

FULL COUNCIL

TWYFORD PARISH COUNCIL

MINUTES OF A MEETING OF THE COUNCIL

Held on Thursday 29th April 2021 at 7.30pm

Held remotely using MS Teams

Councillors present	Councillors absent/apologies	In attendance
Cllr. Lawton (in the Chair) Cllr. Pain Cllr. Forder-Stent Cllr. Cook Cllr. Sellars (<i>from 7.58pm</i>) Cllr. Bronk Cllr. Pullen Cllr. Hill (<i>from 7:51pm</i>) Cllr. Corcoran Cllr. Mitchell	Cllr. Humby (HCC)	J.P. Matthews - Clerk 1 member of the public

Minute	Business Transacted
193/20	<p>Chairman's Announcements</p> <p>"We were all devastated to learn of Ian Wheeler's death a week or so ago and I wanted to record our sadness at his passing. I am sure each of you will remember Ian in your own way and what he did for us in his various capacities over a long period of time. He was a true Twyfordian; born, educated, married, and lived entire life in the village. In today's transient world there are probably very few people left like that. We have lost a Twyfordian as well as a Parish Councillor."</p> <p>Cllr. Mitchell said he has had received many passing comments from people in the village expressing their feeling of loss.</p> <p>There was a brief discussion on whether a TIS should be sent out the village, and if funeral arrangements had been confirmed. The Chairman said postings had been made on social media, but he would be happy to send out a TIS.</p> <p>There were suggestions of memorials to Cllr. Wheeler, both from the wider village and the Council itself. The Recreation Committee would also be considering this matter at its next meeting.</p>
194/20	<p>Apologies for Absence</p> <p>Apologies were received from Cllr. Humby (HCC)</p>
195/20	<p>Requests for Dispensation under Section 33 Localism Act</p> <p>No further requests were received.</p>
196/20	<p>Declarations of Interest</p> <p>The registered interests were applied.</p>
197/20	<p>Approval of Minutes</p>

	<p>It was Resolved that minutes of the meeting of Twyford Parish Council held on 25th March 2021 be approved.</p> <p>Proposed by Cllr. Forder-Stent, seconded by Cllr. Pullen</p>
198.1/20	<p>Public Representation</p> <p>There was no public representation made.</p>
198.2/20	<p>County Councillor's report</p> <p>No report was received due to the Purdah period.</p>
198.3/20	<p>District Councillors' report</p> <p>Cllr. Bronk advised that due to the imminent election for Winchester City Councillors (but not within the Colden and Twyford ward), Hampshire County Councillors and the Hampshire and Isle of Wight Police and Crime Commissioner, this report has been restricted to provide only a brief update on matters that have been raised by residents and reported upon previously (and which were progressed by both Cllr. Cook and Cllr. Bronk).</p> <p>Compton Lock and surrounding area</p> <p>Staff from the Winchester City Council Neighbourhood Services Team were recently observed visiting Compton Lock and Berry Meadow on several occasions; and our local Police Community Support Officer has also reported on a recent visit.</p> <p>White road markings</p> <p>Residents may be pleased to see that several white line markings on Twyford roads have recently been repainted. These include multiple SLOW markings in Park Lane and the High Street (but unfortunately not the approach to Norris's Bridge) and to mark the need to give way when exiting The Drove at the junction with Segars Lane and Queen Street. Cllr. Cook advised the Norris bridge white lines are expected to be completed in the week following this meeting.</p> <p>Segars Lane Drainage and road sign</p> <p>Repairs to the foul water drain in Segars Lane have been carried out recently following the identification of a long-standing problem causing discharge of water at times of heavy rainfall. Following damage to the Segars Lane sign (unrelated to the recent works) the sign has been removed for repair or replacement. Cllr. Cook has raised concerns with Highways about soil that has been banked up.</p> <p>Other Matters</p> <p>Cllr. Cook advised that the Winchester Fun Run has been given the go ahead for this year and the opening of Sport and Leisure Park would take place on Saturday 29th May.</p>
199/20	<p>Update on matters arising from the minutes of the previous Full Council meeting</p> <p>- Nothing to report</p>
200/20	<p>Update from the Planning Committee</p> <p>A conversation had not yet taken place between Cllr. Mitchell and the Fishing Club regarding the signs at Norris' Bridge. The Clerk would pass details onto Cllr. Mitchell.</p>
201/20	<p>Update from the Recreation Committee</p>

