

FULL COUNCIL

TWYFORD PARISH COUNCIL

MINUTES OF A MEETING OF THE COUNCIL

Held on Thursday 21st January 2021 at 7.30pm

Held remotely using MS Teams

Councillors present

Cllr. Lawton (in the Chair)
Cllr. Corcoran
Cllr. Mitchell
Cllr. Forder-Stent
Cllr. Cook
Cllr. Sellars
Cllr. Bronk
Cllr. Wheeler
Cllr. Pullen
Cllr. Pain
Cllr. Hill

Councillors absent/apologies

Cllr. Humby (HCC)

In attendance

J.P. Matthews - Clerk
2 members of the public

Minute	Business Transacted
149/20	Apologies for Absence Apologies were received from Cllr. Humby (HCC)
150/20	Declarations of Interest & Requests for Dispensation under Section 33 Localism Act The registered interests were applied. No further requests were received.
151/20	Approval of Minutes It was Resolved that minutes of the meeting of Twyford Parish Council held 10 th December 2020 be approved.
152/20 153.1/20	Public Representation There was no public representation made. The Chairman suggested that the two members of the public could make comments at the relevant items of interest on the agenda.
153.2/20	County Councillor's report Cllr. Humby had sent his apologies and submitted a written report to Councillors.
153.3/20	District Councillors' report Cllr. Bronk and Cllr. Cook had submitted a written report to Councillors. Cllr. Bronk also clarified a matter related to interpretation of planning policy and explained the response he had received from the SDNPA; currently there is no settlement policy boundary in Twyford. This because the South Downs Local Plan relies upon Neighbourhood Plans to define these boundaries. The Twyford Neighbourhood Plan has not yet been adopted although it does have some weight.

	<p>Cllr. Cook advised that earlier that day she had spoken as the ward member at the WCC Planning Committee in relation to the planning application at 28 Churchfields. The plans were approved by the committee; 6 in favour, 2 against.</p>
153/20	<p>Update on matters arising from the minutes of the Full Council meeting held on 10th December 2020</p> <ul style="list-style-type: none"> - Street Lighting. The Clerk informed members that the County Council confirmed that Twyford does not currently participate in the overnight switch of certain streetlights. Based on the 2019 proposal by HCC it was proposed to switch off lighting on minor residential roads and the main category roads would remain on, but all lighting would subject to phased dimming during late evening and night time. In response to questions as to whether TPC could seek support for night time lighting on the B3335 as it was used an M3 diversion route, the Clerk advised he would seek clarification on these points and bring a report back to Council. - Members had asked for the Internal Auditor to be added as a future agenda item. The Clerk sought clarification from members as to whether they wished to see quotations to consider an appointment. Members indicated they did and the Clerk advised he would endeavour to bring this information to Full Council in February.
159/20	<p>It was Resolved to bring forward agenda item 159/20 to this point in the agenda.</p> <p>The Chairman invited a member of the public to address the Council. The member of the public was part of an informal group who had made an outline proposal to the Twyford Social Club (TSC). The proposal would see a Community Interest Company set up to acquire the land and buildings of the club and manage them for community use. A positive response had been received from TSC representatives but the matter would need to be considered by members of the TSC. Once there was clear indication in favour of the proposals further community engagement and a project to fundraise could commence.</p> <p>Cllr. Corcoran confirmed from a planning policy perspective the land and buildings of the TSC were already considered a community asset even though it had no formal registration.</p> <p>Cllr. Mitchell said that key to such a proposal would be whether the current membership would be supportive of the proposals.</p> <p>The Chairman asked how members felt about the suggestions made and what role TPC could play. There was support from members for the proposal made by the informal group and looked forward to it progressing to a more formal stage.</p>
154/20	<p>Update from the Planning Committee</p> <p>The chairman advised there was nothing to add to the minutes of the committee meeting, but informed members that the retrospective application for Longdown House would be considered at the February committee meeting.</p>
154.2/20	<p>Hedge Removal Notice - SDNP/21/00058/HEDG</p> <p>Members considered the application and it was resolved not to object in principle. However the applicant should take note of the potential for important archaeological remains in the area as noted by the other consultees</p>
155/20	<p>Update from the Recreation Committee</p> <p>Cllr. Wheeler advised that work at Northfields was expected to start at the end of February and that a working party had been established to consider design proposals at the Hunter Park playground.</p> <p>Two recommendations were made by the committee and it was:</p>
155.1./20	<p>Resolved to appoint Redlynch to install two gates at Northfields at a cost of £775 for a self-closing timber gate and £1,345 for a steel hydraulic self-closing gate. The funds for this to be taken from general reserves.</p>

