

## TWYFORD PARISH COUNCIL

Minutes of a meeting of the Full Parish Council  
held on Thursday 21<sup>st</sup> February 2019 at 7.30 p.m. in the Gilbert Room of Twyford Parish Hall

<b>Councillors present</b>	<b>Councillors absent/apologies</b>	<b>In attendance</b>
Councillor Lawton (Chair)	Councillor West (Maternity Leave)	Jo Nicholson (Clerk)
Councillor Mitchell	Councillor Humby	4 members of public
Councillor Pullen		Councillor Izard (joined at 21.15 after Cllr meeting at WCC)
Councillor Wheeler		
Councillor Sellars		
Councillor Corcoran		
Councillor Pain		
Councillor Forder-Stent		
Councillor Cook (joined at 21.15 after Cllr meeting at WCC)		

<b>Item</b>	<b>Business Transacted</b>
<b>208/19</b>	<b>To receive and accept apologies for absence</b>
	Apologies were received from Cllr Humby, Cllr West is on maternity leave, and Cllr Izard and Cllr Cook gave apologies they would be late due to attending another WCC meeting.
<b>209/19</b>	<b>To receive declarations of interest relevant to agenda items</b>
	The registered declarations were applied.
<b>210/19</b>	<b>To approve and sign-off, as a true record, the minutes for the meeting on 17<sup>th</sup> January 2019</b>
	The minutes from 17 <sup>th</sup> January were approved as a true record of events proposed by Cllr Sellars and seconded by Cllr Forder-Stent.
<b>210/19</b>	<b>To adjourn for public participation</b>
210.1/19	To receive questions from the members of the public.
	A question was received regarding the allotment waiting list and how it is progressing. The Clerk updated that a plot has become available but the Clerk has been not had a response from the people they have contacted to date on the waiting list. The clerk intends to write to everyone on the waiting list to ensure contact details are correct, and if there is no response to remove them from the waiting list.  The stretch of road between Hare Lane and Highbridge Road junction was raised, and the extent to which it is a safety concern with mud on the pavement and a hole in the road. The

	<p>member of public has contacted Cllr Rob Humby regarding their concerns. A request was made for a programme of what is being attended to by HCC to be made public.</p> <p><b>Action: Member of public to send Cllr Waine Lawton a copy of the email regarding Main Road, and Cllr Lawton to follow up with Cllr Humby.</b></p> <p>A question was raised regarding the delay in delivering the Neighbourhood Plan, particularly in light of the increase in precept for 2019/2020. Cllr Lawton explained that the increase in precept is to build a fund to deliver the Capital Projects Programme. The Clerk also explained that the budget for the Neighbourhood Plan has not been spent for 2018/2019 due to the delay, and this will be carried forward for next year.</p> <p>A member of the public complained about the poor state of footpath 12, up to Churchfields from Searle's Hill. The member of public had a fall on the footpath, and was injured. Cllr Lawton explained that the PC have been working on this over the past 6 months, and there is progress, albeit slow. Countryside Services do not tarmac footpaths. Hampshire Highways have therefore had to assess the footpath. Hampshire Highways have confirmed it will be on their agenda from March.</p> <p><b>Action: Member of public to write details of the fall incident on footpath 12 to the Clerk and the Clerk to forward on to Hampshire Highways</b></p>
210.2/19	To receive the County Councillor's report.
	Apologies received
210.3/19	To receive the District Councillors' reports.
	<p>Cllr Cook provided an email update, which the Clerk read out.</p> <ul style="list-style-type: none"> <li>- Red bin on corner of Queen Street still there as the new bin install company doesn't have the correct part to prevent larger rubbish being deposited.</li> <li>- Attended the Winchester Sports and Leisure was referred to Sport England ref Grants and the Basketball Court and resurfacing.</li> <li>- Current quote £9882 via WCC lead.</li> <li>- Signs for No Dog Poo allowed need to be located by WCC</li> <li>- Wooden bins can be bought at a cost of £286 inclusive plus fitting</li> <li>- On the case with Fly tipping - still chasing.</li> <li>- Dolphin Hill garages pretty much gone now. Workers very caring about parking and the Community.</li> </ul>
212/19	<p><b>To receive an update on matters arising from the minutes of the Full Council meeting held on 17<sup>th</sup> January 2019 that are not included elsewhere on the agenda and to consider the status of progress to date</b></p> <ul style="list-style-type: none"> <li>- Update on Retirement village at Hazeley Farm</li> </ul>
	Cllr Corcoran updated on retirement village. TPC submitted a response, following the last FPC meeting. South Downs National Park have published their response to the pre-app. The response include the whole of the TPC response, as well as other obstacles they identified.

