

TWYFORD PARISH COUNCIL

Minutes of a Meeting of the Full Parish Council
held on Thursday 13th February 2020 at 7.30 p.m. in the Gilbert Room of Twyford Parish Hall

Councillors present	Councillors absent/apologies	In attendance
Councillor Lawton (Chair)		Cllr Rob Humby
Councillor Mitchell		Jo Nicholson (Clerk)
Councillor Forder-Stent		
Councillor Pullen		
Councillor Wheeler		
Councillor Sellars		
Councillor Corcoran		
Councillor Bronk		
Councillor Cook		
Councillor Pain		

Item	Business Transacted
208/20	To receive and accept apologies for absence
	No apologies were received
209/20	To receive declarations of interest relevant to agenda items
	The registered declarations were applied.
210/20	To approve and sign-off, as a true record, the minutes for the meeting on 30th January 2020
	The Minutes from the 30 th January 2020 were approved as a true record of events, proposed by Cllr Forder-Stent and seconded by Cllr Lawton
211/20	To adjourn for public participation
211.1/20	To receive questions from the members of the public.
	None raised.
211.2/20	To receive the County Councillor's report.
	<p>Hampshire County Council's council tax will increase by 3.99% in 2020/21. Just over half of the amount raised from the increase will be used to help fund pressures in adult social care. The remainder will be used to help support all of the services provided.</p> <p>Demand for social care will continue to grow over the coming years due to factors such as the ageing population. This increasing demand, together with the effect of inflation on costs and Government grants remaining constrained, means that the Council still has to make £80 million of further savings by April 2021.</p> <p>An additional £5m has been given to Highways in the 2020 / 2021 budget to try and fix the potholes.</p>

	<p>Cllr Humby reported on the recent storms, whereby Highways had dealt with over 1,000 incidents. The Highways team did an excellent job responding to incidents and assisting emergency services. Cllr Humby reported the sad news of a fatality from a fallen tree on the A33.</p> <p>Further storm weather is forecast, and the ground is saturated and trees are weakened, so Highways are gearing up for more incidents. By responding to storm damage, other work programmed by Highways will be delayed. Cllr Humby reminded all not to travel unless you have to, and to check ROMANCE and local radio for travel reports.</p> <p>Cllr Humby had met with Cllr Bronk and Cllr Cook regarding Highways concerns in Twyford, which they will report on.</p> <p>Cllr Lawton updated that he is due to meet with Simon Cramp regarding funding for the flood mitigation work.</p> <p>Cllr Humby updated that more funding will be allocated to public transport.</p> <p>The fly tipping strategy has been successful, with the volume of waste going down in Hampshire. Prosecution of offenders has increased, working well with other agencies and Boroughs.</p> <p>Cllr Corcoran updated that we have commenced work on scoping the cycleway on the B3335, and welcomes the news that £10 million Government funding will be allocated to cycling and walking.</p> <p>Cllr Cook raised the need for additional park and ride, and electric car charging points at park and ride. The Winchester Movement Strategy is looking at potential Park and Ride sites.</p> <p>Cllr Humby left the meeting at 19.50.</p>
211.3/20	To receive the District Councillors' reports.
Cllr Bronk	<p>Cllr Bronk has written a note from the Highways meeting with Cllr Humby, when the note is approved by Cllr Humby, the note will be circulated to TPC.</p> <p>Action: Cllr Bronk to circulate minutes from Highways meeting to Cllrs.</p> <p>Cllr Bronk stated that the cycleway project should be referred to as the B3335 / B3354 cycleway.</p> <p>Segars Lane drain is still overflowing. Investigations were undertaken 12th February, awaiting results.</p> <p>Cllr Bronk attended the Southampton Airport Committee meeting. Some of the statutory consultees requested further information on the runway expansion, therefore, a further public consultation will have to take place in April, prior to a decision in May. Southampton Airport have published plans for a Business Park wrapped up as part of the runway expansion, which they say will create 1,000 jobs.</p>
212/20	To receive an update on matters arising from the minutes of the Full Council meeting held on 21st November 2019 that are not included elsewhere on the agenda and to consider the status of progress to date
	Following from previous Minutes, Cllr Lawton has written to Emma Oakley expressing the condolences of the Parish Council. The Clerk has answered the query regarding S137 amounts granted, raised at the last meeting (198/20)
213/20	To receive an update from the Twyford Neighbourhood Plan technical group and report on progress since the last meeting unless covered by another agenda item
	The public consultation on the pre-submission of the TNP closes on the 24 th February. Two exhibitions and a Councillor Surgery have been conducted during the consultation period.