155.2/20	<p>Resolved to appoint Amberley Electrical Ltd to carry out the recommended electrical work at the Pavilion related to new showers at a cost of £1,180. This would be funded by the budget for the Pavilion project with any remainder to be taken from general reserves.</p>															
156/20	<p>Update from the Finance Committee</p> <p>The Q3 financial reports had been received and the VAT return approved. There was nothing further to add to the minutes received.</p>															
156.1/20	<p>Schedule of Payments</p> <p>It was Resolved to approve the Schedule of Payments for January 2021.</p> <p>Proposed by Cllr.Lawton, seconded by Cllr.Sellars.</p>															
156.2/20	<p>Balance of the bank accounts</p> <p>The bank balances as of 31st December 2020 were noted</p> <table border="1" data-bbox="334 596 954 863"> <thead> <tr> <th><u>Ordinary Accounts</u></th> <th colspan="2"><u>Interest rate</u></th> </tr> </thead> <tbody> <tr> <td>HSBC C/A</td> <td>£8,170.00</td> <td>0.0%</td> </tr> <tr> <td>HSBC Savings</td> <td>£87,483.22</td> <td>0.01%</td> </tr> <tr> <td>Nationwide</td> <td>£74,014.93</td> <td>0.05%</td> </tr> <tr> <td>Total</td> <td>£169,668.15</td> <td></td> </tr> </tbody> </table>	<u>Ordinary Accounts</u>	<u>Interest rate</u>		HSBC C/A	£8,170.00	0.0%	HSBC Savings	£87,483.22	0.01%	Nationwide	£74,014.93	0.05%	Total	£169,668.15	
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156.3.20	<p>Cllr. Corcoran introduced a report on SDNPA CIL applications. The Council had prepared several draft applications two years ago. Two applications, for the pavilion and basketball facility, had been submitted and were successful. It was important now ensure the timely delivery of those projects (the pavilion project is complete and basketball is expected to start later in 2021).</p> <p>The Flood Mitigation Scheme application is comprehensive and now ready for submission. The other draft applications were not at a developed stage and some made not be required at all. These projects, including the cycle path scheme, should be added to a Twyford Infrastructure Delivery Plan, to sit alongside the Twyford Neighbourhood Plan, therefore ensuring that they can still be presented for inclusion on the SDNPA Infrastructure Business Plan. The IDP can also be used when applying to WCC for CIL contributions.</p> <p>It was resolved that:</p> <ul style="list-style-type: none"> • the Parish Council submits a single application of £65,000 for the Flood Mitigation Scheme for the 2020/21 CIL funding pot; • withdraw draft applications for projects not ready to be implemented within the next 24 months; • create a Twyford Infrastructure Delivery Plan <p>Proposed by Cllr. Lawton, seconded by Cllr. Cook.</p>															
156.4/20	<p>HSBC Bank Mandates</p> <p>It was resolved to approve Cllr. Lawton, Cllr. Sellars and James Matthews (Clerk) be the authorised signatories for HSBC bank accounts.</p> <p>Proposed by Cllr. Lawton and seconded by Cllr. Mitchell</p>															
157/20	<p>Highways Update</p> <p>There were no items to update. However a member of the public did advise that detailed information on the one.network roadworks website was being withdrawn from public view and would only be available to statutory bodies. The Clerk advised he would investigate if the Parish Council was eligible for access.</p>															
157.1/20	<p>Speed Limit Reminder Signs Report</p>															

	The report was received and noted . Cllr. Bronk asked whether it was possible to aggregate data for each location into a single table so that data could easily be viewed over a long period. The Clerk agreed to liaise with the Assistant Clerk on the matter.
157.2/20	<p>Additional SLR location on Hazeley Road</p> <p>A report was considered. Cllr. Bronk explained that Cllr Cook and himself had identified a suitable location on Hazeley Road facing eastbound traffic.</p> <p>It was resolved to approve the submission of an application to Hampshire County Council for the new location and installation of a socket and post. A new mounting bracket would also be required. The cost of the work was expected to be £250, to be taken from general reserves.</p>
158/20	<p>Meeting Schedule 2021/22</p> <p>It was resolved to approve the meeting schedule for 2021/22 and reserve the date of 19th May for the Annual Parish Assembly. Cllr. Wheeler would book the Parish Hall.</p>
159/20	<i>Item was moved to an earlier part of the agenda.</i>
160/20	<p>Project Updates</p> <ul style="list-style-type: none"> • Neighbourhood Plan – Cllr. Corcoran advised that the SDNPA was shortly to commence the 6 week formal consultation on the submission draft. • Flood Mitigation and Car Park expansion – Cllr. Corcoran advised that steady progress on all the different elements of this scheme were being made. HCC have to formally consent before the scheme can be implemented, the Neighbourhood Plan needs to be approved and planning consent for the housing development received. But everything was heading in the right direction. • Two Parks/Hunter Park Strategy – the final masterplan drawing is due to be received in March • Cycleway – Cllr. Mitchell advised that progress had been slow on completing the feasibility study but had circulated a draft to members and hoped that final study document would be available soon. • Climate Change - Cllr Forder-Stent had attended a WCC organised session on meeting carbon neutral targets in the district. The Church has been awarded a bronze award for its initiative to reduce carbon emissions, Cllr. Pullen was leading on the hedge planting scheme in Hunter Park, and Rupert Gregory gave an update on EV charging possibilities with the Parish Council being able to access the HCC framework and request a detailed site feasibility proposal for £1. The Clerk would submit the request. The climate change group was due to meet again soon on Zoom.
161/20	<p>Berry Meadow and Compton Lock Committee</p> <p>Cllr Corcoran advised that winter swimming is taking place and there was some damage occurring to the bank as a result. The situation would be monitored, however this wasn't damage such as the ASB which occurred during the summer and it was felt by others that Council should support such healthy exercise and work to mitigate the damage.</p> <p>The pedestrian gate into the meadow had been reported as damaged and Cllr. Corcoran had arranged for a repair.</p>
162/20	<p>Items for consideration at a future Full Parish Council meeting</p> <p>There were no items suggested.</p> <p>The meeting closed at 9:25pm</p>