Meeting will be held on the 21st July. All Landowners and developers have been invited to make their own presentation to the residents on outlines for their schemes. The Engagement Group will collate feedback on the sites they like.

PC26/12 TO CONSIDER RELEASING THE BUDGETED GRANT OF £5,000 TO TWYFORD PARISH HALL

Louise Watson, Chair of Twyford Parish Hall, spoke regarding several projects for refurbishment for Twyford Parish Hall. Twyford Parish Council budgeted £5,000 for works to the Parish Hall in the financial year 2013-2014.

It was resolved to authorise the Clerk to procure and authorise building works to the value of £5,000 under S.133 of the LGA Act 1972, in accordance with the Parish Council's Financial Regulations, Proposed by Cllr Helen Witt, seconded by Cllr Angela Forder-Stent and carried unanimously.

Clerk

The Clerk will follow the guidelines under S.33 of the VAT Act 1994 to claim back the VAT for any such works.

PC27/13 TO RECEIVE A RECOMMENDATION FROM THE FINANCE COMMITTEE TO AGREE THE FOLLOWING

I) To agree and sign section 1 of the Annual Account Statement and submit to the Audit Commission

It was resolved to accept the Finance recommendation to approve section 1 of the Annual Account Statement, proposed by Cllr Sonia Watson, seconded by Cllr David Evans and carried.

II) To Agree and sign section 2 of the Annual Governance Statements for submission to the Audit Commission

It was resolved to accept the Finance recommendation to approve section 2 of the Annual Account Statement, proposed by Cllr Sonia Watson, seconded by Cllr David Evans and carried.

PC28/13 TO CONSIDER THE FORMATION OF A NEIGHBOURHOOD PLAN ADVISORY COMMITTEE

It was decided to postpone this agenda item to the July Planning Committee meeting and then recommend to the Full Parish Council on July 25th.

Clerk
Cllr
Corcoran

PC29/13 TO REVIEW THE SUBMISSION TO THE SDNP FOR INFRASTRUCTURE NEEDS FOR TWYFORD IN RELATION TO THE COMMUNITY INFRASTRUCTURE LEVY

The draft document was reviewed. It was resolved to add in a puffin crossing near the Phoenix Public House, extend the 30MPH speed limit to Hockley Cottages and past Manor Farm House towards Colden Common.

Clerk

Subject to these changes it was resolved to submit infrastructure project list to the South Downs National Park, proposed by Cllr Chris Mitchell, seconded by Cllr Waine Lawton and carried.

PC30/13 TO CONSIDER REPRESENTATION ON THE FOLLOWING PLANNING APPLICATIONS

1) SDNP/13/01997/FUL – Hazeley Farm

It was resolved to make the following comment on the application.

The Parish Council recognises the importance of this group of barns and the significant historical value in retaining them for the future. It is positive that development is being considered before the buildings deteriorate further.

The Parish Council feel that the evidence for converting them into residential buildings in the Farm Plan and the application is weak. The Parish Council is concerned that if they are converting into a residential scheme the ownership would be divided up and that this action would be irreversible. The Parish Council would request that English Heritage and the South Downs National Park fully explore with the applicant other options for the restoration of these buildings. Commercial use, small workshops or office space will preserve them with minimal change, would fit better with the character of the farm yard and prevent it from becoming completely disjointed by segregation into separate dwellings.

Proposed by Cllr Chris Corcoran, seconded by Cllr Sonia Watson and carried unanimously.

2) SDNP/13/02318/FUL – Hazeley Farm, re-erection of a collapsed barn

It was resolved to make the following comment on the application.

The Parish Council recognises the importance of this group of barns and the significant historical value in retaining them for the future. It is positive that development is being considered before the buildings deteriorate further.

The Parish Council feel that the evidence for converting them into residential buildings in the Farm Plan and the application is weak. The Parish Council is concerned that if they are converting into a residential scheme the ownership would be divided up and that this action would be irreversible. The Parish Council would request that English Heritage and the South Downs National Park fully explore with the applicant other options for the restoration of these buildings. Commercial use, small workshops or office space will preserve them with minimal change, would fit better with the character of the farm yard and prevent it from becoming completely disjointed by segregation into separate dwellings.

Proposed by Cllr Chris Corcoran, seconded by Cllr Sonia Watson and carried unanimously.

3) SDNP/13/01818/FUL – Twyford St Mary's School, Temporary classroom
A discussion took on the application in relation to the errors, omissions and concerns over pupil safety, lack of parking, congestion, poor play space and consultation with neighbours.

The Parish Council recognises the need to support a primary school in the village, but feels that it must comment on what facilities are inadequate.

The Chairman invited a member of the public to speak about the application. A resident of School Road spoke about the hazardous conditions for children and parents when they are dropping off and picking up from the school. Children spill out onto School Road which is a road with no pavement or designated safe passage way for pedestrians. School Road is treated as an extension of the playground with children, some on scooters, flying out of the playground at speed, with no real regard to the dangers of traffic or parked cars on School Road.

The clash of resident's vehicle access versus pedestrian school children is not just confined to 5 minutes. It can start as early as 8.15 am. A clear conflict of cars trying to leave School Road, versus school children arriving.

The school itself is at breaking point, bursting at the seams with nowhere for children to eat their lunch in the hall, resulting in children sat on the ground. Rubbish is a real problem in School Road.

The Parish Council feels that aside from the application dialogue should be started between the Parish Council and the school governors, to address these issues on behalf of residents.

The discussion was summarised into the following resolution.

The Parish Council recognises that additional children are requiring places at Twyford St Mary's School from September, and therefore a temporary classroom will be required to be erected in time for the new school year.