	<p>The Clerk advised the Council there were two items from the minutes of the Recreation Committee meeting of 25th March that required Full Council attention:</p> <ul style="list-style-type: none"> - It was noted that the final drawing of the landscape masterplan for Hunter Plan had been received and that the MUGA as indicated on the drawing would not proceed as envisaged on that plan due to the refurbishment of the basketball area which would introduce a multi-use ball game area. - It was Resolved to approve the introduction of licensing for personal trainers and exercise groups at Hunter Park as per the Hiring Fees Schedule (April 2021), subject to notifying the Council's insurers of this. <p>Members also discussed whether licensing should extend to professional dog walkers, but that this should be considered further by the relevant committees and evidence obtained as to how widespread this was occurring on the Council's land.</p>															
202/20	<p>Update from the Finance Committee</p> <p>The committee had met earlier in the week to review the Q4 Financial reports and VAT return. Cllr. Sellars talked members through the Q4 Cashbook Summary.</p> <p>It was Resolved to approve the Q4 Cashbook Summary. Proposed by Cllr. Forder-Stent, seconded by Cllr. Lawton</p>															
202.1/20	<p>Statement of Accounts for 2020/21</p> <p>The RFO introduced this report and advised members that the figures in this statement would form part of the Annual Return for Council approval at May or June's meeting. Cllr. Sellars talked members through the statement and explanation of the variances.</p> <p>The RFO explained the variance in total fixed assets was due to how items, specifically land, were recorded on the Asset Register (approved at March's Full Council) rather than there being a disposal of any asset.</p> <p>It was Resolved to approve the Statement of Accounts for 2020/21. Proposed by Cllr. Sellars, seconded by Cllr. Cook</p>															
202.2/20	<p>Schedule of Payments</p> <p>It was Resolved to approve the Schedule of Payments for April 2021</p>															
202.3/20	<p>Balance of the bank accounts</p> <p>The bank balances as of 31st March were noted.</p> <table border="1"> <thead> <tr> <th><u>Ordinary Accounts</u></th> <th colspan="2"><u>Interest rate</u></th> </tr> </thead> <tbody> <tr> <td>HSBC C/A</td> <td>£2,845.16</td> <td>0.0%</td> </tr> <tr> <td>HSBC Savings</td> <td>£62,485.30</td> <td>0.01%</td> </tr> <tr> <td>Nationwide</td> <td>£74,027.20</td> <td>0.05%</td> </tr> <tr> <td>Total</td> <td>£139,357.66</td> <td></td> </tr> </tbody> </table>	<u>Ordinary Accounts</u>	<u>Interest rate</u>		HSBC C/A	£2,845.16	0.0%	HSBC Savings	£62,485.30	0.01%	Nationwide	£74,027.20	0.05%	Total	£139,357.66	
<u>Ordinary Accounts</u>	<u>Interest rate</u>															
HSBC C/A	£2,845.16	0.0%														
HSBC Savings	£62,485.30	0.01%														
Nationwide	£74,027.20	0.05%														
Total	£139,357.66															
203.3/20	<p>Employee Remuneration</p> <p>It was Resolved to approve salary scale increments of 1 point from the 1st April. The Assistant Clerk on SCP 10, (£21,322 pro rata) and Clerk on SCP 14, (£23,080 pro rata).</p>															