	<p>SDNP have responded that the developers should be working with TPC and the Neighbourhood Plan. The Parish Council were pleased with the SDNP response, and look to start working with the developers.</p> <p>It was discussed whether it was worth putting any information out on TIS, but it was decided it would be informative following a meeting with the developers.</p>
<b>213/19</b>	<b>Councillor Corcoran to provide an update on progress of the Neighbourhood Plan</b>
	<p>SDNP is close to being adopted, and the TNP policies continue being re-drafted. The Neighbourhood Plan team have also been busy working with Mayer Brown in the flooding mitigation project. The retirement village proposal response has also required resource which would have otherwise been spent on redrafting policies.</p> <p>The next step is for the policies to be signed off by the TPC, and launch a capital projects programme.</p> <p>A member of public questioned the level of public opinion involved in the NP before it goes to the examiner. Cllr Corcoran has explained that there have been a number of Consultations, and it will come to pre-submission Consultation before it goes to the examiner. The Neighbourhood Plan has not been before the public in the past 12 months as the TNP have been working on the flood mitigation part of the Neighbourhood Plan.</p>
<b>213.1/19</b>	<b>Receive the flood survey from Mayer Brown</b>
	<p>Cllr Corcoran met with Mayer Brown 20<sup>th</sup> February, they hope to produce a model within the next 2 weeks. When the work is complete, the results will go to HCC to see what they can do on behalf of TPC.</p>
<b>214/19</b>	<b>To receive an update from the Planning Committee and any updates on any matters arising unless already covered by another agenda item</b>
	<p>An architect attended the last meeting, to discuss plans for new 2 semi detached properties on Hazeley Road, which are at pre-application with SDNPA.</p> <p>Cllr Corcoran updated that the Shawford property the planning committee objected to, due to the prominence of the design on the landscape has been rejected.</p> <p>A barn is in the process of being constructed on Hazeley Road, which is prominent on the landscape. TPC checked, and no planning application had been received. Enforcement have been informed.</p>
<b>214.1/19</b>	<b>Resolve to ratify decisions from planning meeting 10<sup>th</sup> February 2019, which did not achieve a quorum</b>
	<p>An application for Meadow View, Northfields has been resubmitted. The original application in July 2018 showed a side extension and a prominent dormer. TPC response was no objection to the side extension, but objected to the excessive dormer window. The plans have been</p>

