

## TWYFORD PARISH COUNCIL

22<sup>nd</sup> October 2021

Dear Councillor,

I hereby summon you to attend a meeting of the Twyford Parish Council, on **Thursday 28<sup>th</sup> October 2021 at 7.30pm**, to be held at Gilbert Room, Twyford Parish Hall, Hazeley Road, Twyford, SO21 1QY.

Yours sincerely,



Jamie Matthews  
Clerk to the Council

### Meeting of the Twyford Parish Council

22<sup>nd</sup> October 2021

# AGENDA

Members of the public and press are invited to attend except for the specific items marked confidential on the agenda. The press and public may not speak when the Council is in session, but they can make points or ask questions in the allocated time during the questions from members of the public item on the agenda. Please contact the Clerk to the Council before 12 noon on the day of the meeting if you wish to register to speak.

Item	Agenda Item
1	Chairman's comments
2	To receive and approve apologies for absence
3	<b>To consider</b> the granting of a dispensation under Section 33 of the Localism Act 2011 to enable members to participate in and vote on an item of business on the agenda where they would otherwise have a disclosable pecuniary interest and to confirm how long this dispensation may have effect.
4	<b>To receive and record</b> Declarations of Interest. Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached. Unless dispensation has been granted, members may not participate in any discussion, of or vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors must withdraw from the room when the meeting discusses and votes on the matter.

5	<b>To approve</b> as a correct record and authorise the signing of the minutes of the meeting of Twyford Parish Council held on 23 <sup>rd</sup> September 2021
6	<b>Public Representation</b> – Councillors to receive representation, including on agenda items, from members of the public provided they have given de notice of their intention to the Clerk no later than 12 noon of the day of the meeting. The maximum time limit allowed per person is 3 minutes and the maximum time designated for this agenda item is 15 minutes. Questions shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given.
7	<b>To receive</b> the County Councillor's report.
8	<b>To receive</b> the <a href="#">District Councillors' reports</a> .
9	<b>To receive</b> the <a href="#">Clerk's report</a> .
10	<b>To receive the minutes</b> from the Planning Committee meeting, approve recommendations contained therein and note updates on any matters arising unless already covered by another agenda item.
11	<b>To receive the minutes</b> from the Finance Committee meeting, approve recommendations contained therein and note updates on any matters arising unless already covered by another agenda item. <ul style="list-style-type: none"> <li>• <b>Recommendation F15/21:</b> that the RFO makes arrangements to: <ul style="list-style-type: none"> <li>○ open a current account with Unity Trust Bank and transfer the existing HSBC current account and;</li> <li>○ open a Business Savings Account with Redwood Bank</li> </ul> </li> </ul>
12	<b>To receive and approve</b> <a href="#">Schedule of Payments for October 2021</a> .
13	<b>To note</b> the <a href="#">balance of the bank accounts as of 30<sup>th</sup> September 2021</a> .
14	<b>To receive and consider</b> S137 Grant Applications
15	<b>To receive the minutes of</b> the Highways Working Group meeting and approve recommendations contained therein.
16	<b>To receive the minutes of</b> the Parish Farm Advisory Committee meeting and approve recommendations contained therein.
17	<b>To receive and consider</b> a report on the draft Twyford Neighbourhood Plan
18	<b>To receive updates</b> on the following projects: <ul style="list-style-type: none"> <li>• <b>Cycleway</b> – Cllr. Mitchell</li> <li>• <b>Climate Change</b> - Cllr Forder-Stent</li> </ul>
19	<b>To suggest</b> items for consideration at a future Full Parish Council meeting
<b>Confidential Item:</b>	
20	<b>To receive and consider</b> an update on tenancy matters.

## Agenda Item 8

### **District Councillors' Report to Twyford Parish Council October 2021**

#### Afghan Refugees

Winchester City Council has been allocated 2 refugee families for rehousing next week. The thanks of the City Council are given to the many people who have donated items for distribution to refugee families.

#### River Park Leisure Centre: Public Briefing Monday 1 November 2021

The City Council is preparing for a virtual Public Briefing for Monday 1 November at 6.30pm.