	<p>The TNP technical group will review the feedback received, and then make recommended changes to the Parish Council for approval.</p> <p>Feedback has been received from SDNP, requesting amends to the NP. Cllr Corcoran attended SDNP Committee 13th February, he had 3 minutes to emphasise the ambition of the Plan. He emphasised to SD that they could input into the flooding mitigation. SD had asked why the NP had taken so long to complete, and Cllr Corcoran explained the plan has been delayed due to European court case affecting HRA and EA investigations. Cllr Bronk has given a copy of the TNP to a planning member of the National Park, explaining the NP has cost £85,000 and therefore it is not helpful to critique it as this stage.</p> <p>Cllr Corcoran is meeting with Simon Cramp, WCC, with the aim to identify further sources of CIL for investigation work into the flooding mitigation / car park expansion.</p>
214/20	To receive an update from the Planning Committee and any updates on any matters arising unless already covered by another agenda item
	<p>There was no planning committee meeting on February, as there were only two items on the agenda, one of which was previously reviewed, and the other a dropped kerb. The latter was dealt with via email with the Chair and confirmed as no objection with the FPC at this meeting. The second see 214.1/20 below.</p>
214.1/20	Reconfirm the Parish Council position on the enlarged planning application for 2 Queen Street.
	<p>The application has previously been rejected by the Planning committee. The recent submission is for a larger application, and the FPC reconfirmed it's objection. Proposed by Cllr Lawton and seconded by Cllr Mitchell.</p>
215/20	To receive an update from the Finance Committee on matters arising; and to note or discuss action taken since unless already covered by another agenda item
215.1/20	Resolve to approve payments to be made in February 2020.
	<p>The payments were presented and resolved to be paid. A request was made to separate the cost of moving the SLR equipment.</p> <p>Proposed by Cllr Lawton and seconded by Cllr Forder-Stent.</p> <p>The January payments were not included in the January FPC minutes, due to the Clerk absence at the meeting. For January payments presented at the FPC, see Appendix 2.</p>

Amendment to January payments presented				
Organisation Name	DETAILS	Gross	Vat	Net
Door Gear	presented	90	18	72
	actual paid and on invoice	108	18	90
February 2020 payments for approval				
Organisation Name	DETAILS	Gross	Vat	Net
EDF	Monthly SO towards Electricity Bill	£126.00		£126.00
Shoreland Network Solutions	cricket contract dec	£157.20	£26.20	£131.00
Green Smile Ltd	feb	£1,663.65	£277.27	£1,386.38
Microsoft	outlook	£33.00		£33.00
1&1 IONOS	website monthly dec	£11.99		£11.99
Tracy Nutbeam	Asst Clerk jan exp	£14.08		£14.08
Joanne Nicholson	Clerk jan exp	£25.83		£25.83
Hilary Frearson	TNP admin jan	£350.06	£0.00	£350.06
Marie Longman	pav cleaner wages feb	£86.67		£86.67
Tracy Nutbeam	asst clerk wages feb (inc 11.75 o/t from Jan)	£262.48		£262.48
Joanne Nicholson	clerk wages feb	£766.64		£766.64
HMRC	feb PAYE	£208.30		£208.30
HCC Pensions	feb pension	£217.82		£217.82
o2	mobile phone dec	£21.52	£3.58	£17.94
Foard Maintenance	SLR movement and maintenance	£140.00		£140.00
Action Hampshire	display board hire for public sessions	£25.00	£0.00	£25.00
Giles Wheeler Bennet	advice on Water Meadow application	£240.00	£40.00	£200.00
Twyford Social Club	Hire of Social Club for NP public sessi	£120.00	£20.00	£0.00
The Sign Shed	No parking, and no dog fouling signs	£15.48	£2.58	£12.90
M&N Garden Care	hand rail and steps at Hunter Park	£521.92	£0.00	£521.92
Amazon	Flash cleaner	£19.89	£3.32	£16.57
Amazon	Hand wash and cleaning spray	£20.17	£3.37	£16.80
Amazon	lnk for Asst Clerk printer	£30.16	£0.00	£30.16
Twyford Tots	remaining balance S137 - role play eq	£105.00		£105.00
Business Stream	water for Hunter Park	£101.71		£101.71
Amazon	name badge holders for TPC & TNP s	£10.93	£1.82	£9.11
Edge IT	Finance system for 2020 / 2021	£808.80	£134.80	£674.00
WCC	dog poo emptying oct, nov, dec	£325.00	£0.00	£325.00
HALC	Admin Asst VAT training	£72.00	£12.00	£60.00

