

TWYFORD PARISH COUNCIL
MINUTES OF THE MEETING OF THE FULL PARISH COUNCIL
HELD ON THURSDAY 28th FEBRUARY 2013 AT 7.30P.M. IN THE
GILBERT ROOM, TWYFORD PARISH HALL

Present Cllr Waine Lawton (Chair) at item
Cllr Chris Corcoran
Cllr Angela Forder-Stent
Cllr Charles Macleod
Cllr Chris Mitchell
Cllr Sonia Watson

Cllr Ralph Scaiff
Cllr Helen Witt
Cllr Bob Woodward
Cllr Jade Cornwall
Cllr David Evans

Apologies Cllr Daryl Henry
Cllr Wendy Lane

In attendance Debbie Harding (Clerk)
Cllr Peter Mason
Cllr Richard Izard

0 members of the public

PC120/12 APOLOGIES FOR ABSENCE

Apologies were received as detailed above.

PC131/12 TO DISCUSS THE PREVIOUSLY CIRCULATED HAZELEY FARM ESTATE PLAN

Jeremy Higgins, Pro Vision gave an overview of the Hazeley Farm Estate Plan
The plan includes conversion of listed and non-listed buildings into 8 dwellings, and a potential development of a tea room.

Cllr Corcoran commented that the extent of the estate was much smaller than expected and did not include Gough Yard or the Farmhouse. It was confirmed that Gough Yard and Hazeley Farm House is no longer part of Hazeley Estate.

The proposed development would be market housing which would secure financial contribution for affordable housing elsewhere.

Any development would enable ecological improvements to the estate.

The proposed Tea rooms have no level of detail as yet for the design; the plan contains a proposal in principle.

Cllr Chris Mitchell highlighted that 1 application regarding Hazeley Estate had been received and others relating to the plan are due to follow shortly.

PC121/12 TO RECEIVE ANY DECLARATIONS OF INTEREST

Cllr Angela Forder-Stent declared a prejudicial interest in the Grounds Maintenance Contract as Terry Forder-Stent currently holds the grounds contract at Hunter Park. Cllr Forder-Stent is also a member of the Patient Participation Group.
Cllr Helen Witt, declared she is a member of the Patient Participation group and has an interest in the Graveyard grant application

Cllr Ralph Scaiff declared that he would leave the meeting for the confidential item

PC122/12 TO APPROVE THE MINUTES OF THE FULL PARISH COUNCIL HELD ON THE 17th JANUARY 2013

It was resolved that the previously circulated minutes of the meeting of the Full Parish Council held on the 17th January 2013 were accepted as a true and accurate record of the meeting.

Proposed by Cllr Helen Witt, seconded by Cllr Angela Forder-Stent and carried unanimously.

PC123/12 QUESTIONS FROM MEMBERS OF THE PUBLIC

No questions were received by members of the public.

PC124/12 TO RECEIVE AN UPDATE FROM THE CLERK ON ACTIONS, CORRESPONDENCE AND OTHER RELEVANT MATTERS

The Clerk circulated an update prior to the meeting, a copy of which is attached to these minutes.

The Clerk to invite a representative from WCC to the next meeting of the Parish Council to talk through the Localism Act and the right to bid. Clerk

The Clerk to forward the application for Countryside Access Grants to landowners which may wish to apply. Clerk

The Councils spoke regarding access issues in Park Lane and the poor condition of the road at the top end of Roman Road. The Clerk to speak to Cllr Henry regarding a possible flyer to residents. Cllr Henry

The Clerk to write to Steve Jenkins to express the Parish Councils concern over the safety of the Shipley Road/Northfields junction and request urgency for the proposed improvements in the interest of safety. Clerk

PC125/12 COUNTY AND DISTRICT COUNCILLORS REPORT

Cllr Mason

Cllr Mason stated that the ambulance service has a list of roads which have issues with access and Park Lane; School Road will be on this list.

Cllr Mason reported that pavement and road surfacing works from Norris Bridge to Shawford will commence in March and will last approximately 4 weeks.

Cllr Mason has also written to HCC about safety concerns on the junction of Shipley Road and Northfields.

A small increase in library visits and book issues have been reported which is pleasing given the reduced hours of opening.

The proposed merger of the Arts and Museum between Winchester, Hampshire County Council and Southampton have stalled

The cuts are still ongoing for the Culture and Communities and rural affairs committee Cllr Mason has recently attended a citizenship ceremony for 18 people.

The Blue Lamp Trust is still continuing its work and has grants available for crime related projects.

Cllr Izard

From April 2013 the housing benefit will change under the Welfare Reform proposals.

The Youth Club's first meeting will be April 5th 2013

The PACT meeting took place in Colden Common.

The Community Engagement Group in Colden Common held a workshop to get feedback

for design priorities, type of housing and feedback on potential sites. Over 100 people attended and a summary of the data collected is available on request.

The Winchester City Council section of Council tax has not gone up.

