

**TWYFORD PARISH COUNCIL**

**Full Parish Council Minutes  
Thursday 15<sup>th</sup> May 2014 7.30 pm**

<u>Attending</u>	<u>In attendance</u>	<u>Apologies</u>
Cllr Lawton	Clerk – Elizabeth Billingham	Cllr MacLeod
Cllr Woodward	Cllr Mason	Cllr Watson
Cllr Mitchell	Cllr Izard	Cllr Corcoran
Cllr Forder Stent		
Cllr Scaiff		Cllr Humby
Cllr Cornwall		

<b>Item</b>	<b>Agenda</b>
<b>15/14</b>	<b>Apologies for absence and declarations of interest.</b>
	Cllr Watson, Cllr MacLeod and Cllr Corcoran
<b>16/14</b>	<b>Council Officer elections</b>
16.1/14	To elect the Chairman of the Parish Council To receive the Chairman’s declaration of office.
	Nomination: Cllr Lawton – Proposed by Cllr Forder Stent and Cllr Woodward. RESOLVED to agree Cllr Lawton to be Chair.
16.2/14	To elect the Vice Chair of the Parish Council To receive the Vice Chairman’s declaration of office.
	Nomination: Cllr Scaiff. – Proposed by Cllr Lawton and Cllr Woodward. RESOLVED to agree Cllr Scaiff be Vice Chair.
16.3/14	To agree members of the Finance Committee and Chair
	RESOLVED to agree : Chair – Sonia Watson Members of the Finance Committee are: Cllr Forder Stent, Cllr Lawton, Cllr Henry, Cllr Scaiff and Cllr Cornwall.
16.4/14	To agree members of the Recreation Committee and Chair
	RESOLVED to agree: Chair – Cllr Cornwall Members of the Recreation Committee are: Cllr MacLeod, Cllr Woodward, Cllr Lawton, Cllr Forder Stent and Cllr Watson.
16.5/14	To agree members of the Planning Committee and Chair
	RESOLVED to agree: Chair – Cllr Mitchell Members of the Planning committee – Cllr Corcoran, Cllr Mitchell, Cllr Lawton, Cllr Cornwall and Cllr Woodward.
16.6/14	Appointment of Members to serve as Parish Council representatives on County, District and Local associations, Organisations and Wardens
	RESOLVED to agree – Transport Rep: Vacant Patients Rep: – Cllr Witt and Cllr Cornwall Footpaths and traffic – Cllr Scaiff Waterworks – Cllr Scaiff Parish Hall – Cllr Watson and Cllr Woodward. Nurses Assoc – Cllr Forder Stent Youth Club – Cllr Mitchell WAPC – WDALC – Cllr Forder Stent Small Grants – Cllr Witt
<b>17/14</b>	<b>To approve the minutes of the meeting held on the 1<sup>st</sup> May 2014</b>
	APPROVED as a true record. All actions under way.
<b>18/14</b>	<b>Matters arising from these minutes (not on the agenda) - All actions under way.</b>