215.2/20

Resolve to sign off Q3 financials and VAT return following a query from FPC 13.02.2020

The Clerk had answered the query regarding the Q3 financials via email prior to the meeting. The query was considered closed and the Q3 financials were resolved approved. Proposed by Cllr Lawton and seconded by Cllr Forder-Stent.

See Appendix 1.

216/20

Update on progress with Two parks strategy and research findings. Resolve to allocate £3,000 (plus VAT and expenses) for a landscape architect to create a Master Plan for the two parks based on the research findings, including the purchase of ordnance survey maps of the parks. Resolve to appoint a contractor from 3 quotes.

The Clerk talked through the findings of the quantitative research completed by village residents. In total, 128 responses were gathered. Postcodes around the village were represented. The younger ages were less well represented. The insight from the research highlighted a number of priorities and further areas to explore. The next steps as agreed from the recreation committee is to appoint a landscape architect to draw up Master Plans for the parks incorporating:

- Multi sports facility next to tennis court
- Older child play area
- Children's play area

- Revamped wooded area
- Tree and wildlife area
- Seating / picnic areas
- Perimeter circuit
- Public toilet and water drinking facility

The Clerk presented three quotes from landscape architects who have experience of working with local government. All of the quotes exclude base line plans, which the FPC would have to purchase separately. The cost of the plans range from £200 (Ordnance Survey) to £2,000 (topographical survey). The FPC discussed the options.

When discussed Northfields, it was discussed that a full topographical map would not be required, and whilst work will be proposed for Northfields the FPC would like to consider whether a full Master Plan requiring a landscape architect is required for Northfields as it is only used for recreational purposes. Due to Hunter Park serving multiple purposes; walkers, dog walkers, children play, cricket, football, pavilion hire, tennis, outdoor gym etc, it was deemed necessary to appoint a landscape architect to draw up plans so the FPC can have a vision of what the changes to the park will look like and how they will impact / serve each user group.

The FPC did debate whether all of this work was necessary, as £30,000 has been put aside to spend on play equipment and could be spent now. The Clerk explained that the whole point of the strategy and master plan is to ensure that the £30,000 is spent on equipment that would benefit the identified needs of the community, enable TPC to apply for grants, and prevent tactical spend that in due course becomes redundant. The workshop and village research has highlighted many varying needs of the community, which would suggest that the total spend of the project over time could exceed £300,000. The cost of the landscape architect would therefore provide benefits which indicate the £3,000 (quoted, which includes Northfields) cost is well justified as part of a much larger expenditure.

The discussion highlighted that if there was not going to be a master plan created for Northfields, then action can be taken now to implement changes that will start to serve the local residents. A working party will be set up with local residents to start identifying what needs to be done, and a budget needs to be set.

Clerk

Action: Clerk to work with Assistant Clerk to start identifying the required changes at Northfields. Consult with Northfields residents as appropriate time and invite residents to a walk around the park. Add to March Finance Committee agenda to set a budget. Propose changes at next FPC meeting.

It was resolved that Tim Griffin architects would be appointed to provide landscape architect services to draw a Master Plan of Hunter Park showing all of the proposed changes. The first step will be for the architect to meet with Parish Council representatives and Clerk to brief in the needs of the community. It was resolved that topographical surveys would not be conducted, but instead Ordnance Survey maps would be purchased.

