

RECREATION

TWYFORD PARISH COUNCIL

DRAFT MINUTES OF A MEETING OF THE RECREATION COMMITTEE

Held on Thursday 14th January 2021 at 8.30pm

Held remotely using MS Teams

Councillors present	Councillors absent/apologies	In attendance
Cllr W Lawton		J P Matthews – Clerk
Cllr I Wheeler (via telephone)		S P Merritt – Asst Clerk
Cllr J Pain		
Cllr S Pullen		Cllr S Cook
Cllr A Forder-Stent		Cllr T Bronk
Cllr R Sellers		Cllr C Hill

Item	Business Transacted
R89/20	Apologies for Absence There were no apologies received.
R90/20	Chairman's Announcements Cllr Wheeler informed the committee that the football pitch was used by an unauthorised team without prior booking. Therefore, Assistant Clerk has been asked to organise a notice to be erected to state the pitch is not to be used without prior booking. Action: Asst Clerk to organise sign.
R91/20	Declarations of Interest No declarations were made.
R92/20	Public Representation No public in attendance.
R93/20	Approval of Minutes It was Resolved that minutes of the meeting of the Recreation Committee held on the 12 th November 2020 be approved and signed. Proposed by Cllr Pullen, seconded by Cllr Cook.
R94/20	Matters arising from the minutes of the Recreation Committee meeting held on 12 th November 2020 None arising.
R95/20	To receive and consider the electrical report and quotation for Hunter Park Pavilion. The report and quotation received from Amberley Electrical Ltd was circulated and discussed. Cllr Wheeler informed the Committee that Darren Wyatt is not an option to carry out any of the work. It was recommended that Amberley Electrical Ltd would be instructed for all the work; the largest item being No 22 at a cost of £1180 + VAT to take place within

	<p>the current financial year's budget as part of the Pavilion refurbishment. It was resolved to complete the remaining items in the 2021/22 budget under the maintenance cost code.</p> <p>Proposed by Cllr Wheeler, seconded by Cllr Cook.</p> <p>The frequency of the electrical assessments was also discussed.</p> <p>Action: Clerk to check legislation for frequency of electrical checks at The Pavilion.</p> <p>Action: Asst Clerk to liaise with Amberley Electrical Ltd for works to commence.</p>
R96/20	<p>To receive an update on Northfields play area improvements:</p> <ul style="list-style-type: none"> • To consider quotations received on replacement of wooden post fencing. <p>Three quotes ranging from £745 to £6,577 were provided for the supply and fit of wooden post fencing. Cllr Wheeler explained that the contractor who was previously scheduled to carry out the work could no longer be used. The Clerk clarified that the work had previously been approved under the emergency provision, therefore it is just a change of supplier for work previously agreed. The quote from Redlynch was the same cost as the previous contractor and Cllr Wheeler therefore that they would be instructed to do the work alongside the surfacing work under the basket swing; this was agreed. Cllr Cook advised that Redlynch would be able to do the work mid to late February.</p> <p>Action: Asst Clerk is to inform Redlynch that their quote was successful and the work can be scheduled in.</p> <ul style="list-style-type: none"> • To consider proposals for pathway improvement through copse. <p>Cllr Pullen advised the Committee that the pathway through the copse would be a volunteer project to build steps to reduce the gradient. It was suggested that the wood from the tree works would be cut into suitable lengths and utilised to build the path. The Clerk suggested a gate may be required at the bottom due to close proximity to the road.</p> <ul style="list-style-type: none"> • Gates were discussed both for both Coles Close and Shipley Road entrances to the park to stop children from running out. It was suggested that a timber gate be put at the Shipley Road entrance and a metal gate be put at the Coles Close entrance. Quotes were received from three companies who proposed different types of gates. The Clerk advised there was no budget for this work within the current financial year, however the Committee still wished for this work to take place in this financial year. It was recommended to Full Council that the work be awarded to Redlynch at a cost of £775 for the self closing timber gate and £1,345 for the steel hydraulic self closing gate. <p>It was also noted that the Shipley Road entrance is missing fence rails; this work was added to the maintenance list.</p> <p>Action: Asst Clerk to arrange for Caretaker to repair fence rails at Shipley Road entrance.</p>
R97/20	<p>To receive an update on progress made at Hunter Park play area.</p> <p>A number of quotes were presented to understand budgetary planning. Cllr Pullen prepared a list of potential tasks (Appendix 1 and 2) and was discussed.</p> <p>It was resolved that a working party is created consisting of Cllr Pullen, Cllr Cook, Cllr Bronk and Assistant Clerk, to go through project work and to take proposals</p>

	to FPC. The maintenance items in the list of potential tasks would be added to the list managed by the Assistant Clerk.
R98/20	<p>To receive an update on Two Park Strategy/Hunter Park Masterplan</p> <p>Cllr Pullen and Cllr Cook presented some ideas. Tim Griffin finalising final masterplan by early March to be received by that month's Recreation Committee.</p>
R99/20	<p>To receive an update on tree works at Northfields and Hunter Park.</p> <p>C&D Trees have scheduled the tree works to take place on 11th March 2021. They will, however, move the date forward if possible. Cllr Pullen and Cllr Cook have identified other branches to be cut back which will be discussed with C&D Trees at a meeting prior to the works taking place.</p>
R100/20	<p>To update on latest allotment tenancy movements</p> <p>Cllr Wheeler updated the Committee that two plots have recently changed hands and two residents on the waiting list have been removed from the list due to moving out of the village or no longer requiring a plot.</p> <p>Concern was expressed that some allotments may not be fully utilised. It was confirmed by the Clerk that the current contracts allow tenants to reside within one mile of the village. The Committee was content for this to remain the case.</p> <p>Action: Asst Clerk to email residents on the waiting list to check if they still require a plot.</p> <p>Action: Asst Clerk to email current plot holders regarding usage and if they are finding it too hard would they be happy to split their plot.</p>
R101/20	<p>To consider items for inclusion at future meetings</p> <p>There were no items suggested; however, Cllr Hill informed the Committee that her dog collapsed whilst walking at Hunter Park; she suggested that it might have picked up and eaten something in the south eastern corner of the park. Cllr Wheeler confirmed that the Council did not have any rodent bait boxes in place. The dog had been taken to the vets and has since recovered, the veterinary surgeon had found traces.</p> <p>Action: Cllr Cook to contact PCSO to discuss the matter.</p>
	Date of next meeting: Thursday 25 th March 2021 at 7.30pm