

**Twyford Parish Council Meeting Minutes**

**Full Parish Council Minutes**

**Thursday 1<sup>st</sup> May 2014 7.30 pm**

<u>Attending</u>	<u>In attendance</u>	<u>Apologies</u>
Cllr Lawton	Clerk – Elizabeth Billingham	Cllr Corcoran
Cllr Henry	Cllr Mason	Cllr Cornwall
Cllr Mitchell	Cllr Izzard	Cllr Witt
Cllr MacLeod	Cllr Humby	
Cllr Watson	Two members of the public	
Cllr Scaiff		
Cllr Forder Stent		
Cllr Woodward		

<b>Item</b>	<b>Agenda</b>
<b>1/14</b>	<b>Apologies for absence and declarations of interest.</b>
	Declaration of interest – Cllr Mitchell – Noted that he had a prejudicial interest as he works in event industry and his company has worked with CTM and so therefore wished to remove himself from any conversation regarding Boomtown.
<b>1/14</b>	<b>To adjourn for public participation</b>
1.1/14	To receive questions from the members of the public.
	None
1.2/14	To receive the County Councillor's report.
	<p>Cllr Humby noted:                      Minister Greg Barker – Visited Winchester and County Council and discussed Belwin scheme.                      It was noted that the council had devoted officer's hours to managing the floods. Householders had had expenses to prevent flooding. It was hoped there would be flexibility within the scheme. Proposals would be made in the next ten days. Flood clinics had been offered to areas affected. Looking at long term needs. Highways need to discuss with EA before putting anything into place.                      Crossing – Update on 13<sup>th</sup> March – from Rob Nichols. Cllr Humby had been following it through and Chris Evans at WCC is now dealing with the project. Introduction of a 40mph buffer zone. Anti -skid surfacing. Minor kerb amendments and signal amendments. Consultation would take place to contact businesses and residents and it would be brought back to the PC meeting for approval. ACTION: Cllr Humby to forward details later.                      Boomtown – Cllr Humby and Cllr Henry attended the meeting. Cllr Humby will be writing to Boomtown and ask questions and seek what was happening now. Lead officer at City and meeting with Boomtown. Suggest Cllr Lawton to Chair working party. Tom Ferris had consulted with Cllr Humby. 750 Camper vans plus 75 coaches. Welcomed Michael Cleary to the meeting and thanked him for his questions and challenges to Boomtown organisers.                      There would be a meeting at Owselbury and it was hoped that there could be a joint approach. Cllr Henry would set a meeting with Tom Ferris prior to the meeting and hold it at the junction to show situation. Cllr Humby would forward any further correspondence. Cllr Izzard noted traffic was not part of the licensing. Traffic plan agreed outside of the licensing.                      Suggest if increasing numbers in the future the landowner should invest in making sure that there was a better traffic plan. Local businesses should be invited to the meeting.                      Northfields – Rusting signs on list and will be replaced.                      High Street – Property pipe discharging. – Officers set up a case to look at it. Cllr Humby to forward to Clerk.</p>
1.3/14	To receive the District Councillor's report.