	Proposed by Cllr. Corcoran, seconded by Cllr. Lawton
203.4/20	<p>Hunter Park playground tender</p> <p>Members considered a report from the Hunter Park play area working party on the bids that had been received in response to the tender which was advertised for 6 weeks on Contract Finder. Five bids had been received and the working party assessed these against the criteria as set out in the tender specification.</p> <p>The preferred bid contractor has indicated that the work should be completed by the start of school summer holiday with a mid-June start date.</p> <p>A member of the public asked whether the public should have been involved in the detailed design of the equipment as had been requested in earlier community consultations on developing the masterplan. Members commented that the two parks community engagement meetings had been very constructive and brought forward ideas for the masterplan for the park, but the detailed design was a Parish Council matter having listened to everyone's views. The design requirements and the tender process had been previously considered at recent meetings of the Parish Council. The designs and timescales could be shared with the community once an appointment has been made.</p> <p>It was Resolved that the Council proceed with the preferred bid at a cost of £71,365+VAT made up of £24,821 from the Two Parks capital budget, £12,700 from the SDNPA CIL application for the basketball court, £1,844 from replacement equipment capital budget and £32,000 from general reserves. The final detailed design of the work with the contractor to be delegated to the Clerk in consultation with the working party and Recreation Committee. The successful contractor is Playsafe Ltd</p> <p>Proposed by Cllr. Sellars, seconded by Cllr. Lawton</p> <p>All members voted in favour of the motion.</p>
204/20	<p>Southampton International Airport</p> <p>Cllr. Mitchell explained that following the grant of permission for the runway extension there were two options; 1) To request a call-in by the Secretary of State as the decision impacted on communities outside of the Local Planning Authority who made the decision and 2) a judicial review, which would be expensive.</p> <p>Cllr. Bronk thanked Cllr. Mitchell for preparing the letter to the Secretary of State and explained he had also written to the South Downs National Park Authority on the matter, however they had declined to support a call in. Cllr. Bronk was disappointed by this response as the operation of the larger aircraft would clearly have an impact on the tranquillity of the National Park in the Twyford area.</p> <p>It was Resolved to approve the call-in request letter to the Secretary of State as written by Cllr. Mitchell.</p> <p>Proposed by Cllr. Corcoran, seconded by Cllr. Forder-Stent</p>
205/20	<p>Policy Review</p> <p>It was Resolved to approve, with no amendments, the Standing Orders, Complaints Policy, and Financial Risk Assessment document.</p> <p>Proposed by Cllr. Lawton, seconded by Cllr. Hill</p>
205/20	<p>Highways Update</p> <p>No further items to report</p>
205.1/20	<p>Speed Limit Reminder Signs Report</p>

	<p>The reports were received and noted. Cllr. Bronk thanked the Assistant Clerk for updating the format of the reports. He felt there was sufficient information to take this information to the Police for enforcement consideration. Cllr. Forder-Stent reported that the Police had recently been carrying out enforcement activities on Hazeley Road</p> <p>It was Resolved to approve Cllr. Bronk to liaise with the Police and share the SLR reports.</p> <p>The Clerk provided an update on the request for the new SLR location on Hazeley Road, HCC had advised the cost of new socket would be £600, the Council already has a suitable post. HCC had also suggested an alternative location on the southern side of Hazeley Road and the Clerk indicated this location on a map.</p> <p>Cllr. Bronk asked a question as to whether the SLR could be used on 50mph zones, as he was aware of one near Alresford. The Clerk would seek clarification.</p> <p>It was Resolved to approve the £600 cost for the installation of new socket. This consists of £250 from the revenue budget and £350 from general reserves. Proposed by Cllr. Bronk, seconded by Cllr. Hill</p>
<p>206/20</p>	<p>Twyford Gigabit Broadband Initiative</p> <p>The Clerk gave an update on an initiative from an informal working group to encourage residents to sign up to the Government's Gigabit Broadband voucher scheme which could fund the rollout of Fibre To The Premises (FTTP) for homes and businesses in Twyford. About 100 people had expressed an interest in the scheme and the Clerk had now collated this information and was awaiting a response from BT Openreach on the estimated costs of rolling out the necessary infrastructure.</p> <p>The Clerk highlighted that as the Parish Council was acting as the corporate body there was a theoretical situation that it could underwrite any costs of the project that were not meet by the Voucher scheme. However, if this situation were to arise the Council would need to consider that at the time.</p> <p>Cllr. Bronk suggested additional publicity about the scheme could be considered once the costs from Openreach were received and this could be an action for the working group to pick up.</p> <p>A member of the public said they fully supported the initiative and thanked the Parish Council for progressing the work.</p> <p>It was Resolved for the Clerk to continue to coordinate the work with Openreach and the working group and report back on progress at future Full Council meetings.</p>
<p>207/20</p>	<p>Twyford Social Club</p> <p>The Chairman advised there were no substantive updates on this subject.</p>
<p>208/20</p>	<p>Project Updates</p> <ul style="list-style-type: none"> • Neighbourhood Plan – Cllr. Corcoran advised that about 15 comments had been received in the current consultation and these will be published on the SDNPA website very soon. The examiner has been appointed and asked some questions which seem relatively straight forward, and he also advised that the housing development site landowners are understood to be progressing their plans with development partners. • Flood Mitigation and Car Park expansion – there was little to report except to note that the WCC CIL money had been confirmed could be reassigned from the car park project to the FMS scheme. • Two Parks/Hunter Park Strategy - the chairman thanked Cllr.Cook and Cllr. Pullen for their work on the fencing and hedges at Hunter park. Cllr. Pullen advised that he has been in discussions with the Head Teacher at St. Mary's school to develop a wildlife area.