PC126/12 TO CONSIDER APPLICATIONS FOR S137 PAYMENTS

As grants were considered in January, it was resolved to not consider any grants until June 2013 and then again in January 2014.

With regard to the Churchyard, financial pressures on the PCC meant that they reduced the £3,600 spent on grass-cutting last year. This decision provoked strength of local feeling for the churchyard. Cllr Lawton will have a discussion with Chris Pope regarding the cutting strategy and financial needs. The churchyard and the possibility of a burial ground grant from the Parish Council will be placed on the next Parish Council agenda.

PC127/12 TO AGREE THE ACCOUNTS FOR PAYMENT BY TWYFORD PARISH COUNCIL

Cllr Ralph Scaiff left the meeting before this agenda item at 9pm.

It was resolved to approve the accounts of payment as listed below for payment by Twyford Parish Council, proposed by Cllr Sonia Watson, seconded by Cllr Waine Lawton and carried.

Accounts certified by the Clerk as correct for payment

	Payee	Description	Total
20-Feb	S Lauder	Pavilion Cleaning - Feb	£72.00
25-Feb	Debbie Harding	Net Salary - Feb	£796.33
25-Feb	HCC	Pension -Feb	£213.95
07-Mar	HMRC	Paye and NI - Feb	£90.80
15-Feb	Terry Forder-Stent	Grounds Maintenance Hunters Park - Feb	£749.00
20-Mar	S Lauder	Pavilion Cleaning - March	£72.00
25-Mar	Debbie Harding	Net Salary - March	£796.33
25-Mar	HCC	Pension -March	£213.95
07-Mar	HMRC	Paye and NI - March	£90.60
15-Mar	Terry Forder-Stent	Grounds Maintenance Hunters Park - March	£749.00
12-Oct	Meridian Catering	Parish Hall Kitchen	£20,160.00
01-Feb	TWT	S137 payment	£200.00
01-Feb	TCP	S137 payment	£500.00
28-Feb	Twyford Carnival	S137 payment	£250.00
28-Feb	St Marys PTA	S137 payment	£500.00
28-Feb	Twyford Social Club	S137 payment	£200.00
13-Feb	Andy Coates	Rebuse of expenses for BM, A5 leaflets dispensers, concrete posts etc	£309.84
31-Dec	Grass and Grounds	December grounds maintenance	£249.20
31-Jan	Grass and Grounds	January grounds maintenance	£249.20
28-Feb	Grass and Grounds	February Grounds Maintenance	£249.20
31-Jan	Winchester Garden Machinery	Honda Mower - repair	£224.71
04-Feb	Glasdon	Grit Bin	£187.26
21-Jan	HALC	Cilca	£210.00
14-Jan	Twyford Parish Hall	Room Hire 6th December	£27.00
05-Feb	HCC County Supplies	Stationery for Colden Common PC (rebursed)	85.98
13-Feb	Terry Forder-Stent - Expenses	Petrol £22.75 and Chafer Grub Killer (square ony) £93.93	106.68
28-Feb	Debbie Harding - Expenses	Expenses - SEE FORM Paint, Mileage, Stamps, Grit, Internet security	160.33

	Total	£27,713.36
	Bank Balance as at 27th February 2013	£18,996.50
	HSBC Savings Account	£19,501.20
	Total accessible funds	£38,497.70
	Balance after the above payments have been made	£33,771.51
	Plus	
	Fixed Term Deposit with Co-op - matures 27th Nov 2013	£20,000.00

PC128/12 COUNCILLORS QUESTION/INFORMATION TIME

Cllr Forder-Stent outlined the decisions on the recent Recreation Committee meeting which included ordering a notice board, setting the fees for allotments, football matches and cricket matches for the season 2013-2014.

The Clerk has secured £1,000 towards the estimated £3,000 for foldable cricket screens. Twyford Cricket Club has indicated they may be able to provide the rest of the finance to purchase them, in exchange for reduced pitch fees. The Committee has asked them to put forward a proposal in writing.

The repairs to the pavilion cladding are complete and treated. The Clerk is currently obtaining estimates for the rest of the building to be re-painted. Clerk

The treatment for the Chafer Grubs has been ordered and will take place in May.

The Chair and the Clerk will be speaking to the HPTCA shortly regarding a lease for the tennis court. Clerk

The Grounds Maintenance Contract will be discussed in the confidential session.

Cllr Evans

Approximately £100 has been collected in donations towards the damaged fence on the land adjacent to Hunter Park. The land owner has indicated that they would like to donate the money towards the Parish Hall re-furbishment fund.

Cllr Woodward

The verges down Church Lane and opposite Pemberly on Shipley Road have been very ploughed up by cars. Clerk

An impromptu dog bin has been set up by the Shawford Road entrance to Berry Meadow. The Clerk will remove. Done

PC129/12 TO RESOLVE TO AGREE TO PUT FORWARD AN APPLICATION FOR PARISH REPRESENTATIVE ON THE STANDARDS COMMITTEE

It was resolved to approve the application for Cllr Witt to be an parish representative on the Standards Committee, Proposed by Charles MacLeod and seconded by Cllr Waine Lawton and carried

PC130/12 TO AGREE A SPEAKER AND ADMINISTRATIVE ARRANGEMENTS FOR THE ANNUAL PARISH ASSEMBLY

The Annual Parish Assembly will be held on the 22nd May.

