

TWYFORD PARISH COUNCIL

Minutes of a meeting of the Full Parish Council
held on Thursday 26th September 2019 at 7.30 p.m. in the Gilbert Room of Twyford Parish Hall

Councillors present	Councillors absent/apologies	In attendance
Councillor Lawton (Chair)	Councillor Pain	Jo Nicholson (Clerk)
Councillor Mitchell	Councillor Forder-Stent	Tracy Nutbeam (Asst Clerk)
Councillor Pullen		Councillor Humby (HCC)
Councillor Wheeler		5 members of public
Councillor Sellars		
Councillor Corcoran		
Councillor Bronk		
Councillor Cook		

Item	Business Transacted
98/19	To receive and accept apologies for absence
	Apologies were received from Cllr Forder-Stent and Cllr Pain.
99/19	To receive declarations of interest relevant to agenda items
	The registered declarations were applied. In addition, Cllr Bronk declared an interest in item 108/19 as his wife had submitted an S137 application on behalf of Neighbourhood Watch. Cllr Bronk also declared an interest in item 119/19 as he has previously campaigned to reduce the speed on the B3335 between Colden Common and Twyford.
100/19	To approve and sign-off, as a true record, the minutes for the meeting on 18th July 2019
	An amendment was made by Cllr Corcoran on item 81/19 to reflect that Humphrey's had not engaged in the creation of the Neighbourhood Plan in respect of the care home. The minutes from 18 th July 2019 were approved as a true record of events, proposed by Cllr Wheeler and seconded by Cllr Pullen.
101/19	To adjourn for public participation
101.1/19	To receive questions from the members of the public.
	Twyford Social Club A representative of the Social Club Committee updated the Parish Council that at the Social Club AGM, members voted to keep the Social Club open and to raise the £2,000 required to keep it running until Christmas 2019. Further funds are required, as the roof is leaking (estimated £15,000 cost). A number of events are planned to help generate funds, and the Parish Council discussed if they could help publicise events on TIS and on the Parish Council website.

Clerk

Action: Social Club to send Clerk list of upcoming events to be publicised on TIS and TPC website.

Traffic and speed

A member of public (MoP) commended the Parish Council on the installation of the speed monitoring equipment, and believes an effect can already be seen. The MoP also has an interest in item 118/19, and requested that any decisions on changes to parking restrictions in the village involve constructive dialogue with the residents, equally. The MoP noted that there was a reference to parking along Hazeley Road as a severe problem. The MoP has conducted photographic research and disagrees that the problem is severe, and believes a 2 hour parking restriction is not a solution. The MoP wishes to engage in further discussion with the Parish Council before any change to parking restrictions on Hazeley Road is taken further.

Another MoP raised concerns regarding the speed limit on the B3335 between Twyford and Colden Common. The MoP had been involved an accident which avoided a head on collision by mounting the pavement. The member wanted to register their support of the speed reduction to 40mph between Twyford and Colden Common, in addition they are supportive of extending the reduction to 30mph at Colden Common further out towards Twyford. Another member of public supported this notion.

Neighbourhood Watch

A MoP has reinstated Neighbourhood Watch in Twyford, and is building up the amount of co-ordinators in the village. Areas still requiring a co-ordinator include Manor Road, Roman Road, Brewers Lane, School Lane, Hill Rise, Queen Street and Hockley Cottages. The MoP wants to distribute leaflets around the village, and has submitted a S137 to be discussed under item 108/19 to cover the cost of leaflets and basic stationary to help raise awareness of N/W in the community.

Norris Bridge

A MoP raised concerns regarding the carriageway at Norris Bridge, and the safety of pedestrians. The MoP acknowledges that Highways have criteria when assessing safety and risk. The MoP asked the Parish Council what can be done to accumulate required information to help build a case for changes, and feed it into the authorities. One suggestion, could be to install a pedestrian footway beside the bridge.

Cllr Lawton assured the pedestrian that Norris Bridge pedestrian safety is on the Parish Council agenda, and it's something we have been requesting for a long time.

Cllr Humby iterated that the collation of data is helpful, and that Cllr Cook has been campaigning the case with Cllr Humby for a while.