	resubmitted, without the dormer window, but with sky lights. It was resolved to make no objection to the application, proposed by Cllr Wheeler and seconded by Cllr Lawton.																																																																		
<b>214.2/19</b>	<b>Cllr Corcoran to update on SDNPA local plan amends</b>																																																																		
	SDNPA have made amends to the plan following pre-submission comments. None of the feedback from TPC have resulted in any amends. Cllr Corcoran believes we may see a response to those comments when the examiner publishes their report.																																																																		
<b>215/19</b>	<b>To receive an update from the Finance Committee on matters arising; and to note or discuss action taken since unless already covered by another agenda item</b>																																																																		
<b>215.1/19</b>	<b>Review the VAT implications on receiving donations and move to digital returns</b>																																																																		
	The Clerk attended a HALC course on VAT, which has raised some queries regarding grants / donations and VAT payments. The Clerk is investigating further, but it is noted that not all money received can be treated as VAT free.  VAT returns have to be returned digitally from October 2019. The Clerk is investigating the implications for the PC, which may mean a change to the accounting system being used.																																																																		
<b>216/19</b>	<b>Resolve to approve payments to be made in February 2019</b>																																																																		
	<p>The Clerk explained that the Mayer Brown invoices approved in January 2019 subject to Jeff Mardon acceptance, were rejected, and returned for payment. £11,520 was presented in January, and instead £6,949 was paid in February. Detailed below.</p> <table border="1"> <thead> <tr> <th colspan="2">February 2019 payments for approval</th> <th></th> </tr> <tr> <th>Payee</th> <th>Details</th> <th>Amount Paid</th> </tr> </thead> <tbody> <tr> <td>Amazon</td> <td>new lock for container 2 at hunter park</td> <td>48.69</td> </tr> <tr> <td>S Lauder</td> <td>February cleaner salary</td> <td>80.00</td> </tr> <tr> <td>HCC pensions</td> <td>clerk pension for February</td> <td>189.78</td> </tr> <tr> <td>J Nicholson</td> <td>Clerk salary for February</td> <td>709.29</td> </tr> <tr> <td>HMRC</td> <td>Clerk sarlay for February</td> <td>191.57</td> </tr> <tr> <td>Shoreland Network Sol</td> <td>Cricket square renovations for January</td> <td>67.20</td> </tr> <tr> <td>Greensmile</td> <td>grounds maintenance for February</td> <td>1663.65</td> </tr> <tr> <td>MJT</td> <td>relocation of speed camera on 07.12.2018</td> <td>96.00</td> </tr> <tr> <td>J Nicholson</td> <td>clerk expenses for january</td> <td>33.51</td> </tr> <tr> <td>Mayer Brown</td> <td>July and August CCTV surveys</td> <td>4380.00</td> </tr> <tr> <td>Mayer Brown</td> <td>December 2018 utilities plans, model and preliminary sketch</td> <td>2569.68</td> </tr> <tr> <td>microsoft</td> <td>councillor office subscription for 25/12 to 24/01</td> <td>33.00</td> </tr> <tr> <td>1 &amp; 1</td> <td>web page server for 21/01to 21/02</td> <td>8.39</td> </tr> <tr> <td>EDF energy</td> <td>pavilion electricity monthly direct debit</td> <td>50.00</td> </tr> <tr> <td>Business Stream</td> <td>allotment water supply - march to october 2018</td> <td>72.22</td> </tr> <tr> <td>D &amp; G Hardware</td> <td>new smoke alarm for pavilion HP</td> <td>16.99</td> </tr> <tr> <td>HALC</td> <td>Training Knowledge and Core Skills Cllr Pullen</td> <td>114.00</td> </tr> <tr> <td>o2</td> <td>clerk mobile phone for 09/01 to 09/02</td> <td>21.00</td> </tr> <tr> <td>HALC</td> <td>introduction to VAT for Clerk</td> <td>72.00</td> </tr> <tr> <td>Hilary Frearson</td> <td>TNP admin for January (16.5 hours)</td> <td>247.50</td> </tr> </tbody> </table> <p><b>Action: Clerk to investigate the timing of receiving the Southern Water bill for the allotment water supply for period March to October 2018</b></p> <p>It was resolved to make the above payments (subject to above action on Southern Water). Proposed by Cllr Pain and seconded by Cllr Pullen</p>	February 2019 payments for approval			Payee	Details	Amount Paid	Amazon	new lock for container 2 at hunter park	48.69	S Lauder	February cleaner salary	80.00	HCC pensions	clerk pension for February	189.78	J Nicholson	Clerk salary for February	709.29	HMRC	Clerk sarlay for February	191.57	Shoreland Network Sol	Cricket square renovations for January	67.20	Greensmile	grounds maintenance for February	1663.65	MJT	relocation of speed camera on 07.12.2018	96.00	J Nicholson	clerk expenses for january	33.51	Mayer Brown	July and August CCTV surveys	4380.00	Mayer Brown	December 2018 utilities plans, model and preliminary sketch	2569.68	microsoft	councillor office subscription for 25/12 to 24/01	33.00	1 & 1	web page server for 21/01to 21/02	8.39	EDF energy	pavilion electricity monthly direct debit	50.00	Business Stream	allotment water supply - march to october 2018	72.22	D & G Hardware	new smoke alarm for pavilion HP	16.99	HALC	Training Knowledge and Core Skills Cllr Pullen	114.00	o2	clerk mobile phone for 09/01 to 09/02	21.00	HALC	introduction to VAT for Clerk	72.00	Hilary Frearson	TNP admin for January (16.5 hours)	247.50
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<b>217/19</b>	<b>To receive an update on matters arising from the Recreation Committee; to note or discuss action taken since unless already covered by another agenda item</b>
	Part payment of an overdue invoice has been received by AFC Stoneham. The Recreation Committee also plan to hold an open morning at the pavilion in the spring, to show what facilities are available for booking.
<b>217.1/19</b>	<b>Delegate authority to the Clerk to send out allotment invoices with no increase in fees</b>
	It was agreed that the invoices would be sent out with no increase in fees. Proposed by Cllr Wheeler and seconded by Cllr Forder-Stent.
<b>217.2/19</b>	<b>Resolve to approve vinyl floor replacement in the communal showers at Pottinger Pavilion</b>
	<p>The vinyl flooring in the away showers has split and lifted off the floor, the home showers have lifted, but not split. The Clerk has obtained 3 quotes to have the floor repaired. Eastleigh Contract Flooring supplied the cheapest quote at £44 to dispose of the old floor, £351 to replace the Away shower room. The cost to replace the Home Shower room was £403. It was agreed that whilst the Home shower room was not urgent, it still needed doing, and better to do it before it split and caused more damage underneath.</p> <p>Resolved, proposed by Cllr Pain and seconded by Cllr Pullen.</p> <p><b>Action: Clerk to obtain method statement and risk assessment, and check insurances of Eastleigh Contract Flooring</b></p>
<b>218/19</b>	<b>Councillor Corcoran to provide an update on Berry Meads &amp; Compton Lock Committee.</b>
	The next committee meeting is due 25 <sup>th</sup> April.
<b>218.1/19</b>	<b>Understand the financial commitments involved in the Leaders grant application for Water Meadow Project Phase 2. Resolve to support the application, and sign off the financial statements. An update on the results of the application will be required before costs are incurred.</b>
	<p>Andy Coates from the Berry Meadow Committee talked through a grant application to Leaders, to fund phase 2 of the Water Meadow reparations and renovations. The grant application is for £35,000. Andy has created a virtual account for Berry Meadows, to show the income and expenditure directly involved in the Water Meadows. The financials do illustrate that the Water Meadows does sustain itself. To obtain the grant, TPC would need to contribute £3,400 towards the project. This is currently not in the 2019/2020 budget.</p> <p>The conditions of the grant require TPC to fund the £35,000 in advance, until the grant is paid. Work would not commence unless the grant is confirmed. The work would need to be complete by October 2019.</p> <p><b>Action: Clerk to add £3,400 to the 2019/2020 budget for the Water Meadows project phase 2.</b></p>

