

FULL COUNCIL

TWYFORD PARISH COUNCIL

MINUTES OF A MEETING OF THE COUNCIL

Held on Thursday 10th December 2020 at 7.30pm

Held remotely using MS Teams

Councillors present

Cllr. Lawton (in the Chair)
Cllr. Corcoran
Cllr. Mitchell
Cllr. Forder-Stent
Cllr. Cook
Cllr. Sellars
Cllr. Bronk
Cllr. Wheeler
Cllr. Pullen

Councillors absent/apologies

Cllr. Pain

In attendance

J.P. Matthews - Clerk
2 members of the public

| Minute | Business Transacted |
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| 135/20 | Apologies for Absence Apologies were received from Cllr. Pain |
| 136/20 | Declarations of Interest & Requests for Dispensation under Section 33 Localism Act The registered interests were applied. Cllr. Wheeler advised that he was a member of the Twyford Social Club. Cllr. Bronk and Cllr. Mitchell also declared that they are members of the Social Club and had written to the Clerk requesting a dispensation to participate in agenda item 144/20 at the meeting. It was Resolved the Requests for Dispensation be approved and that Cllr. Bronk and Cllr. Mitchell could participate in item agendas regarding Twyford Social Club. The dispensation is valid until 30 th April 2021. |
| 137/20 | Approval of Minutes It was Resolved that minutes of the meeting of Twyford Parish Council held 19 th November 2020 be approved, subject to two minor amendments, and signed. |
| 138/20 | Public Representation There was no public representation. |
| 138.2/20 | County Councillor's report There was no report. |

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| 144/20 | <p>It was Resolved to bring forward agenda item 144/20 to this point in the agenda.</p> <p>The Chairman had received a letter from the Twyford Social Club committee which was offering any interested parties to purchase the land and club otherwise, in due course, it would be placed on the open market. Several members of the Council highlighted a number of issues including the requirement to carry out due diligence relating to the financial matters of the club before any serious consideration could be made of such a proposal and whether the Parish Council could support a community led effort to acquire the site.</p> <p>The Chairman believed that it was incumbent on the members of the club to go through the process that is required in addressing the financial issues before any potential disposal of the building and land to a third party, including community groups, could be considered in any detail.</p> <p>Cllr. Corcoran explained from a planning policy perspective, specifically the relevant policies from the draft Twyford Neighbourhood Plan and also the South Downs Local Plan in respect of the requirements for a two year marketing exercise on the open market were relevant when considering the change of any community assets for another planning use.</p> <p>Two members of the public present gave their views on the current situation and this included concerns that the accounts of the club were not currently accessible to view, since the building was closed, and also that recent community groups had not been aware that there was an potential opportunity to acquire the land and buildings.</p> <p>Having heard the views of all members, it was Resolved that the Chairman would reply to the letter from the Twyford Social Club and the response would be shared with members.</p> |
| 138.3/20 | <p>District Councillors' reports</p> <p>A joint report from Cllr. Bronk & Cllr. Cook report is attached in the appendices. Cllr. Bronk highlighted that electrical recycling scheme would commence from the 1st February 2021.</p> |
| 139/20 | <p>Matters arising from the minutes of the Full Council meeting held on 19th November not included elsewhere on the agenda.</p> <p>The RFO had produced a short report relating to the precept collected in 2020/21.</p> <p>It was Resolved that the additional precept received, of £1,408, is allocated towards the second Speed Limit Reminder sign which was purchased at a cost of £3,440.80 earlier in the year. This would reduce the overspend on the SLR budget item to £1,422 which will then be made up with a movement from general reserves.</p> |
| 140/20 | <p>Update from the Planning Committee</p> <p>Cllr. Mitchell advised that one of the main items from the previous meeting was the 28 Churchfields application to which the Parish Council continues to object.</p> <p>It was Resolved that the Pre Application response for Neighbourhood Plan site 26, attached to the agenda, and, subject to typographical corrections, be submitted as the Consultee representation.</p> |
| 141/20 | <p>Update from the Recreation Committee</p> <p>Cllr. Wheeler advised members that work on The Pavilion refurbishment was now complete. There had been a delay at Northfields because of the weather and he was going to be looking at various items of playground work at Hunter Park. He had also liaised with the Assistant Clerk in respect of the sign on the playground fence which will be reinstated on Tuesday and moved nearer to the entrance gate.</p> |
| 142/20 | <p>To receive an update from the Finance Committee</p> |

