

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Full Parish Council
held on Thursday 17th October 2019 at 7.30 p.m. in the Gilbert Room of Twyford Parish Hall

| Councillors present | Councillors absent/apologies | In attendance |
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| Councillor Lawton (Chair) | Councillor Pain | Jo Nicholson (Clerk) |
| Councillor Mitchell | Councillor Humby | John Lauwereys – ADD |
| Councillor Pullen | | David Ash - ADD |
| Councillor Wheeler | | 2 members of public |
| Councillor Sellars | | |
| Councillor Corcoran | | |
| Councillor Bronk | | |
| Councillor Cook | | |
| Councillor Forder-Stent | | |

| Item | Business Transacted |
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| 124/19 | To receive and accept apologies for absence |
| | Apologies were received from Cllr Pain. |
| 125/19 | To receive declarations of interest relevant to agenda items |
| | The registered declarations were applied. |
| 126/19 | To approve and sign-off, as a true record, the minutes for the meeting on 26th September 2019 |
| | The minutes from 26 th September 2019 were approved as a true record of events, proposed by Cllr Pullen and seconded by Cllr Wheeler. |
| 127/19 | To adjourn for public participation |
| 127.1/19 | To receive questions from the members of the public. |
| | <p>David Ash and John Lauwereys from ADD attended the meeting to provide an update on the campaign on Eastleigh Local Plan and request funding to aid the campaign. Eastleigh have spent £3m producing the Local Plan, which is much higher than other plans produced. ADD had a target to raise £100k to campaign against the proposed sites. Eastleigh have continued to produce new evidence, which requires examination by ADD professionals, at a cost. The funds available to ADD are rapidly being spent, with much more work ahead of them.</p> <p>Upham Parish have raised funds to support the campaign, and provided some ideas as to how money could be raised.</p> <p>TPC orchestrated a leaflet drop to the residents of Twyford to raise some funds. ADD were unable to identify exactly how much came from Twyford.</p> |

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| | <p>They key issues identified by ADD of ELP includes; intrusion on the Itchen, viability of the scheme, traffic and transport, and a flawed process. ELP is reliant on Highbridge Road being straightened under the railway bridge at Allbrook.</p> <p>Twyford have to demonstrate how the proposed plan will be worse for Twyford, which the traffic impacts alone will impact , eg. Heavy plant traffic, motorway hold ups make it worse, and if there is less traffic due to a new road, traffic will travel faster through the village putting safety at risk. The interim situation will last for years before the new road is built.</p> <p>ELP has contradicted how it will address traffic, originally saying in 2016 that the road would be built prior to construction, in 2019 saying 4,000 houses will be built before any link road is built, with no commitment to improve junction 12.</p> <p>South Down's National Park are saying the road should be built before construction commences.</p> <p>DA and JL left the meeting.</p> |
| 127.2/19 | To receive the County Councillor's report. |
| | Absent |
| 127.3/19 | To receive the District Councillors' reports. |
| Clerk | <p>Cllr Bronk circulated a report prior to the meeting (see Appendix 1). No questions were raised.</p> <p>Cllr Bronk raised concerns regarding a seemingly unjust process for deciding material which is circulated on TIS. The Clerk had raised concerns regarding GDPR compliance with an email request from Cllr Bronk. Some requests go direct to Alan Meikle by members of public to go on TIS. The inconsistent method to dealing with email requests needs to be reviewed.</p> <p>Action: Clerk to review the process to circulate emails on TIS, and review GDPR compliance for promoting non parish council social events in the village.</p> <p>Cllr Cook circulated a report with updates prior to the meeting (see Appendix 2). No questions were raised.</p> |
| 128/19 | To receive an update on matters arising from the minutes of the Full Council meeting held on 26th September 2019 that are not included elsewhere on the agenda and to consider the status of progress to date |
| | No additional items raised. |
| 129/19 | Update on progress on the Neighbourhood Plan moving towards pre-submission |
| | <p>The HRA has been received back. All publicity is going ahead ready to be produced for pre-submission as soon as a date is confirmed. It is likely pre-submission will in the new year.</p> <p>Regarding flooding, a meeting has taken place with Trustees of the land bordering Hazeley Road, Parish Hall Trustees and Twyford Surgery which has gone well. Jeff Marden has written to a Consultant to get a cost to sort the drains.</p> <p>A letter has been received from a resident opposing Site 26 in the NP, and proposing to purchase the land and build 5 houses and a vineyard on the land. Cllr Lawton has responded</p> |

