

Twyford Parish Council: Contractor Caretaker for Hunter Park / Pavilion / Northfields Recreation Area and around Parish

Twyford Parish Council require a contractor to assist with the caretaking of Hunter Park Pavilion, Hunter Park and Northfields Recreation Area, with additional responsibilities in and around Twyford. Hours required are approximately 6 hours a month, requiring some flexibility dependent on work required.

We request that contractors have their own insurance, and submit how they are qualified to meet the following aspects:

- Perform and document routine inspections and general maintenance activities
- Carry out heavy cleansing tasks and special projects
- Notify management of occurring deficiencies or needs for repairs
- Co-operate with the Clerk
- Follow all health and safety regulations and compliance with relevant legislation including GDPR.
- Movement of Speed Monitoring Equipment around the village bi-weekly
- Conduct PAT testing and legionella routine checks
- Provide own equipment
- Ability to handle heavy equipment and machinery

Contractors will invoice the Parish Council on a monthly basis against the hours recorded and agreed.

Provide an hourly rate in your application.

If interested, please send your response to Jo Nicholson at Clerk@twyfordhants.org.uk, or call 07743 598464. All proposals to be received by **21st August 2020.**