Cllr Mitchell asked Cllr Humby, if the Parish Council funded an independent engineers assessment of Norris Bridge pedestrian safety, would Hampshire Highways have to act upon the findings. Cllr Humby advised that he could not say whether there would be any action

<p>TB/SC</p>	<p>taken on receiving such an assessment, but if they were to act, the survey would have to be conducted by an approved engineer.</p> <p>Cllr Cook added that the pavement on Shawford Road, opposite Rooster Marketing needs resurfacing. Roy Gardener is aware, but it was noted that it would help if residents didn't park there.</p> <p>Cllr Lawton closed the discussion on Norris Bridge, stating the Parish Council will not stop campaigning to address the safety concerns of Norris Bridge.</p> <p>One member of public left the meeting (representing Neighbourhood Watch)</p> <p>Pavement at Hare Lane</p> <p>MoP raised the pavement at the bottom of Hare Lane needs attention, it was reported over 4 weeks ago, but nothing has been done yet. Cllr Cook advised for the MoP to take a photo of the issue when making a report.</p> <p>Action: Cllr Cook and Cllr Bronk to follow up and enquire.</p>
<p>101.2/19</p>	<p>To receive the County Councillor's report.</p>
<p>CC</p>	<p>Flooding Mitigation:</p> <p>Cllr Humby updated on his previous action 81/19, that he sent an email to Vicky Westall regarding the flood mitigation project. Cllr Lawton and Cllr Corcoran confirmed they have received a response from HCC on the flooding report, which they will now review and respond. Cllr Humby will review the funding implications from the report.</p> <p>Cllr Corcoran is due a discussion with WCC on the next steps of the flooding report.</p> <p>Cllr Corcoran confirmed that Site 26 is critical to deliver the affordable housing for WCC, as well as the flooding solution. It was asked if Segars Lane / Queen Street flooding forms part of the same flooding assessment. Cllr Humby does not know the answer, but asked for Cllr Corcoran to highlight that query to him, and he will confirm.</p> <p>Action: Cllr Corcoran to highlight to Cllr Humby the query regarding Segars Lane / Queen Street flooding, whether it is including in the Hazley Road / Finches Lane flooding assessment.</p> <p>Climate Change</p> <p>Roy Perry, former HCC leader set up a 2050 vision for Hampshire. The project involved key figures and was approved by HCC last week. Much of the vision centres around climate change. Cllr Jan Warwick has been appointed Environment Champion for Hampshire County Council. Councillor Jan Warwick takes up this role with immediate effect. Cllr Warwick will be working across communities to create a plan of how climate change will be delivered. Any initiatives at HCC will now have to include an element on how the environment will be impacted.</p>

<p style="text-align: center;">Clerk</p>	<p>Highways</p> <p>The two dragon patchers continue to work on Hampshire potholes.</p> <p>Cllr Humby presented Highways Maintenance Newsletter, which he will ensure TPC will receive going forward via Clerk email.</p> <p>Action: Clerk to follow up with Cllr Humby to ensure TPC receive the Highways Maintenance Newsletter</p> <p>Funding</p> <p>It has been announced that there is additional funding for School and the police service. No additional funding is being allocated to HCC, and savings still need to be made from Hampshire budget. Child social care continues to be the biggest priority for funding in Hampshire. It was acknowledged by the Parish Council that continual cuts can lead to additional long term problems.</p> <p>Cllr Bronk reported that he had been campaigning for the bus stop at Twyford Moors to be reinstated as a school bus pick up point. County have explained that the decision is down to the bus company and has been decided not to reinstate due to the additional time it takes to collect the children from that point.</p>
<p>101.3/19</p>	<p>To receive the District Councillors' reports.</p>
<p style="text-align: center;">Clerk</p>	<p>See Appendix 1 for report from Cllr Bronk. Cllr Bronk referred to the report and no questions were raised.</p> <p>Cllr Cook updated that the fly tipping at Hockley Link has been reported. Cllr Cook registered thanks to the WCC environment team. Cllr Cook also thanked Highways for clearing the pavement along Highbridge Road of overgrown brambles.</p> <p>Work will commence building the new homes at Dolphin Hill in October.</p> <p>Cllr Cook has also been chasing up complaints regarding the Heras fencing at Queen Street, with WCC planning department and Environment.</p> <p>Cllr Corcoran asked for provisioning to be made for improvements to the cycleways between Colden Common and Twyford. The proposed cycleway forms part of the TNP, and forms part of the objection to ELP. It was acknowledged that co-ordination between the Neighbourhood Plan, ELP objections and Winchester Movement Strategy needs to be managed.</p> <p>Action: Clerk to set up meeting to co-ordinate strategic consultations across NP / ELP / Movement Strategy within the Parish Council</p>

