

TWYFORD PARISH COUNCIL

Minutes of a Meeting of the Full Parish Council
held on Thursday 30th January 2020 at 7.30 p.m. in the Gilbert Room of Twyford Parish Hall

Present Cllrs. Lawton (Chairman), Wheeler, Sellars, Pain, Pullen, Cook, Mitchell, Corcoran, Forder-Stent, Bronk.

In attendance. Two members of the public Trevor Wyatt, Rupert Gregory (arrival 8.30)

Item	Agenda Item
187/20	To receive and accept apologies for absence
	Apologies have been received from: HCC Cllr Rob Humby The Clerk to the Parish Jo Nicholson
188/20	To receive declarations of interest relevant to agenda items The registered declarations were applied. In addition Cllrs. Sellars, Mitchell and Bronk declared an interest in respect of item 198/20, the application for a S137 grant by The Social Club (being members of the club) and Cllr Sellars declared a further interest being Treasurer for the Playgroup.
189/20	To approve and sign-off, as a true record, the minutes for the meeting on 12th December 2019
	Cllr. Bronk asked for an adjustment made to the wording to the minute on item 171/19, regarding the availability of the guides badge making machine. To delete "Twyford" and to read "...had contacted "Winchester Division Guides and borrowed the badge making machine. However, as it is used throughout the Winchester area it may not always be readily available to the village....." The amended minutes were adopted. Proposed by Cllr Sellars, Seconded by Cllr Cook.
190/20	To adjourn for public participation
190.1/20	To receive questions from the members of the public. No questions were received
190.2/20	To receive the County Councillor's report. No report was received
190.3/20	To receive the District Councillors' reports. Cllr. Bronk submitted a written report which is attached to the minutes.

	<p>Cllr. Cook reported that Ivan Gurdler WCC Tree Officer had inspected the tree on the junction of Finches Lane and Queen Street. He commented that he believed the land to be owned by Twyford PC not HCC. Cllr. Corcoran questioned TPC's ownership and suggested that if it did not belong to HCC, as it was his belief, it might belong to Ballard Close. It was agreed to establish the ownership of this section of land.</p> <p>Cllr. Pullen will obtain a quote from a tree surgeon for the trimming of the tree at the junction.</p> <p>Cllrs. Corcoran and Sellars to trim branches of trees on parish council land adjacent to Shawford Road.</p>
191/20	<p>To receive an update on matters arising from the minutes of the Full Council meeting held on 12th December 2019 that are not included elsewhere on the agenda and to consider the status of progress to date</p> <p>Cllrs. Sellars and Wheeler confirmed that the Parish Hall Committee has agreed to the relocation of the phone box from outside Twyford Stores to near the front door of the Parish Hall. Next steps are to seek planning permission and to confirm costs of relocation.</p> <p>Cllr. Wheeler reported he had been approached with proposals for a similar use of the Northfields phone box.</p>
192/20	<p>To receive an update from the Twyford Neighbourhood Plan technical group and report on progress since the last meeting unless covered by another agenda item</p> <p>Cllr. Corcoran reported that everything was progressing satisfactorily. The first public consultation had taken place on 23rd January at The Social Club and the second is to follow on 1st February. Further public consultation will be possible at a Parish Council surgery session on Saturday 8th February.</p> <p>Cllr Corcoran indicated that attendance at the first session was good and there were a number of hits on the Neighbourhood Plan website. A number of positive responses had been expressed regarding the comprehensiveness and high quality of the Plan.</p>
192.1/20	<p>Resolve to release £2,400 (+ VAT) of TNP projects budget to commission Mayer Brown for additional flood alleviation studies (including environmental work)</p> <p>Cllr Corcoran explained this covered an alternative drainage scheme alongside Hazeley Road to that published in the Neighbourhood Plan. The landowners of Site 26 have been informed and are willing to make land available on the school field which will require landscaping as the hedgerow and some trees will be affected.</p> <p>The Parish Council is to meet with Simon Cramp (HCC) and Rob Ackerman (MB) in early February to discuss this drainage scheme.</p>
	<p>The Council agreed to commission Mayer Brown to complete the work. Proposed by Cllr. Wheeler Seconded by Cllr. Forder-Stent</p>
193/20	<p>To receive an update from the Planning Committee and any updates on any matters arising unless already covered by another agenda item</p>
	<p>It was agreed to cancel the meeting on the 6th Feb. Should further applications arise that</p>