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| | There were no additional items to update. | | | | | | | | |
| 142.1/20 | <p>Draft 2020/21 Budget</p> <p>The RFO presented a report which set out the draft budgets for 2021/22. There was a discussion regarding sums allocated in the Capital Budget to the various projects, this would be amended to better provide for the Cycleway project but would have no overall affect on the total of the Capital Budget.</p> <p>The proposed 2021/22 precept represents an increase of 2.3% on the 2020/21 precept.</p> <p>It was Resolved to approve a Revenue Budget of £104,992 and a Capital Budget of £200,316 be approved with a Precept requirement of £109,489.</p> <p>Proposed by Cllr. Lawton, seconded by Cllr. Sellars</p> <p><i>For:</i> Cllr. Corcoran, Cllr. Mitchell, Cllr. Forder-Stent, Cllr. Cook, Cllr. Bronk, Cllr. Wheeler, Cllr. Pullen</p> <p><i>Against: None</i></p> <p><i>Abstentions: None</i></p> | | | | | | | | |
| 142.2/20 | <p>Schedule of Payments</p> <p>It was Resolved to approve the Schedule of Payments for December 2020.</p> <p>Proposed by Cllr.Lawton, seconded by Cllr.Sellars.</p> | | | | | | | | |
| 142.3/20 | <p>Balance of the bank accounts</p> <p>The bank balances as of 30th November 2020 were noted</p> <p>Ordinary Accounts</p> <table> <tr> <td>HSBC C/A</td> <td>£7,219.18</td> </tr> <tr> <td>HSBC Savings</td> <td>£97,479.96</td> </tr> <tr> <td>Nationwide</td> <td>£69,014.93</td> </tr> <tr> <td>Total</td> <td>£173,714.07</td> </tr> </table> | HSBC C/A | £7,219.18 | HSBC Savings | £97,479.96 | Nationwide | £69,014.93 | Total | £173,714.07 |
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| 143/20 | <p>Highways & Traffic Matters</p> <p>Cllr. Bronk advised that photographs of drainage ditches had been made and that there had been no progress on the remarking of the Slow marking on Park Lane. Cllr. Cook advised that the work on the ditch on Segars lane had not yet commenced but was hoping it would in the following week.</p> <p>Cllr. Corcoran noted that the Environment Agency had released an early warning that groundwater flooding could occur this winter due to high rainfall levels in October meaning that underground water resources were almost fully recharged much earlier in the season than normal.</p> | | | | | | | | |
| 143.1/20 | <p>Speed Limit Reminder Signs Report</p> <p>Cllr. Pullen observed that, as a result of the information provided in this and previous reports, there were three key problem areas for speeding. He suggested additional locations for the SLR</p> | | | | | | | | |

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| | <p>signs. Cllr. Bronk suggested it might be sensible to have both SLRs within the same section of road then motorists would be reminded of the speed limit at two consecutive points. Cllr. Bronk with very pleased to see these regular reports and was particularly concerned about the data at the 30 / 50 mph transition areas and hoped that the data could be used to push for a reduction in the 50 mph limit on that section of road.</p> <p>The report was noted.</p> |
| 143.2/20 | <p>Street Lighting</p> <p>Members received a report setting out increases to the energy charges from 1st October 2020. There was a question about whether lights were dimmed in Twyford over night and the Clerk would seek confirmation as to whether this was the case and bring back the information to the next Full Council meeting. Some members expressed disappointment at the significant increase in energy charges. The report was noted.</p> |
| 144/20 | <p><i>Item was moved to an earlier part of the agenda.</i></p> |
| 145/20 | <p>Co-option of a new Council member</p> <p>Mrs Christine Hill had expressed an interest in one of the vacant positions on the Parish Council. She introduced herself and gave some background as to her reasons to be a Councillor.</p> <p>It was Resolved that Christine Hill do join the Twyford Parish Council as co-opted member.</p> <p>Proposed by Cllr. Cook, seconded by Cllr. Bronk</p> |
| 146/20 | <p>Communications on matters that are not included elsewhere on the agenda</p> <p>Three items of correspondence were noted:</p> <ul style="list-style-type: none"> - Thank you letter from Winchester CAB for their S137 grant - Thank you letter from Twyford Brownies & Guides for their S137 grant - A Winchester Mayor's Award to Twyford Parish Council for community support during the Covid-19 pandemic. |
| 147/20 | <p>External Auditor's Notice of Conclusion of Audit and Annual Governance and Accountability Return</p> <p>It was Resolved to approve the External auditors report for the year ending 31st of March 2020 and completed Annual Governance and Accountability return.</p> |
| 148/20 | <p>Items for consideration at a future Full Parish Council meeting</p> <ul style="list-style-type: none"> - Tender for Internal Auditor - Cllr. Forder Stent advised she was in the process of going through old Parish Council documentation and would arrange for some items to be archived at County Archives, but that she may bring others to the attention of the Council for a view on retention. <p>The meeting closed at 9:28pm</p> |