This update will relate to the site of the decommissioned River Park Leisure Centre building. At the meeting the City Council will announce to all attendees the proposals for the site and confirm that they will go on to be discussed at Cabinet on 23 November.

#### Central Winchester Regeneration plans

A virtual Open Forum will be held at 6.00pm on Monday 22nd November.

Current formal consultations <https://winchester.citizenspace.com/>

- Digital Winchester - Winchester City Council is keen to understand the changing digital needs of residents, employers, innovators and investors. A short survey which should take around 10 minutes can be accessed via the City Council website accessed via the above link. The consultation closes on 1st December 2021.
- A Digital Winchester - call for evidence - The Council has set out four challenges it is seeking to answer: Infrastructure, Access, Opportunities, Future potential. It is asking residents, businesses, organisations, employers, innovators and investors to send it their evidence to support these challenges. The consultation closes on 31<sup>st</sup> December 2021
- Great Minster Street and The Square Experimental Traffic Regulation Orders  
The Orders are to be on an experimental basis for a maximum period of 18 months and the Council will in due course consider whether the provisions of the Order should continue in force indefinitely by means of a permanent Order. The consultation closes on 30<sup>th</sup> January 2022.
- The Broadway Market TRO (experimental) consultation closes on 4<sup>th</sup> February 2022

#### Winchester Local Plan

**The City Council is preparing its next Local Plan. Although Twyford Parish falls within the South Downs National Park and so the Winchester Local Plan will not be directly applicable to Twyford Parish, the parish will be affected by development and other sites that result in impacts on the parish such as traffic through the village.**

**The City Council is hosting workshops. The next, Development in your community - Market towns and rural areas is on Tuesday 16th November at Marwell Hotel.** Their objective is to share ideas on making new development work in your area. Residents are invited to join the workshop to provide ideas on your local area.

The workshop has been split into two separate sessions, please only register for one session. You can sign up to one of the sessions below:

[Afternoon session - 3:30pm](#)

[Evening session 6pm](#)

#### National Express

Residents may be aware that National Express announced the cessation of services from Winchester because its new longer coaches could not safely turn in the area in front of the Guildhall. Ongoing discussions resulted in an agreement to provide the service from the St Catherine's Park and Ride car park; but the commencement date is dependent on alterations to existing signage, which are outside the control of the City Council.

#### Waste and Recycling

Winchester District has been named as the location with the highest rates for recycling. Please remember that Colden Common has now been provided with a "carton bin" for things like pringle tubes, tetrapak cartons and paper cups in the car park opposite the Co-op.

#### Letterbox at the Twyford Moors Triangle

A further email has been sent to Royal Mail asking why the letterbox was removed from the Twyford Moors Main Road and Highbridge Road junction triangle without any warning or prior consultation; and drawing to its attention that residents must now travel more than half a mile to reach their nearest letterbox.

#### Highways

A number of communications to Hampshire County Council and Winchester City Council have occurred regarding a range of highways issues, details can be provided on request. Residents are however urged to report concerns about potholes or overgrown hedges directly using the Hampshire County Council website:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems>

#### Bus Services for Students

Concerns of residents about the high cost of bus passes for students attending Peter Symonds College, or other local colleges have been raised. Students living in the "South Hants" Stagecoach fares zone pay £200 less per year than those in Colden Common and Twyford whose bus pass can take them as far as Brighton or Basingstoke! These concerns have been referred for consideration at the HCC Decision Day discussion about its Bus Service Improvement Plan for Hampshire.

Ward Councillors: Tony Bronk: [tbronk@winchester.gov.uk](mailto:tbronk@winchester.gov.uk) or telephone 714275

Sue Cook: [susancook@winchester.gov.uk](mailto:susancook@winchester.gov.uk) or telephone 07884111916

## Agenda Item 9



# Twyford Parish Council

## Clerk's Report

Councillors are reminded that the items within this report are provided for information only and not available for debate. If it is considered that an item listed within the report should be debated fully by members, then it will be placed on the next appropriate committee or council agenda. Any member wanting clarification or further information on any aspect of items within the report please contact me in advance of the meeting.