	require prompt attention these will be dealt with at the Full Council Meeting on 13 th February.
194/20	To receive an update from the Finance Committee on matters arising; and to note or discuss action taken since unless already covered by another agenda item
	Arising from a query from Cllr. Pullen, Cllr. Sellars confirmed that the Council paid for the new goals, being the agreed procedure at the meeting in July (item 91/19) in the event the grant of £750 from the Football Foundation was not forthcoming by the start of the football season.
194.1/20	Resolve to approve payments to be made in January 2020.
	The payments for January having been outlined by Cllr. Sellars were approved. Proposed by Cllr. Forder-Stent Seconded by Cllr.Pain
194.2/20	Resolve to approve Q3 financials and VAT return
	Cllr. Sellars outlined the Q3 expenditure. In response to a question from Cllr. Bronk Cllr. Sellars agreed to investigate the matter with the Clerk and resubmit the financials and VAT return for approval at the next meeting on 13 th February.
195/20	Review the 2020 / 2021 project PID forms and review process how Parish Council funds may be allocated to each project.
	Almost all PIDs have been submitted which on simple investigation display that there is a number of overlapping aspects. As a full analysis is required, it was agreed to meet at a convenient time to review them with it in mind to consider and propose the allocation of funds at the Finance Meeting on 24 th February.
195.1/20	Resolve to allocate £750 of unbudgeted funds to Nick Farthing Consultancy to scope the B3335/B3354 cycleway project
	A meeting is to take place with Cllrs. Corcoran, Mitchell and Lawton with Roger Walker and Nick Fathering to get the project underway. It was agreed that a sum of £750 should be paid to Nick Farthing to scope the project. Proposer Cllr Mitchell Seconded Cllr Bronk
195.2/20	Resolve to create a climate initiative which will be presented back to the FPC for sign off and commitment. Agree scope of the initiative.
	Cllr. Forder-Stent explained that St Mary's Church is to work towards becoming an eco-church and following further discussion will set some initiatives. A small committee has been set up by Cllr Forder-Stent and Cllr. Pullen will attend its first meeting. It was resolved that the Parish Council should meet to agree to establish a number of climate friendly actions and that these should be publicised and promoted.

195.3/20	Update on progress with Two parks strategy and research findings.
	<p>The clerk provided an update that progress was being made. To date a lot of information has been collected with a small amount still to come from the primary school and the guides.</p> <p>A Landscape Architect is to be appointed to draw up a master plan of Hunter Park. Three firms have been approached and illustrations of their work have been viewed. It is anticipated a proposal will be put forward at the next Full Parish Council meeting in February to make an appointment.</p>
196/20	Update on progress on CIL applications due January 2020
	<p>Cllr. Corcoran reported that the application for a CIL grant for £100K from SDNPA had been submitted for the flood mitigation project which is estimated to cost £400K.</p> <p>He stated that he will be meeting with the clerk to prepare and submit an application for a CIL grant from WCC before the closing date of 31.03.2020.</p>
197/20	Update on precept form submission to WCC
	<p>The clerk submitted a note to explain a change in the precept for 2019/20.</p> <p>The budget for 2019/20 was never updated after the precept was altered at the last minute towards the end of 2019 owing to information received late from WCC.</p> <p>The increase of 7.5% was calculated using the budget figure for 2019/2020 of £99560 instead of the actual precept received in 2019/2020 being £98250</p> <p>The precept, now adjusted rises to £105619 which is £1.5k less than the budget as previously seen. The form has been submitted to WCC at £105,619 which accurately reflects the resolution of a 7.5% increase in precept.</p> <p>This will mean that the project pot will be £1.5k less than originally thought for 2020 / 2021.</p>
198/20	Recap on S137 grants awarded to date 2019 / 2020. Resolve to approve or not approve amounts to be allocated from S137 remaining budget (£2,350) to applications from; Twyford Social Club (£3,850 to move and refurb the toilets), Playgroup (£884 for new outside play equipment), Ballard Close Trustees (£65 play equipment inspection) and Winchester Hospice Fundraising Charity (£50 in memory of Paul Mundy).
	<p>Cllrs with the exception of Cllr Bronk who considered his declared conflict of interest prevented his participation discussed the applications and approved the following grants;</p> <p>£1500 to The Social Club</p> <p>£65 to Ballard Close</p> <p>£755 to The Playgroup</p> <p>To write to Paul Mundy's widow to express the Parish Council's condolences.</p>