102/19	To receive an update on matters arising from the minutes of the Full Council meeting held on 18th July 2019 that are not included elsewhere on the agenda and to consider the status of progress to date
	No additional items raised.
103/19	Update on progress on the Neighbourhood Plan moving towards pre-submission
Clerk	<p>Whilst the NP has been sent off for the SEA, the assessor has left the organisation. A new assessor has been appointed, but delays are anticipated, pushing back the date of the pre-submission Consultation. Cllr Corcoran explained this may require an extraordinary FPC meeting to approve the pre-submission version of the NP.</p> <p>Cllr Lawton chaired the first publicity planning meeting for the pre-submission Consultation, the next is planned for the 30.09.19. Quotes are currently being obtained for producing the publicity material.</p> <p>The Flooding report has been delivered, and this will be publicised at the same time as the NP pre-submission Consultation.</p> <p>The developers of Site 26 have been approached to present their plans for the site at the Consultation public meeting.</p> <p>The NP technical team are meeting with the relevant representatives of the Parish Hall, Doctors surgery and Twyford School to keep them involved in what will be expected of them regarding flooding mitigation and car park extension.</p> <p>Helen Jackson has been a key member of the TNP technical team, who has recently resigned from the team due to commitments. Cllr Izard has also stepped down from the team. Cllr Corcoran has written to both members to thank them for their contribution to the Neighbourhood Plan.</p> <p>Cllr Humby reported that the SDNPA are starting to Consult on affordable housing and exceptional housing. TPC will need to be review this by 19th November.</p> <p>Action: Clerk to add SDNPA are starting to Consult on affordable housing and exceptional housing to Planning Committee agenda 7th November 2019</p>
104/19	To receive an update from the Planning Committee and any updates on any matters arising unless already covered by another agenda item
	<p>Cllr Mitchell updated properties to be reviewed at the next planning committee included a resubmission of a property in Shawford under WCC.</p> <p>A concern was also raised regarding the pre-application on Bourne Lane / Hayfields, to ensure it was on the planning agenda for 3rd October.</p>
105/19	To receive an update from the Finance Committee on matters arising; and to note or discuss action taken since unless already covered by another agenda item
	Covered by other items.

106/19	Resolve to approve payments to be made in September 2019 and review the payments made in August 2019. <i>Note where amendments have been made to previously approved payments.</i>
	The payments were presented and reviewed (see Appendix 2). A concern was raised as to the payment of £160 to Green Smile for backfilling around the sand pit, which could have been done cheaper with some voluntary input. The Clerk noted for future reference. The grant received from HCC for £4,900 towards the Water Meadow project was also noted with thanks. The payments were proposed by Cllr Sellars and seconded by Cllr Lawton.
107/19	Approve regular payments and direct debits from the Parish Council current account
	The regular payments (circulated at 18.07.19 FPC) were approved, proposed by Cllr Lawton and seconded by Cllr Pullen.
108/19	Resolve to approve or not approve S137 applications for: Twyford Neighbourhood Watch: £300 Citizens Advice Winchester District: £330
Clerk	Both applications were considered and supported by the Parish Council. Twyford Neighbourhood Watch was granted £300, and will be issued to the Neighbourhood Watch co-ordinator when proof of purchase is submitted to the Clerk. Proposed by Cllr Cook and seconded by Cllr Sellars Citizens Advice bureau was awarded £330, but may not be awarded in 2020. Proposed by Cllr Corcoran and seconded by Cllr Bronk. Action: Clerk to inform Citizen advice bureau there were successful, but funding may not be available every year. Cllr Lawton raised that ADD require additional funding, and they may put in an application to be resolved at October FPC.
109/19	Resolve to renew the Parish Council insurance policy from 1st October 2019. The policy will commence the second year of a fixed price premium, at £2,349.33
	It was resolved to renew the insurance policy as proposed. Proposed by Cllr Mitchell and seconded by Cllr Wheeler.
110/19	Discuss ways and means for the Parish Council to support Twyford Social Club.
	It was acknowledged that the Social Club has the support of the Parish Council, and the PC are delighted to hear they have the funding required to keep open until the end of the year. The PC will require an application with supporting accounts and financial statements if funding is requested by the Social Club.
111/19	To receive an update on matters arising from the Recreation Committee; to note or discuss action taken since unless already covered by another agenda item