Proposed by Cllr Sellars and seconded by Cllr Cook.

217/20

Resolve to spend £1,250 (exc VAT) on a defibrillator to be located at Hunter Park (plus installation). Unbudgeted spend. Cllr Cook to raise request for a third defibrillator to be available in the village.

Clerk	<p>It was resolved that a second defibrillator would be purchased to be located at Hunter Park pavilion, from Wel Medical at £1,250 (plus VAT).</p> <p>The Parish Council are supportive of a third defibrillator, which will require further debate as to the best location.</p> <p>Action: Clerk to send Cllr Cook details of first Aid training courses, to discuss with the landlady of The Phoenix.</p>
218/20	To receive an update on matters arising from the Recreation Committee; to note or discuss action taken since unless already covered by another agenda item.
	The decorator at the pavilion is yet to start, in process of booking in. The Assistant Clerk is also obtaining quote to replace the cricket nets. Tree work is required at Hunter Park and other locations around the village, and the Assistant Clerk is in the process of obtaining 3 quotes.
218.1/20	Resolve to approve budgeted expenditure from CIL pavilion refurbishment grant on electrical upgrades at the pavilion; comparison of 3 quotes, and recommended expenditure of £885 (exc VAT)
	Three quotes were presented for comparison to conduct the electrical work required at the pavilion. It was resolved to appoint Wyatt electrical at £885, subject to supplying insurance and risk assessment details. Proposed by Cllr Pain and seconded by Cllr Sellars.
218.2/20	Resolve to release up to £350 Hunter Park maintenance budget on additional boundary hedging.
	The Parish Council resolved to fund boundary hedging at Hunter Park up to £350. Proposed by Cllr Corcoran and seconded by Cllr Forder-Stent.
219/20	Councillor Corcoran to provide an update on Berry Meadow & Compton Lock Committee.
220/20	Consider status of footpaths, byways and pavements, and report any required maintenance required.
221/20	Update on Highways Project
221.1/20	Cllr Mitchell to update on progress on Minor Traffic improvements for Norris Bridge
221.2/20	Progress on B3335 cycleway project
221.3/20	Progress on second SLR delivery, and resolve to approve the implementation schedule
222/20	Public Transport and Bus Stops – To receive an oral report from Cllr Wheeler

223/20	Review progress to date on previous FPC meeting outstanding actions
224/20	To note, for information only, significant communications on matters that are not included elsewhere on the agenda
225/20	To raise any items for the agenda for the Full Parish Council meeting 19th March 2020.

Jo Nicholson - Clerk to the Parish Council – 25th February 2020. Contact: clerk@twyfordhants.org.uk