	Proposed by Cllr.Wheeler Seconded by Cllr. Lawton
199/20	To receive an update on matters arising from the Recreation Committee; to note or discuss action taken since unless already covered by another agenda item.
	<p>Cllr. Wheeler provided an update.</p> <p>The Summer Ball has been cancelled</p> <p>Roger Walker is to run a Village Fun Day at Hunter Park on 28th June</p> <p>To note the following increase in charges for the following;</p> <p>Cricket:</p> <p>Increase to Junior cost to £30 plus VAT from April 2020</p> <p>Football:</p> <p>Increase Adult cost to £67.50 plus VAT (where applicable) from September 2020</p>
199.1/20	<p>Review 3 quotes to decorate the external of the pavilion at Hunter Park. Resolve to spend £1,500 of budgeted funds to appoint a contractor to do the work. Funds will be allocated from TPC finances, to be claimed back from SDNP CIL allocated to pavilion refurbishment project</p> <p>Cllr. Wheeler explained that the 3 quotes had been presented at the Recreation Committee.</p> <p>In addition repairs to the boarding of the pavilion is required at cost between £300 to £500. This is all covered under the SDNPA grant for £5000 pavilion refurbishment.</p> <p>The expenditure was approved</p> <p>Proposed by Cllr. Wheeler</p> <p>Seconded by Cllr. Corcoran</p>
199.2/20	<p>Resolve to support pricing proposed by the Recreation Committee for local not for profit organisation hires of the pavilion and Hunter Park facilities. The proposal is to charge £10 an hour for use of the whole park (including the pavilion), and 20% discount for pavilion only hires.</p>
	<p>Cllr. Wheeler outlined the proposal and confirmed that this offer for periodic one off events would only be considered when the park was free and not booked. "Local" is to be defined as residing or operating within the parish. The proposal was agreed.</p> <p>Proposed by Cllr. Wheeler</p> <p>Seconded by Cllr. Corcoran</p>
199.3/20	<p>Resolve to support a proposal from the Recreation Committee to charge £5 a day for a trainee GP to use the pavilion shower Monday to Friday, between 8 and 8.45am for a 6 month period.</p>
	<p>Following a discussion it was agreed to allow the trainee doctor temporary access for</p>

	<p>two months at a charge of £5 per month with the matter to be reviewed before May.</p> <p>Proposed by Cllr. Sellars</p> <p>Seconded by Cllr. Forder-Stent</p>
200/20	<p>Resolve to purchase second SLR equipment to be used at the approved positions around Twyford. The equipment will replicate the Westcotec unit currently in operation, at a cost of £3,150 (exc VAT). The funds will be provided from a budget that is no longer required. In addition, resolve to fund up to £200 to Hampshire Highways to install an additional pole on the Main Road by Colleton House.</p>
	<p>Information on three SLR options was circulated and discussed. It was confirmed the data collection from each item was compatible with the current SLR machine. The discussion concentrated on the display of each instrument and cost. It was agreed to purchase the SLR which displayed “Thank you” and “Slow Down” to provide a variant to the current SLR at a cost of £3175 ex VAT</p> <p>Expenditure for the additional pole (extension of an existing pole) on B3335 was approved.</p> <p>Proposed by Cllr. Pullen</p> <p>Seconded by Cllr. Cook</p>
201/20	<p>Councillor Corcoran to provide an update on Berry Meadow & Compton Lock Committee.</p>
	<p>Cllr. Corcoran confirmed that Dr Coates has written to Natural England disputing the charges for the extraction of water from the Itchen. He said the fencing project was in hand, that an application to Leeder had been submitted for signage and an inspection will take place in February; and that he had written to Andy Roberts (EA) concerning the poor state of the path and the banks along the Navigation Canal.</p> <p>Cllr. Pullen is undertaking a survey which is to be submitted to Hampshire Countryside Services</p>
202/20	<p>Consider status of footpaths, byways and pavements, and report any required maintenance required.</p>
	<p>Cllr. Wheeler confirmed Footpath 12 was due to be resurfaced from Churchfields to the High Street (B3335).</p> <p>The pavement from Hockley to White Lane requires attention.</p> <p>The white line on The Drove needs to be repainted. It was reported HCC agreed to carry out the painting when the weather has improved.</p>
203/20	<p>Update on Highways project and the process to assign priority to the different issues in the log.</p>
	<p>Cllr. Bronk said he will meet with Cllrs. Cook and Lawton before 6th February to set immediate priorities; and report back to the Council on the outcome of a meeting he and Cllr Cook have scheduled for 6th February.</p>

204/20	Public Transport and Bus Stops – To receive an oral report from Cllr Wheeler
	Cllr. Wheeler said that there was nothing to report.
205/20	Review progress to date on previous FPC meeting outstanding actions
	Cllr. Bronk reported that despite assurances from HCC in October an email received in January reported HCC was no further forward in investigating the cause of flooding in Segars Lane.
206/20	To note, for information only, significant communications on matters that are not included elsewhere on the agenda
	A letter from the EA was passed on to Cllr. Corcoran to read and decide if action or a response is required.
207/20	To raise any items for the agenda for the Full Parish Council meeting 13th February 2020.