It was resolved to ask the following groups to give an 5 minute update on progress:-

Clerk

Twyford Carnival
Community Speedwatch
World War I History Project
Twyford Youth Club
Twyford Social Club
Twyford Churchyard

PC132/12 TO CONSIDER A CONFIDENTIAL MATTER WHICH IS EXEMPT UNDER THE PUBLIC BODIES (ADMISSIONS TO MEETINGS ACT) 1960

This item is detailed under a confidential minute.

PC133/12 TO CONSIDER AGENDA ITEMS FOR THE NEXT MEETING THURSDAY 11TH APRIL 2013

The Meeting closed.

FULL PARISH COUNCIL MEETING – 28th February 2013

AGENDA ITEM - Actions Update 124/12

Footpaths 10 & 12 – (Church Paths)

Awaiting HCC to confirm spec from R&R Contractors is acceptable and that they will adopt responsibility after works have been completed.

Hunter Park Sewage

The Clerk sent further evidence of a Sceptic tank to Southern Water last week.

Community Asset Register

Item deferred, do you still wish to invite WCC to a meeting and nominate sites?

Bus Shelter

The Clerk is researching various options

This company based in Dorking looks promising, Clerk to get a quote

<http://www.fingerpostsigns.com/refurbishing-old-bus-shelters.php>

and I am also speaking to a local carpenter who did some work for WCC recently that they were very pleased with.

The SDNP grant scheme is open but I would have to show in the application that it would increase the levels of visitors switching to sustainable transport (eg bike pumps, cycle parking, shelters) which I think would be tricky.

Small Grants Scheme COUNTRYSIDE ACCESS

Do we have any projects to apply for?

Park Lane

HCC have received a complaint regarding access. After hearing concerns over Ambulance access on New Years Eve, does the Council think that the Parish Council or District Council should facilitate a meeting to discuss the issues with Park Lane and Roman Road residents?

Speedwatch sign(s)

Clerk is speaking to Tom Waldron, discussion is on-going, but generally HCC are not keen.

The Speedwatch equipment is currently faulty.

Dog Bin

The dog bin has been ordered for the Shawford Road entrance to Berry Meadow. Installation date as yet unknown

Neighbourhood Warden

Graffiti on Berry Bridge and Northfields Bus Stop has been removed. The Clerk has spoken to Trish Mardon about the support WCC can offer for the Village Tidy. A Litter pick is due to take place shortly on the 50MPH zone of the B3335, including sweeping of the leaves.

Shipley Road Junction

Jonathan e-mailed the following update:-

On the subject of the Shipley road junction, I note that Debbie was asked to request an update from me. I did try and call her yesterday, but to confirm:

1. I have instructed for the pedestrian crossing design work to be carried out, cost circa £2000 plus VAT. This is at our expense.
2. Once completed and approved by HCC, I will carry out all that is necessary as per the design, signage etc on the Northfields section of the junction.
3. The works that are necessary on the public section of the roadway will be logged on the Twyford highways lists, but Steve Jenkins was suggesting that it could be carried forward under the overall banner of the B3335 road crossing and was confident that there would overall be sufficient funds to achieve this.
4. I have had a broad cost guide previously from HCC of approximately £9000 for the work on the public road, and have suggested to Steve Jenkins that the Humphrey business would contribute a further £3000 towards the £9000 / eventual costs on the public road side. I would regard this as a community contribution, but clearly this would make the balance to find from the previous s.106 contributions / HCC funds more palatable.

I am sure that the Parish will have a view on the priority of this scheme in the context of the overall village highways requirements, and so may deem it not such a priority and therefore not wish to have any possible s.106 monies diverted to this cause. This would be completely understandable but it would only be reasonable for me to say that the £3000 would only be provided to complete this work as designed and not be released for more general community funds.

Advertising Board on Hazeley Land to the left of the B3335

WCC enforcement believes that this board does require planning permission.

Grit bin

A new grit bin has been installed in Park Lane, complete with grit

Cycle Route from Winchester to Twyford (via Shawford Road)

The FOI has now confirmed that £14,396 of the total cost of £45K has been funded by S106 contributions from Twyford. The scheme started at the Bell Public House and finished at the end of Finches Lane, Twyford.

A road safety audit has confirmed that the signs by Norris Bridge in fact dangerous and should be removed. To date they are not removed.

The remaining S106 for Twyford now stands at £139K. It was £172K. We are aware £10K is being held for Footpath 10 resurfacing, but leaves £8K unaccounted for.

The Clerk has spoken to David Wilson, Strategic Transport Manager (Delivery) detailing our complaint on the scheme. He has suggested a meeting with Pete Boustred and will come back to me.