	<p>Cllr Mason – Had attended the briefing for new hospital – reduction in Winchester beds. Asked how Ambulance service will cope and feel that they will not.</p> <p>Electoral Review – Allegedly there would be a reduction from 57 – 42 councillors.</p> <p>Police and Crime board had met in Petersfield. There would be cuts in Police numbers.</p> <p>Precept increase 1.9% for policing. Vacancy to the committee and Cllr Mason would be questioning committee on any new candidate’s dedication to the role.</p> <p>SDNP briefing went well.</p> <p>Twyford APM 28<sup>th</sup> May</p> <p>AGM Thursday 15<sup>th</sup> May.</p> <p>Cllr Izzard and Cllr Henry were also present.</p>
<b>2/14</b>	<b>Councillors questions</b>
<b>2.1/14</b>	<p>Item 90/13 - Cllr Scaiff – Footpath – Hockley to Twyford Moors particularly the section from Manor Farm to Twyford Moors. The footway had disappeared.</p> <p>ACTION: To write to HCC to ask to clean and restore the footpath. Clerk and Cllr Henry. Reported but no feedback. Cllr Humby would look into the situation – Twyford Moors to Manor Farm</p>
<b>3/14</b>	<b>To approve the Minutes of the meeting held on 27<sup>th</sup> February 2014</b>
	<b>RESOLVED to accept as a true copy – Proposed by Cllr Forder Stent and Cllr Mitchel.</b>
<b>4/14</b>	<b>Matters arising from these minutes (not on the agenda)</b>
	On the agenda
<b>5/14</b>	<b>To receive minutes from the Planning committee on 3<sup>rd</sup> April 2014</b>
	Did not have a quorum at the meeting so Cllr Mitchell asked the Council to ratify he notes and decisions of the meeting. <b>RESOLVED to accept.</b>
<b>6/14</b>	<b>To receive the minutes from the Recreation committee.</b>
6.1/14	The Committee met on the 17 <sup>th</sup> April 2014 – Report of the meeting.
	The Council accepted the minutes of the meeting.
6.2/14	To consider the request for the Forest School use the Pavilion.
	<p>Cllr Watson gave background.</p> <p>Application By Catherine Hutchinson (ex leader of playgroup) for use of Hunters Park for proposed Forest School drop off and collection point. SW and WL consulted with playgroup Chair and treasurer over the concern for competition to the playgroup. Playgroup cannot afford to run forest school themselves and see it running in addition to playgroup, with low risk to playgroup numbers of attendees. Playgroup had no objection to Forest School use of Hunters Park.</p> <p>This was not discussed at the Recreation Meeting. <b>RESOLVED to give the Forest School access to Hunter Park in principle.</b></p> <p>It was suggested that they could be invited to the next meeting to discuss needs of Hunters Park and the Pavilion. <u>ACTION: Cllr Watson to invite to the meeting.</u></p>
6.3/14	To consider the application from Ballard’s Close and Twyford St Mary’s PTA to support an application for £3000 to the open space fund for the improvements to the play equipment.
	Cllr Lawton explained the background. Trim Trail. <b>RESOLVED to approve the application</b> <u>ACTION: clerk to contact.</u>
6.4/14	To consider to make an application for £2,200 to purchase the Amsterdam table tennis table with an additional cost for grasscrete at each end.
	<b>RESOLVED to APPROVE – Proposed by Cllr Henry and seconded by Cllr Lawton</b> Possible location in the old Bouls area by the tennis courts.
6.5/14	To confirm the proposal for a picket fence at the Pavilion for £880
	Cllr Lawton explained the background regarding a safe area for the playgroup. <b>RESOLVED to approve – Proposed by Cllr Watson and seconded by Cllr Lawton</b>
6.6/14	To confirm the agreement on charges for the Playgroup
	Playgroup will be at the Pavilion until the end of the school year in July. Charging a rate of £7 including VAT <b>RESOLVED to AGREE</b>
6.7/14	To confirm the agreed charge of £500 for the removal of the diseased Ash tree.
	<b>RESOLVED to agree.</b>
<b>7/14</b>	<b>Finance and Council matters</b>
7.1/14	To receive minutes from the Finance committee on 13 <sup>th</sup> March 2014
	Met on 13 <sup>th</sup> March and minutes were circulated.
7.2/14	To receive an update on the year-end against budget.