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| Clerk | <p>to the resident that all of the decisions regarding the Plan have already been made and agreed and it is too late in the process to offer an alternative. Cllr Bronk requested that it is iterated to the resident that £50,000 has already been spent on the plan and so the letter will be dealt with under other objections.</p> <p>Action: review at planning committee meeting 7th November 2019. Clerk to add to agenda.</p> |
| 130/19 | <p>To receive an update from the Planning Committee and any updates on any matters arising unless already covered by another agenda item</p> |
| | <p>The planning committee have provided an objecting comment to the pre-application at Hayfield. This was emailed to the planning Officers, as there is no process of provide comments online.</p> <p>The dropped kerb on Hazeley Road has been approved, but TPC objected. Cllr Cook found out Officers had not visited the site. TPC are concerned about the lack of parking in that area, and the impact on flooding. There were 6 objections, but as 2 were from the same household they were not counted separately. Cllr Lawton has written to the head of planning at WCC outlining all of our concerns. There is no Appeal process available to TPC. Cllr Corcoran feels a letter should go to Solicitors.</p> <p>Cllr Bronk raised concerns as to why TPC did not call in the application for Committee review. Cllr Bronk feels like this should have been raised with the district councillors by the planning committee.</p> <p>Action: Cllr Lawton and Cllr Bronk to write a joint objection with judicial amends to Julie Pinnock and Claire Curtain. Cllr Cook will write to Cllr Humby.</p> <p>Cllr Mitchell takes on board the comments regarding planning committee not sending the application to Committee, and will learn from it for future.</p> |
| 131/19 | <p>To receive an update from the Finance Committee on matters arising; and to note or discuss action taken since unless already covered by another agenda item</p> |
| | <p>Covered by other items.</p> |
| 132/19 | <p>Resolve to approve payments to be made in October 2019</p> |
| | <p>Cllr Corcoran added to the payments some expenditure made by Andy Coates on the water meadow; £135 license application, £55.75 iron mesh for culvert and £110 for seed.</p> <p>The October payments were approved, including the above to Andy Coates. Proposed by Cllr Forder-Stent and seconded by Cllr Wheeler.</p> |
| 133/19 | <p>Resolve to approve Q2 payments and VAT return.</p> |
| Clerk | <p>Cllr Bronk raised that he had a pension reimbursement from when he was Clerk, and that the Council should be due some contributions.</p> <p>Action: Clerk to follow up with HCC pensions</p> |

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| | <p>Twyford CIL applications to WCC are due to be decided at Cabinet, which include cycle way between Twyford and Winchester, and Parish Hall car park extension.</p> <p>SDNP CIL are also due to be decided, which include replacement of basketball court and pavilion refurbishment.</p> <p>The Q2 financials were reviewed and approved. Proposed by Cllr Lawton and seconded by Cllr Pullen.</p> |
| 134/19 | Resolve to approve funding application from ADD up to the value of £750 under S137 to support the campaign on behalf of Twyford residents |
| | <p>Whilst TPC will submit their own objections to ELP, which will be specific to Twyford. Twyford are relying on ADD to contest all of the other points, which will represent the views of Twyford. Cllr Bronk abstained from the vote, Cllr Sellars supported the vote but proposed £500, all other councillors voted to provide £750 towards the ADD campaign from S137.</p> <p>Proposed by Cllr Corcoran, seconded by Cllr Cook and carried.</p> |
| 135/19 | Resolve to support the budgeting timetable for 2020 / 2021 financial year and assign the actions required to meet the deadlines. |
| All | <p>Cllrs are to review the budget assumptions, project assumptions and five-year plan assumptions, and provide any amends to the Clerk by 31st October.</p> <p>Action: Cllrs to review budget assumptions and feedback amends to Clerk</p> <p>Cllr Bronk feedback that HCC will end the Lengthsman scheme next year, so assumptions need to be made for TPC to fund the scheme</p> |
| 136/19 | Review the internal auditor quotations. Resolve to appoint internal auditor. |
| | <p>Cllr Sellars updated that the finance committee recommended to continue with Elenaor Greene as internal auditor, following a review of comparison quotes. Cllr Bronk recommended a new internal auditor should be appointed. Cllr Lawton explained that the next review will take place in 2021.</p> <p>TPC resolved to appoint Eleanor Greene, proposed by Cllr Sellars and seconded by Cllr Lawton.</p> |
| 137/19 | To receive an update on matters arising from the Recreation Committee; to note or discuss action taken since unless already covered by another agenda item |
| | No other items raised other than below. |
| 138/19 | Update on workshop on Two Parks strategy and agree next steps towards implementation. |
| | Clerk is drafting a questionnaire to go out to the village to obtain quantitative data to ascertain priority projects. It was supported that the questionnaire can go out to the village following approval by the recreation committee. |
| 139/19 | Cllr Pullen and Cllr Sellars to propose a tree management strategy. Cllr Mitchell to request support for a tree planting strategy. |