## General reading and information.

The following publications have been received and available for members to read:

- Rural Service Network – Rural Bulletin October 2021
- WCC – Your Council news
- South Downs News – October

## Other information

- 1) All members need to be aware of the disclosable pecuniary interest forms and consider whether there have been any changes since it was last written. If there was a need for any change to be made, please contact me and I will supply fresh document for completion.
- 2) Broadband project – A final cost has been requested from Openreach and following this step, residents will be able to apply for and pledge “gigabit Vouchers” towards the scheme.
- 3) The Electricity supplier for Hunter Park field has been changed to Octopus Energy.
- 4) I have been made aware that HCC will no longer fund the lengthsman scheme from 2023. Parishes will need to consider their own arrangements.
- 5) The new SLR post socket has been installed on Hazeley Road. I am arranging for the post, currently stored at Hunter Park, to be attached to the socket.
- 6) The SDNPA CIL grant for £12,700 towards the Hunter Park playground project has been received.

Jamie Matthews  
Parish Clerk  
22<sup>nd</sup> October 2021

[Agenda Item 10](#)

[Planning Committee Minutes](#)

[Agenda Item 11](#)

[Finance Committee Minutes](#)

## Agenda Item 12

Full Council Meeting – 28<sup>th</sup> October 2021

**Schedule of Payments October 2021**

Ledger date	ExpTno	Paid	Gross	Vat	Net	Comments
01/10/2021	150	01/10/2021	2,389.89	0.00	2,389.89	Came and Company - Annual Insurance
01/10/2021	151		22.40	3.50	18.90	J.P. Matthews - Expenses - (Flowers for leaving cleaner)
04/10/2021	149		312.00	52.00	260.00	Green Smile Ltd - Additional dog bin emptying
04/10/2021	152		11.99	2.00	9.99	1&1 IONOS - Monthly web server hosting
04/10/2021	153		480.00	80.00	400.00	PKF Littlejohn - External Audit
05/10/2021	154		157.50	0.00	157.50	Hilary Frearson - TNP support
05/10/2021	155		1,663.65	277.27	1,386.38	Green Smile Ltd - Monthly grounds maintenance
05/10/2021	156		36.00	0.00	36.00	Peter Lippiett - Hire for Parish Hall for ACT event
09/10/2021	157		204.24	0.00	204.24	Wyatt Electrical - September Caretaking hours
13/10/2021	158	13/10/2021	3,264.93	544.15	2,720.78	Business Stream - Pavilion Water (including leak)
13/10/2021	159	13/10/2021	15.05	2.51	12.54	Business Stream - Water supply (HP Field)
15/10/2021	160		83.33	13.89	69.44	Viking - Stationery (inc printer toner)
15/10/2021	161	15/10/2021	131.62	21.94	109.68	Quality Garden Supplies - Playsand for HP
15/10/2021	162		325.00	0.00	325.00	Winchester City Council - Dog bin emptying Q2
15/10/2021	163		429.00	71.50	357.50	Playdale Ltd - Replacement cradle swing and chains - Northfields
18/10/2021	164		1,557.98	259.66	1,298.32	Shoreland Network Solutions - September Cricket Maintenance
18/10/2021	165		800.00	0.00	800.00	Matt Riley - S137 Grant - Locality Festival. Minute 67/21
21/10/2021	166		112.95	18.82	94.13	Business Stream - Water Supply - Allotments
21/10/2021	167		36.04	6.01	30.03	Octopus Energy - HP Field Electricity
22/10/2021	168		35.60	0.00	35.60	Sue Merritt - Milegae - September
22/10/2021	169		98.95	0.00	98.95	J.P. Matthews - Mileage - September. Postage. Car Parking
22/10/2021	170		11.99	2.00	9.99	1&1 IONOS - Monthly web hosting
22/10/2021	171		1,674.56	0.00	1,674.56	Employee Salaries - October Salaries
22/10/2021	172		469.41	0.00	469.41	HCC Pensions - October pensions
22/10/2021	173		261.35	0.00	261.35	HMRC - October PAYE and NIC
			<b>£14,585.43</b>	<b>£1,355.25</b>	<b>£13,230.18</b>	