However, to make this acceptable in a situation of considerable congestion, stress and danger the following actions needs to be taken

- 1) HCC to look for ways that available play space may be increased and commence discussions with the trustees of Ballard's Close***
- 2) The route to school made safe for children living in the North of the village by commissioning the construction of the puffin crossing across the B3335.***
- 3) Lower Church path (Footpath 10). HCC to Widen, re-surface and commission regular maintenance for pedestrian access from the North of the village safety to the school.***
- 4) By the provision of the green travel plan and the allocation of resources to implement changes***
- 5) By formalising parking arrangements with neighbouring land owners.***
- 6) The Parish Council ask for assurances that the increased number of pupils proposed within this application of 167 will not be further increased.***
- 7) The Parish Council would request that the decision is made by the portfolio holder and that the Parish Council have the opportunity to put these points forward as a condition of planning approval.***

Proposed by Cllr Chris Corcoran, seconded by Cllr David Evans and carried unanimously.

The Clerk to copy this representation to the Chair of Governors.

Cllr Lawton to speak to the Chair of Governors to arrange a meeting regarding other issues brought to the Councils attention at the meeting.

PC31/12 COUNCILLORS QUESTION AND INFORMATION TIME

Cllr Helen Witt

Cllr Witt highlighted an error in the minutes, as she was indeed present at the last meeting.

Cllr Witt asked if the Council was aware who had commissioned the new noticeboard on the shop wall, on Hazeley Road. It was believed it was Twyford Stores.

Cllr Angela Forder-Stent

Cllr Forder-Stent confirmed that a meeting with the Allotment holders had taken place and that new rules and criteria had been agreed.

Cllr Sonia Watson

Cllr Watson requested that all Councillors consider projects for the 2013-2014 budget setting process for the next meeting.

Cllr Wendy Lane

Cllr Lane requested that the Council consider a central location for a rapid response defibrillator in the village. The Clerk to add to the agenda for the July meeting.

Cllr Ralph Scaiff

Cllr Scaiff reported a large patch of Japanese knotweed on the verge by manor farm. Some knotweed is also in Ballard's Close. Cllr Scaiff will report it to the Trustees.

Clerk

Cllr David Evans

The PO and stores have asked whether the Parish Council will consider extending two hour parking into Dolphin Hill. It was suggested that Twyford Stores consult with residents of Dolphin Hill. The Council recognise the problems with parking in this area.

Cllr Evans attended the PACT meeting. No particular new information arose from the volume of visitor's at the Lock. The Neighbourhood Warden Team are very keen to support people cleaning up the rubbish.

Cllr Mitchell has agreed to put up temporary litter signs.

PSCO Richard Nolan and the Neighbourhood Warden Team will increase viability at the Lock

PC32/13 TO AGREE THE ACCOUNTS FOR PAYMENT BY TWYFORD PARISH COUNCIL

Accounts certified by the Clerk as correct for payment

| Payee | Description | Total | Chq | |
|--------|----------------------|--|-----------|------|
| 20-Apr | S Lauder | Pavilion Cleaning - June | £72.00 | SO |
| 25-Jun | Debbie Harding | Net Salary - June | £801.38 | BACS |
| 25-Jun | HCC | Pension - June (duplicate payment in April deducted) | £5.16 | BACS |
| 25-Jun | Matt Riley | Grounds Maintenance Hunters Park -June | £1,388.00 | BACS |
| 07-Jul | HMRC - NIC | NIC - June | £67.36 | BACS |
| 25-Jun | C Hill | Expenses for Hunter Park Assembly | £17.31 | CHQ |
| 09-May | Malcolm Wilson | Petrol - Hunter Park | £7.93 | BACS |
| 10-May | Twyford Parish Hall | Room Hire - 11th April | £27.00 | BACS |
| 04-Jun | Gary Maltby | Building and Installing Notice Board at Hunter Park | £254.73 | BACS |
| 24-Jun | Debbie Harding | Expenses see form | £441.43 | BACS |
| 17-May | Playsafety Limitd | ROSPA - Play area inspections | £308.40 | BACS |
| 20-Jun | County Supplies | Paper £16, Cleaning Material £129.01 | £145.01 | BACS |
| 06-Jun | MJT Decorating | SLR movement 14/3/13 and 10/05/13 | £192.00 | BACS |
| 13-Jun | Southern Water | Estimate - Field Supply | £42.00 | BACS |
| 13-Jun | Southern Water | Estimate - Pavilion | £5.31 | BACS |
| 04-Jun | Compete Weed Control | Apply Chafer Grub Treatment | £180.00 | BACS |
| 19-Jun | OST Technology | Radar Sign | £2,866.80 | BACS |
| 04-Jun | British Gas | Electricity Pavilion (estimate) | £217.80 | DD |

£7,039.62

Amount listed above incl where charged VAT

£7,039.62

Bank Balance as at 20/06/2013

£30,383.00

HSBC Savings Account

£19,507.59

Total accessible funds

£49,890.59

Balance after the above payments have been made

£42,850.97

Plus

Fixed Term Deposit with Co-op - matures 27th Nov 2013

£20,000.00

Total £62,850.97

It was resolved to approve the accounts as listed above for payment by Twyford Parish Council, proposed by Cllr Sonia Watson, seconded by Cllr David Evans and carried that all payments should be made.

PC33/13 ITEMS FOR THE NEXT AGENDA

The next meeting will be held on the 25th July 2013

Items to include Rapid Response defibrillator, Street Lighting, Neighbourhood Plan, Projects to consider the 2013-2014 Budget