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| | <p>Cllr Pullen and Cllr Sellars are going to start plotting significant trees on a village map. A one day tree course identifying diseased trees is being offered at Hilliers arboretum, which Cllr Pullen is keen to attend.</p> <p>Cllr Mitchell is proposing a tree planting strategy, involving natural planting at Berry Meadow. The proposal will go to the Berry Meadow committee. A member of public offered some of their land at Hare Farm for some planting.</p> <p>Cllr Forder-Stent attended the HCC resilience forum, and suggested that professional advice on a planting plan should be obtained.</p> |
| 140/19 | Councillor Corcoran to provide an update on Berry Meadow & Compton Lock Committee. |
| Clerk | <p>Good progress is being made at the water meadows. Trowelcraft have completed the work on the culverts. The surface of the culvert needs to be reinforced for vehicles to pass over.</p> <p>Andy Coates is making progress on stewardship application, and Kathy Stearne is providing Consultant advice.</p> <p>Cllr Mitchell asked about habitat restriction around the bunny hatches, to prevent wildlife getting stuck.</p> <p>Action: habitat restriction to be raised with Berry Meadow Committee</p> |
| 141/19 | Consider status of footpaths, byways and pavements, and report any required maintenance required. |
| WL | <p>Hampshire Highways will be addressing footpath 12 in March 2020. Whilst this is good news, the delay until then is disappointing.</p> <p>Action: Cllr Lawton to contact Hampshire Highways to see when Hare Lane will be addressed</p> <p>Cllr Bronk has asked the home owner of Colleton House to cut back their foliage. Cllr Lawton requested that the lengthsman addresses this at their next visit.</p> <p>There are low bearing branches on a tree on corner of Queen St / Finches Lane – Ivan Gurdler believes this is a Highways issue. This was highlighted to Cllr Humby in June.</p> |
| 142/19 | Resolve to obtain quotations from HCC approved engineers to conduct a traffic / pedestrian risk assessment on Norris Bridge. |
| | Cllr Mitchell has been investigating the best approach, and will make a proposal at the next FPC. |
| 143/19 | Public Transport and Bus Stops – To receive an oral report from Councillor Wheeler |
| | Cllr Bronk believes the Twyford Moors bus stop will have work done to increase the area of concrete for pedestrians to stand on. |
| 144/19 | Review progress to date on previous FPC meeting outstanding actions |
| Clerk | Two residents have approached the Council to improve the telephone boxes. Clerk to follow up with them. |

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| 145/19 | To note, for information only, significant communications on matters that are not included elsewhere on the agenda |
| | There are a colony of bees under one of the containers at Hunter Park. A sign has been put up to alert public to the risk. Cllr Forder-Stent will look at the bees to see what needs to be done. The Council surgery received 2 visitors. |
| 146/19 | To raise any items for the agenda for the Full Parish Council meeting 21st November 2019. |
| | None. |

Jo Nicholson - Clerk to the Parish Council, 7th November 2019.

Contact: clerk@twyfordhants.org.uk

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Appendix 1

Winchester City Council - Councillor Report by Tony Bronk

Matters specific to Twyford residents

Bin collections - service update Parish Councillors will be aware of the commencement of doorstep glass recycling collections and some changes to the collection timetables of refuse, other recycling and garden waste collections. New timetables were issued late causing some problems, with consequent requests to publicise the changes as widely as possible via social media; and remedial collection efforts including letters directed to individual households that did not put a bin out on the correct day. Park Lane, for example, was affected by no glass collection on the correct date because the vehicle's computer had not been programmed to include 76 properties on the intended route.

For some currently unknown reason Park Lane and Love Lane have collections on Thursdays and Fridays, not the same timetable that applies to Highfield and Highfield Avenue. I have asked the Council why and to reconsider the existing arrangements to improve collection efficiency and make collection days simpler for residents to remember.