Appendix 1 – Q3 financials

Financial Budget Comparison		Q3 financial report											
Comparison between 01/04/19 and 31/12/19 inclusive.													
Excludes transactions with an invoice date prior to 01/04/18													
		Budget	Qtr 1 Net	Qtr 2 Net	Qtr 3 Net	Total Net YTD	Qtr 4 forecast yr end forecast				yr end forecast		
		2019/2020									balance		
INCOME													
Finance													
	100 Precept	£99,559.90	£49,125.00	£49,125.00	£0.00	£98,250.00	£0.00	£98,250.00	£0.00	£98,250.00	£0.00	£1,309.90	
	105 VAT Refund	£0.00	£0.00	£4,141.00	£3,069.00	£7,210.00	£3,000.00	£10,210.00	£0.00	£10,210.00	£0.00	£10,210.00	
	110 Bank Interest (current)	£0.00	£0.00	£0.18	£0.00	£0.18	£0.00	£0.18	£0.00	£0.18	£0.00	£0.18	
	115 Bank Interest (savings)	£70.00	£80.64	£75.42	£86.92	£242.98	£75.00	£317.98	£75.00	£317.98	£0.00	£247.98	
	120 CIL	£2,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£2,000.00	
Total Finance		£101,629.90	£49,205.64	£53,341.60	£3,155.92	£105,703.16	£3,075.00	£108,778.16	£3,075.00	£108,778.16	£0.00	£7,148.26	
Parish Farm													
	400 Grants & Donations	£37,064.45	£200.00	£9,860.39	£2,187.61	£12,248.00	£29,764.45	£42,012.45	£29,764.45	£42,012.45	£0.00	£4,948.00	
Total Parish Farm		£37,064.45	£200.00	£9,860.39	£2,187.61	£12,248.00	£29,764.45	£42,012.45	£29,764.45	£42,012.45	£0.00	£4,948.00	
Neighbourhood Plan													
	300 NP Production	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
	305 NP Project 1 - Flooding	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Total Neighbourhood Plan		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Recreation & Open Spaces													
	200 Pavilion Hire	£240.00	£174.00	£75.00	£50.00	£299.00	£0.00	£299.00	£0.00	£299.00	£0.00	£59.00	
	205 Pitch Hire	£2,200.00	£454.00	£1,840.00	£875.00	£3,169.00	£400.00	£3,569.00	£400.00	£3,569.00	£0.00	£1,369.00	
	210 Allotments	£675.00	£582.74	£67.69	£0.00	£650.43	£0.00	£650.43	£0.00	£650.43	£0.00	£24.57	
	215 Deposits	£100.00	£150.00	£200.00	£0.00	£350.00	£0.00	£350.00	£0.00	£350.00	£0.00	£250.00	
	220 Grants & Donations	£0.00	£0.00	£0.00	£120.00	£120.00	£0.00	£120.00	£0.00	£120.00	£0.00	£120.00	
Total Recreation & Open Spaces		£3,215.00	£1,360.74	£2,182.69	£1,045.00	£4,588.43	£400.00	£4,988.43	£400.00	£4,988.43	£0.00	£1,773.43	
Total Income		£141,909.35	£50,766.38	£65,384.68	£6,388.53	£122,539.59	£33,239.45	£155,779.04	£33,239.45	£155,779.04	£0.00	£13,869.69	
EXPENDITURE													
Finance													
	1000 Employment Costs	£15,235.54	£4,244.42	£3,955.43	£4,413.53	£12,613.38	£4,150.00	£16,763.38	£4,150.00	£16,763.38	£0.00	£1,527.84	
	1010 Expenses	£540.00	£450.69	£58.30	£194.50	£703.49	£200.00	£903.49	£200.00	£903.49	£0.00	£363.49	
	1020 Administration	£3,474.00	£1,542.18	£725.13	£396.12	£2,663.43	£400.00	£3,063.43	£400.00	£3,063.43	£0.00	£410.57	
	1030 External Advice	£500.00	£80.00	£0.00	£0.00	£80.00	£0.00	£80.00	£0.00	£80.00	£0.00	£420.00	
	1040 Training	£500.00	£0.00	£0.00	£0.00	£0.00	£500.00	£500.00	£500.00	£500.00	£0.00	£0.00	
	1050 Insurance	£2,372.00	£0.00	£0.00	£2,102.97	£2,102.97	£0.00	£2,102.97	£0.00	£2,102.97	£0.00	£269.03	
	1060 Grants and Donations	£2,000.00	£0.00	£0.00	£0.00	£0.00	£2,000.00	£2,000.00	£2,000.00	£2,000.00	£0.00	£0.00	
	1070 Section 137	£4,000.00	£340.00	£0.00	£1,080.00	£1,420.00	£2,500.00	£3,920.00	£2,500.00	£3,920.00	£0.00	£80.00	
	1080 Room Hire	£1,000.00	£0.00	£425.00	£265.00	£690.00	£300.00	£990.00	£300.00	£990.00	£0.00	£10.00	
	1090 Legal Fees	£500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£500.00	
	1100 Audit Fees	£925.00	£475.00	£0.00	£400.00	£875.00	£0.00	£875.00	£0.00	£875.00	£0.00	£50.00	
	1110 Subscriptions	£500.00	£464.00	£0.00	£0.00	£464.00	£0.00	£464.00	£0.00	£464.00	£0.00	£36.00	
	1120 Street Lighting	£3,000.00	£1,383.52	£0.00	£1,286.49	£2,670.01	£0.00	£2,670.01	£0.00	£2,670.01	£0.00	£329.99	