## Agenda Item 13



# Twyford Parish Council

Full Council Meeting – 28<sup>th</sup> October 2021

### Bank Balances as of 30<sup>th</sup> September 2021

<b>Ordinary Accounts</b>		<b>Interest rate</b>
HSBC C/A	£6,091.50	0.0%
HSBC Savings	£62,789.27	0.01%
Nationwide	£84,047.60	0.05%
<b>Total</b>	<b>£152,928.37</b>	

## Agenda Item 14



# Twyford Parish Council

Full Council Meeting – 28<sup>th</sup> October 2021

## S137 Grant Applications

### 1) Twyford Playgroup

**Twyford Parish Council**  
**Application for Grant for Voluntary Organisations**  
**Local Government Act 1972, Section 137 (or under any other Statutory Power)**

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of audited annual accounts showing the applicant organisation's income, expenditure and level of balances.

If the organisation does not prepare annual accounts, please state why, and provide copies of the organisation's bank statements.

1	Name of Organisation ("the Applicant")	TWYFORD PLAYGROUP
2	Name and postal and email address of the Applicant and/or its contact person  (please explain the contact person's relationship with the Applicant)	THE GILBERT ROOM TUYFORD PARISH HALL HAZELEY ROAD TUYFORD SO21 1QY Email: [REDACTED]
3	If the Applicant is a registered charity please state its number	1147226
4	Amount of grant requested	£1602.00
5	What is the purpose or project for which the grant is requested?	To repair the rubber play matting in the back garden at the setting. It was laid years ago and has good life left in it with some repairs needed to preserve it.  Please use an additional sheet if necessary (QUOTE ATTACHED)
6	When would the expenditure to be met by the grant be incurred?	on acceptance of the quote.
7	If the total cost of the project is more than the grant, how will the balance be financed?	Unfortunately playgroup fundraising this year needs to go toward paying for staff training, so we are unable to contribute towards the quoted amount.

8	Have you applied for a grant for the same purpose/project to another organisation? If so, which organisation and for how much?	NO
9	Who will benefit from the project and how?	All the current and future children attending Twyford Playgroup.
10	Approximately how many of those who will benefit are parishioners of Twyford?	All

You may use a separate sheet of paper to submit any additional or other information that you feel necessary support this application.

Signed.......... Date 22/09/21

Please print your name:..........

**Please send your completed application form and supporting information in hard copy to:**

**The Clerk, Twyford Parish Council,  
PO Box 741, Winchester, SO23 3QA  
Or email:clerk@twyfordhants.org.uk**

## 2) Twyford Tots

### Twyford Parish Council Application for Grant for Voluntary Organisations Local Government Act 1972, Section 137 (or under any other Statutory Power)

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of audited annual accounts showing the applicant organisation's income, expenditure and level of balances.

If the organisation does not prepare annual accounts, please state why; and provide copies of the organisation's bank statements.

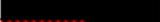


1	Name of Organisation ("the Applicant")	Twyford Tots
2	Name and postal and email address of the Applicant and/or its contact person  (please explain the contact person's relationship with the Applicant)	 Tots Treasurer
3	If the Applicant is a registered charity please state its number	N/A
4	Amount of grant requested	£200
5.	What is the purpose or project for which the grant is requested?	<p>Each year Tots together with Playgroup run a Father Christmas Grotto as part of their Christmas Fair. Due to volunteer issues and other constraints the fair will not be going ahead this year. <u>However</u> we are going to run the Grotto at the Ballard Close fundraiser, 'Christmas In the Park' (please see attached sheets for more detail)</p> <p>The decorations we have historically used for these events are now after years of lovely events are looking broken and not very festive. They also take up a lot of room in the Parish Hall.</p> <p>This grant application is to purchase new Christmas trees, <u>decorations</u> and storage boxes.</p> <p><i>Please use an additional sheet if necessary</i></p>
6	When would the expenditure to be met by the grant be incurred?	As soon as the grant is approved.