Flooding in Segars Lane In an attempt to identify the cause of periodic flooding and to determine which entity is responsible for remedial action, Hampshire County Council arranged to map the drainage using a jetting vehicle on 27th September. Unfortunately, due to parked cars, the jetting vehicle could not access the road and so the mapping could not be carried out. Hampshire County Council apologised and undertook to carry out another visit as soon as practicable.

Wider WCC district news

Council Plan 2020-2025 A new Council strategy, to be called the "Council Plan 2020 – 2025" is in the process of being prepared. Following approval of a draft for consultation, a period of approximately 5 weeks will exist before the draft and comments are considered at a Scrutiny Committee meeting at the end of November, and Cabinet in December. The aim is for the Council Plan to be approved at the Full Council meeting in January 2020.

Winchester District Local Plan Separately, a new Winchester District Local Plan (excluding the South Downs National Park – i.e. Twyford parish) is being prepared and will also be the subject of a longer consultation period.

Major Projects Following the granting of outline planning permission the Council is moving towards the possible sale of a long-term leasehold of the Station Approach site to a potential developer. The Full Council therefore approved a proposal to enter into a LEP grant agreement for funding of site preparation (£1million) and public realm works (£4million). The grant is potentially repayable, however, if certain outcomes (which had still to be agreed) are not achieved within a specified timeframe. Although therefore potentially advantageous, because it is possible that £4million spent on new granite pavements etc. could be repayable; and other locations might otherwise have benefited from that money, I felt it appropriate to abstain. I have since attended a working party to discuss and agree a draft matrix of questions to be answered by developers seeking to purchase the leasehold, which will now be submitted to Cabinet for its consideration and approval.

Work on the Winchester Sport and Leisure Park is progressing.

Consultation on city centre regeneration has taken place and is continuing.

Cabinet Member Decision Days The September Full Council agreed to a change to the Council's Constitution to introduce Cabinet Member Decision Days. Previously all decisions delegated to a Cabinet Member could be taken outside the public arena. The change means that significant

decisions (determined by the Leader) will be taken in public and that members of the public and a 'visiting Councillor' will have an opportunity to make representations before the decision is made.

Other Councillor Activity

School Transport Following the decision by Hampshire County Council (HCC) to require certain students attending the Westgate School to catch a bus at the stop beyond the Highbridge Road junction, rather than the nearer and safer bus stop at Twyford Moors; HCC has been requested (again) to empty drains and gullies to enable surface water to drain from Main Road rather than collect in several large puddles across the carriageway and causing students walking on the pavement to be drenched by passing vehicles.

Main Road Speed Limit – proposed reduction of existing 50mph limit Following the decision of the Parish Council to seek a reduction to the 50mph speed limit a draft letter to the HCC road safety team has been prepared and circulated. It will be sent in the near future following some amendments to maximise its impact.

Whilst indications are that a change to the speed limit will not be supported by HCC without data evidencing that it would lead to reduction of serious injury caused by excessive speed, efforts will continue to be made to record all traffic related incidents on Main Road (between Twyford and Colden Common) including reported near misses. HCC will also be pressed to carry out speed checks or to provide information about the process for funding them via the Parish Council.

Eastleigh Borough Council Local Plan I am in the course of writing a submission to the Inspector, to provide further information in support of my concerns about the impact of additional traffic and the unsoundness of the proposed plan.

Southampton International Airport

I attended a meeting of the Southampton International Airport Consultative Committee on 11th October. The following are some key messages taken from reports to that meeting.

Numbers of Flights and Data on Complaints Between July 1 and end of September 2019, Southampton Airport welcomed 540,039 passengers, which is an 8.3% decrease on the 588,932 passengers from the same period in 2018. During the quarter there were a total of 13,572 flights of which 69 involved helicopters and 12 were night flights (between 23.00 and 06.00). The airport is currently very reliant on Flybe which accounts for 90% of activity.

There have been 64 complaints in 2019 (to end Aug) from 31 residential addresses. In July numbers peaked at 27 with 14 in August. There are twice as many made from households north of the airport than the south, 26 were made from Shawford (predominantly from one address) and 8 from Colden Common.

The airport monitors deviations from the Noise Preferred Routes and noted a spike in August but could not attribute deviations to any particular airline or crew.

