

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Full Parish Council
held on Thursday 22nd November 2018 at 7.30 p.m. in the Gilbert Room of Twyford Parish Hall

Councillors present	Councillors absent/apologies	In attendance
Councillor Lawton (Chair)	Councillor Pullen	Jo Nicholson (Clerk)
Councillor Mitchell	Councillor West (Maternity Leave)	1 member of public
Councillor Wheeler	Councillor Sellars	Councillor Humby
Councillor Pain		Councillor Izard
Councillor Corcoran		
Councillor Cook		
Councillor Forder-Stent		

Item	Business Transacted
141/18	To receive and accept apologies for absence
	Apologies were received from Cllr Sellars, Cllr Pullen and Cllr West is on maternity leave.
142/18	To receive declarations of interest relevant to agenda items
	The registered declarations were applied.
143/18	To approve and sign-off, as a true record, the minutes for the Full Parish Council meeting held on 18th October 2018
	The minutes from 18 th October 2018 were approved as a true record of events proposed by Cllr Mitchell and seconded by Cllr Wheeler
144/18	To adjourn for public participation
144.1/18	To receive questions from the members of the public.
Clerk	<p>Nothing was raised by the public present at the meeting.</p> <p>The Clerk had received a request from a member of public to improve the visibility of no parking allowed at the junction of Park Lane with Main Road.</p> <p>Road sweeping of leaves comes under WCC, and Cllr Izard will enquire as to where the programme is with regards to Twyford, to ensure Park Lane gets swept.</p> <p>Action: Clerk to email Cllr Humby enquiring if additional signs to highlight no parking at the Park Lane / Main Road junction is feasible</p> <p>A request from the public was also received to improve the broken and blocked drains on the High Street.</p>

<p>Clerk / Cllr Lawton</p>	<p>The broken drain has been repaired, the blocked drain remains blocked. The Clerk has logged the blockage with HCC, but no response has been received.</p> <p>Action: Clerk to send Cllr Lawton photos of the blocked drain, and Cllr Lawton to email Cllr Humby to action.</p>
<p>144.2/18</p>	<p>To receive the County Councillor's report.</p>
	<p>Councillor Humby provided an update regarding Hampshire County Council.</p> <p>Street lighting is being turned off between 1am and 3am.</p> <p>Refuse collection sites are going to start charging for users who reside outside of the County. From September 2019, users need to register to ensure they will not be charged.</p> <p>HCC will become responsible once again for street permits and enforcement of permits. Winchester will retain Winchester district parking and enforcement.</p> <p>School crossing patrol officers can be sponsored by local companies or organisations.</p> <p>School cycle safety officers have been trained (9/10 yr olds)</p> <p>43 gritters will be going out 24/7 when the weather determines, to keep the roads gritted.</p> <p>At County level, there is still cost cutting, but there is also some funding starting to flow through the system.</p>
<p>144.3/18</p>	<p>To receive the District Councillors' reports.</p>
<p>Cllr Izard Clerk Clerk</p>	<p>Cllr Izard updated on the Movement Strategy, which is out for Consultation. Responses are due in January.</p> <p>Action: Cllr Izard will chase up on leaf clearing around the village</p> <p>Hampshire County Council and HALC are taking applications for grants for infrastructure projects. Total fund £500k.</p> <p>Action: Clerk to find out details and circulate</p> <p>The Speedwatch equipment has been repaired by Colden Common PC. CCPC have also bought new equipment. There are currently no volunteers in Twyford to use the shared equipment.</p> <p>Action: Clerk to put out TIS email to try and recruit volunteers to conduct Speedwatch in Twyford. Clerk can talk to CC Clerk for information on the programme.</p> <p>Cllr Cook updated on progress at Dolphin Hill, whereby the TPC comment on the planning portal has been treated as an objection, due to the criteria specified in allocating the housing to local people. The TPC text clearly stated "no objection", but has been treated by such by WCC. The application goes to committee on 13th December. Cllr Cook will speak at committee, and TPC will focus on who needs to be contacted to make the point the housing should go to local people.</p> <p>Action: Cllr Izard to investigate further, and let Clerk know who TPC need to contact to state the new Dolphin Hill housing should go to local people.</p>
<p>145/18</p>	<p>To receive an update on matters arising from the minutes of the Full Council meeting held on 18th October 2018 that are not included elsewhere on the agenda and to consider the status of progress to date</p>
	<p>To be covered under item 159/18</p>

