

# RECREATION

## TWYFORD PARISH COUNCIL

### DRAFT MINUTES OF A MEETING OF THE RECREATION COMMITTEE

Held on Thursday 12<sup>th</sup> November 2020 at 7.30pm

Held remotely using MS Teams

Councillors present	Councillors absent/apologies	In attendance
Cllr W Lawton		J P Matthews – Clerk
Cllr I Wheeler (via telephone)		S P Merritt – Asst Clerk
Cllr J Pain		
Cllr S Pullen		
Cllr A Forder-Stent		
Cllr R Sellers		

Item	Business Transacted
R76/20	<b>Apologies for Absence</b> There were no apologies received.
R77/20	<b>Declarations of Interest</b> No declarations were made.
R78/20	<b>Public Representation</b> No public in attendance.
R79/20	<b>Approval of Minutes</b> It was <b>Resolved</b> that minutes of the meeting of the Recreation Committee held on the 17 <sup>th</sup> September 2020 be approved and signed. Proposed by Cllr Wheeler and seconded by Cllr Sellers.
R80/20	<b>Matters arising from the minutes of the Recreation Committee meeting held on 17<sup>th</sup> September</b> None arising.
R81/20	<b>Review list of previous actions</b> None outstanding
R82/20	<b>To receive an update</b> on Northfields play area improvements  It was reported that excellent progress has been made at Northfields play area with the resurfacing and painting of the play equipment completed and the dropped curb has been actioned. <b>A record of thanks made to Cllr S Cook</b> for putting in a great deal of work at Northfields.  It was noted that a parent reported on Twyford residents Facebook page that paint had stained clothing. Cllr Pullen suggested to the concerned parent that they contact Cllr Cook direct regarding the matter. Cllr Pain showed concern that the play area was opened too soon after painting.  Cllr Cook would like a bench near the play area at a cost of circa £450 - £500, however Cllr Pain suggested money would be more wisely spent on a fence around the play area for the safety of young children.

	<p>The fence was discussed and agreed at length; Cllr Pullen proposed fencing made from plastic coated tubular steel.</p> <p><b>Action:</b> Cllr Cook to obtain quotes for fencing and bench and bring to next meeting for discussion.</p> <p>Other items that were discussed were:</p> <ul style="list-style-type: none"> <li>• Two gates required: one at the top, at the end of the wooden posts, and one at the bottom alongside the metal gate.</li> <li>• At the bottom of the park, there are goalposts but no markings to replicate a pitch. It was suggested that the grass could be cut at two lengths to look like lines on a football pitch. Cllr Cook, Cllr Wheeler and Cllr Lawton agreed this would be a good idea,</li> </ul> <p>Outstanding work at Northfields: Surfacing under cradle swing. Replacement wooden posts which currently have orange mesh around as a warning.</p>
<b>R83/20</b>	<p><b>To receive and consider</b> a quotation for works at Northfields Play area</p> <p>To renew Safety surface under basket swing: Excavate into surface and supply and lay MOT1 aggregate foundation onto Geotextile membrane. Supply and install 24.0m<sup>2</sup> 50mm depth TigerMulch surfacing. <b>£3226.00+VAT.</b> If the work is carried out the same time as that approved by Full Council in minute 113.1.20 then a discount of £150 would apply.</p>
	<p>The Clerk reported that as this is unbudgeted work it needs to go to FPC for agreement. Proposed by Cllr Cook and seconded by Cllr Pullen.</p>
<b>R84/20</b>	<p><b>To receive</b> an update on progress made by Caretaker on latest maintenance list for Northfields and Hunter Park.</p>
	<p>The latest maintenance list was circulated prior to the meeting and an update was given by the Assistant Clerk on works recently completed and due to be completed. Cllr Wheeler noted that good progress had been made and that the memorial bench has been fixed to the ground.</p> <p><b>Action:</b> Cllr Lawton requested Assistant Clerk to ensure that the bracket for the SLR at lamp post 3 facing Shawford (Site No 7) is actioned by the Caretaker ready for the next move on 17<sup>th</sup> November. Also, to turn the SLR at Site No 8 (Shawford Road) round to face Twyford.</p>
<b>R85/20</b>	<p><b>To receive</b> an update on Two Park Strategy/Hunter Park Masterplan.</p>
	<p>Assistant Clerk confirmed that feedback (Appendix 2 from the minutes of 17<sup>th</sup> September) was forwarded to Tim Griffin on 21<sup>st</sup> October and we are awaiting a final Masterplan.</p>
<b>R85.1/20</b>	<p><b>To consider</b> suitable items of wintertime works, in accordance with the Masterplan, at Hunter Park.</p>
	<p>Following on from Tim Griffin's suggestion of wintertime works, Cllr Pullen met with Cllr C Corcoran on Monday 9<sup>th</sup> November and walked around Hunter Park predominantly to discuss the boundary. Cllr Pullen compiled an action plan which was circulated prior to the meeting and was discussed at length.</p> <p>Cllr Pullen informed the committee that a resident, Mike Sharp, had tidied up the scrub and ivy from the tennis hut, also cleared the area around the chainlink fence which is now a lot neater.</p> <p><b>Action:</b> It was proposed the priority should be to focus on areas B and C; to place an order after lockdown for a new boundary fence comprising of 8 posts and two or three lengths of wire. Cllr Pullen and Clerk to liaise regarding quotes. Cllr Pullen has received a quote for hedging plants and beach whips for fence at a cost of £520, and to be planted by volunteers.</p>

	<p>The Clerk requested a list of priorities is made so that the necessary grants could be obtained, and a budget be put in place. Cllr Wheeler, Cllr Pullen and Assistant Clerk to liaise to put together a plan for next summer. It was agreed that Hunter Park play area would be a priority and needs a complete revamp.</p>
<b>R86/20</b>	<p><b>To receive</b> an update on tree works at Northfields and Hunter Park and <b>consider</b> the felling of Ash Tree T1 at Northfields.</p>
	<p>The Clerk reported that three quotes had been requested; two quotes has been received and the third quote expected very soon. A full report and quotes will go to FPC on 19<sup>th</sup> November 2020 for agreement.</p> <p>It was agreed that T1 needs removing and Cllr Pullen informed the committee that the wood could cut to suitable size and used to build a path from Northfields play area to the bottom gate.</p>
<b>R87/20</b>	<p><b>To receive</b> the inspection report of play areas.</p>
	<p>Cllr Wheeler reported that the inspection report of play areas conducted in July had been received. This is attached at Appendix 1.</p> <p><b>Northfields</b> was given a middle risk rating overall, however, a lot of work has been carried out since the inspection. The surface of the cradle swing needs to be renewed. Cllr Wheeler said the basketball surface is not mentioned in the report, just the edges that need attention, but we have previously had a quote for resurfacing.</p> <p><b>Hunter Park</b> has been given a high risk rating overall. However, as this is going to be affected by the Two Parks Strategy, coordination between the two should be considered. Some remedial work may still be required. The outside gym was given a good rating and needs minimal attention. The table tennis surface needs attention. However, nothing has been condemned.</p> <p><b>Action:</b> Cllr Wheeler and Assistant Clerk to go through the report and implement necessary course of action.</p>
<b>R88/20</b>	<p><b>To consider</b> items for inclusion at future meetings.</p>
	<p>Cllr Forder-Stent expressed how pleased she is with progress made with both parks.</p> <p>Cllr Sellers and Jamie Matthews said that financial planning should be a priority for the two parks strategy and that a budget should be discussed and agreed.</p> <p><b>Next meeting</b> Thursday 14<sup>th</sup> January 2021 at 8.30pm.</p>