

**Twyford Parish Council Meeting Minutes**

**Full Parish Council Minutes**

**Thursday 27<sup>th</sup> February 2013 7.30 pm**

<u>Attending</u>	<u>In attendance</u>	<u>Apologies</u>
Cllr Izzard	Clerk – Elizabeth Billingham	Cllr Witt
Cllr Watson	Cllr Mason	Cllr Humby
Cllr Henry	Cllr Izzard	
Cllr Mitchell		
Cllr MacLeod	Two members of the public	
Cllr Corcoran		
Cllr Watson		
Cllr Cornwall		
Cllr Scaiff		
Cllr Woodward		

<b>Item</b>	<b>Agenda</b>
<b>104/13</b>	<b>Apologies for absence and declarations of interest.</b>
	Cllr Lane was not present.
<b>105/13</b>	<b>To adjourn for public participation</b>
<b>105.1/13</b>	<b>To receive questions from the members of the public.</b>
	A member of the public wished to speak during the agenda item on flooding.
<b>105.2/13</b>	<b>To receive the County Councillor’s report.</b>
	Cllr Humby had called the Chair apologising for his absence.
<b>105.3/13</b>	<b>To receive the District Councillor’s report.</b>
	Cllr Mason and Cllr Izzard: Street sweeping: This is meant to occur once every ten weeks but it was felt that this was not happening. Police/Crime commissioner: There will be more budget cuts to make savings of £25 million. PCSOs to remain. Police want a better working relationship with partners. Government consultation on redundant farm buildings. This would imply change of use without planning permission. The Parish Council were urged to lobby/comment. This would be discussed at Planning meeting. Pavement/footpath – It was noted that this path still needed clearing. ACTION: Clerk to contact Cllr Jan Warwick – Portfolio holder to request that WCC clear pavement from Hockley through Twyford. WACA – This association was now ending and all paid employees would be leaving. It would be run by Trustees. Twyford Community Project – This would be meeting with all interested parties to discuss the future. 19th March meeting. WCC Pest Control – The charge for call out and treatment would increase to £51.00
<b>106/13</b>	<b>Councillors questions</b>
	Item 90/13 - Cllr Scaiff – Footpath – Hockley to Twyford Moors particularly the section from Manor Farm to Twyford Moors. The footway had disappeared. ACTION: To write to HCC to ask to clean and restore the footpath. Clerk and Cllr Henry. Reported but no feedback. Item 90/13 - Hazeley Road – Speeding traffic. Speedwatch had spoken to the police. Sgt Gilmore was aware of the increased speed in some areas. ACTION: Cllr Izzard would speak to Sgt Gilmore and Speedwatch. Cllr Izzard had spoken to the police and had a camera along Hazeley Road prior to the flooding and Speedwatch not restarted since the flooding. Item 90/13 - Cllr Henry – Dental Practice signage. It was asked who was responsible for temporary signage. ACTION: Cllr Lawton to write to the practice. Cllr Lawton had not spoken to the dentist and a sign had been removed.
<b>107/13</b>	<b>To approve the Minutes of the meeting held on 16<sup>th</sup> January 2014</b>
	<b>APPROVED AND AGREED as a true record.</b>