145.1/18	To discuss the request for Parish Council to underwrite the risk of Graze Festival in 2019
Clerk	<p>The request to underwrite the Graze Festival by up to £5,000 was discussed. The Parish Council agree to support the festival, but the extent of support is to be agreed.</p> <p>Action: Clerk to add a resolution to support the Graze Festival to 13th December FPC agenda</p>
146/18	Councillor Corcoran to provide an update on progress of the Neighbourhood Plan
	<p>The Twyford Neighbourhood Plan continues to be worked on to be brought in line with SDNP Plan. The aim is to present the updated version to the TPC January 2019.</p> <p>The South Downs Plan is currently going through a Hearing. TPC objected to 7 points on the SDNP Plan. Cllr Corcoran attended one day of the Hearing, to represent the TPC view on employment. From Cllr Corcoran's attendance, it was deduced that physical representation at the Hearing is not required. Cllr Corcoran was also assured by discussion with SD's, that a good working relationship would be maintained after the Plan is implemented, to support the objectives of Twyford.</p> <p>The second area of the SD Plan TPC have objected to is affordable housing. SD's have stated in the plan that any exception sites require 100% affordable housing. Winchester set a total that 30% of the housing can be capital housing to make the site viable. TPC have objected to state that Winchester 30% works well. Cllr Corcoran has obtained some information from WCC in support of this. Cllr Iazard offered support to Cllr Corcoran to help obtain information if required.</p>
146.1/18	Review the progress and finances for the flood mitigation survey work, and resolve to approve up to £7,000 for the next phase of survey work with Mayer Brown.
	<p>The initial results of the survey work has been conveyed to Cllr Corcoran. The survey indicates poor maintenance of the drains, and damage as a result of private residents connecting in to the drains. The existing system has not been looked after, which severely restricts further the insufficient existing capacity. The Neighbourhood Plan technical team are reviewing the results to consider the next step.</p> <p>Hampshire County Council are responsible for looking after flooding issues. Cllr Corcoran will share the findings with Cllr Humby, for Cllr Humby to consider what can be done.</p> <p>Action: Cllr Lawton, Cllr Corcoran, Cllr Humby (plus relevant officers) to meet when all of the survey results are received.</p> <p>The financials of the project were discussed, and it was resolved to release £7,000 to complete the work by Mayer Brown. Proposed by Cllr Lawton and seconded by Cllr Corcoran.</p>
147/18	To receive an update from the Planning Committee and any updates on any matters arising unless already covered by another agenda item
	The Minutes from the planning committee have been circulated to the PC.

	In addition, it was noted that the Appeal of 28 Churchfields was dismissed by the Inspector, as the plans are not in keeping with the original lay out of the close. The Parish Council objection to Southampton Airport Consultation was submitted.																																																																					
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150/18	Review the 5 year plan priorities, and identify funding priorities for budget setting 2019 / 2020.																																																																					
	The priorities from the 5 year plan, were identified as: <ul style="list-style-type: none"> • Flooding mitigation • car park extension 																																																																					

All	<ul style="list-style-type: none"> • parish hall extension and refurb • traffic management in village centre • Finches Lane / Norris Bridge / Shawford Road traffic man / redesign • Finish Water Meadows Lock project • pavilion refurb • basketball refurb • Northfields play equip & tidy up • HP play equip and business plan • HP storage containers tidy up • lighting and security at pavilion • Create community orchard • Create super map of village <p>The Clerk has drafted a timeline to implement some of the projects, to help aid the focus of budgeting. It was observed that building and protecting reserves for the projects is necessary. An increase in precept is likely to support the projects identified as priority in the parish over the next 5 years.</p> <p>Action: Cllrs to send Clerk any thoughts on the priority of projects identified in the 5 year plan.</p>
150.1/18	Review the draft budget for 2019 / 2020, and subsequent 4 years.
Clerk Clerk Cllrs	<p>A draft budget was talked through by the Clerk, which was discussed by the PC's.</p> <p>Actions:</p> <p>Clerk to add in £700 for new goal posts and nets for Hunter Park for 2019 / 2020</p> <p>Clerk to present one line for projects</p> <p>Cllrs to inform any detail amends to the budget by 7th December 2018.</p>
151/18	To receive an update on matters arising from the Recreation Committee; to note or discuss action taken since unless already covered by another agenda item
Cllr Cook & Clerk Clerk	<p>The springer has been installed at Northfields. Cllr Cook is following up to obtain a quote to mend the floor, and the Clerk is to chase up getting a quote from VitaPlay.</p> <p>Action: Cllr Cook and Clerk to obtain quotes to fix safety flooring at Northfields.</p> <p>The tenders for the cricket square have been reviewed by Cllr Wheeler, Cllr Lawton and Clerk. A recommendation will be made at the recreation committee, and a resolution will be made at the FPC 13th December. The contract will be set up from the 1st December, based on the recommendation from the Recreation Committee.</p> <p>Action: Clerk to add to FPC agenda 13th December.</p>