	Cllr Wheeler updated; there are two senior teams playing football this season, new goal posts are in situ (grant awarded £750 by Football Foundation), and the state of a few allotment plots have been discussed and addressed. Shoreland Network Solutions continue to work on the cricket square, and the contract is working well.
112/19	Update on workshop on Two Parks strategy and agree next steps towards implementation
	Cllr Cook thanked the Clerk for her work on organising the workshop. The Clerk presented a timeline showing the next steps towards delivery, see Appendix 3. The next step is to send a questionnaire out to the villagers, utilising free resource where possible. Cllr Cook suggested the introduction to the survey is worded carefully to inform residents the survey is to ascertain how best to invest funds, rather than an additional cost to residents.
113/19	Hunter Park children play area sand pit has been repaired at a cost of £135. There is £39 remaining in the 2019/20 budget for new sand, but the total cost of new sand is £167 (exc VAT). The Clerk has applied for a small grant through WCC for £128. If the grant is turned down, resolve to fund £128 of unbudgeted funds from reserves.
	The Clerk attended a funding panel at WCC to request a grant towards the sand. £120 has been awarded by WCC, and Cllr Cook thanked the Clerk for attending the panel. A member of public offered assistance in delivering the sand to the sand pit if warranted (due to delivery complications)
114/19	Resolve to delegate Cllr Pullen and Cllr Sellars to create a tree management strategy (including acting upon Ash Dieback) for approval at October FPC.
SP / RS	Cllr Pullen proposed that himself and Cllr Sellars do a walk around the village and mark up on a map significant trees. At this stage, they will keep a watchful eye on Ash dieback. Action: Cllr Pullen and Cllr Sellars to report back on progress at next FPC 17th October 2019. Cllr Cook has arranged for Ivan Gurdler to meet at Hunter Park on 16 th October to review the trees at Hunter Park and Northfields. Proposed by Cllr Mitchell and seconded by Cllr Wheeler.
115/19	Councillor Corcoran to provide an update on Berry Meadow & Compton Lock Committee. Review the budget for the Water Meadow Restoration project. Resolve to support expenditure on fencing (up to £2,500) and new licenses for water extraction (up to £350) and support Consultancy to complete the Stewardship Application (up to £500).
	Cllr Corcoran updated that work has commenced on Phase 2 of the project. The project is costing £40,000 which is being funded by Leaders, HCC and the Parish Council. Extensive new fencing is required for the perimeter of Berry Meadow, quotes are being obtained and will be presented at next FPC. A water abstraction license has been introduced by the EA. TPC must apply for a license by 30.09.19 for the purpose of the water meadows. The form is complicated and a Consultant has been utilised at £135.

