

TWYFORD PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON THURSDAY 25th JULY 2013 AT 7.30P.M. IN THE
GILBERT ROOM, TWYFORD PARISH HALL

Present Cllr Waine Lawton (Chair) Cllr David Evans
Cllr Chris Corcoran Cllr Helen Witt
Cllr Chris Mitchell Cllr Wendy Lane
Cllr Ralph Scaiff Cllr Charles McLeod

Apologies Cllr Rob Humby Cllr Sonia Watson
Cllr Daryl Henry Cllr Angela Forder-Stent
Cllr Jade Cornwall Cllr Bob Woodward
Cllr Richard Izard

In attendance Debbie Harding (Clerk) 3 members of the public
Cllr Peter Mason

PC34/13 APOLOGIES FOR ABSENCE

Apologies were received as detailed above.

PC35/13 TO RECEIVE ANY DECLARATIONS OF INTEREST

Cllr Scaiff declared an interest in the Twyford Water Works application for a grant as he is the Parish Council representative.

PC36/13 TO APPROVE THE MINUTES OF THE FULL PARISH COUNCIL HELD ON THE 20th JUNE 2013

It was resolved that the previously circulated minutes of the meeting of the Full Parish Council held on the 20th June 2013 were accepted as a true and accurate record of the meeting.

Proposed by Cllr Helen Witt, seconded by Cllr Chris Mitchell and carried unanimously.

PC37/12 TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC

Reg Hudson is concerned that the light on the Searle's hill footpath is shielded and dim due to overhanging foliage. The light is numbered number 6. The Clerk referred Mr Hudson to agenda item 46/13, which details the replacement of all street lighting in the parish. Clerk

The lighting levels will be improved as part of the new street lighting PFI which will take place in the autumn. The Clerk to request that as part of these works that all foliage is cut back hard at all locations, to prevent the lights from being masked by foliage Clerk

The Clerk will ask the Lengthsman (w/c 12th August) to sweep the Searle's Hill footpath and cut back any foliage on the path. The Clerk feels that it is not appropriate for the Lengthsman to cut away foliage obscuring the light fitting itself due to the height that the Lengthsman would need to work at. Clerk

PC38/12 UPDATE ON MINUTES, CORRESPONDENCE AND RELEVANT MATTERS NOT INCLUDED ELSEWHERE ON THE AGENDA

The Clerk has circulated previously an update on matters from the last meeting. A copy is attached to these minutes.

Since producing the report, the Clerk was able to update the Council on the status of the resurfacing of footpath 10. Cllr Humby has been working with HCC on our behalf and now can confirm that Peter Eade will be widening, edging with concrete and re tarmacking footpath 10 this financial year. No contribution is required from Twyford Parish Council. The Clerk is extremely grateful for Cllr Humby's support.

HCC will be attending the September Parish Council meeting to share the plans for the proposed puffin crossing at Northfields.

Jonathan Humphrey has ordered a temporary stop sign at the junction of Northfields and Shipley Road.

The Clerk is aware of a campaign to seed lots of poppies to commemorate the 100th year anniversary of World War 1. A suggestion was put forward to plant the war memorial area and the Clerk to add this suggestion to the agenda for the September meeting. See <http://realpoppy.co.uk/>. This is the brainchild of a small RBL branch. Clerk

The Clerk to write to Ian Cousins from WCC to ask if Twyford Parish Council can help in anyway in the installation of the broadband box next to the Phoenix Inn, and not in front of the low wall in front of the Bugle. Clerk

The Parish Council requires 3 more education visits to qualify for the educational access part of the HLS agreement before the end August 2013. Cllr Mitchell and Corcoran will arrange 3 dates which will be advertised on TIS and if required the CCIS. Clerk

PC39/13 TO RECEIVE AN UPDATE ON SPEEDWATCH

Penny Smith gave a verbal update on Community Speedwatch.

The new equipment has been in use since the 27th June. The volunteers have been out in 10 different sites in the two villages. The fastest car recorded was travelling in Hazeley Road at 47 MPH last Friday. The team recorded 268 cars between the hours of 5-6pm.

The team have also recorded a car travelling in excess of 45mph in Church Lane, Colden Common. We now have a team of 20 volunteers between the two villages and 4/5 further volunteers whose applications are being processed. Saturday morning a team will be working in Colden Common in two different locations.

Many residents of the two parishes have stopped to thank you and well done.

The Clerk previously circulated a paper and risk assessment on using the new equipment in a fixed location. The new sign was placed in a fixed location on Tuesday (unmanned) for 8 hours at Northfields. The fastest speed recorded was 53 MPH in the 30MPH zone. It was agreed to change the level of risk on the assessment to Low as measures contained in the assessment were in place.