<b>108/13</b>	<b>Matters arising from these minutes (not on the agenda)</b>
	Item 69.2/13 – Works on the Meads - ACTION: Clerk and Cllr Corcoran will meet to discuss works. Item 58/13 - Poppies for 2014 to mark the 100th anniversary of World War I. Cllr Scaiff was growing on plugs plants. It was noted that WCC had offered free seeds for all Parishes. Cllr Izzard would forward details. ACTION: Clerk to follow up. Item 72/13 – Potential cycle path improvements – See agenda
<b>109/13</b>	<b>To receive minutes from the Planning committee.</b>
<b>109.1/13</b>	Cllr Mitchell gave a brief summary of what had happened at the meeting. With regard to the SDNP/14/00140/FUL - Change of use of an existing building to B8 use (storage or distribution) -Unit T8 Humphries Farm Hazeley Road Twyford Hampshire SO21 1QA It was agreed that this should be requested to go to Committee.
<b>109.2/13</b>	<b>To discuss the Eastleigh Local plan and the possible impact on Twyford.</b>
	Cllr Corcoran – Eastleigh Borough Council Local Plan Part 2 – Eastleigh were looking at future development with proposed 300-400 homes in Fair Oak, 1000 at Horton Heath and 2000 at Boorley Green. There was concern that this would cause increased traffic through traffic to Twyford and would result in harm to the community from traffic and that money should be allocated from the Highway contribution to mitigate the harm. It was agreed that the Planning committee would agree a response and forward to Colden Common for approval and that the two council could make a joint statement. Deadline 27 <sup>th</sup> March. ACTION: Twyford Parish Council would put together an objection and forward to Colden Common Parish Council.
<b>109.3/13</b>	<b>To discuss and agree a comment for St Marys The Avenue Twyford Winchester Hampshire SO21 1NJ</b>
	This would be discussed at the Planning meeting.
<b>110/13</b>	<b>To receive the minutes from the Recreation committee.</b>
<b>110.1/13</b>	<b>There had not been a meeting. Update on actions from previous meeting.</b>
	Matters arising: Item 81.2/13 – Grounds contract – Update from Cllr McLeod. This had been agreed at 1.5% over two years. Thanks were made to Matt Riley for the time and work for the flood issues. An event would be arranged to thank all the volunteers. Item 94/13 - Cricket net posts had been damaged by the storm. ACTION: Matt Riley would arrange for the repairs.
<b>110.2/13</b>	<b>To note the correspondence from the Tennis Club requesting flood lighting and refer to the Recreation Committee.</b>
	There was some discussion about the flood lighting request. It was noted WCC had indicated this would not be approved. The council had considered it in the past and agreed against it. The council were concerned that this would increase the hours of play and this would not be welcomed by residents. The council did not want temporary or permanent lights. RESOLVED To not allow flood lights. ACTION: The Clerk to write and note that the council would not approve this request.
<b>111/13</b>	<b>Finance and Council matters</b>
<b>111.1/13</b>	<b>To receive minutes from the Finance committee.-No meeting held – Next meeting on 13<sup>th</sup> March 2014</b>
<b>111.2/13</b>	<b>Flooding: To approve emergency expenditure and to discuss any future expenditure for emergency action.</b>
	A total spend was £1705.10 £277.90 had been refunded to RM Gould and remainder had been paid for by Cllr Watson. Cllr Henry had raised the issue of reclaiming funds at WCC Committee. The Clerk had requested details and had been informed that the process of application and guidelines would be sent to all Clerks. RESOLVED to agree that Cllr Watson would be reimbursed. ACTION: Clerk to make payment. Sandbags – It was suggested that the remainder be moved to Hunter Park and protected for future use. Polypropylene ones could be recycled. The council noted that they were fortunate that a number of pumps and other items had been lent or donated.
<b>111.3/13</b>	<b>To agree payments for February 2014</b>
	RESOLVED To agree payments and note the bank balances on the payments schedule.
<b>111.4/13</b>	<b>Update on the new Parish Council website</b>

	The Clerk was now able to finish the website. The Clerk had the password for TIS and would be updating TIS for a short period.
<b>111.5/13</b>	<b>To note Parish Council vacancy.</b>
	The Council were urged to ask anyone that might be interested. ACTION: The Clerk would put the vacancy on TIS.
<b>112/13</b>	<b>Twyford Open Spaces</b>
112.1/13	Matters Arising: Item 60/13 – Meads area –The Footpaths Officer would be meeting with the Clerk after the flood water had reduced. Item 83.1/13 - Open Spaces strategy – The Clerk would follow up with SDD regarding the updating of Open Spaces.
<b>112.2/13</b>	<b>To note the retirement of part time grounds man.</b>
	Thanks were made to Mr Wilson for the 20 years' service.
<b>113/13</b>	<b>Highways and Footpaths</b>
	Item 97.1/13 - Footpath clearance – Nurses Path – Clerk to assure that this is on the cutting schedule. Item 97.1/13 - Footpath 11 – Upper Church path ACTION: The Clerk to discuss with Lengthsman and HCC Highways. Item 97.1/13 - Footpath - Hunters Park to Gabriel's Copse ACTION: Cllr Corcoran had gained the land owners permission and would gather a working party to clear the path. Item 97.1/13 - Update on footpath from Churchfields and Old Rectory Lane – Footpath 10 – This was now complete. Thanks from members of the public for the work in completing. ACTION: Clerk to enquire about footpath 12.
	Pedestrian crossing – A Councillor asked about progress. The Clerk had chased HCC but there had been no update. It was noted that HCC had stated they would go through a process of public consultation and show the Parish Council the final drawings.
<b>114/13</b>	<b>Neighbourhood Plan update</b>
	Update on the working party - Cllr Lawton
	The working party had met on the 4 <sup>th</sup> February. They had established a number of action points. These included: contacting village residents, recognising the need to consult over plans. It was agreed that the APA would be a good time to launch the Neighbourhood Plan, to inform people and to get volunteers. The aim was to complete within the year. There would be an article in the Parish Magazine and TIS. APA - Environment Agency would also be invited to talk at the APA. ACTION : Arrange APA via email
<b>115/13</b>	<b>Flood update</b>
<b>115.1/13</b>	<b>To formally accept the Risk assessment for volunteers working within flood conditions.</b>

