

## TWYFORD PARISH COUNCIL

Agenda of a meeting of the Full Parish Council  
held on Thursday 30<sup>th</sup> April 2020 at 7.30 p.m.

Virtual Meeting conducted via Microsoft Teams

**IF ANY MEMBER OF THE PUBLIC WISH TO RAISE A MATTER FOR DISUCSSION, OR WISH TO JOIN  
THE MEETING REMOTELY, PLEASE CONTACT THE CLERK BY 28<sup>TH</sup> APRIL 2020  
([clerk@twyfordhants.org.uk](mailto:clerk@twyfordhants.org.uk)).**

| Item   | Agenda Item  |
|--------|--|
| 1/20   | To receive and accept apologies for absence  |
| 2/20   | To receive declarations of interest relevant to agenda items   |
| 3/20   | <p><b>Resolve to adopt <i>The Local Authorities and Police Crime Panels (Coronavirus) (Flexibility of Local Authority Meetings and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.</i></b></p> <p>For TPC this will mean that Councillors can join a Full Parish or Committee meeting from more than one location via web address or telephone. Press or Public can join the meeting remotely. The need for an Annual Parish Assembly and Annual meeting has been removed, and Councillor roles will be held until the next Annual meeting.</p> |
| 4/20   | To extend the existing applications for dispensation from restrictions on participation, by Councillors with a potential prejudicial or pecuniary interest, in any Parish Council meetings until 31 <sup>st</sup> March 2021 at which the Twyford Neighbourhood Plan is an agenda item.  |
| 5/20   | To approve and sign-off, as a true record, the minutes for the meeting on 13 <sup>th</sup> February 2020. Note the cancellation of the Full Parish Council meeting which was scheduled for 19 <sup>th</sup> March 2020 due to Covid 19 restrictions.   |
| 6/20   | To adjourn for public participation  |
| 6.1/20 | To receive questions from the members of the public.   |
| 6.2/20 | To receive the County Councillor's report.   |
| 6.3/20 | To receive the District Councillors' reports.  |
| 7/20   | To receive an update on matters arising from the minutes of the Full Council meeting held on 13 <sup>th</sup> February 2020 that are not included elsewhere on the agenda and to consider the status of progress to date   |
| 8/20   | To receive an update from the Planning Committee and any updates on any matters arising unless already covered by another agenda item  |

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| <b>9/20</b>  | <b>To receive an update on matters arising from the Recreation Committee; to note or discuss action taken since unless already covered by another agenda item</b>   |
| 9.1/20       | Resolve to approve expenditure on tree works required at Hunter Park, Northfields and corner of Queen Street and Finches Lane. Three quotes have been presented to the Councillors, Hampshire Heartwood to be appointed at cost of £750 (plus VAT), for work to be conducted post lockdown. |
| 9.2/20       | Confirm no increase in the annual allotment fees  |
| <b>10/20</b> | <b>To receive an update from the Finance Committee on matters arising; and to note or discuss action taken since unless already covered by another agenda item</b>  |
| 10.1/20      | Resolve to approve payments to be made in April 2020. Note the payments made in March which were emailed to Councillors in March 2020.  |
| 10.2/20      | Resolve to approve the Q4 financials and cash balance   |
| 10.3/20      | Resolve to approve the Q4 VAT return for submission   |
| 10.4/20      | Resolve to approve the year end financials 2019 2020  |
| 10.5/20      | Resolve to adopt Financial regulations for 2020 / 2021  |
| 10.6/20      | Resolve to adopt the Standing Orders for 2020 / 2021  |
| 10.7/20      | Resolve to adopt the amend to the Financial Risk Assessment for 2020 /2021  |
| 10.8/20      | Resolve to adopt the amends to the Asset Register for 2020 / 2021   |
| 10.9/20      | Resolve to approve the regular payments for the financial year 2020 2021  |
| 10.10/20     | Resolve to complete and sign the 2019 2020 AGAR section 1 and 2.  |
| 10.11/20     | Update on CIL applications to WCC and SDNP for 2020 / 2021  |
| <b>11/20</b> | <b>Resolve to adopt the code of conduct for 2020 2021</b>   |
| <b>12/20</b> | <b>Resolve to agree an incremental salary to the Clerk to point 24, move the Assistant Clerk up to scale 5. Resolve to agree a 2.75% increase on to the new pay scale, and the existing pay of the pavilion cleaner in line with Government recommendations.</b>                            |
| <b>13/20</b> | <b>Review project status update and agree next steps</b>  |
| 13.1/20      | 1. Review the notional funding allocation from TPC reserves towards each project, as agreed by the finance committee on 12 <sup>th</sup> March 2020.  |
| 13.2/20      | 2. Councillor Corcoran to provide an update on progress of the Neighbourhood Plan and recommend next steps for FPC to approve   |

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| 13.3/20      | 3. Councillor Corcoran to provide an update on the Flood mitigation project and car park expansion and recommend next steps for FPC to approve  |
| 13.4/20      | 4. Councillor Corcoran to provide an update on Water Meadow Restoration project and recommend next steps for FPC to approve   |
| 13.5/20      | 5. Cllr Lawton and Clerk to provide an update on Two Parks Strategy, Cllr Pullen to provide an update on Park enhancement and recommend next steps for FPC to approve                             |
| 13.6/20      | 6. Cllr Wheeler and Assistant Clerk to provide an update on Hunter Park pavilion refurbishment and recommend next steps for FPC to approve  |
| 13.7/20      | 7. Cllr Bronk and Cllr Cook to provide an update on Highways and recommend next steps for FPC to approve  |
| 13.8/20      | 8. Cllr Mitchell to provide an update on the B3335 / B3354 cycleway and recommend next steps for FPC to approve   |
| 13.9/20      | 9. Cllr Forder-Stent to provide an update on climate and recommend next steps for FPC to approve  |
| <b>14/20</b> | <b>Councillor Corcoran to provide an update on Berry Meadow and Compton Lock Committee business</b>   |
| 14.1/20      | Resolve to purchase a water abstraction license from Environmental Agency, for the license to enable flooding of the water meadow. The license will cost £1,600 and cover abstraction until 2037. |
| <b>15/20</b> | <b>Public Transport and Bus Stops – To receive an oral report from Councillor Wheeler</b>   |
| <b>16/20</b> | <b>Update on Eastleigh Local Plan</b>   |
| <b>17/20</b> | <b>To note, for information only, significant communications on matters that are not included elsewhere on the agenda</b>   |
| 17.1/20      | Email received from member of public on Neighbourhood Plan.   |
| <b>18/20</b> | <b>To raise any items for the agenda of 21<sup>st</sup> May Full Parish Council meeting</b>   |

Jo Nicholson - Clerk to the Parish Council – 23<sup>rd</sup> April 2020. clerk@twyfordhants.org.uk