It was resolved to use the new speed radar in a fixed position at the entrance to Northfields during August and leaving in situ overnight. Proposed by Cllr Helen Witt seconded by Cllr Waine Lawton and carried.

The Parish Councillors support the purchase of two additional brackets and a temporary pole to use the kit in a fixed location in already approved locations in the village. The Clerk will use delegated powers to purchase.

The Councillors thanked Penny Smith for all her efforts to get this valuable community action group working so well in both villages.

PC40/13 COUNTY AND DISTRICT COUNCILLORS REPORT

Cllr Mason

Independent scrutiny group work is still on-going with recommendations.

The Police Crime Commissioner is recruiting 2 Assistant Commissioners and 3 department heads.

The Twyford Waterworks Trust recently held an event with the WCC museum service with the Lego mosaic.

Cllr Mason attended a WCC briefing on land sale which included land near the railway station in Winchester.

Cllr Mason has been bestowed the title of Honorary Alderman. This is in recognition of members who have given excellent service to the Authority and Community.

Southern Water has contributed some £50K towards the asbestos removal at the Twyford Waterworks Trust.

PC41/13 TO CONSIDER THE FORMATION OF A NEIGHBOURHOOD PLAN ADVISORY COMMITTEE

The Clerk had previously circulated a paper on the formation of the neighbourhood Plan advisory Committee.

- I) To receive a scoping document from Cllr Chris Corcoran

Subject to adding in on page 1 the issue of Health and Welfare it was resolved to adopt this paper detailing the objectives and structure for delivering a Neighbourhood Plan for Twyford.

Proposed by Cllr Ralph Scaiff, seconded by Cllr Chris Mitchell and carried.

- II) To elect Chair's for the 3 proposed committee

It was resolved to elect Chairs of the proposed Committees as follows:-

Chair of Technical Group – Cllr Chris Corcoran

Chair of the Management Group – Cllr David Evans

Chair of Consultative Committee – Richard Izard

Proposed by Cllr Ralph Scaiff, seconded by Cllr Chris Mitchell and carried.

- III) To consider authorising funds to a maximum of £1,000 for associated costs for such a committee, to be funded by reserves and managed by the Clerk under delegated powers.

It was resolved to authorise £1,000 for associated costs for such a Committee to be funded by reserves and managed by the Clerk under delegate powers.

Proposed by Cllr Ralph Scaiff, seconded by Cllr Chris Mitchell and carried.

- IV) To consider any additional hours which may be required to service this Committee

It was resolved that the servicing of such a committee could be undertaken by a volunteer, but would remain under review.

Proposed by Cllr Ralph Scaiff, seconded by Cllr Chris Mitchell and carried.

It was requested that Councillors who wish to join a committee contact the Chair of the Committees with their interest.

Cllr Corcoran will draft a document for publication to the TIS system, noticeboards and the parish Magazine.

Cllr Corcoran will inform the SDNP team that we are commencing a plan.

ALL

Cllr
Corcoran
Cllr
Corcoran

PC42/13 PARISH CLERK VACANCY

- i) To agree the number of hours for the post

It was resolved the number of hours for this post would remain at 16
Proposed by Cllr David Evans, seconded by Cllr Waine Lawton and carried.

- ii) To agree the salary scale

It was resolved that the salary scale would be the new LC2 salary scale (from 1st April 2013) Point 26 to 34.

Proposed by Cllr David Evans, seconded by Cllr Waine Lawton and carried.

- iii) To nominate the Councillors for the selection panel and authorise them to make the appointment.

It was resolved that the selection panel would consist of Cllr's Helen Witt, Sonia Watson, Waine Lawton and Ralph Scaiff. Interviews would take place during the 2nd week of August and authority is delegated to these Councillors to make an appointment.

Proposed by Cllr David Evans, seconded by Cllr Waine Lawton and carried.

- iv) To agree any additional costs will be funded through reserves.

It was resolved that any additional costs incurred over and above the budgeted amounts through such an offer would be funded by reserves.

Proposed by Cllr David Evans, seconded by Cllr Waine Lawton and carried.

PC43/13 TO CONSIDER AWARDING A GRANT UNDER S.137 OF THE LOCAL GOVERNMENT ACT OR OTHER STATUTORY POWER TO TWYFORD SOCIAL CLUB, ST MARYS CHURCHYARD, TWYFORD WATERWORKS TRUST, TWYFORD COMMUNITY PROJECT AND THE GOOD NEIGHBOURS SCHEME.

A discussion took place on the applications received for grants from Twyford Parish Council.

5 applications were received totalling £4,337.00. The budgeted amount for S137 payments in this financial year is £1,750.00

TCP

Geoff Settatee attended the meeting on behalf of TCP Youth Club project to give an update on the progress of the Youth Club.

Currently 26 young people are on the register and 15 are paid up members.

