

TWYFORD PARISH COUNCIL

**Full Parish Council Minutes
Thursday 11th September 2014 7.30 pm**

Attending	In attendance	Apologies
Cllr Scaiff	Clerk – Elizabeth Billingham	Cllr Lawton
Cllr MacLeod	Cllr Humby	Cllr Forder Stent
Cllr Corcoran	Cllr Mason	
Cllr Cornwall		
Cllr Watson		Cllr Izard
Cllr Woodward	1 Member of the public	
Cllr Henry		
Cllr Wheeler		
Cllr Mitchell		

Item	
56/14	Apologies for absence and declarations of interest.
	Apologies were received from Cllr Lawton and Cllr Forder Stent. Cllr Izard had also sent his apologies.
57/14	To adjourn for public participation
57.1/14	To receive questions from the members of the public.
	Churchfields footpath – It was noted that there were weeds coming through the tarmac and breaking up. There was concern about the permanent damage this might do to the surface. ACTION: Contractor will cut back recent growth and Lengths-man to cut back and scrape edges of both lower and upper church path. ACTION Cllr Humby will report. Clerk to copy email to Countryside Services. No 6 Street lights that provides lighting on the footpath and slope. Light is grown over. It was due to be replaced but this not had happened to date. ACTION: Cllr Humby to find if the light was still within the replacement scheme and why it had not been replaced yet. ACTION: Lengthsman to scrape edges of the lower church path.
57.2/14	To receive the County Councillor’s report. Matters arising: Item 28.2/14 – Flood Grants – To enquire about further grants from Central Govt.
	Pedestrian Crossing exhibition – Heritage officer had been approached about the gates and avenue of trees. Cllr Humby wanted to make sure that all aspects concentrated on the road safety and children. Flooding – Working with highways. HCC and WCC both running flood workshops and it was suggested that they hold an event together. Mike O’Neil at Environment agency had offered to visit Twyford. Cllr Humby had attended the Beating Retreat for Dame Mary Fagan’s retirement.
57.3/14	To receive the District Councillor’s report.
	Cllr Mason discussed the lack of Police presence at Parish Council meetings and it was hoped there would be police presence at meetings again. PACT meeting on Monday the police were unaware of this agreement. Cllr Mason had also attending the Beating the Retreat. Clerk to look at Crime reports for meetings. It was felt that it was important that a police officer be present at some meetings. There was concern that although there weren’t many crimes there were traffic issues. Cllr Henry felt it was important that councillors and members of the public attend the PACT meetings and that these meeting were the appropriate venue for the police. Speed limit reduction to 40 mph from the 30mph end to the entrance of Pete Woods Farm.
58/14	Councillors questions