<b>19/14</b>	<b>To approve of the following: Standing Orders Financial Regulations and Risk Assessment</b>																				
	RESOLVED to agree and adopt the Standing Order and Financial Regulations and Risk Assessment.																				
<b>20/14</b>	<b>Update on Actions from Recreation Committee</b>																				
20.1/14	To discuss with Forest School use of Hunters Park and Pavilion.																				
	The minutes had been circulated. It was noted that the Table tennis table should go through Open Spaces reclaim. Grass cutting at Northfields – It was noted that there had been a complaint about the grass. The weather had been wet and hard for grass cutting– ACTION; Cllr Woodward to talk to the resident. Forest School – Update from email – OFSTED registration underway. Two hour sessions once registered it will be held on Monday and Wednesday –copy email. The council agree to continue to support in principle.																				
<b>21/14</b>	<b>Finance and Council matters</b>																				
21.1/14	To agree payments for May – approved																				
	RESOLVED to agree payments. <b>ACCOUNTS PRESENTED FOR PAYMENT: 15th May 2014</b> <b>Accounts certified by the Clerk as correct for payment</b>																				
	<table border="1"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Total</th> <th>VAT</th> <th>Chq</th> </tr> </thead> <tbody> <tr> <td>15th May 2014</td> <td>Vita Play</td> <td>£1,050.00</td> <td>£875.00</td> <td>BACS</td> </tr> <tr> <td>13th May 2014</td> <td>Debbie Harding</td> <td>£17.96</td> <td></td> <td>BACS</td> </tr> <tr> <td></td> <td></td> <td><b>£1,067.96</b></td> <td></td> <td></td> </tr> </tbody> </table>	Payee	Description	Total	VAT	Chq	15th May 2014	Vita Play	£1,050.00	£875.00	BACS	13th May 2014	Debbie Harding	£17.96		BACS			<b>£1,067.96</b>		
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21.2/14	To discuss Parish Council vacancy and agree Co-option																				
	Nomination: Ian Wheeler – RESOLVED to agree the co-option of Ian Wheeler. Cllr Wheeler was asked to fill in the Members Interest and Acceptance of Office.																				
21.3/14	Report from District Councillor																				
	Cllr Mason - Independent member on Police and Crime panel. The panel selected a new member from the Isle of Wight. Fire Safety meeting - Charity going well. Licensing sub-committee met and approved the Music license Open Air at the Recreation Ground at Whitely. Speed limit at Hockley Cottages and road crossing. Chris Evans WCC was now in charge of the proposed crossing project at Bourne Lane. It was hoped that he would send further plans in time for the next meeting. Not yet consulted with residents. Public meeting will be held.  Helen Scaiff from TCP gave an update from TCP and noted that the committee have written to various groups within Twyford to consider a joint project for a suitable new room for the village. ACTION: AGENDA item– Recreation and FPC. Parish Hall had replied and showed concern about the effect of a new hall on the Parish Rooms.																				
21.4/14	Update on the Boomtown Festival traffic – Cllr Lawton																				
	Cllr Izard – Noted that there would be a coach trip to perform a trail run. There had been a letter in the Hampshire Chronicle about Boomtown. Cllr Lawton – Noted the meeting – HCC WCC and Police discussed had been present and it had been a constructive meeting. Coach will be tested on the route. Concern over the traffic flow with lights and parking. Proposed changes in place. There will be a number of caravans and camper vans. The council expressed concern that the route had been planned without the council being informed.																				
21.3/14	To finalise arrangements for the APM – 28 <sup>th</sup> May 2014																				
	A Roberts – Environment Agency - 20 mins. Projector - Bob Woodward may be able to provide one. Glasses – snacks orange juice, wine – ACTION: Clerk Arrive at 7pm. Agenda, accounts and last minutes – 30 copies																				
21.4/14	To approve Twyford Parish Council's continuation in the HCC Parish Lengthsman scheme																				

	<p>RESOLVED to agree to continue in the Lengthsman Scheme.</p> <p>Tasks:</p> <p>Coxs Hill – bank</p> <p>St Marys opposite Parish Hall - Bank clear</p> <p>New footpaths – to clear the cow parsley. ( Dr Buchanan – look about cutting)</p> <p>Norris bridge – clearing the weeds.</p>
<b>22/14</b>	<b>Twyford Open Spaces</b>
	To note that the SPS Payments 2014 application had been submitted.
<b>23/14</b>	<b>Highways and Footpaths</b>
	Item 97.1/13 - Footpath clearance – Nurses Path – ACTION: Clerk to discuss with previous Clerk and to request clearance from Rights of Way
<b>24/14</b>	<b>Neighbourhood Plan update</b>
	Update on the working party - Cllr Lawton There would be a meeting 21 <sup>st</sup> May
<b>25/14</b>	<b>Flood update</b>
	To note the Flood Information meeting on 21 <sup>st</sup> May 4-6.30pm Concern about the sewerage from Southern Water. ACTION Cllr Forder Stent to contact Southern Water.
<b>26/14</b>	<b>Date of next meeting 20.40pm</b>