	1130 Speed Camera	£3,300.00	£19.54	£3,150.00	£231.82	£3,401.36	£300.00	£3,701.36	£300.00	£3,701.36	£0.00	£401.36	
	1140 PWLB interest - Gilbert Room	£1,688.25	£852.00	£0.00	£836.25	£1,688.25	£0.00	£1,688.25	£0.00	£1,688.25	£0.00	£0.00	
	1141 PWLB capital - Gilbert Room	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
	1142 PWLB - interest Berry Meadow	£3,455.59	£1,734.59	£0.00	£1,721.00	£3,455.59	£0.00	£3,455.59	£0.00	£3,455.59	£0.00	£0.00	
	1143 PWLB - capital Berry Meadow	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
	PWLB Berry Meadow	£3,455.59	£1,734.59	£0.00	£1,721.00	£3,455.59	£0.00	£3,455.59	£0.00	£3,455.59	£0.00	£0.00	
	PWLB - Gilbert Room	£1,688.25	£852.00	£0.00	£836.25	£1,688.25	£0.00	£1,688.25	£0.00	£1,688.25	£0.00	£0.00	
	1150 VAT on payments	£0.00	£1,385.43	£0.00	£0.00	£1,385.43	£1,300.00	£2,685.43	£1,300.00	£2,685.43	£0.00	£2,685.43	
	1160 Street Furniture	£0.00	£0.00	£56.70	£53.40	£110.10	£0.00	£110.10	£0.00	£110.10	£0.00	£110.10	
Total Finance		£42,990.38	£15,557.96	£8,370.56	£15,538.33	£39,466.85	£11,650.00	£51,116.85	£11,650.00	£51,116.85	£0.00	£8,126.47	
Parish Farm													
	4000 PWLB - Water Meadow	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
	4010 Water Meadow Maintenance	£3,783.00	£1,137.00	£301.80	£0.00	£1,438.80	£2,300.00	£3,738.80	£2,300.00	£3,738.80	£0.00	£44.20	
	4020 Water Meadow Project	£38,164.45	£0.00	£998.82	£36,430.96	£37,429.78	£5,000.00	£42,429.78	£5,000.00	£47,429.78	£0.00	£4,265.33	
Total Parish Farm		£41,947.45	£1,137.00	£1,300.62	£36,430.96	£38,868.58	£7,300.00	£46,168.58	£7,300.00	£46,168.58	£0.00	£4,221.13	
Neighbourhood Plan													
	3000 NP Production	£13,250.00	£1,549.50	£675.00	£1,402.50	£3,627.00	£8,000.00	£9,627.00	£8,000.00	£9,627.00	£0.00	£3,623.00	
	3010 NP Projects	£16,000.00	£10,407.78	£0.00	£0.00	£10,407.78	£4,000.00	£14,407.78	£4,000.00	£14,407.78	£0.00	£1,592.22	
Total Neighbourhood Plan		£29,250.00	£11,957.28	£675.00	£1,402.50	£14,034.78	£10,000.00	£24,034.78	£10,000.00	£24,034.78	£0.00	£5,215.22	
Recreation & Open Spaces													
	2000 Employment Costs	£960.00	£240.00	£308.34	£270.01	£818.35	£250.00	£1,068.35	£250.00	£1,068.35	£0.00	£108.35	
	2020 Hunter Park Grounds	£25,211.50	£5,516.56	£7,521.99	£6,457.46	£19,498.01	£6,500.00	£25,998.01	£6,500.00	£25,998.01	£0.00	£784.51	
	2030 Hunter Park Pavilion	£8,160.00	£1,031.06	£492.46	£656.46	£2,179.98	£800.00	£2,779.98	£800.00	£2,779.98	£0.00	£380.02	
	2040 Northfields	£3,035.00	£422.17	£633.34	£944.68	£1,900.19	£800.00	£2,700.19	£800.00	£2,700.19	£0.00	£334.81	
	2050 New Assets	£24,750.00	£10.89	£2,510.80	£1,500.00	£4,021.69	£0.00	£4,021.69	£0.00	£4,021.69	£0.00	£20,728.31	
	2060 Other Open Space	£9,464.00	£73.00	£325.00	£368.00	£756.00	£325.00	£1,081.00	£325.00	£1,081.00	£0.00	£838.00	
	2070 Allotments	£200.00	£407.79	£179.43	£0.00	£587.22	£100.00	£687.22	£100.00	£687.22	£0.00	£487.22	
	2080 Deposits returned	£100.00	£150.00	£50.00	£50.00	£250.00	£0.00	£250.00	£0.00	£250.00	£0.00	£150.00	
Total Recreation & Open Spaces		£69,880.50	£7,851.47	£12,021.36	£10,136.61	£30,009.44	£8,575.00	£38,584.44	£8,575.00	£38,584.44	£0.00	£31,296.06	
Excludes transactions with an invoice date prior to 01/04/18													
Total Expenditure		£184,068.33	£33,917.12	£22,367.54	£63,508.40	£122,379.65	£37,525.00	£159,904.65	£37,525.00	£159,904.65	£0.00	£24,163.68	
Total Income		£141,909.35	£50,766.38	£65,384.68	£6,388.53	£122,539.59	£33,239.45	£155,779.04	£33,239.45	£155,779.04	£0.00	£13,869.69	
Total Expenditure		£184,068.33	£33,917.12	£22,367.54	£63,508.40	£122,379.65	£37,525.00	£159,904.65	£37,525.00	£159,904.65	£0.00	£24,163.68	
Total Net Balance		£-42,158.98	£16,849.26	£43,017.14	£-57,119.87	£159.94	£-4,285.55	£-4,125.61	£-4,285.55	£-4,125.61	£0.00	£-10,293.99	