Airspace usage Modernisation of airspace usage (thus determining flight paths) is required as part of the UK legislation that enforces airspace change over the next five years. This change also comes on the back of the feedback from the Master Plan consultations held at the end of last year, which indicated the demand for quicker, quieter and cleaner journeys over the UK, bringing long-term benefits to the local community. The airport has undertaken several workshops and focus groups to determine the 19 Design Principles on which its airspace change should be based (Twyford PC participated). These were submitted to the CAA for assessment. The CAA is satisfied that the airport has met the requirements of the airspace change process up to this point and approved progress to the next stage. This is where possible options for changes to the approach and departure procedures, which are aligned with the design principles, are developed and assessed. Submission of the options to the CAA is scheduled to be in July 2020. If the CAA are satisfied that the options do align with the design principles, the options then go out for consultation.

Runway extension The planning application to enable a 164metre extension to the northern end of the runway (within the existing boundaries) will go live very shortly. If approved by Eastleigh Borough Council, the building works will commence in early 2020, aiming for completion by the end of the year. Work is also progressing on plans to enhance the Terminal and passenger facilities, which will be delivered in phases over the coming years. The Airport continues to undertake surveys to ensure that any effects on noise and air quality are fully understood and taken into consideration (Twyford was used for a short term noise survey in the summer). Four public information drop-in sessions, to enable the local community to speak and ask any questions they have in relation to the planning application, will be held from w/c October 21 (in Eastleigh, Bitterne Park), Shawford Village Hall Tues Oct 29th from 18.30 to 20.30 and at the airport (Sat. 26th October from 10.00 to 12.00).

Airport Master Plan The Master Plan document has now been finalised, taking into its scope feedback from the draft Master Plan public consultation. It has now called A Vision For Sustainable Growth and has been published on the Airport website at www.southamptonairport.com/masterplan.

Contact Information

Councillors Tony Bronk and Susan Cook are separately and sometimes jointly contacted by individual residents to seek help with matters of individual concern involving WCC, HCC and other bodies. Contact emails are: tbronk@winchester.gov.uk and susancook@winchester.gov.uk
Prepared by Tony Bronk as at 11th October 2019

Appendix 2

Bin Collections

Further to Cllr Tony Bronks report the days of the week ref Park Lane and Love Lane Thurs/Fri I was informed it's to do with the size of vehicle although I have challenged this as there have been a number of missing collections over a period of at least 12 months and this is being investigated separately.

Segars Lane Flooding

Further to Cllr Tony Bronks report I have emailed Cllr Rob Humby and suggested that letters and emails if email addresses are available should be sent to the residents and I'm more than happy to assist if there is a letter drop to advise of the date that will now take place.

Wider WCC District

Council Plan- Nothing more to add

Winchester District Local Plan - Nothing to add

Major Projects

LEP Grant Agreement - Nothing to add on the contents of the report from Cllr Tony Bronk although glad to read that he has attended a Working Party to discuss and agree a matrix of questions to be discussed by the Developers seeking to purchase the leasehold which will be submitted to Cabinet for its consideration and approval.

The height of the Station Hill Approach is still an area of contention.

Winchester Sports and Leisure Park - Making excellent progress a small amount of traffic issues gaining access to Bar End but it is being monitored.

Consultation on City Centre Regeneration has taken place and as said is still continuing.

Cabinet Member Decison Days - Nothing to add

Other Council Activity

School Transport - Photos that Cllr Tony Bronk took and ongoing emails and as report ref the unsafe conditions that children are waiting on for the school bus have been sent again and we are still awaiting a visit from Highways and this is being chased by both Councillors.

Main Road and Highbridge Road ref Speed limits

Reduction of existing Speed Limits nothing more to add from Cllr Tony Bronks report but I have been contacted by the last motorists parent who's daughter was the person involved and this is the second accident that she has experienced on the Highbridge Road and still has not been driving due to a now medical problem apparently with her eyesight after the accident (I have the email that she sent me and she is very concerned ref the speed and the many incidents that have occurred).

Southampton International Airport - Nothing to Add.

Just a reminder of the Drop In Sessions. Please do try and attend I know they will be informative and plenty of personnel on site to answer questions

Shawford Village Hall Tuesday 22nd Oct 18.30 - 20.30

And

Southampton Airport Saturday 26th Oct 10.00 - 12.00

Contact Information

As Cllr Tony Bronk and Cllr Susan Cook are separately and jointly contacted by residents with various matters of their concerns involving the bodies such as WCC, HCC, Parish Matters and Highways it is our duty to assist in a timely manner.

Contact details are.

Tbronk@winchester.gov.uk

Sjcook@winchester.gov.uk

Prepared by Susan J Cook 14th October 2019

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