

TWYFORD PARISH COUNCIL
MINUTES OF THE RECREATION COMMITTEE
HELD ON THURSDAY 11th JULY 2013 AT 7.30P.M. IN THE
PAVILION, HUNTER PARK

Present Cllr Forder-Stent (Chair)
Cllr Jade Cornwall

Cllr Waine Lawton

Apologies Cllr Sonia Watson
Cllr Chris Corcoran

Cllr Charles Macleod

In attendance Debbie Harding (Clerk)
0 member of the public

R01/13 TO ELECT A CHAIR

After over 10 years as Chair of the Recreation Committee, Cllr Forder-Stent decided to step down as Chair of the Committee, due to increased volunteering commitments for Winchester Cathedral.

Cllr Lawton led the thanks to Cllr Forder-Stent for her dedication and leadership in maintaining and improving the Recreation facilities in Twyford over the years.

It was resolved to Elect Cllr Jade Cornwall as Chair of the Recreation Committee, proposed by Cllr Angela Forder Stent, seconded by Cllr Waine Lawton and carried.

Cllr Jade Cornwall signed their declaration of office.

R02/13 TO ELECT A VICE-CHAIR

It was resolved to defer the election of Vice-Chair of the Committee until the next meeting

R03/13 TO RECEIVE APOLOGIES

Apologies were received and accepted as above.

R04/13 TO RECEIVE DECLARATIONS OF INTEREST

No declarations of interest were received

R05/13 TO APPROVE THE ACCURACY OF THE MINUTES OF THE MEETING HELD ON THE 18th APRIL 2013

It was resolved that the minutes of the meeting on the 18th April 2013 were an accurate record of the meeting. Proposed by Cllr Forder-Stent, seconded by Cllr Jade Cornwall and carried.

It was resolved that the confidential minutes of the meeting on the 18th April 2013 were an accurate record of the meeting. Proposed by Cllr Forder-Stent, seconded by Cllr Jade Cornwall and carried.

R06/13 QUESTIONS FROM MEMBERS OF THE PUBLIC

No questions were received

R07/13 TO RECEIVE AN UPDATE ON MINUTES, CORRESPONDENCE OR OTHER RELVANT MATTERS INCLUDING CORREPDENCE (FOR INFORMATION ONLY)

The Clerk had previously circulated an update on the actions for the last meeting, a copy of which is attached to these minutes.

The Clerk to chase the repair and repainting of the Pavilion support strut.
The Clerk to ask Councillors and sports club users for feedback on the Grounds Maintenance of the Hunter Park.

Clerk
Clerk

R08/13 TO APPROVE THE ORDER FOR THE CRICKET SITE SCREENS

The Clerk circulated a paper on the purchase of cricket site screens.
Only one supplier can be found for this type of foldable screen which is Knappco & KNP. The screens have a 12 month warranty. The cost is £3720 plus vat which can be funded by

£1,000 from Open Space fund (already received from WCC by Twyford Parish Council)
£1,700 contribution from Twyford Cricket Club
£1,000 Grant funding which was accrued from the 12-13 into the 13-14 accounts
£0,020 From the recreation Budget line 2013-2014
£3,720

The Clerk has only been able to obtain one reference. This has been received from Sandy Town Council which recommends these screens for club cricket.

It was resolved to authorise the Clerk to place the order for the site screens if the following conditions are met:-

- ***Twyford Cricket Club to transfer a £1,700 contribution to Twyford Parish Council***
- ***Twyford Cricket Club to confirm in writing that this product meets their requirements.***
- ***Twyford Cricket Club to undertake in writing to build the storage area, in agreement with the Clerk and the Grounds man***
- ***Twyford Cricket Club to ensure the Storage area is complete before the equipment is ordered***

Clerk

Proposed by Cllr Jade Cornwall, seconded by Cllr Waine Lawton and carried.

R 09/13 TO DISCUSS OUTSTANDING FEES FROM SPORTS CLUBS AND DECIDE ANY ACTION TO RECOVER ANY MONIES OWED

The Clerk has previously circulated a paper on the outstanding pitch fees.

It was resolved to file a claim in the small claims court against Sporting Boyatt for £275.00 and White Horse Football Club for £250.00.

Clerk

Proposed by Cllr Angela Forder-Stent, seconded by Cllr Waine Lawton and carried.

R 10/13 TO REVIEW THE PLAY AREA ANNUAL SAFETY INSPECTION AND AGREE ANY ACTIONS

The Clerk circulated a supplementary paper and the playground inspection reports prior to the meeting.

No immediate risks were highlighted in the report.

Hunter Park's play area risk rating was medium.

Clerk

It was resolved to remove the netball post from the basketball area as soon as possible.

Northfields Play area risk rating was medium.

It was resolved for the Clerk to continue to source quotations for the wobbly bridge replacement at Northfields.

Proposed by Cllr Jade Cornwall, seconded by Cllr Waine Lawton and carried.

The Clerk may purchase replacement swing chains for Ballard's Close under delegated powers if requested by the trustees.

R 11/13 TO CONSIDER AUTHORISING AN INTERIM REPORT ON THE TREE NEAR THE ENTRANCE OF THE EQUIPMENT STORAGE SHED

It was resolved to authorise the Clerk to commission an interim report on the tree at Hunter Park which has recently lost a limb, and shows possible decay.

Clerk

Proposed by Cllr Angela Forder-Stent, seconded by Cllr Waine Lawton and carried.

R 12/13 TO APPROVE THE TERMS OF REFERENCE OF THE HUNTER PARK ALLOTMENT ASSOCIATION AND ALLOTMENT RULES AND ELIGIBILITY CRITERIA

The Clerk has previously circulated the terms and reference and allotment rules and eligibility criteria which were agreed by the allotment holders association.

It was resolved that the Recreation Committee will adopt both documents. Proposed by Cllr Angela Forder-Stent, seconded by Cllr Jade Cornwall and carried.

R 13/13 TO CONSIDER THE ANNUAL FEE FOR 2013-2014 FOR THE HPTCA AND THE REQUIREMENT FOR A LEASE OR LICENSE FOR THEM TO OPERATE

It was agreed that the Clerk would circulate example Tennis Club Leases and Licenses for further discussion and consideration at the next meeting.

Clerk