

# RECREATION

## TWYFORD PARISH COUNCIL MINUTES OF A MEETING OF THE RECREATION COMMITTEE

Held on Thursday 22<sup>nd</sup> July 2021 at 7.30pm

Held at The Pavilion, Hunter Park, Twyford

Councillors present	Councillors apologies	In attendance
Cllr S Pullen (Chair)	Cllr C Hill	Sue Merritt, Assistant Clerk
Cllr J Pain		John Paine, Shoreland
Cllr A Forder-Stent		Network Solutions
Cllr T Bronk		
Cllr R Sellers		
Cllr S Cook		
Cllr W Lawton		

Item	Business Transacted
R1/21	<p><b>Apologies for Absence</b></p> <p>Apologies received from Cllr C Hill</p>
R2/21	<p><b>Chairman's Announcements</b></p> <p>Cllr Pullen welcomed everyone to the meeting, this being his first as Chair.</p>
R3/21	<p><b>To elect a vice Chairman for the Recreation Committee</b></p> <p><b>It was resolved</b> to elect Cllr J Pain as vice Chairman.</p>
R4/21	<p><b>Declarations of Interest</b></p> <p>Cllr Pullen declared interest in Item 14 on the agenda (minute <b>R15/21</b>), as he is on the waiting list for an allotment and, therefore, would not participate in discussions or votes on this item.</p>
R5/21	<p><b>Public Representation</b></p> <p>John Paine representing the Cricket Club and Shoreland Network Solutions, the maintenance contractors for the cricket square and made a representation to the committee on several items on the agenda. The comments had been incorporated into reports that the Clerk had circulated with the agenda. He also made clarifications in response to several questions asked by members of the committee.</p> <p>Mr Paine also mentioned that the cricket training nets would need replacing at some point in the near future, the club would explore sponsorship or some other form of raising funds to assist towards this work.</p>
R6/21	<p><b>It was Resolved</b> to change the order of business on the agenda and bring forward Item 15.</p>
R7/21	<p><b>Hunter Park Cricket Square maintenance contract</b></p> <p>Members considered the report on the Cricket Square maintenance contract, the Initial Term which expires on 30<sup>th</sup> September 2021.</p> <p><b>It was Resolved</b> that a working group consisting of the Chairman of Council and the Clerk be formed to review the current contract schedules, meet with the current contractor to discuss their proposals, and consider any relevant</p>

	<p>alternative options and provide a report to the Recreation Committee in September 2021.</p>
<b>R8/21</b>	<p><b>Approval of Minutes</b></p> <p>It was <b>Resolved</b> that minutes of the meeting of the Recreation Committee held on the 6<sup>th</sup> May 2021 be approved and signed.</p>
<b>R9/21</b>	<p><b>Matters arising</b> from the minutes of the Recreation Committee meeting held on 6<sup>th</sup> May 2021.</p> <p>A memorial for former Cllr Ian Wheeler was further discussed. Cllr Lawton suggested contacting Ian's family. Cllr Pullen suggested a mature cherry tree be planted, together with a plaque, at the new wild-flower area at Hunter Park.</p> <p><b>It was Recommended</b> to Full Council to purchase and plant a mature cherry tree, together with a memorial plaque, as memorial for Ian Wheeler, with Cllr Sellers arranging the work.</p>
<b>R10/21</b>	<p><b>To receive Assistant Clerk's report and maintenance list</b></p> <p>The Assistant Clerk talked through the report and the maintenance list.</p> <p>Some members sought clarification on the cost of the broadband. Cllr Pullen put forward the suggestion of a security camera which would connect to the wifi could be installed.</p> <p>Cllr Cook asked if Ballard Close was included in the play area inspection and wanted it clarified if TPC were funding it. Assistant Clerk confirmed TPC are funding the play area inspection at a cost of £450 for all three parks.</p> <p>The vehicles parking in the car park for extended periods were discussed at length and there was some historical agreement that a van could use the car park overnight. Asst Clerk to liaise with Clerk to ascertain if both vehicles were given letters. It was suggested that the item be added to the agenda of the next meeting of the Full Parish Council, with consideration being given to the closure of Hunter Park gates between 10pm and 7am.</p> <p>It was confirmed that certain areas of hedge trimming at Hunter Park are the responsibility of the adjacent property owners. Cllr Bronk knows the owners of one of the adjacent properties and will speak with them.</p> <p>The Assistant Clerk informed members that the Caretaker hoped to carry out some work when he returns from holiday. An additional item was suggested to be added to the maintenance list; to level up the paving slabs outside of the Pavilion.</p>
<b>R11/21</b>	<p><b>Hunter Park play area enhancement project.</b></p> <p>The Committee received a report on the project and were happy with the progress being made and some members had already received some positive feedback.</p> <p>A 'grand opening' was suggested, Cllr Cook has provisionally spoken to the Mayor's secretary. This was discussed at length; it was noted that Mayor is attending the church on 17<sup>th</sup> September and so there could be the possibility of a Hunter Park visit to follow that.</p> <p><b>It was Resolved</b> that an open invitation be made to children of Twyford to attend the event. The Assistant Clerk will email the Headteacher outlining the idea, once the date has been confirmed by the Mayor's secretary.</p>
<b>R12/21</b>	<p><b>To receive and consider the draft Legionella Policy for Hunter Park Pavilion.</b></p> <p><b>It was Resolved</b> to approve the Legionella Policy for Hunter Park Pavilion.</p>

