

FULL COUNCIL

TWYFORD PARISH COUNCIL

DRAFT MINUTES OF A MEETING OF THE COUNCIL

Held on Thursday 22nd October 2020 at 7.30pm

Held remotely using MS Teams

Councillors present	Councillors absent/apologies	In attendance
Cllr. Lawton (in the Chair)	Cllr. Wheeler	J.P. Matthews - Clerk
Cllr. Corcoran		
Cllr. Mitchell		
Cllr. Forder-Stent		
Cllr. Cook		
Cllr. Sellars		
Cllr. Bronk		
Cllr. Pain (from 8:55pm)		

Item	Business Transacted
10720	Apologies for Absence Apologies were received from Cllr. Wheeler.
108/20	Declarations of Interest The registered interests were applied and no additional declarations were made.
109/20	Approval of Minutes It was Resolved that minutes of the meetings of Twyford Parish Council held on the 24 th September 2020, 2 nd October 2020 and 15 th October 2020 be approved and signed.
110.1/20	Public Representation There were no requests from members of the public to speak.
110.2/20	County Councillor's report There was no report provided.
110.3/20	District Councillors' reports Cllr. Bronk advised that registrations for those interested in obtaining a green waste bin could now be made online. Two types of bin are available; large and small. Criteria for eligibility of green waste bags was still under consideration Cllr. Cook advised that she has chased up the issue on Segars Lane and pleased to report a site meeting will take place on Friday 23 rd October.

111/20	<p>Matters arising from the minutes of the Full Council meeting held on 24th September not included elsewhere on the agenda.</p> <p>There were no items to report.</p>
112/20	<p>To receive an update from the Planning Committee</p> <p>Cllr. Mitchell advised that comments relating to a planning pre application had been circulated and should have been included on the agenda for Council to consider. The comments would be submitted to the Local Planning Authority and ratified at the next meeting of the Planning Committee.</p>
113/20	<p>To receive an update from the Recreation Committee</p> <p>The resurfacing work at Northfields has been completed and looks very well. Painting of the equipment will be commencing soon as agreed previously. There is a small question as to whether the small amount of areas reseeded may need some protection.</p> <p>Additional work to the pathway and basket ball pad to fit with the others recently renewed surfaces is quoted for in 113.1.20. The basket swing does not have a visible surface as the rubber mat is covered with grass. This had a quote but which had not yet been brought to committee.</p> <p>An application has been submitted to WCC to install a dropped kerb at the Coles Close entrance. Cllr. Cook also advised that a quotation had been provided to replace the wooden posts adjacent the pathway at Northfields. The Chairman advised that since the item wasn't tabled as an agenda item a decision couldn't be made to approve.</p> <p>The Clerk advised he had attended Northfields that afternoon and considered that some of the posts were in very poor state of repair and could present a risk to members of the public. He had asked the Assistant Clerk to liaise with the caretaker to place safety fencing around the damaged posts whilst emergency repairs were carried out. Cllr. Cook would revisit the contractor to obtain a quote to replace the most damaged posts at a price that could be authorised by the Clerk as Emergency works.</p>
113.1/20	<p>Quotation for works at Northfields Play Area</p> <p>Members considered the quotation received for works to:</p> <p>Pathway - Cut chases into perimeter of pathway and supply and install 38m2 x 40mm depth TigerMulch surfacing.</p> <p>Basketball Pad Remove timber edgings and supply and install 20mm depth coloured wet pour surfacing.</p> <p>It was resolved to approve this work at a total cost of £3753.00 with Redlynch as the supplier. Proposed by Cllr. Lawton, seconded by Cllr. Sellars</p>
113.2/20	<p>It was resolved to approve a virement of £3753.00 from general reserves to the Recreation Committee budget.</p> <p>Proposed by Cllr. Lawton, seconded by Cllr. Bronk</p>
114/20	<p>To receive an update from the Finance Committee</p> <p>There were no items to report.</p>
114.1/20	<p>Schedule of Payments</p>

