

TWYFORD PARISH COUNCIL

MINUTES FOR A RECREATION COMMITTEE MEETING

held on

Thursday 31<sup>st</sup> January 2019 at 7.30 pm in the Gilbert Room Parish Hall Twyford

Members Present	Members Apologies/Absences	Attendees
Councillor Wheeler (Chair)	Councillor Pain	J Nicholson - Clerk
Councillor Pullen		1 member of public
Councillor Lawton		
Councillor Forder-Stent		
Councillor Sellars		

**Business Transacted**

<b>R52/19</b>	<b>Apologies for absence</b>
	Apologies were received from Cllr Pain.
<b>R53/19</b>	<b>To receive declarations of interest in accordance with the Councils Code of Conduct</b>
	The registered declarations were applied.
<b>R54/19</b>	<b>Public Participation – questions from the Public</b>
Clerk	The question was raised whether people who use the recreational space for commercial activities, for example, personal training, dog training, dog walkers and Forest School at Hunter Park, should be charged. <b>Action: Clerk to research what other Parish Council's do, and look into whether Park Run attracts any charges</b>
<b>R55/19</b>	<b>To approve and sign-off, as a true record, the minutes of the meeting held on 29<sup>th</sup> November 2019</b>
	The minutes of the meeting 29 <sup>th</sup> November 2018 were agreed to be a true record of events, proposed by Cllr Sellars and seconded by Cllr Pullen.
<b>R56/19</b>	<b>Update on matters arising from that meeting not on Agenda</b>
	The Clerk updated on R50/18, the unpaid invoice from AFC Stoneham. Communication had been exchanged between Clerk and Chairman of AFC Stoneham. They have said they did not play all of the matches they were billed for. The Clerk clarified that no cancellations were received. Ongoing. Hampshire Fire and Rescue have been approached for a donation for use of Compton Lock for training purposes. Coastguard request for donation is ongoing.
<b>R57/19</b>	<b>Review list of previous actions</b>
	R9/18: Basketball court renovations. Cllr Cook apologised for the delay, and hopes to have a quote for 4 <sup>th</sup> February.  R20/18: SP to compile list of legionella checks to be carried out, with frequency (& displayed on notice board). Meeting taking place on 12 <sup>th</sup> February to commence implementing procedures. It was asked if the temperature of the water needed to rise, and therefore if a Caution hot water sign was required.  R36/18: quotes form panda fencing and Vita play to repair the shrinking safety surface at Northfields. No quote has been received by Panda Fencing.
<b>Clerk</b>	<b>Action: Clerk to obtain a quote from Red Lynch Leisure.</b>

Cllr Cook	<p>The fencing around the play area at Hunter Park has been completed by Clint. The wooden bins have also been repaired by Clint, and replacements will need to be sought in the long term.</p> <p><b>Action: Cllr Cook to request no dog poo signs to go onto the wooden bins from David Ingram.</b></p> <p><b>Cllr Cook to also ask David Ingram whether wooden bins are available to purchase through the Council at a reduced rate (to replace the wooden bins at Hunter Park).</b></p> <p>R49/18: Clerk and Cllr Pullen have saved the risk assessment to a shared site, but editing of the document is still being tested.</p> <p>R50/18: updated above. Clerk thanked Mr and Mrs Cook for the rubble.</p>
R47/18	<b>Review the CIL applications for capital project expenditure in 2019 / 2020</b>
Clerk	<p>Recreation projects for 2019 / 2020 are listed as: basketball court renovation, pavilion refurbishment, creation of strategy for play equipment / open space, footpath 12 retarmacked.</p> <p><b>Action: Clerk to submit the application forms for the listed projects.</b></p>
R59/19	<b>Review fees for football and cricket pitch hire for 2019 / 2020 seasons</b>
Clerk	<p>The Clerk had researched charges of local pitch hire, and presented the comparison to Twyford. It was agreed to keep charges the same, with the following exceptions:</p> <ul style="list-style-type: none"> <li>- Add £50 to corporate cricket hire</li> <li>- Add a stated price of £5 for junior cricket practice (without pavilion)</li> <li>- Keep £10 an hour for pavilion hire, but ensure at time of booking that setting up and clearing away time for is paid for.</li> </ul> <p>It was clarified that Twyford Cricket Club discount period has now ended.</p> <p>The above was proposed by Cllr Lawton and seconded by Cllr Sellars.</p> <p><b>Action: Clerk to clarify the charges for next season to Twyford and Fair Oak cricket club.</b></p> <p><b>Action: Clerk to promote the pavilion as a venue for hire on TIS (clarify the capacity of the venue)</b></p>
R60/19	<b>Consider pavilion maintenance expenditure for 2019 / 2020</b>
Clerk SC Clerk Clerk	<p>The priority for pavilion maintenance is the replacement of the split vinyl flooring in the shower, and decorating the external access road side of the pavilion.</p> <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>- <b>Clerk to obtain quotes</b></li> <li>- <b>Cllr Cook to ask Cllr Humby if any grants available through HCC</b></li> <li>- <b>Clerk to check the sensor light at the end of the pavilion is working properly</b></li> <li>- <b>Clerk look into the small grants up to £500 for qualification for pavilion refurbishment</b></li> </ul> <p>Cllr Cook is attending Winchester sport and physical activity alliance awards this week.</p> <p><b>Action: Cllr Cook to see if any contact at the event can help the Parish Council create the Twyford open space strategy.</b></p>
R61/19	<b>Review future pavilion / pitch bookings, and consider options to increase hires</b>
Clerk	<p>It was decided to set a date for an open morning at the pavilion, and publicise it on TIS and TwaT. Invite the village to come and look at the facilities, and offer refreshments. Clerk to also link in with messy church, Tots and play group to promote the facilities.</p> <p><b>Action: Clerk to promote open morning</b></p>

<b>R62/19</b>	<b>Review risk assessment</b>
	Cllr Pullen updated the committee on the risk assessment. The fault on the bridge on the play equipment at Hunter Park at Christmas, was reported, mended, and logged.
	<b>AOB</b>
	Cllr Pullen asked about the allotment waiting list. The Clerk updated that there are 12 people on the list. A plot has come available, and has not had a reply from 2 different people it has been offered to. If there is no response within 14 days, they will be removed from the list. <b>Action: Clerk to write to the people next on the allotment waiting list.</b>
<b>R51/18</b>	<b>Confirm date of next meeting at 28<sup>th</sup> March 2019</b>
	Confirmed.

11<sup>th</sup> February 2019. CONTACT 07443 598464