	<p>It was resolved to approve the grant application, and the financials, on the understanding that the FPC would be updated before a contractor is appointed, and subject to approval of the grant. Proposed by Cllr Mitchell and seconded by Cllr Forder-Stent.</p>
<b>218.2/19</b>	<p><b>Council to resolve to approve the Compton Lock management strategy for insurance purposes</b></p>
	<p>Cllr Mitchell has written a management strategy for Compton Lock, to satisfy the requirements of the insurance company, stipulated at the time of renewal. Just prior to this meeting, the insurance company have sought advice, and decided that the TPC would be covered if there were any incidents at the lock, without any additional requirements. Therefore, the management strategy is no longer required. However, as the document has been produced, it was resolved to approve the strategy, and keep it on file should it be requested.</p> <p>Proposed by Cllr Corcoran and seconded by Cllr Lawton.</p> <p>In the meantime, Cllr Corcoran made contact with a helpful contact at HCC, who would be able to help with information in managing the lock should it be required in the future. For the record, her name is Ruth Page.</p> <p>The Clerk also updated that she had received a call that morning, from a member of public complaining about the temperament of the cattle in Berry Meadow. The Clerk has contacted the grazier, who will conduct a temperament survey on 22<sup>nd</sup> Feb 2019.</p>
<b>218.3/19</b>	<p><b>Launch the creation of Friends of Compton Lock public meeting</b></p>
	<p>A meeting with the key stakeholders of Compton Lock has been organized by TPC for 28<sup>th</sup> February. This meeting will set the agenda for a public meeting.</p> <p><b>Action: Clerk to obtain dates the Parish Hall is available to book for the public meeting</b></p>
<b>219/19</b>	<p><b>Consider status of footpaths, byways and pavements, and report any required maintenance required.</b></p> <p><b><i>Request received from member of public to be considered</i></b></p>
<b>Cllr Mitchell</b>	<p>Cllr Lawton updated on footpath 12 in the public 210.1/19.</p> <p>Neville Crisp has stated that WCC will not do anymore to improve the route across Norris Bridge.</p> <p>Member of public asked about the tree down on Hare Lane. This was a request for the lengthsman to address on 20.02.2019.</p> <p><b>Action: Cllr Mitchell to confirm the fallen tree on Hare Lane has been removed</b></p> <p>Member of public asked about the pavement adjacent to B3335 south of Hare Lane. The area is full of mud and in poor condition.</p>
<b>Cllr Lawton</b>	<p><b>Action: member of public to send an email to Cllr Lawton and Cllr Humby regarding the matter</b></p> <p>Member of public raised the poor condition of footpath 8.</p>
<b>Clerk</b>	<p><b>Action: Clerk to investigate and raise action to address condition of footpath 8</b></p>