R13/21	<p><b>Request for retractable sight screens.</b></p> <p>Members considered the report paper along with comments made in the Public Representation section of the agenda which had set out the background to the request; that after the upgrading of the children's play area bringing more activity, an additional sight screen would be beneficial to the cricket team. That this was not to address any safety issue to users of the play area, but to provide a clearer view for the cricketers.</p> <p>Clarification was sought on whether a single or pair of screens were being requested; it was established that a pair at £800 each was the request.</p> <p><b>It was Resolved</b> to Recommend to Full Council that the Parish Council does not approve the request to purchase the sight screens.</p>
R14/21	<p><b>Replacement junior goalposts.</b></p> <p>Cllr Cook had sourced a junior goalpost and it is now in situ at Hunter Park in a location agreed with the Chairman and no payment is required.</p>
R15/21	<p><b>Allotment tenancy movements and annual inspections.</b></p> <p>Cllr J. Pain outlined the findings of the recent inspection, several tenants had been emailed to advise of the outcome, and a follow up inspection is taking place on Thursday 29<sup>th</sup> July.</p> <p>Members expressed views that action should be taken to terminate the tenancy agreements with any tenant who is not complying with the terms, specifically the requirement to keep the plots in a good state ready for cultivation - the guidance to tenants is that 75% of the plot is cultivated between April and September each year.</p> <p>The Assistant Clerk advised that there are over 10 people on the waiting list, one since 2018. Members were supportive of the splitting of larger plots when they become available to facilitate with provision of allotments to those on the waiting list.</p> <p>Cllr Lawton requested an email be sent to the tenants in question informing of the impending inspection.</p> <p><b>It was Resolved</b> that the Assistant Clerk and Cllr. Pain proceed with the allotments inspections and that any notices issued under provisions in the Tenancy Agreements will be issued by the Clerk in hard copy.</p>
R16/21	<p><b>To review progress and consider next steps on the creation of the wildflower/nature area as set out in the Hunter Park Masterplan.</b></p> <p>Cllr Pullen outlined the progress made and confirmed that since some complaints the amount of long grass has been reduced and another path created. Cllr Cook requested that more areas be cut.</p> <p><b>It was Resolved</b> that the planting of wild flowers in the Autumn should be investigated and that Cllr. Pullen lead on this work.</p>
R17/21	<p><b>To review progress on the St Mary's School wildlife area project.</b></p> <p>Members received a verbal update from Cllr. Pullen. Due to Covid isolations at the school unfortunately not a lot of progress has been made. The School have asked if TPC could strim the area to help out.</p> <p><b>It was Resolved</b> that Cllr. Sellers arrange for the strimming to take place.</p>
R18/21	<p><b>Hunter Park Masterplan.</b></p> <p>Members received the report by the Clerk with the suggested items that could form the next priorities for implementing the master plan. There was a discussion regarding the car park and members were unclear as to how the capacity could</p>

	<p>be increased. Cllr Lawton pointed out that the overflow car park works well which was generally agreed.</p> <p>Members also considered the proposal in the report, which had also been presented in the Public Representation part of the meeting, that Shoreland Network Solutions carry out some work on the bank in the trees currently full of chalk. They would level the area off and sow grass seed to create a possible seating area in the shade. This would be carried out at the same time as the grading of the cricket square and would cost an additional £100 for an extra bag of grass seed.</p> <p><b>It was Resolved:</b></p> <p style="padding-left: 40px;"><b>To note</b> the report on the Hunter Park Masterplan.</p> <p style="padding-left: 40px;"><b>To approve</b> the offer by Shoreland Network Solutions to grade the topsoil mounds on the edge of the woodland adjacent to the old basket court and seed this with grass seed at a cost of approximately £100, to be met by a virement within the Recreation Committee budget.</p>
	<p>The meeting closed at 9.15pm</p>