	<p>The Stewardship Application nets the Parish Council c£5,000 per annum. The Application is complicated and requires a Consultant to assist completion.</p> <p>The Parish Council resolved to approve £350 for the water abstraction license application and advice. The Parish Council support the other notions in principle, and will resolve to support when final costs are submitted. Proposed by Cllr Lawton and seconded by Cllr Cook.</p>
116/19	Consider status of footpaths, byways and pavements, and report any required maintenance required.
SP / TB	<p>The pavement on the B3335 at the bottom of Hare Lane was raised, which has been raised with Hampshire Highways, but viewed as non priority.</p> <p>It was agreed that one consolidated list of all footpath and pavement requests needs to be co-ordinated.</p> <p>Cllr Bronk and Cllr Pullen will meet to progress the public right of way at New Barn Farm.</p> <p>Action: Cllr Bronk and Cllr Pullen to meet to progress public right of way at New Barn Farm.</p>
CM	<p>Overgrowing bramble was reported on Shawford Road, just after Norris Bridge.</p> <p>Action: Cllr Mitchell will approach the butler at Shawford Park for brambles to be cut back.</p>
Clerk	<p>Mike Seed from HCC put resurfacing of Footpath 12 on the repair list for 2019 / 2020. No work has yet been done, Cllr Humby agreed to follow up with Mike Seed.</p> <p>Action: Clerk to send email chain regarding Footpath 12 to Cllr Humby</p>
117/19	Update on progress on licenses for speed monitoring devices from Hampshire Highways. Resolve to agree the procedure / risk assessment and deployment schedule of the SLR. In addition, resolve to fund the posts to host the device for 2 additional sites at a total cost of no more than £400.
	<p>The SLR has been in position for 2 days, and already attracted positive feedback. It was resolved to approve the procedure / risk assessment and deployment schedule. It was also resolved to fund the posts for the additional sites. In addition, the Clerk informed that additional brackets are required for the posts, which will cost approx. £200. It was resolved to approve the expenditure. Proposed by Cllr Lawton and seconded by Cllr Mitchell.</p>
118/19	Review list of Highways repairs compiled by Cllr Bronk and Cllr Cook, and resolve to assign priority and next steps.
Clerk	<p>It was agreed that a small group should meet to review the Highways priorities, including the requests for pavements and footpaths to be addressed. Two members of public were suggested to form part of the group; Oliver Gray and Rupert Gregory.</p> <p>Action: Clerk to facilitate set up of a meeting, and WL / TB / SC to report back at next FPC 17th October 2019.</p>

119/19	To approve that a reduction to 40mph is sought from Hampshire County Council for the Main Road (B3335 and B3354) between Twyford and Colden Common
	Colden Common were successful in securing action to improve the Kiln Lane junction with Highbrige Road, on the back of collated data by CC Parish Council. Cllr Bronk has been trying to obtain the relevant data to support a speed reduction along the Main Road between Colden Common and Twyford. It was confirmed that the Parish Council do support a reduction in speed on the B3335 between Twyford and Colden Common. Proposed by Cllr Bronk and seconded by Cllr Sellars.
120/19	Public Transport and Bus Stops – To receive an oral report from Councillor Wheeler
	The Stagecoach 69 bus has started a late night bus from Winchester, on Thursdays, Fridays and Saturdays, leaving Winchester at 10pm and 11.10pm. A Sunday service continues to operate.
121/19	Review progress to date on previous FPC meeting outstanding actions
Clerk & All	The Clerk has circulated a list of outstanding actions listed by Cllr. Cllr Bronk, Clerk and Cllr Pullen have provided updates. Cllr Cook said she would update her actions this week. Action: Clerk to update the list and close down completed actions. All other Cllrs to review and complete their outstanding actions.
122/19	To note, for information only, significant communications on matters that are not included elsewhere on the agenda
IW	St Mary's School wish to book Hunter Park for fireworks display on 10 th November, Remembrance Sunday. Complaints have been received in the past regarding Fireworks on Remembrance Sunday. The Parish Council recommend 1minute silence as part of the event. It is also requested that any banners on or around the memorial bench are removed by Friday 8 th November. Action: Cllr Wheeler to feed back the views regarding Remembrance Sunday to St Mary's School event organisers. A no parking sign was requested by Cllr Mitchell for Shawford Road entrance to Berry Meadow. Action: Clerk to purchase a no parking sign.
123/19	To raise any items for the agenda for the Full Parish Council meeting 17th October 2019.
	Cllr Mitchell requested an item to be raised, to conduct a risk assessment of Norris Bridge.

Jo Nicholson - Clerk to the Parish Council, 30th September 2019.

Contact: clerk@twyfordhants.org.uk

Appendix 1: District Councillor Report

Winchester City Council - Councillor Report by Tony Bronk

Matters specific to Twyford residents

Bin collections - service update

Parish Councillors will be aware of difficulties experienced with the refuse collection service due to problems with vehicles and availability of staff. Additional drivers and crew were appointed to start w/c 27th August and Biffa has also brought forward the hire of new vehicles, which were due to arrive late September. The new vehicles entered use in early September.