	<p>Cllr Corcoran – Had been contacted by Captain Grant who had reported horses had strayed onto his land. There had been an accident. The riders had stated that the Parish Council had given her permission to ride upstream of the Ford. It was felt the rights were within the Ford and no Councillor had given permission. The Ford is Highway property and can be used by the public. His boundary and the council's boundary met in the centre of the river. Horses are not allowed on the Meads. The council has no official position and has not given permission for anyone to use any other land than the Ford.</p> <p>Cllr Mitchell – Fly tipping in the lane next door to waterworks – part of Monarchs Way.</p> <p>ACTION Clerk contact Countryside services and Neighbourhood Services. The Council noted that it should be monitored and any incidents reported. Possible placement of a bollard.</p> <p>Cllr Watson – Update on Parish Hall.</p> <p>Car park mended by Southern Water and some additional funding from the Surgery.</p> <p>Contractors to finish end September and OFSTED application to be made as soon hall is finished.</p> <p>Continuing problems with the Beech tree. Inspection done and remedial work undertaken.</p> <p>Renovating the outside of the hall – The committee were drawing up a schedule of works and would be actively looking at grants which may require matched funding. Play group fence needs replacing.</p> <p>Cllr Humby noted the Community buildings grant from HCC – ACTION Cllr Watson to talk to Cllr Humby.</p> <p>Northfields Play area – Wet Pour coming away at the edges. It was noted that this had been down for 10 years.</p> <p>ACTION: Clerk to enquire about repairs.</p> <p>Cllr Henry – Allotment hedge needed topping ACTION Clerk to find out.</p>
59/14	To approve the Minutes of the meeting held on 17th July 2014
	RESOLVED to approve
60/14	Matters arising from these minutes (not on the agenda)
	Within the agenda.
61/14	To receive minutes from the Planning committee.
	The committee had not met.
	Cllr Mitchell asked the Council to consider the application: SDNP/14/03520/HOUS - Upland House Roman Road Twyford Winchester SO21 1QW Replacement of existing flat roof above garage and main entrance canopy with pitched roofing – RESOLVED to agree no comment
61.2/14	To note Eastleigh Borough Local Plan Examination and agree whether to send representative.
	AGREED to not attend the Plan examination.
61.1/14	To receive the minutes from the Recreation committee.
	No meeting but noted: Delivery of the Table Tennis table. ACTION: To put on TIS. Clerk to find amount left in Open Spaces. Possible other Open Space projects – Basketball court. Dog fouling in the play area. Reported that the gate was broken – springs need tightening. ACTION: Clerk to ask Matt Riley to repair. Installation of the fence had been undertaken over the summer. Football Foundation support meeting. The Clerk to arrange another date that was more convenient to Councillors. Yellow slide – It was noted that some parents thought it too short and that maybe an extension could be added. ACTION Clerk to ask play area inspection to make a comment on the slide.
62/14	Finance and Council matters
62.1/14	To receive minutes from the Finance committee
	The finance meetings were scheduled for 9 th October and 20 th November. Budget – feed into Clerk and Committee prior to the 9 th October. RESOLVED to approve payments. Consider continuing with the footpath clearance and to put the contract in budget. ACTION: Clerk to ask for a quote for continual maintenance. Suggestion that landowners make a contribution.
62.2/14	To agree payments for August and September 2014
	RESOLVED to approve payments – Proposed Cllr Scaiff and Cllr Watson. All agreed.
62.3/14	Update: To discuss and agree on a proposal to hold a Parish filing cabinet at a location in the centre of the village. Cllr Macleod and Cllr Corcoran
	Carried forward.
62.4/14	To discuss the purchase of a defibrillator and agree where it would be placed.
	It was suggested that it be located on the outside of the Gilbert Room or the outside of the surgery. ACTION Cllr Watson to ask Surgery and Parish Hall. RESOLVED to approve purchase. Need to clarify the electricity installation.