	<p>Cllr. Corocan advised a that unpaid invoice from Transport Works of £375.00 for cycleway project feasibility work was missing for the Schedule of Payments and asked that it be considered for payment.</p> <p>It was resolved to approve the Schedule of Payments for October 2020 and to include the £375 payable to Transport Works.</p> <p>Proposed by Cllr. Lawton, seconded by Cllr. Sellars</p>								
114.2/20	<p>Balance of the bank accounts</p> <p>The bank balances as of 30th September 2020 were noted</p> <p>Ordinary Accounts</p> <table> <tr> <td>HSBC C/A</td> <td>£64,365.54</td> </tr> <tr> <td>HSBC Savings</td> <td>£126,479.96</td> </tr> <tr> <td>Nationwide</td> <td>£10,010.03</td> </tr> <tr> <td>Total</td> <td>£200,855.53</td> </tr> </table>	HSBC C/A	£64,365.54	HSBC Savings	£126,479.96	Nationwide	£10,010.03	Total	£200,855.53
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114.3/20	<p>Draft Reserves & Treasury Management policy</p> <p>Cllr. Bronk introduced the draft policy which had been reviewed by the Finance Committee. The policy included recommendations that Council should limit its financial exposure to any one financial institution, or group, by capping holdings at the deposit protection limit.</p> <p>The Chairman thanked Cllr. Bronk for his work on this comprehensive policy which was a good starting point for the Council to work from.</p> <p>It was resolved to approve the Reserves & Treasury Management policy.</p> <p>Proposed by Cllr. Lawton, seconded by Cllr. Cook</p>								
115/20	<p>To receive an update on Highways & Traffic matters (Cllr. Bronk & Cllr. Cook)</p> <p>Cllr. Bronk explained the replacement street sign for Segars Lane was of a design that sympathetic to its location within Conservation Area. He has also advised the WCC sign replacement project team of other tired street name signs which require attention.</p> <p>The SLOW sign/markings in Park Lane still requires renewal more than 3 years after it was first reported defective. HCC are aware of this but still hadn't arranged for the work to take place. Cllr. Bronk would continue to push for this, and other work, to take place but reports little in the way of engagement from HCC Highways.</p>								
115/20	<p>Top level overview of project progress</p>								
115.1/20	<p>Neighbourhood Plan Project</p> <p>The Chairman advised draft TNP as agreed by Full Council has now been submitted to the South Downs National Park Authority. Once the feedback is published by the TNP group this should be communicated on Facebook and the TIS.</p>								
115.2/20	<p>Flood Mitigation and Car Park expansion Project</p> <p>Cllr. Corcoran advised that the scheme has basically been agreed with HCC, but HCC need decide how to issue a tender for the contract of the works.</p> <p>However, there is an issue with funding for the work as both WCC and SDNPA CIL applications had been declined. Cllr. Corcoran spoke at WCC's Cabinet meeting the previous day and were sympathetic to the situation, however no further CIL was available at this time. It was being</p>								

	<p>explored whether CIL previously allocated for the car park project could be used instead. A meeting, arranged by Simon Finch at WCC, between all relevant authorities is to be arranged to ensure that collaborative way forward can be agreed. Cllr. Corcoran will write to Chris Paterson at the SDNPA regarding the matter.</p>
115.3/20	<p>Pavilion Refurb Project Update</p> <p>This project is now complete although some reconciliation of paperwork is required before the SDNPA release CIL funds.</p>
115.4/20	<p>Two Parks Strategy Project Update</p> <p>The Clerk advised that feedback on the Hunter Park draft masterplan had only recently been sent back to Tim Parker therefore there was little to update on.</p> <p>Cllr. Pullen asked whether some minor works could be planned for during the winter season and to that end he would obtain quotes for additional hedge plants.</p> <p>Cllr. Corocan had resolved the matter of the boundary of Hunter Park in the south east corner and had previously circulated correspondence on this. The agreed boundary is marked by pink topped posts, but a permanent post and wire fence would require installation and the Clerk said he would investigate this.</p>
115.5/20	<p>Highways and Traffic Project</p> <p>No current project in progress</p>
115.6/20	<p>Cycleway Project Update</p> <p>Cllr. Mitchell advised that Roger Walker was due to meet with Nick Farthing to form a proposal which he hoped could be shared very soon. WCC had reviewed the CIL award and requested updates on the progress of the project.</p> <p>Cllr. Bronk re-iterated his view that the project needed to consider the whole of the route through Twyford and not just single sections or two phases. Cllr. Lawton wondered whether support from the Colden Common community should be sought as they would benefit from this scheme. Cllr. Bronk was concerned that an alternative cycle path from Colden Common could go via the Itchen Way and bypass Twyford Moors altogether, he therefore was strongly of the view that the cycle path must be alongside the main road. Cllr. Cook suggested that the project Leads should liaise with the clerk at Colden Common PC</p> <p>Cllr. Pullen raised an issue he had seen on a local Facebook page as to whether there was an opportunity for cycle racks to be installed in the car park at the Parish Hall/ Surgery. Cllr. Cook suggested a suitable area may be by the "Cecil Hut".</p> <p>Cllr Bronk suggested that sustainable travel initiatives such as cycle racks and electric vehicle charging should be considered as part of the new car park project, where they would be under the direct control of the Council, and also at Hunter Park. The Chairman asked if Cllr Sellars would like to ask the Parish Hall for their views on how they could assist.</p>
115.7/20	<p>Climate Project Update</p> <p>Cllr Forder-Stent advised that a Zoom meeting of interested parties has been arranged for the very near future.</p>
116/20	<p>Berry Meadow and Compton Lock Committee business</p> <p>Cllr. Corcoran advised that recently work had been completed by fencing contractors and that a volunteer work party had fixed a breach in the navigation last weekend and he thanked them for all their hard work.</p>