151.1/18	Consider the request to survey and strategy of tree management in the Parish
	At the Meet the Chairman surgery in November, a suggestion was received to actively manage the trees in the village. The proposal would involve planting more trees, and stop unnecessary trees being cut down, and survey the trees so we know what trees there are. After discussion, it was agreed that this would be discussed further next year. Action: Cllr Lawton to raise tree management strategy at FPC meeting 2019
152/18	Councillor Corcoran to provide an update on Berry Meads & Compton Lock Committee.
	The project work continues. The specification from Kathy Stearne is yet to be sent out to obtain 3 quotes. Maintenance post work is to be done. Cllr Mitchell has written a proposal for land management to encourage the butterfly population. An application for additional funding has also been completed by the BM Committee.
153/18	Resolve to agree a plan and expenditure for pollution testing (approx. £864 for 12 months).
Cllr Lawton	The pollution kits would be supplied by Gradko, with the advice and support of Phil Tildridge. The Council resolved to agree the expenditure and support the initiative. Proposed by Cllr Pain and seconded by Cllr Cook. Action: Cllr Lawton to liaise with Phil Tildridge to obtain the kits.
154/18	Resolve to approve the following policies and procedures; Subject Access Request, Cascade of information for Travellers, Cascade of information for key access change
	In the interest of time, this item was carried over to the next meeting.
155/18	Consider status of footpaths, byways and pavements, and report any required maintenance required.
	The Council are aware of the work required to footpath 12 There was a claim regarding the footpath from Hockley Cottages to New Barn, which Cllr Corcoran registered as a public way. Action: Clerk to investigate the status of the footpath Cllr Cook has requested HCC (Via Cllr Humby) to clear the pavement on B335 from Northfields to Hockley Golf Club.
156/18	Resolve to agree for Chairman to discuss with Hampshire County solicitor proposals made by the landowner's Solicitor for a compromise management scheme of Pumfrett's Bank
	There have been discussions regarding resolving access to the bank. Cllr Corcoran and Cllr Lawton are meeting Hampshire County Council Solicitor to discuss a way forward. The Council delegated for the Cllrs to negotiate a way forward with the land owner. Proposed by Cllr Mitchell and seconded by Cllr Cook.

157/18	Public Transport and Bus Stops – To receive an oral report from Councillor Wheeler
	The changes to the bus provision in Winchester have been published. Twyford will lose a couple of services, but at off peak times. Dial a ride customers will also be affected, as instead of a 50% discount for bus pass holders, it will be reduced to 25% discount.
158/18	ADD update and resolve to establish any financial support from the parish council
	Cllr Lawton organised for ADD leaflets to be printed, and paid for them personally. No request for funding is made to TPC at this time. The leaflets will be handed out by Parish Councillors.
159/18	Review progress to date on previous FPC meeting outstanding actions
Clerk	125/18: Cllr Corcoran has contacted Rob Nicholls at SDNP to obtain advice regarding managing the lock. No response has been received, but Cllr Corcoran to follow up. Action: Clerk to send out the action list to all Councillors before the next meeting to enable actions to be completed.
160/18	To note, for information only, significant communications on matters that are not included elsewhere on the agenda
Clerk	Cllr Cook asked if the Parish Council could make a donation to commemorate 100 year anniversary of end of World War I. The Councillors considered the support already provided to the poppy appeal from the village, and voted. Three Councillors abstained, 2 voted against, and 2 voted in support. The Chairman had the casting vote, and it was decided not to make a specific donation from the Parish Council. The Clerk alerted the Council to a request from the Coastguard to use the Lock for training purposes. The Council have no objection to using the Lock, but the Clerk is to inform the Coastguard that the lock is already being used by Hampshire Fire and Rescue Service for training. Action: Clerk to respond to the Coastguard request to use the lock, and inform them of the existing use by Hampshire Fire & Rescue
161/18	To raise any items for the agenda for the Full Parish Council meeting 13th December 2018
	2019 / 2020 budget sign off.

Jo Nicholson - Clerk to the Parish Council – 27th November 2018. Contact: clerk@twyfordhants.org.uk