<b>220/19</b>	<b>Resolve to approve expenditure on valuation of the market value of Pumfrett's Bank (Cow Slip Bank) to be established by a competent land agent subject to the cost of its undertaking</b>
	It was agreed for Cllr Lawton to continue negotiating with the landowner via the solicitors.
	<b>Cllr Cook and Cllr Izard arrived at the meeting at 21.15 after the meeting at WCC</b>
<b>221/19</b>	<b>Resolve to approve speed camera purchase to enable recording volumes and speeds of vehicles through the village</b>
	<p>The Clerk had obtained 4 quotes to provide a smiley faced speed camera, with downloadable data and rechargeable battery. The prices range from £2,200 to £3,300, the more expensive option has a 3 year warranty. TPC made a preference to purchase the same equipment as Colden Common so that the data could be compared. The equipment the same as Colden Common is from Westcotec, and cost £3,300. Further investigation needs to be conducted to ensure the price is final, and that Westcotec equipment will produce all that is required, and the additional service and warranty justifies the additional expenditure. Cllr Lawton and Cllr Cook volunteered to advise the Clerk on the final purchase option.</p> <p>It was resolved to purchase equipment, up to £3,300, subject to Cllr Lawton, Cllr Cook and the RFO being assured by the final cost and details.</p> <p><b>Action: Clerk to finalise investigations into Westcotec speed camera and purchase subject to Cllr Cook and Cllr Lawton final approval.</b></p>
<b>222/19</b>	<b>Public Transport and Bus Stops – To receive an oral report from Councillor Wheeler</b>
<b>222.1/19</b>	<b>Resolve to approve expenditure on Hockley Bus Shelter</b>
<b>Cllr Wheeler</b>	<p>The bus shelter at Hockley Cottages, on B3335 has a smashed pane. A quote has been received for £736 to replace with polycarbonate. Due to the price, it was suggested if painted ply wood could be used instead? 3 quotes will need to be provided before a final decision can be made.</p> <p><b>Actions:</b></p> <p><b>Cllr Wheeler to obtain an additional quote</b></p> <p><b>Clerk to ask if Clint Foard caretaker can quote</b></p> <p><b>Cllr Cook to obtain a quote from County Glass</b></p>
<b>223/19</b>	<b>Cllr Wheeler to provide overview on St Mary's Church proposal to make Twyford a Green Village</b>
	Cllr Wheeler enquired whether the Council have a proposal to make Twyford a green village. TPC do have green policies in the Neighbourhood Plan, and are happy to support any initiatives the Church propose.
<b>224/19</b>	<b>Review progress to date on previous FPC meeting outstanding actions</b>
	<ul style="list-style-type: none"> <li>- Cllr Lawton to update on progress with Norris Bridge and Park Lane signage / line painting</li> </ul>

Clerk	The PC are able to purchase and attach their own sign to the wall on Park Lane, subject to the wall owner permission.  <b>Action: Clerk to investigate suitable signs.</b> Air Pollution kits have not progressed.  <b>Action: Cllr Cook to set up with Phil Tildridge</b>
225/19	<b>To note, for information only, significant communications on matters that are not included elsewhere on the agenda</b>
Clerk  Cllr Forder-Stent	Southampton Airport have extended their airspace for longer landing and take off radius.  <b>Action: Clerk to set up the Airport Consultation working party with PC's</b> Cllr Forder Stent explained that we could apply for a grant from Scottish and Southern Water to purchase something tangible to aid flood mitigation.  <b>Action: Cllr Forder-Stent to pursue</b> The Clerk confirmed that the Mayor Award nominations TPC put forward have been accepted.
226/19	<b>To raise any items for the agenda for the Full Parish Council meeting 21<sup>st</sup> March 2019</b>
	Cllr Corcoran requested Southampton Airport Consultation on the next agenda.