	Hampshire Search & Rescue would be carrying out training exercises at the Lock during November and December.
117/20	S137 Applications
117.1/20	<p>Twyford Social Club:</p> <p>a) to complete the toilet refurbishment £550</p> <p>b) to cover the toilet refurbishment, overspend £3,189.10</p> <p><i>Cllr. Bronk, Cllr. Mitchell and Cllr. Sellars declared an interest in this item, as members of the Social Club and therefore did not take part in the vote.</i></p> <p>Following a lengthy debate it was resolved to defer making a decision on this application until the future of the Social Club had been clarified.</p> <p>Proposed by Cllr. Corcoran, seconded by Cllr. Cook</p>
117.2/20	<p>Parish Hall Trustees</p> <p>It was resolved to approve £568.72 to the Parish Hall Trustees for deep cleaning equipment in response to Covid-19 with the proviso that the equipment could be used, upon request, at the Hunter Park Pavilion.</p> <p>Winchester Citizens Advice</p>
117.3/20	<p>It was resolved to approve £350 to Winchester Citizens Advice to support remote learning to adapt during Covid-19.</p> <p>Twyford Playgroup</p>
117.4/20	<p>It was resolved to approve £526.80 to Twyford Playgroup for a replacement Trike Shed</p>
118/20	<p>The future of Twyford Social Club</p> <p>Members had all seen a copy of a statement issued by the club on the 17th October 2020. Due to the on-going, and unsustainable, financial obligations of the club, the club's committee had agreed that it needed to consider the disposal of the club building to meet the financial obligations of the club and the dissolution of the club, because there would not be a meeting place for the members.</p> <p>There was a lengthy discussion which covered a range of issues, including potential future uses for the land and buildings of the club. From a planning policy perspective Cllr. Corcoran advised that South Downs Local Plan has policies which mean that community facilities must be marketed for a minimum of 24 months before an alternative planning use would be considered.</p> <p>There was a general agreement that the potential loss of an important community facility which provides wider social support is regrettable and that the Council should encourage and work with community organisations who may wish to propose alternative uses for the site should it be disposed of by its current owner.</p> <p>The Council will consider the matter at future meetings.</p>
119/20	<p>Communications on matters that are not included elsewhere on the agenda</p> <p>Cllr. Bronk referred to a minute of the 24th September meeting regarding a quote for tree works at Hunter Park and Northfields. Cllr. Cook had not been able to receive other quotes in the timescale set out in the minutes of that meeting. It was not clear how to proceed however there were no objections to proceeding based on the single quotation received.</p>

	<p>Cllr. Bronk confirmed he has been in contact with WCC who have confirmed there are no Tree Preservation Orders on any of the trees at Hunter Park. Therefore, the tree referred in previous minutes could be felled without applying for such consent.</p> <p>Cllr. Bronk advised that WCC have responded to TPC's query about the increase in charges for dog bin waste collection. WCC agreed that there had been an error and the charges would not apply until an audit had been carried out of all waste bins in the parishes that WCC service and new invoices would be raised. The charges apply to dog waste only bins (the red ones) located off the highway.</p> <p>There was a query about the Clerk and Assistant Clerk's working days and the Clerk confirmed this information would be emailed out to members once it had been finalised.</p>
<p>120/20</p>	<p>To suggest items for consideration at a future Full Parish Council meeting</p> <p>Cllr. Bronk had received a response to a query to WCC of why TPC's Council Tax precept was showing as an increase of 8.9% on Council Tax bill when TPC had previously agreed a lower increase. WCC explained they had received two submission forms from TPC and only processed the original one with the higher amount. The item would need to be added to a future meeting agenda to consider.</p> <p>The meeting closed at 10:06pm</p>