The Friday evening youth club clashes with Twyford Colts Friday night training, although this now has ended for the season.

It was felt by the Councillors that the trial should continue. If space allows, it was felt there is no reason why Colden Common young people should not be invited to attend the Youth Club, and vice versa with Colden Common's Youth Club on a Monday.

Twyford Social Club

It was felt of the three projects the Social Club had put forward the car park re-surfacing was the project which gave the most community benefit. The travel arrangements for pupils of St Mary's School is the responsibility of HCC and it was felt that TPC could support the refurbishment of the car park to ease the school congestion period by speaking to HCC and asking them to support the social club's offer to use the car parking for drop off and pick up.

Twyford Water Works

The Parish Council fully support this project as Twyford's only tourist attraction and scheduled ancient monument. However it was noted that access to the hide is restricted to 8 open days a year and subject to admission charges and when considered against the other applications, it was decided not offer a further grant at this time.

Good Neighbours

The Parish Council felt that providing identification cards to the volunteers who provide such a fantastic service to the Parish was extremely important.

Churchyard

TCP recognised the good work undertaken in the Churchyard, but were uncertain as to what will happen next year. Cllr Corcoran to contact Peter Towler to request an update on the progression of a Churchyard fund.

It was resolved to award the following Grants

Twyford Community Project – The amount of £637.00 under S.137 of the Local Government Act

Good Neighbours – The amount of £200 under S.137 of the Local Government Act

Twyford St Mary's Churchyard – the amount of £500 under S.214 of the Local Government Act.

Proposed by Cllr Chris Corcoran, Seconded by Cllr Waine Lawton and carried.

PC44/13 TO SUGGEST PROJECTS TO BE CONSIDERED AS PART OF THE 2013-2014 BUDGETING PROCESS

The only project which was suggested, pending more dialogue was the progress and future needs of the Churchyard Fund.

PC45/13 TO CONSIDER A LOCATION OF A RAPID RESPONSE DEFIBRILLATOR TO BE STORED IN THE VILLAGE FOR USE BY MEMBERS OF THE FIRST RESPONDER PROJECT

Rapid responders are recruited by the ambulance service. If they live with 8 minutes of an area which has made a 999 call, they are despatched by the ambulance service to be on the scene quickly. They are only despatched to respond to suspected heart attacks or stroke.

Currently, Cllr Lane the only responder for Twyford so the kit remains with her.

Once more volunteers are recruited for Twyford, a central location to hand over the kit onto the next volunteer would be preferable. Somewhere central in the village to securely store the bag.

It was suggest that Cllr Lane speak to Simon and Richard, to see if a storage area could be made next to the log store by the entrance to bean Below.

The TIS service could be used to advertise for more volunteers.

PC46/13 TO CONSIDER THE RETENSION OF SEVERAL LAMP POSTS IN THE VILLAGE AS PART OF THE STREET LIGHTING REPLACEMENT PROGRAMME

The Clerk has previously circulated a list of the all the lighting in Twyford which is due to be replaced. Some lights would be LED modern fittings, and some Heritage style.

It was resolved to request to HCC that all Cast Iron Column be retained and not replaced and fitted with Heritage style lamps. Proposed by Cllr Scaiff, seconded by Cllr Mitchell and carried.

Clerk

The Clerk to confirm to Cllr Mitchell that lights on Shawford Road will be changed and to confirm to which style.

Clerk

PC47/13 TO DISCUSS THE RECENT VISITOR NUMBERS AT COMPTON LOCK AND MANAGEMENT PLAN/PROCEDURES

Recent high visitor numbers were discussed. It was agreed that the long grass should be cut.

The Clerk should make contact with the emergency services to ensure they are aware of access restrictions to the site if required.

Cllr Corcoran to speak to HCC to get advice on how they will deal with high visitor numbers on their land.

The Clerk to ask Sandra Tuddenham for more bins on the Hockley Viaduct entrance to the river.

PC48/13 COUNCILLORS QUESTION/INFORMATION TIME

Cllr's Lawton and Scaiff met with the Chair of Governors and the Head Mistress to discuss the proposed school expansion and related issues.

The new classroom will be installed in 4 sections on the 31st July via the main road end of Queen Street and will be lifted into the space.

HCC have committed to produce a travel plan and a condition of the application is that it is produced.

Currently the school has two vacancies for school governors and it was suggested that Parish Councillors consider applying to strengthen the link between the community and the school.

The Clerk will forward to the Councillors a link to Otterbourne Primary School which shows the recently completed OWL project. This is a sustainable outdoor classroom which may be a consideration for the Trustees of Ballard's Close.

Cllr Mitchell has been contacted by Simon Gibbons who has made a recent planning application. He is keen to introduce himself and talk through his application at the planning meeting on Thursday.

