

TWYFORD PARISH COUNCIL

MINUTES FOR A RECREATION COMMITTEE MEETING

held on

Thursday 28<sup>th</sup> November 2019 at 7.30 pm at The Gilbert Room, Twyford

<b>Members Present</b>	<b>Members Apologies/Absences</b>	<b>Attendees</b>
Councillor Wheeler (Chair)	Councillor Pain	J Nicholson - Clerk
Councillor Pullen	Councillor Cook	T Nutbeam – Assistant Clerk
Councillor Forder-Stent		
Councillor Sellars		
Councillor Lawton		

**Business Transacted**

<b>R41/19</b>	<b>Apologies for absence</b>
	Cllr Jade Pain
<b>R42/19</b>	<b>To receive declarations of interest in accordance with the Councils Code of Conduct</b>
	The registered declarations were applied
<b>R43/19</b>	<b>Public Participation – questions from the Public</b>
	Nil
<b>R44/19</b>	<b>To approve and sign-off, as a true record, the minutes of the meeting held on 19<sup>th</sup> September 2019</b>
	The minutes of the meeting 19 <sup>th</sup> September 2019 were agreed to be a true record of events, proposed by Cllr Forder-Stent and seconded by Cllr Pullen
<b>R45/19</b>	<b>Update on matters arising from that meeting not on Agenda</b>
	Assistant Clerk will be invoicing Football Teams on a quarterly basis, beginning December 2019.  Clerk advised that TPC did not receive funding for the Football Goals as the goals were ordered before the approval was awarded. This came about for a number of reasons, due to the goals being required to be delivered on time for the first match, and paperwork not being followed up whilst the Clerk was on holiday.
<b>R46/19</b>	<b>Review list of previous actions</b>
<b>Cllr Wheeler</b>	Cllr Wheeler confirmed that the Summer Ball is to take place on 27 <sup>th</sup> June 2020, with a Family Fun Day to be held the day after 28 <sup>th</sup> June 2020. The Family Fun Day is being organised by Roger Walker. Further information required. It has not yet been agreed what is being charged for both events. A cost is required before the next meeting.
<b>Asst Clerk</b>	Sand for the Sandpit at Hunter Park is still with Trevor. Cllr Pullen has offered to help with the unloading of the sand, with a/another volunteer. Dates required.

R47/19	<b>Allotment holders meeting update</b>
	<p>An informal Allotment Holders Meeting took place on 24<sup>th</sup> October 2019. Members discussed that they were concerned about a future hosepipe ban during the summer months. The allotment holders were asked how they could lead the way on climate initiatives and what solution they could come up with to reduce water consumption at the allotments.</p> <p>One member of the allotment holders working group has started a Facebook page for current allotment holders only. It is hoped more members will join in due course.</p> <p>Large plots were discussed, and it was agreed that TPC will consider splitting the plot when the renewal is due. Cllr Sellars suggested that a 50% split should be offered if requested by the allotment holder, should they be unable to manage the larger plot. Agreed by TPC</p> <p>Cllr Wheeler agreed that if an allotment holder needed assistance with their plot, they are able to ask friends/family to do this. The responsibility of the plot stays with the allotment holder.</p> <p>Clerk advised that one allotment holder wanted to express thanks to TPC for assisting with the removal of asbestos.</p>
R48/19	<b>Review deliverables and costs of the pavilion refurbishment following the £5,000 grant from SDNPA</b>
<p><b>Assistant Clerk</b></p> <p><b>Assistant Clerk</b></p> <p><b>Assistant Clerk</b></p> <p><b>Assistant Clerk</b></p> <p><b>Assistant Clerk</b></p> <p><b>Asst Clerk</b></p>	<p>It was agreed that maintenance work and Painting of the Pavilion to go ahead. However;</p> <p><b>Two further quotes required for electrical work. In addition, it was agreed that a quote is required for the removal of the floodlights.</b></p> <p>Quotes for the painting of the Pavilion were for £1100 for all to be painted, or £580 for one Gable end and the rear of the Pavilion to be painted. It was agreed that the whole of the Pavilion should be painted.</p> <p><b>Check of rotten timbers required prior to paintwork being carried out.</b></p> <p><b>It was agreed that the temporary fence to the front of the pavilion is to be removed, due to the lifespan and current condition it is in.</b></p> <p>Cllr Pullen suggested a reconstituted, recycled plastic alternative could be used for the replacement of the handrail and steps leading to the Pavilion. <b>Quote Required.</b></p> <p>Cllr Pullen suggested that TPC should publicise what the expenditure is. Agreed by all.</p>
R49/19	<b>Review Two Parks strategy update.</b>
<p><b>Clerk</b></p> <p><b>Clerk</b></p>	<p>Clerk advised that an initial survey went out today (28 November 2019).</p> <p><b>The survey is now required to go to Vicky Feldwick and to go out to the rest of the Village via TIS.</b></p> <p><b>Project Planning is being undertaken by TPC and is required to support the two parks strategy to go ahead, once results have been analysed.</b></p> <p>Three estimates for a multisports unit have been received. Prices range from £26,000 to £117,000. A meeting with an additional company is taking place on December 12<sup>th</sup> December, for a site visit.</p>