Glass recycling - bring sites

The Council has distributed to residents, 40 litre boxes and letters explaining how to use the free kerbside glass collection service that starts on 1st October 2019. With the majority of glass being collected at the kerbside the use of Glass Bring Sites will substantially reduce. Therefore to remain within budget it was agreed that a number of these Bring Sites would be removed. The Social Club will retain its bins but collection will only be monthly.

TPC request of January 2019 for additional restricted parking bays on Hazeley Road

The request for additional restricted parking bays on Hazeley Road is on the Traffic Regulation Order programme for investigation in 2019/20, subject to resources being available.

Housing in Dolphin Hill

Building works for two 2 bed rented Council Houses are scheduled to commence in October, with an anticipated completion date of August 2020.

Wider WCC district news

A new Council Strategy is in the process of being written.

Reviews of the major projects (Central Winchester Regeneration, Station Approach and the new Leisure Centre) have been carried out; and by 26th September an Open Forum for each will have been held to gain public opinions before further decisions are taken by the Cabinet. An outline planning consent for the Station Approach scheme was approved by the Planning Committee on 16th September. Work on the Winchester Sport and Leisure Park is progressing; including introduction of road crossings from the Park and Ride car parks.

Work started in early September on the Vaultex site at Bar End which was bought by the City Council last year. Eventually it will become an extra park and ride, which will be decked and have solar panels on the top but, for now, the building will be demolished and the surface shingled to enable the coaches to park there during the Christmas Market.

On September 25th there will have been a meeting of Full Council where, for the first time, members of the public will be able to ask questions. At that meeting the Council will deal with a paper on introducing the recording and broadcasting of council meetings to promote more openness.

Other Councillor Activity

Highways

A table of highways and pavements issues is maintained to separately record matters of concern that have been raised with Councillors Bronk and Cook. These have been brought to the attention of Hampshire County Council (and WCC where relevant); but the table shows some concerns will not be addressed without evidence of recurring personal injuries; and others whilst under consideration may not be progressed due to other priorities on the limited budget available.

Discussion with other Parish, District and County Councillors has identified some frustration with the 'casualty led' approach and that pressure should be brought to bear to take into account other evidence of the incidence of accidents. Even if speed is not the primary cause of a collision a lower maximum speed may also have reduced the nature of those accidents or led them to be a 'near miss'.

Cycling

The need for a safe cycle route from Colden Common and Twyford into Winchester (besides the route via Shawford and Compton) has been raised with WCC Cabinet holders in the context of the declared climate emergency and desire to reduce carbon emissions; and also for ease of access to the Winchester Sport and Leisure Park. It is understood that a Local Walking and Cycling Infrastructure Plan is being prepared for Winchester by Hampshire County Council and efforts will be made to ensure this considers our local needs.

Miscellaneous

Councillors Tony Bronk and Susan Cook have separately and sometimes jointly been contacted by individual residents to seek help with matters of individual concern involving WCC, HCC and other bodies. Contact emails are: tbronk@winchester.gov.uk and susancook@winchester.gov.uk

