

## TWYFORD PARISH COUNCIL

21<sup>st</sup> May 2021

Dear Councillor,

I hereby summon you to attend a meeting of the Twyford Parish Council, on **Thursday 27<sup>th</sup> May 2021 at 7.30pm**, to be held at Twyford Parish Hall, Hazeley Road, Twyford, SO21 1QY.

Yours sincerely,



Jamie Matthews  
Clerk to the Council

### **Annual Meeting of the Twyford Parish Council**

27<sup>th</sup> May 2021

# **AGENDA**

Members of the public and press are invited to attend except for the specific items marked confidential on the agenda. The press and public may not speak when the Council is in session, but they can make points or ask questions in the allocated time during the questions from members of the public item on the agenda. Please contact the Clerk to the Council before 12 noon on the day of the meeting if you wish to register to speak.

<b>Item</b>	<b>Agenda Item</b>
<b>1</b>	Chairman's review of past civic year
<b>2</b>	To receive and approve apologies for absence
<b>3</b>	To elect a Chairman for the municipal year 2021/22
<b>4</b>	To receive the Chairman's Declaration of Office
<b>5</b>	To elect a Vice-Chairman for the municipal year 2021/22
<b>6</b>	To receive the Vice- Chairman's Declaration of Office
<b>7</b>	<b>To consider</b> the granting of a dispensation under Section 33 of the Localism Act 2011 to enable members to participate in and vote on an item of business on the agenda where they would otherwise have a disclosable pecuniary interest and to confirm how long this dispensation may have effect.
<b>8</b>	<b>To receive and record</b> Declarations of Interest. Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached. Unless dispensation has been granted, members may not participate in any discussion, of or vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State under the

	Localism Act 2011. Councillors must withdraw from the room when the meeting discusses and votes on the matter.
<b>9</b>	<b>To approve appointments to the following Committees:</b> <ul style="list-style-type: none"> <li>• Finance Committee</li> <li>• Planning Committee</li> <li>• Recreation Committee</li> <li>• Parish Farm Advisory Committee</li> <li>• Twyford Neighbourhood Plan Advisory Committee</li> </ul>
<b>10</b>	<b>To appoint a Chairman</b> to the Finance, Planning, Recreation Committees
<b>11</b>	<b>To appoint a Chairman</b> to the Parish Farm and Twyford Neighbourhood Plan Advisory Committees
<b>12</b>	<b>To review the Terms of Reference for the</b> Finance, Planning and Recreation Committees and Parish Farm Twyford Neighbourhood Plan Advisory Committee
<b>13</b>	<b>To approve member special responsibilities:</b> <ul style="list-style-type: none"> <li>• Website</li> <li>• Footpaths &amp; Highways</li> <li>• Public Transport</li> <li>• Flooding</li> <li>• Heath &amp; Safety</li> </ul>
<b>14</b>	<b>To approve representatives to the following outside bodies:</b> <ul style="list-style-type: none"> <li>• Twyford Nurses Trust</li> <li>• Patient Participation Group</li> <li>• Twyford Parish Hall</li> <li>• Twyford Waterworks Trust</li> <li>• Winchester Association of Parish &amp; Town Councils</li> </ul>
<b>15</b>	<b>To review</b> the Health & Safety and Code of Conduct policies.
<b>16</b>	<b>To approve</b> as a correct record and authorise the signing of the minutes of the meeting of Twyford Parish Council held on 29 <sup>th</sup> April 2021
<b>17</b>	<b>Public Representation</b> – Councillors to receive representation, including on agenda items, from members of the public provided they have given de notice of their intention to the Clerk no later than 12 noon of the day of the meeting. The maximum time limit allowed per person is 3 minutes and the maximum time designated for this agenda item is 15 minutes. Questions shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given.
<b>18</b>	<b>To receive</b> the County Councillor's report.
<b>19</b>	<b>To receive</b> the District Councillors' reports.
<b>20</b>	<b>To receive</b> the Clerk's report.
<b>21</b>	<b>To receive</b> an update on matters arising from the minutes of the Full Council meeting held on 29 <sup>th</sup> April 2021 that are not included elsewhere on the agenda and to consider the status of progress to date.
<b>22</b>	<b>To receive the report</b> from the Recreation Committee meeting, approve recommendations contained therein and note updates on any matters arising unless already covered by another agenda item.
<b>23</b>	<b>To receive and approve</b> Schedule of Payments for May 2021.

24	To <b>note</b> the balance of the bank accounts as of 30 <sup>th</sup> April 2021.
25	To <b>receive and note</b> the Annual Internal Audit Report 2020/21.
26	To <b>receive and approve</b> the signing of the Annual Governance Statement 2020/21 and Accounting Statements for 2020/21.
27	To <b>receive and consider</b> a report on the Hunter Park playground contract.
28	To <b>receive and consider</b> a S137 Grant Application.
29	To <b>receive and consider</b> a proposal for use of Hunter Park by St Mary's School
30	To <b>receive an update</b> on Highways & Traffic matters.
31	To <b>consider</b> participation in the Keep Britain Tidy - Great British Spring Clean 28 <sup>th</sup> May to 10 <sup>th</sup> June
32	To <b>receive updates</b> on the following projects: <ul style="list-style-type: none"> <li>• <b>Neighbourhood Plan</b> – Cllr. Corcoran</li> <li>• <b>Flood Mitigation and Car Park expansion</b> – Cllr. Corcoran</li> <li>• <b>Hunter Park Enhancements</b> – Cllr. Pullen &amp; Clerk</li> <li>• <b>Cycleway</b> – Cllr. Mitchell</li> <li>• <b>Climate Change</b> - Cllr Forder-Stent</li> </ul>
33	To <b>receive an update</b> on Berry Meadow and Compton Lock Committee business
34	To <b>suggest</b> items for consideration at a future Full Parish Council meeting