	Gave out budget sheet and still need to add some accruals. <b>RESOLVED Accounts approved in principle to go to the Internal Auditor.</b>
7.3/14	To agree payments for March and April 2014
	<b>RESOLVED to approve.</b>
7.4/14	Update on the new Parish Council website
	The website would be checked for up to date information by Alan Meikle.
7.5/14	To note Parish Council vacancy.
	To receive nominations at the APM. Three vacancies. Cllr Mitchell had looked size of other Parish Councils. Skills set needed especially Neighbourhood Plan.
7.6/14	To consider the cost of £84.95 to repair the notice board on High Street B3335 at Berry Lane.
	<b>RESOLVED to agree.</b>
7.7/14	To discuss the effects on traffic in Twyford during the Boomtown Festival
	Discussed in County Council section.
7.8/14	To finalise arrangements for the APM
	It was noted that the Clerk needed another printer. <b>RESOLVED To AGREE for the Clerk to spend up to £150 for a printer.</b> APM Andy Roberts / EA- had agreed. Times needed – 20 minutes plus questions. Flooding advice - Public feedback and review. Council reports Chair's report. It would be advertised on the TIS Website. Noticeboard Facebook. <u>ACTION: Clerk Agenda</u>
<b>8/14</b>	<b>Twyford Open Spaces</b>
8/14	Matters Arising: Item 60/13 – Meads area –The Footpaths Officer would be meeting with the Clerk after the flood water had reduced.
	Still to meet.
8.2/14	To agree the proposal to seek quotations for work at the Meadows – Cllr Corcoran
	<b>RESOLVED To approve the expenditure of £300 for 70 fence posts.</b> Exact position to be agreed.
<b>9/14</b>	<b>Highways and Footpaths</b>
	Item 97.1/13 - Footpath clearance – Nurses Path – Clerk to discuss with previous Clerk and to request clearance from Rights of Way - To follow.
	Footpath from High Street to Searle's Hill. Leaves cleared. Bank still littered with branches and it was noted that this was HCC responsibility – <u>ACTION Cllr Humby would follow up.</u> Cables with trees leaning – Residents had contact Southern Electric and not had a response. Trees are HCC responsibility. <u>ACTION: Cllr Humby and Cllr Lawton to contact HCC and Tom Waldren. Cllr Lawton to email</u>
<b>10/14</b>	<b>Neighbourhood Plan update</b>
	Update on the working party - Cllr Lawton Technical Committee to meet with Cllr Corcoran.
<b>11/14</b>	<b>Flood update</b>
	Sandbags had been removed. Parish Hall car park damaged and it would be six weeks before any work can be done. Gilbert Room still to be dried out. Littlebourne Lodge to car park – it was felt that the ditch should be cleared and drains unblocked. Highways would discuss any possible work.
11.1/14	Matters arising from the last meeting: 115.2/13 – Update: The Playgroup use of the Pavilion – See Recreation meeting
<b>12/14</b>	<b>Cycle path Winchester to Colden Common – Update – Cllr Scaiff</b>
	Leisure Cycle route from Winchester to Colden Common not for the foreseeable future. Hockley Path waiting for funding. <u>ACTION Clerk has asked for SDNP where Twyford fits in the overall scheme. Clerk to follow up letter.</u>
<b>13/14</b>	<b>Correspondence</b>

	<p>Matters arising –</p> <p>HALC E-Update – To note changes in financial controls. Clerk to clarify – Financial Orders implication.</p> <p>Farnborough Airspace Proposal</p> <p>Parking – School Road – email ACTION: Cllr Henry – To follow up the school closing the car park.</p> <p>Roger Walker had written and thanked the council for nomination.</p> <p>WW1 – Winchester Cathedral Service</p> <p>Letter of thanks from the Surgery and thanking all involved.</p> <p>Paths to Partnership meeting – ACTION: Clerk to email again to council.</p> <p>Youth club – Volunteers from Colden Common unable to carry on. Run over the summer – meet once a month over the summer. September they would look at new volunteers to carry it forward. Hire of the Parish Hall can the Youth Club to use Hunters Park.</p> <p>Pavilion - ACTION: Clerk to meet with Gary and asked about other ways to replace post in the Pavilion.</p> <p>Police reports –Invite to the APM. Richard Knowland.</p>
<p><b>14/14</b></p>	<p><b>Date of next meeting</b></p> <p><b>15<sup>th</sup> May AGM</b></p> <p><b>Closed at 21.31</b></p>