62.5/14	To discuss the pre-consultation on Parish Boundary Anomalies and agree comment about concerns within Twyford boundary.
	No comment
62.6/14	To discuss the consultation on Review of Polling Districts and Polling Places and agree any comment.
	Important to note that the Parish Hall remain as the Polling station. Cllr Henry asked that consideration be made to the tellers who were normally positioned outside the building.
62.7/14	Matter arising: Item 45/14 – Update on action: Cleaning at the Pavilion - Sunday/weekend shift – ACTION Clerk to speak to cleaner about doing another shift
	The council agreed to pay the cleaner £30 for a Sunday cleaning.
62.8/14	To agree costs for hiring of skip for end of year allotment clear up and agree donation towards gift.
	RESOLVED to approve the hire of the skip and a donation of up to £100 as a gift.
63/14	Twyford Open Spaces
63.1/14	Item 60/13 – Meads area –Cllr Woodward to repair the netting.
	Carried forward. ACTION: Cllr Woodward will undertake to repair.
63.2/14	Consider and decide on TEM Ltd's request that TPC take a five year lease on the meadow at £300.00 per annum.
	Cllr Corcoran – Declared his interest and explained background. Group of sixty residents own meadow at Churchfields. Same Stewardship scheme as Meadows and Meads and managed under single scheme requirements. ECC – single payment subsidy will not be paid to areas less than 5 hectares. Would lose the income from the grant. Current outgoings were the insurance and annual grazing costs. Proposal to lease to the Parish Council and Parish Council can then claim the subsidy. Would be included within Parish Council insurance. ACTION Clerk to find out any cost implication. A Councillor asked what benefit it would be to Twyford. There would be the ownership of land – no public access. Management of the Meads and Berry Meadow valley land grazed for public benefit. There was some concern that grants might change in the future so it was suggested that the lease be annual. Cllr Corcoran noted that the directors would be willing to underwrite that risk. It was noted that there would be the fencing liability. Directors would accept the fencing liability. Feel five year lease would be more appropriate. AGREED that the council were prepared to look at a detailed proposal at the next meeting AGENDA – Cllr Corcoran to write a detailed proposal to include the benefit to the Parish. Noted that it is essential for relief from flooding within the Parish. Concerned that if the payments ends then the Council will wish to be compensated. ACTION: To review the Lease: Cllr Scaiff and Cllr Watson.
64/14	Highways and Footpaths
64.1/14	Proposed Pedestrian Crossing and Public Consultation. –Update
	Update at the start of the meeting. Wednesday 17 th 4pm More posters – Mail drop. Shop door, tree etc. ACTION Clerk to email the posters to Councillors. Cllr Wheeler to meet Chris Evans. Other councillors will attend. Felt it important the Parish Council be there to listen to views. Important to inform residents and why the Parish Council supports the crossing. Cllr Henry, Cllr Scaiff, Cllr Wheeler, Cllr MacLeod will attend. The council agreed that the traffic lights were important for pedestrian safety and only available on Option A Clerk to produce a poster saying PC support option A as it is the only option that has lights which are vital. Include Parish Council heading.
64.2/14	Matter arising: Item 45/14 - Finches Lane – road boundary to bank. Clarification needed on the ownership of the land. ACTION – Chair and Cllr Corcoran to meet Tom Waldren.
	Cllr Corcoran met with Tom Waldren about the bank and how to rationalise the ownership for HCC ACTION Clerk to chase. Copy Peter Eade. Flooding –Drain surveys had not been undertaken. ACTION Cllr Humby will raise at the HCC meetings. Survey of drains needed as a preventative measure.
	Item 45/14 -Lorries coming through Twyford –ACTION Clerk to send a letter to Humphreys. There was concern over the 7.5 ton sign and whether it could be moved. ACTION: Cllr Humby to enquire about moving the sign. There had been an accident outside the Post Office. It was felt that for road safety that railings should be installed rather than the existing bollards. ACTION Cllr Humby to follow up. Council to send to an email to support the railing.
64.3/14	Boomtown – Update.

	Route to Twyford was not needed and it was felt that it should not be part of the planning. Cllr Henry had written to David Ingram and stated that it was not proof that the route was appropriate as it had not been tested at volume. WCC will be reviewing traffic plan for next year.
65/14	Neighbourhood Plan update
	Update on the working party - Cllr Corcoran
	Cllr Corcoran –Formal start had been to contact all adjoining parishes if any one wished to join in with Twyford. None had expressed an interest. SDNP Neighbourhood Plan officer – Chris Patterson.
66/14	Flood update – Preparations for winter
	Nothing to report. See above – concern about drains. ACTION Forward Cllr Forder Stent’s email with areas of concern to Cllr Humby.
67/14	Cyclepath – Update – Cllr Scaiff
	Propose that the council request HCC designate Hockley Cottages to Church Lane (stopping at the church) as a cycle path. RESOLVED to ask HCC create a designated cycle path. ACTION Cllr Humby to find if it had been designated or it would need to be designated. ACTION: Clerk to send an official parish council letter to Hampshire County Council copy to Winchester City Council requesting Church Lane from the junction with the B3335 to Twyford Church be designated as a cycle route.
68/14	Correspondence
	Insurance – ACTION: Clerk to assess the quotation and get a comparative quote from Zurich Insurance. AGREED That the council would agree via email the best option and ratify at the next meeting. Recreation Meeting set for 2 nd October
69/14	Date of next meeting – 16th October