PC49/13 TO AGREE THE ACCOUNTS FOR PAYMENT BY TWYFORD PARISH COUNCIL

The Clerk met with Cllr Watson today. She has reviewed all the invoices relating to these payments, checked the bank balances and signed the accounts reconciliation ready for this evening's approval by the Parish Council.

Accounts certified by the Clerk as correct for payment

Payee	Description	Total	Chq		
20-Jun	S Lauder	Pavilion Cleaning - July	£72.00	SO	
25-Jul	Debbie Harding	Net Salary - July	£801.38	BACS	
25-Jul	HCC	Pension - July	£206.03	BACS	
25-Jul	HMRC	Ni & Paye	£37.79	BACS	
25-Jul	Matt Riley	Grounds Maintenance Hunters Park -July	£1,388.00	BACS	
20-Aug	S Lauder	Pavilion Cleaning - Aug	£72.00	SO	
25-Aug	Debbie Harding	Net Salary - Aug	£764.98	BACS	
25-Aug	HCC	Pension – Aug	£206.03	BACS	
25-Aug	HMRC	Ni and Paye	£67.29	BACS	
25-Aug	Matt Riley	Grounds Maintenance Hunters Park -Aug	£1,388.00	BACS	
22-Apr	HCC	Street Lighting 2012-2013 to march 2013	£1,735.63	BACS	
09-Jul	HALC	Training Jade Cornwall	£72.00	BACS	
28-Jun	HCC County Supplies	Laminator Pouches	£8.04	BACS	
03-Jul	Hedgesparrow	Strim Church paths, Allotments, Nurses path sweep Northfields f'path	£152.00	BACS	
25-Jul	Debbie Harding	Expenses	Skip, Small Claims Court charge, Tractor part	£478.20	BACS
02-Jul	Twyford Parish Hall	16th May, 22nd May, 20th June	£84.00	BACS	
27-Jun	HCC County Supplies	Stationery (to be reburse by CCPC)	£17.49	BACS	
22-Jul	Gary Maltby	Building a new wobbly bridge for Northfields Play Area, staining, Painting	£385.00	BACS	

£7,935.86

Amount listed above incl where charged VAT

£7,935.86

Bank Balance as at 23rd July 2013

HSBC Savings Account £26,030.73
 Total accessible funds £19,507.29
 £45,538.02

Balance after the above payments have been made £37,674.16

Plus

Fixed Term Deposit with Co-op - matures 27th Nov 2013 £20,000.00

Total £57,674.16

It was resolved to approve the accounts as listed above for payment by Twyford Parish Council, proposed by Cllr Waine Lawton, seconded by Cllr Helen Witt and carried that all payments should be made.

PC50/13 ITEMS FOR THE NEXT AGENDA

The next meeting will be held on the 12th September 2013
 Items to include poppy planting on the memorial bench area.

**TWYFORD PARISH COUNCIL
FULL PARISH COUNCIL MEETING
Thursday 25TH July 2013- 7.30pm in the
Gilbert Room, Parish Hall, Twyford
Supplementary Paper for the Agenda**

AGENDA ITEM	38/13
SUBJECT	Update on minutes, correspondence of other relevant matters (information only)

HCC have indicated that they will be ready to start consultation on the 3 different proposals for a puffin crossing at Northfields at the September Parish Council meeting.

They have indicated that no funds are available for the resurfacing of footpath 10. TPC have challenged this decision and Cllr Humby is working on our behalf.

Planning – Please can you confirm if you are able to attend the planning meeting next week. We do have business, but without a quorum of 3, the meeting cannot go ahead and no representations will be made to WCC.

WCC have been challenged on the revised location of the broadband box (outside the Phoenix). It is in the hands of the representative from the SDNP, but at this stage, it appears it may be located in the original location outside the bugle. This is despite the planning application for this location being turned down. It transpires that new legislation means that they do not need to get planning permission for its installation. This change has come about after being challenged about digging up the pavement outside the Phoenix for the second time in about 4 weeks.

The application for Twyford St Mary's School has been approved.

Berry Meadow/Twyford Meads

DEFRA inspection – Seemed to go well. I am awaiting the re-drawn boundary maps for the SPS claim area. I only have 1 educational access form. I need 3 more before the end of August. Without them we will lose the educational access part of the HLS funding which is £500 (base rate) and £400 per visit. (Total £2100). I have made a plea on the TIS twice for groups who have visited the area to come forward.

Hunter Park – Granley Rovers/Stoneham have pulled out of minnow training at Hunter Park. They are moving the entire operation to Eastleigh. Cllr Cornwall and the Clerk are working with the coaches to see if we can find a way of retaining it on a Friday in Twyford, perhaps by them joining CCYFC using their insurance, risk assessments and child protection policies etc.