Jo Nicholson - Clerk to the Parish Council – 26<sup>th</sup> February 2019. Contact: [clerk@twyfordhants.org.uk](mailto:clerk@twyfordhants.org.uk)

## Appendix 1

Twyford Parish Council Receipts and payments Third quarter finances - 2018 / 2019					
2018/2019 Budget	Q3 YTD v- Budget	RECEIPTS	Figures shown exclusive of VAT	Yr to date Actual	
£	%		£	£	£
		Finance			
90,509.00	102%	Precept	-		92,390.00
15.00	775%	Bank Interest	73.27		116.32
7,881.00	441%	Grants & Donations	4,092.48		34,757.48
98,405.00		Sub total		4,165.75	127,263.80
		Recreation			
3,000.00	85%	Hunter Park Pitches	1,527.00		2,535.00
		Deposits to be paid back in time	-		350.00
800.00	26%	Hunter Park Pavilion	30.00		211.00
650.00	104%	Allotments	-		675.19
4,450.00		Sub total		1,557.00	3,771.19
		Other			
-		TNP	-		-
5,100.00	22%	Water Meadows	16.91		1,103.03
		misc transfers	176.04		254.39
		Open Space Funding	-		-
5,100.00		Sub total		192.95	1,357.42
107,955.00		TOTAL RECEIPTS EXCLUSIVE OF VAT		5,915.70	132,392.41
0.00		VAT reclaimed	7,293.12		13,703.90
0.00		VAT charged	6.00	7299.12	251.00
107,955.00		TOTAL RECEIPTS with VAT		13,214.82	146,347.31
		<b>Allocated Reserves</b>			
5,000.00		HCC grant water meadows			
12,900.00		Savings			
17,900.00					
125,855.00		<b>Total Credit</b>			
2017/2018 Budget	Q3 Actual-v- Budget	PAYMENTS			
		Finance			
14,615.95	73%	Clerk's employment costs inc. allowances	3,401.39		10,645.49
540.00	75%	Clerk's Expenses	129.42		402.39
1,570.00	132%	Administration	309.91		2,076.39
500.00	0%	External Advice	-		-
750.00	15%	Training	-		115.00
2,750.00	86%	Insurance Premium	2,372.63		2,372.63
-	#DIV/0!	Grants & Donations:	1,500.00		4,833.00
5,000.00	60%	Section 137	1,160.00		2,991.03
1,200.00	42%	Hall Hire	500.00		500.00
250.00	0%	Legal Fees	-		-
875.00	100%	Audit Fees	-		875.00
617.00	82%	Subscriptions & Publications	-		504.00
3,000.00	87%	Street Lighting	1,265.33		2,599.81
480.00	100%	SLR	80.00		480.00
1,751.25	100%	PWLB (GR)	867.75		1,751.25
33,899.20		Sub total		11,586.43	30,145.99
		<b>Recreation</b>			
9,909.00	44%	Hunter Park Grounds	57.87		4,318.89
16,636.56	75%	Hunter park and northfields groundsman	4,159.14		12,477.42
2,130.00	95%	Hunter Park Pavilion	434.80		2,013.96
		Deposits returned	100.00		200.00
2,200.00	76%	Repairs & Maintenance	1,110.86		1,678.45
12,000.00	0%	New assets	-		-
2,000.00	141%	Other Open Spaces	1,715.00		2,829.50
200.00	50%	Allotments	99.61		99.61
45,075.56		Sub total		7,677.28	23,617.83
		<b>Other</b>			
13,250.00	10%	Neighbourhood Plan administration and plan production	562.50		1,375.50
16,000.00	39%	Neighbourhood Projects	-		6,262.60
3,509.92	100%	Water Meadows loan	1,748.17		3,509.92
2,000.00	40%	Water Meadows maintenance	800.00		800.00
12,000.00	108%	Water meadows lock project	334.00		12,916.96
100.00	20165%	Miscellaneous	-		20,165.00
46,859.92		sub total		3,444.67	45,029.98
				22,708.38	98,793.80
-		VAT on payments	1,504.76	1,504.76	12,448
125,834.68				24,213.14	111,241.46
				- 16,792.68	33,598.61
		BALANCE BROUGHT FORWARD on 01/10/17		149,932.08	
		ADD Total Receipts (as above)		13,214.82	
		Transfer into savings account			
		LESS Total payments (as above)		24,213.14	
		Balance Carried forward 31/12/17		138,933.76	
			11,900.43		
			-		
			127,033.33		
			-		
			138,933.76		