19th September 2019

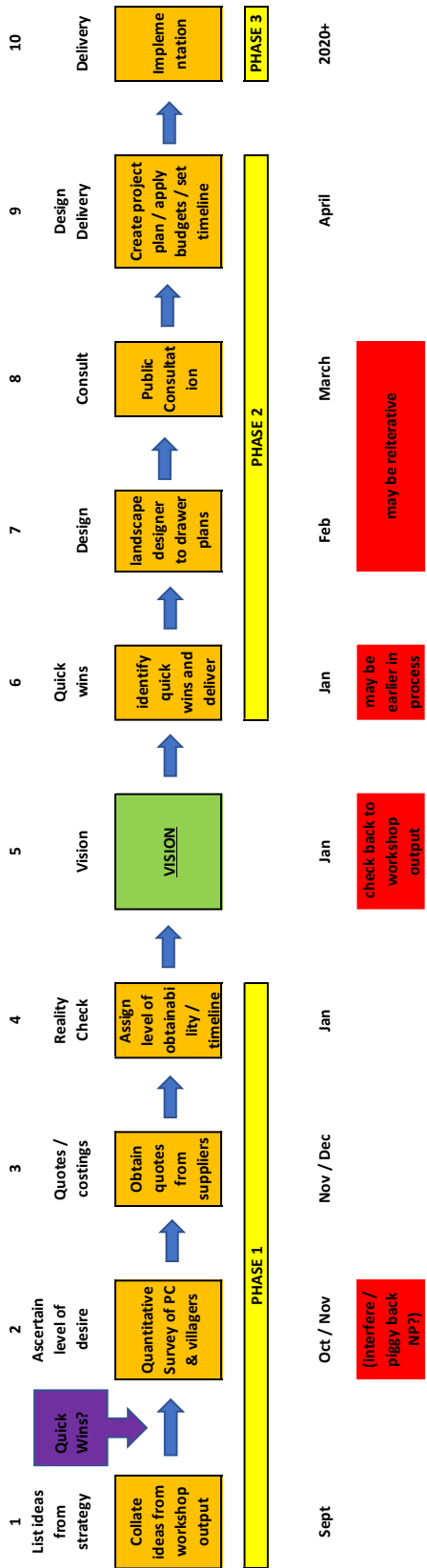
Appendix 2 – Payments for Approval

19th September 2019 - Financial update for FPC 26th September 2019					
Payment approval					
presented in May					
payee	reason	amount presented	amount paid	date paid	reason for change
Westcotec	speed camera	£ 3,780.00	£ 3,780.00	04.07.19	delay in receiving invoice
Presented as part of July					
payee	reason	amount presented	amount paid	date paid	reason for change
M Longman	june / july sal	£ 120.00	£ 96.00	31.07.19	paye higher by 24.00 code received after FPC
Payments made in July - not presented for approval					
payee	reason	amount presented	amount paid	date paid	reason for change
Business Stream	Field water	£ -	£ 7.35	19.07.19	came in after FPC
Presented as part of August					
payee	reason	amount presented	amount paid	date paid	reason for change
J Nicholson	Aug salary	£ 766.64	£ 850.31	31.08.19	additional hours in July
Foard Maintenance	August invoice	£ 80.00	£ 134.00	21.08.19	signs lock / sandpit / soap dispenser - presentation was an estimate
H Frearson	August NP	£ 700.00	£ 277.50	21.08.19	less hours than estimated
HMRC	August salary	£ 208.30	£ 287.60	31.08.19	based on JN and ML additional hours
Shield environmental	Asbestos removal	£ 125.00	£ 150.00	21.08.19	amount presented excluded VAT
J Nicholson	July exp	£ 21.67	£ 28.95	21.08.19	amount presented was an estimate
HCC pensions	aug pension	£ 217.82	£ 246.76	31.08.19	actual amount based on overtime
Marie Longman	cleaner in Aug	£ 80.00	£ 81.47	31.08.19	acutal amount adjusted for July overtime
shoreland network	green keeping in july	£ 1,600.00	£ 1,559.60	21.08.19	n/a
Payments made in August not presented for approval					
payee	reason	amount presented	amount paid	date paid	reason for change
Green smile	fill in edge of sandpit	£ -	£ 166.32	21.08.19	no meeting to approve - within maintenance of clerk
Steve Pullen	sand pit repairs and sign	£ -	£ 100.58	21.08.19	received after FPC
amazon	pavilion maintenance	£ -	£ 8.84	19.08.19	new bin needed - under clerk maintenance
amazon	sports maintenance	£ -	£ 24.48	16.08.19	heavy chain and padlock for new goal
amazon	sandpit	£ -	£ 45.18	16.08.19	small amount of sand to rake over
J Nicholson	home bargains decline	£ -	£ 52.11	19.09.19	large cleaning supplies for pavilion
Amazon	lap top bag	£ -	£ 11.05	30.08.19	
Amazon	keyboard and mouse	£ -	£ 23.48	02.09.19	
Amazon	laptop for assistant clerk	£ -	£ 456.00	30.08.19	