7	If the total cost of the project is more than the grant, how will the balance be financed?	N/A
8	Have you applied for a grant for the same purpose/project to another organisation? If so, which organisation and for how much?	No
9	Who will benefit from the project and how?	All parishioners attending the Grotto and event will benefit. All money raised by the Grotto are being split between Tots and Twyford playgroup, who are in dire need of fundraising support.  As the decorations are stored in the Parish Hall any users and other community groups could also use them for their own events.  The Parish Hall will benefit as the decorations could be stored on the top stage when the other Tots toys are kept, leaving the top of the cupboard clear. This will also remove the Health and Safety issue of getting them down each year.
10	Approximately how many of those who will benefit are parishioners of Twyford?	50-100

You may use a separate sheet of paper to submit any additional or other information that you feel necessary support this application.

Signed.....  ..... Date..... 20.10.21.....

Please print your name:.....  .....

**Please send your completed application form and supporting information in hard copy to:**

**The Clerk, Twyford Parish Council,**

**PO Box 741, Winchester, SO23 3QA**

**Or email:[clerk@twyfordhants.org.uk](mailto:clerk@twyfordhants.org.uk)**

## Agenda Item 15

### **Minutes of The Twyford Traffic Solutions Focus Group**

**Date:**19th October 2021

**Attendees:** Steve Pullen, Sue Cook, Stewart Hoad, Guy Billings, Hannah Greenberg, Tony Bronk, Andrew Coates, Trevor White, Gemma Gregory, Sarah Kaddour

**Clarifications:**

1. Tony Bronk: Clarification that there are 9 speed watch sites, not 9 sets of equipment. Sites are designated by the Hampshire constabulary. Looking to buy a new machine that will streamline the data collection process.

**Update on actions from previous meeting:**

1. Tony Bronk: PCC meeting not confirmed but Tony and Sue are taking it forward. Ideally we will approach her with a direct message about 20 is plenty.
2. Hannah: North Waltham parish councillor has spoken to PCC and she may look favourably on 20s plenty.

**Meetings with Andy Smith HCC Team Leader:**

1. Tony Bronk: 2 full hours with Andy Smith who is very interested in Twyford traffic initiatives but emphasised financial limitations, for example £50k cap per project. Signage and road markings updates and replacement are in scope at this level of budget. They are taking on board points about the high street but also expanded the debate to Norris Bridge, Finches lane and Morestead Road. Informed them about the infrastructure audit and they agreed to take this into account in their planning. They stated however that they would wait for the audit's completion before committing spending. They need to send the financial instruction by 31st March in order for the funding to be secured in this round. Therefore ideally we need to complete the audit by 29th Nov.
2. Hannah: Statutory requirement to review speed limit and traffic measures when there is a change of circumstances. Given the increase in traffic volume this should be granted to Twyford.

**20 is plenty:**

1. Hannah: National campaign to reduce speed limits in areas where traffic and people mix to 20 miles per hour. Has gained a lot of traction nationally, eg. Oxford and Cornwall most recently. In Hampshire, Chilbolton and Selborn are at 20. To make this happen here we need to persuade Rob Humby who is the division county councillor. Strategy to do that is primarily to demonstrate support for that in his base. Firstly therefore we need to understand our evidence and drill down into what the wording and data is. Get this into a digestible piece of information that is communicable. Website and QR code backup to make this communication easier i.e. petition and easily send messages to, for example Rob Humby. Also the old method of knocking on doors. Canvas district councillors in the division that is under Rob Humby, Hannah has a list of individuals. Join up with other like minded people and activists. Also exploring previous freedom of

information requests for changes to speed limits in the area so that we have a record of previous outcomes.