comparing yr end forecast vs full year budget, difference of £43k :
 £20k basketball refurb not spent
 £7k football 12 not spent
 £5k credit not assumed
 £10k VAT not assumed

Est year end cash position	
balance	
c/a	£ 11,950.56
savings	£ 107,347.97
	£ 119,298.53
Plus Q4 income	£ 152,537.98
Minus Q4 expend	£ 115,012.98

Appendix 2 – January payments for approval

December payments presented after approval				
Organisation Name	DETAILS	Gross	Vat	Net
Amazon	Printer toner	£ 99.90	£ 12.49	£ 87.41
Business Stream	pavilion water	£ 19.07	£ 4.87	£ 14.20
Bean Below	Meeting with WCC on CIL	£ 11.70		£ 11.70
EDF	presented £62 but increased to £126			£ -
public loan board	presented £836.25 actual £2,557.25			£ -
January payments for approval				
Organisation Name	DETAILS	Gross	Vat	Net
EDF	Monthly SO towards Electricity Bill	£126.00		£126.00
Shoreland Network Solutions	cricket contract dec	£213.20	£35.53	£177.67
Green Smile Ltd	jan	£1,663.65	£277.27	£1,386.38
Door Gear	shutters at pavilion service	£90.00	£18.00	£72.00
Wel Medical	new defib pads (spare)	£44.28		£44.28
Microsoft	outlook	£33.00		£33.00
1&1 IONOS	website monthly dec	£11.99		£11.99
Tracy Nutbeam	Asst Clerk dec exp	£12.00		£12.00
Joanne Nicholson	Clerk dec exp	£27.91		£27.91
Hilary Frearson	TNP admin dec	£322.50		£322.50
Marie Longman	pav cleaner wages jan	£86.67		£86.67
Tracy Nutbeam	asst clerk wages jan	£156.43		£156.43
Joanne Nicholson	clerk wages jan	£766.64		£766.64
HMRC	dec PAYE	£208.30		£208.30
HCC Pensions	dec pension	£217.82		£217.82
amazon	wet floor sign for pavilion	£6.92	£1.15	£5.77
o2	mobile phone dec	£21.52	£3.58	£17.94
Amazon	a4 paper	£24.15		£24.15
amazon	staples	£4.98		£4.98
Newsquest / localiq	hampshire chronicle TNP advert	£152.64	£25.44	£127.20
TOTS	S137 part of grant (granted £300)	£194.30		£194.30
Dale valley training	Cllr Pullen tree survey course	£155.00	£31.00	£124.00
Amazon	locks for notice boards	£17.46	£2.91	£14.55
Amazon	door mat for pavilion	£13.49	£2.25	£11.24