Cllr Waine Lawton – Twyford Parish Council – 6th February 2020. Contact: clerk@twyfordhants.org.uk

Winchester City Council update

Now that the General Election purdah period is over and Christmas and New Year holidays are also behind us rescheduled meetings have been taking place to catch up on deferred matters and also progress new ones. Cabinet meetings occurred on 23rd December and 22nd January; the Full Council met on 15th January and the newly introduced Cabinet Member Decision Days have also commenced.

The Full Council approved a new Council Plan for 2020 to 2025. The intention is that the Plan sets out more than just a vision for the future and Key Performance Indicators are being identified for ongoing public reporting upon delivery of all aspects of the Plan.

Another report considered by the Full Council proposed increased allowances recommended by an Independent Review Panel for the Chairs of four new Committees. The report referred to the Chairs of the two new Policy Committees “still finding their feet” and said “should the terms of reference be realised the committees have the potential to have a significant impact”. The report recommended backdating all increases to the beginning of the municipal year (the increases for the two Policy Committee Chairs were from £1582.02 to £3167.10). I considered that backdating for the two who were still finding their feet was inappropriate when the Council is considering increases to its precept to maintain or improve services; and so I abstained. The motion was only opposed by a small number of Councillors and so was nonetheless passed.

Amongst responses to questions from Councillors and members of the public it was confirmed that WCC would be a response to the Southampton International Airport runway extension planning application to Eastleigh Borough Council. The response objecting to the proposed runway extension was approved by the Cabinet on 22nd January. In response to Councillor questions the success of doorstep glass collections was confirmed, with 275 tonnes of glass collected in October, 221 in November and it has since been announced 264 in December. In December 2018 only 185 tonnes was collected. As 233kg of CO2 is reportedly saved per tonne recycled it was estimated that 10-15 tonnes of CO2 will be saved per month, in addition it suggests that income may be received on the 80 extra tonnes of glass recycled and saved from the costs of disposal of household waste that formerly included recyclable glass. In response to another question both refuse and recycling statistics for missed collections during December 2019 were reported to have improved dramatically compared to 2018 (refuse:178 to 98 and recycling 118 to 55).

Other decisions taken are that the Cabinet approved the Winchester Carbon Neutrality Action Plan 2020-2030, the now renamed Draft Parking and Access Strategy was approved for consultation. The Cabinet of 22nd January noted the Budget Update – Fees and Charges referred to “unprecedented financial pressures over the medium term to 2023/24 and approved a 3% “inflationary” increase although some benchmarked charges such as pest control were increased more significantly.

Ward Councillor Activity

Besides participating at the Full Council meeting (I seconded the motion proposing the Pay Policy Statement 2020/21) I attended (as a member) Planning Committee and Audit and Governance Committee meetings.

Councillor Sue Cook and I attended a meeting with other local ward and parish councillors and representatives of other interested parties including Winchester City Council and Hampshire County Council to hear proposals from South Western Railway about car parking at Shawford Station. As the land owned by the current owner of the storage facility was not available HCC has been approached to provide land to the west of the current car park. The extended car park would use number plate recognition technology for enforcement of car parking charges. Introduction of charging might cause train users to look for alternative local spaces. A key factor is that the terms of the new franchise require improvements to car parking, somewhere in the region, and so whilst Shawford was a preferred site, delay could cause another site or sites to be selected to meet the deadline set in the franchise agreement. It is currently unknown how the

recent announcement by Grant Shapps Secretary of State for Transport about the long-term viability of the current franchise might affect the plans for Shawford.

Casework for ward residents involved a range of issues including chasing up missed bin emptying and several emails to Hampshire County Council on highways and school transport issues. It is disappointing to report that my efforts to secure reinstatement of the Twyford Moors bus stop for Westgate students was unsuccessful. Although used for many years it was dropped from the schedules during the last tender despite its use by several students; and although HCC acknowledge the Twyford Moors stop is safer than the Highbridge Road stop (set back further from the Main Road) it was considered too expensive to add it to the new schedule. I was advised students may be required to walk a mile and so Twyford Moors students could be required to walk into Twyford. In the meantime the Education Transport correspondent stated they had been unable to secure any action from their Highways colleagues to improve the pavement or drainage to prevent formation of large puddles at sections of the Main Road that the students must pass to access the new stop.