	<ul style="list-style-type: none"> • Cycleway – Cllr. Corcoran advised that a cost had been received of about £140,000 from the consultants’ contractors, however that consultants have still yet to confirm whether the widening of the path of the footway meets the standards required by HCC. Cllr. Corcoran said he needs to meet with HCC to discuss this further. Cllr. Mitchell noted the very poor condition of the footway and wondered whether some HCC maintenance money could be reallocated towards the cycle way project, either way it was critical to get HCC support for this scheme. Cllr. Bronk said he was keen to see the WCC CIL money was being used and he wondered whether a written update could be provided. Cllr. Mitchell advised that the draft feasibility study had been circulated earlier on in the year. Cllr. Cook is keen to talk to HCC Councillors to help this project proceed. • Climate Change - Cllr Forder-Stent reported that the group had had a meeting which had focused on plans for the green fair during the summer.
209/20	<p>Response to WeCan Survey</p> <p>The survey closing date has passed; however, it has remained open to allow parish councils in the district more time to complete.</p> <p>It was Resolved to delegate to Cllr. Forder-Stent to complete a draft of survey and circulate responses to members for consideration, before submitting two days after circulating the draft.</p>
210/20	<p>Hunter Park Tennis Club</p> <p>The HPTCA had written to the Council asking for a payment holiday for the 2021/22 use of the tennis courts due to Covid-19.</p> <p>Members discussed the request. The merits of a repayment plan, although thought impractical due to the additional overheads in administration required for what was is peppercorn hire fee. It was also recognised the Council, like most Parish councils, had not received any grants from Government to offset any additional costs due to the pandemic.</p> <p>The Council noted that tennis activities were permitted to restart from 29th March 2021 meaning a full year of activity should be possible. As the club had not provided any further information to support request, it would be difficult for the Council to agree to a payment holiday.</p> <p>It was Resolved not to agree to a payment holiday for the 2021/22 fee for use of the Tennis Courts due from the Hunter Park Tennis Association.</p> <p>Proposed by Cllr. Corcoran, seconded by Cllr.</p> <p>Cllr. Cook voted against this motion.</p>
211/20	<p>Berry Meadow and Compton Lock Committee</p> <p>Cllr. Corcoran gave an update that a production company working for the BBC had been filming in the water Meadows recently and that a flood of the Meadows had taken place the programme will be on BBC Two in the very near future and is called Country Walks. There are some photographs of the event and Cllr. Pullen will arrange for these to go onto the council website.</p> <p>There is a meeting of the farm committee in June and the committee has also been discussing the repair of a fence on adjacent fields and is in discussions with the landowner. In response to a question about the pile of gravel at Compton lock Cllr. Corcoran indicated that a working party would be required to spread it out in the relevant areas.</p> <p>The Chairman advised members that the security company the council used last year to carry out patrols is unavailable this year and he will keep a watching review on the</p>

	situation for anti-social behaviour. Litter is still an issue however there were several volunteers from the village who regularly patrol and pick up litter.
212/20	Items for consideration at a future Full Parish Council meeting There were no items suggested. The meeting closed at 9:59pm