To be approved for payment in September					
Text	Gross	Vat	Net	Ledger date	Paid date
EDF - Monthly SO towards Electricity Bill	£ 62.00	£ -	£ 62.00	01/09/2019	02/09/2019
Mark Harrod - Wheeled Goals - paid on j nicholson credit ca	£ 2,964.00	£ 494.00	£ 2,470.00	01/09/2019	10/09/2019
Microsoft - Cllr outlook in sept	£ 33.00	£ -	£ 33.00	01/09/2019	
1&1 IONOS - Domain for 21.08.19 to 21.09.19	£ 11.99	£ 2.00	£ 9.99	01/09/2019	09/09/2019
Steve Pullen - Compton Lock sign frame	£ 23.50	£ -	£ 23.50	01/09/2019	
Foard Maintenance Services - caretaking for aug	£ 84.00	£ -	£ 84.00	01/09/2019	
Business Stream - water supply to field march to august	£ 26.52	£ 4.42	£ 22.10	01/09/2019	02/09/2019
Business Stream - water supply to pavilion march to august	£ 77.83	£ 12.97	£ 64.86	01/09/2019	02/09/2019
Business Stream - allotment water supply march to june	£ 65.32	£ 10.89	£ 54.43	03/09/2019	17/09/2019
Amazon - padlock and chain for goal	£ 24.48	£ 4.08	£ 20.40	05/09/2019	05/09/2019
Home Bargains - bin bags	£ 3.78	£ 0.63	£ 3.15	06/09/2019	06/09/2019
Aquascience Ltd - License for Phase 2 of water meadow pro	£ 1,130.40	£ 188.40	£ 942.00	09/09/2019	
O2 - Clerk mobile Aug	£ 21.52	£ 3.59	£ 17.93	09/09/2019	
Amazon - no parking sign	£ 10.44	£ 1.74	£ 8.70	09/09/2019	10/09/2019
Amazon - basket ball nets	£ 16.47	£ 2.75	£ 13.72	09/09/2019	10/09/2019
Amazon - stationary and cleaning supplies	£ 51.26	£ 8.55	£ 42.71	09/09/2019	09/09/2019
Hampshire County Council - Site Strategy Workshop	£ 1,800.00	£ 300.00	£ 1,500.00	11/09/2019	
Business Stream - Field water supply	£ 1.46	£ 0.24	£ 1.22	11/09/2019	
Amazon - No dog waste stickers for Hunter Park play area b	£ 13.90	£ 2.32	£ 11.58	11/09/2019	12/09/2019
Came and Company - Annual insurance renewal	£ 2,349.33	£ 246.36	£ 2,102.97	13/09/2019	
MR and Mrs Wilson - return of deposit for pavilion hire 06.0	£ 50.00	£ -	£ 50.00	17/09/2019	17/09/2019
-	£ -	£ -	£ -	19/09/2019	
Joanne Nicholson - Net Clerk pay Sept	£ 766.64	£ -	£ 766.64	19/09/2019	
Marie Longman - Sept net salary cleaner	£ 69.27	£ -	£ 69.27	19/09/2019	
Tracy Nutbeam - Asst Clerk net pay Sept	£ 120.30	£ -	£ 120.30	19/09/2019	
HMRC -	£ 225.70	£ -	£ 225.70	19/09/2019	
HCC Pensions -	£ 217.82	£ -	£ 217.82	19/09/2019	
Joanne Nicholson - August Clerk exp	£ 23.75	£ -	£ 23.75	19/09/2019	
Hilary Frearson - August hours admin support NP	£ 240.00	£ -	£ 240.00	19/09/2019	
Shoreland Network Solutions - August cricket square	£ 799.60	£ 133.27	£ 666.33	19/09/2019	
Green Smile Ltd - Groundsman Sept	£ 1,663.65	£ 277.27	£ 1,386.38	19/09/2019	
Parish Hall - Parish Hall rent april to August 26.5 hours	£ 265.00	£ -	£ 265.00	19/09/2019	
	£ 13,212.93	£ 1,693.48	£ 11,519.45		

Appendix 3 – Two Parks Strategy Timeline

Two Parks Strategy - Proposed Timeline.
Draft - JN 10.09.19



NB: A project plan will be created at the commencement of Phase 1. A separate project plan will be created at the commencement of Phase 2. There will be a final project plan at Stage 9 - to deliver the practical installations.