<b>Asst Clerk</b>	<p>Cllr Pullen suggested that Shorts Road in Fair Oak have a multisports facility and it would be worth the Committee to have a look at it. <b>Contact Eastleigh Borough Council for details of contractors used and costs.</b></p> <p>It was suggested that using a separate contractor for the groundwork may reduce the costs considerably.</p>
<b>Clerk</b>	<b>Proposal for the FPC by January required.</b>
<b>Asst Clerk / Cllr Cook</b>	<b>Cllr Lawton suggested that TPC should have an idea of how many children, and of what age are they, that currently live at Northfields. It was suggested that Cllr Cook may know this information. Assistant Clerk to ask Cllr Cook.</b>
<b>R50/19</b>	<b>Defibrillator installation at Hunter Park</b>
<b>Clerk</b>	It was agreed that installation of defibrillator at Hunter Park should be of high importance. Installation at the Parish Hall was at a cost of £1600. <b>Clerk to add to the project list and budget. Contact Well Medical and company that has recently been in touch via email. FPC to agree costs.</b>
<b>R51/19</b>	Update on shipping container in copse area of Hunter Park
	It was agreed at the FPC (21 <sup>st</sup> November 2019) that the shipping container cannot be used for the proposed business use at Hunter Park
<b>R52/19</b>	Propose creating a working party for Hunter Park
<b>Assistant Clerk</b>	It was agreed that a working party for Hunter Park should be formed, from volunteers around the village. Cllr Forder-Stent suggested we needed a date in the Spring, for the works required to be carried out, along with publicity/teas/coffees/orienteering for volunteer moral. <b>Date required to be added to January Agenda.</b>
<b>Cllr Pullen</b>	Orienteering assistance required
<b>Cllr Pullen</b>	Cllr Pullen to liaise with Assistant Clerk, for a separate list of works to be carried out by the working party.
<b>R53/19</b>	<b>Confirm date of next meeting to a new date 30<sup>th</sup> January 2020.</b>
	Confirmed.
<b>Clerk</b>	<p>Actions Outstanding from previous Minutes</p> <p><b>Clerk to confirm to two plot holders the conditions to which they have their tenancy extended until 31<sup>st</sup> March 2020.</b></p>
<b>Cllr Pullen</b>	<b>Action: Cllr Pullen to review what can be done to extend the life of the existing allotment notice board.</b>
<b>Cllr Cook</b>	<b>Try and obtain drawings of the two parks from WCC</b>
<b>Cllr Cook</b>	<ul style="list-style-type: none"> <li>- Consider short term and long term parking for Hunter Park events</li> <li>- Consider outside water supply and water fountain at Hunter Park</li> </ul>
<b>Cllr Cook</b>	<b>Cllr Cook and Clerk to meet with WCC open space team to start working with the correct Officer</b>
<b>Cllr Cook</b>	<b>Obtain alternate quotes for Northfields entrance signs.</b>

<b>Cllr Cook</b>	<b>Resolve to update two signs at Hunter Park, phone number on play area sign £43 (exc VAT), and re-print sign Caution narrow entrance £119.24 (exc VAT).</b>
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Tracy Nutbeam, Assistant Clerk. 2<sup>nd</sup> December 2019. [admin@twyfordhants.org.uk](mailto:admin@twyfordhants.org.uk)