	<p>The Chair thanked everyone who helped in the various ways. In particular Cllr Angela Forder Stent and Cllr Sonia Watson for managing the volunteers and the situation.</p> <p>It was felt that because the Council had an Emergency Plan and a central control point that this was the key to managing the flood.</p> <p>A Flood Report was circulated prior to the meeting. A broad reflection will take place later.</p> <p>A member of the public was invited to speak and he noted that he had concerns about how the traffic was controlled and felt that it would have been easier if there had been a place to turn around. The Chair noted that there were some issues with traffic and individual drivers. Those manning the barriers were volunteers and were briefed.</p> <p>The road was closed from the junction by HCC and the council would look at the process of closing the road in the future but it was dependent on each different occurrence. It was suggested that there be a sole Flood Officer who had knowledge and practical advice. The council felt that those leading the flood plan this time had knowledge from earlier floods. It was noted that each situation was different and that there were many different sides to consider with every action taken.</p> <p>It was noted that accessing assistance from HCC, WCC and water companies had a times been difficult and this had an effect on what could be done and when. Different roles were given to different people.</p> <p>It was noted that drivers were under stress as well as those manning the barriers. The transition between shifts might have been smoother. The council would consider having a traffic management plan for the next flooding. Communication was good but it was noted that clear traffic signs for directing the lorries was required. The communication with the doctor's surgery should be improved. The pump at the doctor's surgery stopped and this threatened the Gilbert room. It was hoped that their staff could monitor it more closely.</p> <p>ACTION: Clerk to forward Matt Riley's report when it is submitted. Clerk to check with Risk Assessment for the future.</p>
<b>115.2/13</b>	<b>To discuss and formally approve of the temporary use of the pavilion for the Preschool and receive an update.</b>
	<p>Cllr Watson reported that the Gilbert Room was flooded and would not be able to be used for several months. The preschool had moved temporarily to the Pavilion.</p> <p>The Gilbert Room were making an insurance claim and it would take 8 – 10 weeks to dry out. Suggest that a sump might be the best option. There was some concern about how to prevent it happening again. The Parish Council would support the village hall in their actions on investigating the source of the flooding. It was suggested that the hall should seek advice from a structural engineer.</p> <p>ACTION: Cllr Watson to contact the Environment Agency for advice.</p>
<b>115.3/13</b>	<b>To resolve to agree to allow the Finance committee to agree the rent for the Preschool.</b>
	<p>It was felt to be important that the Playgroup pay rent. Suggest charge and ring fence for Gilbert Room.</p> <p>RESOLVED £7 per hour to review at the Finance committee.</p> <p>No hut and suggest shelving and temporary fencing.</p> <p><b>Forest School – Proposed use for this during the summer months.</b></p>
<b>116/13</b>	<b>Cycle path – Update – Cllr Scaiff</b>
	<p>14<sup>th</sup> Feb email</p> <p>Access and transport committee has looked at cycling through the village.</p> <p>Mike Southgate – WCC Cycling champion. To write formally supporting upgrading Hockley lights to church Lane to dual use. Supported by WCC cycling group, touring club and based on a plan by WCC in conjunction with HCC.</p> <p>Up to Church Lane – no money available dual cycle path. Stretch no purchase of land and correct width.</p> <p>ACTION: Clerk to write and support. Widening the footpath.</p>
<b>117/13</b>	<b>Correspondence</b>
	<p>Matters arising –</p> <p>Item 102.1/13 - Mayor of Winchester Community Awards – The nominations had been submitted.</p>
<b>118/13</b>	<b>Date of next meeting</b>
	13 <sup>th</sup> April 2014 - AGM
<b>22:00</b>	