2. Steve: Reading the Cornwall document, it says that Lancashire implemented 20 is plenty. Does that mean that all inhabited areas have 20? Yes, this is being implemented throughout the county.
3. Trevor: But will this stop lorries? Not directly but there are other avenues to manage the HGVs.
4. Hannah: There is government research about the dangers of HGVs mixed with normal traffic and also research to show that official stopping distances may be underestimated.
5. Stuart: Tim Bearder from Oxfordshire has said that police will have more powers to use number plate recognition cameras to make traffic interventions as necessary.
6. Andrew: We should include Shawford which is under the jurisdiction of Jan Warwick.
7. Sue: Do you want myself and Tony to contact our parties and find out if there is support? Yes in that it would be good to use those networks to determine where there is support in the county.
8. Steve: Where in Hampshire already has it? Whitchurch, Medstead, Winchester centre. Would be useful to have a list of all places in the county. Can use freedom of information requests to find this out as well as who has tried and been declined. Places that have tried but failed could be involved in the campaign.
9. Steve: Otterbourne, Compton and Shawford, Hersley have parish council minutes that consistently include the speed limit being raised.
10. Steve: Everyone could put stickers on wheelie bins.
11. Hannah: We could sell/give away wheelie bin stickers and bumper stickers. We could also get banners printed. Possible spending.
12. Hannah: Hampshire association of local councils is a central point for information and spreading messages. Not political but can aid with research and information. In The upcoming meeting of HALC another area, Dummer, is tabling a motion proposing broad support for 20 is plenty and petitioning HCC to adopt 20 miles an hour. PCC will also be there and so winning her support would be useful. Will be writing letters to other parish councils to get support. Waine will be supporting the motion and the plan is that the parish council will formally support it.
13. Hannah: Need to agree wording for the motion. We may need to have a view on the wording as a group.
14. The wording of the resolution was discussed. The consensus that developed was to focus the wording supplied to Hannah by the 20 is plenty campaign. The wording should be a bit shorter, not reference 30mph limits at all and specifically mention Twyford.
15. PC meeting is next Thursday for anyone wishing to support.

#### **School crossings update:**

1. Gemma: Plan is for a double yellow line on the road at the crossing from Churchfields. Parents have expressed this would be great as a minimum. Raised a petition which has 67 signatories at present with not much active promotion. Researched and found that area does not qualify for a lollipop crossing due to insufficient footfall and traffic.

2. Hannah: If we do a quick fix of a double yellow line, will that hamper chances of getting better measures?
3. Stuart: Regarding the white lines at the crossing near the Phoenix, do we know their purpose? They are there to highlight that it is a crossing point.
4. Tony: Saw a previous reference in 2019 to a request for changes to the road at the crossing point near the village shop. Winchester has records of requests for parking restrictions on roads throughout Twyford but not approved at the time by the parish council. However the council will support the proposal for the yellow lines. In general we should table resolutions here and then they can be taken to the parish council for official ratification.
5. Tony: We can use data collected by SLRs to support the case for the proposed lollipop crossing near the Phoenix.
6. Objective is to get the crossing put on the works agenda that has been agreed this month, but may require some work. Deadline for this is Friday. This could be supported by any testimonials of the type mentioned in the equalities report described below.

**Briefing/Progress report on infrastructure audit:**

1. Stuart: Signage on the section of road where 50 -> 30 at the crossroads has many flaws and inconsistencies. Have focussed on the section of main road near to the bend at the Bugle. The data gathered demonstrates the current situation of the street furniture as well as the evolution of the signage over time (using google maps data). Has been useful to provide as a reference point for Andy Smith. Broke it down in the first section of main road, have not done Finches lane.
2. Steve: Happy to do finches lane and have many pictures of signage.
3. Stuart: near the shop with the bus stop opposite it is not very clear. Often observe lorries stopping at the last minute when the busses slow down. This should have more visibility.
4. Steve: As you come down Searle hill you see the crossroads and it looks large. Would be good to have markings that make the area look smaller.
5. Stuart: One thing that stands out in the initial audit is the amount of things that seem wrong or are missing, for example the Chevrons on the corner near to the Bugle. Vegetation overlapping signs is also a problem.
6. Tony: We need to get this document done and reviewed in the next month. This is a good start. Steve can supply his data. Do we need more effort on the report? The area the report needs to cover is the whole parish inclusive of the smaller side roads.
7. Sarah: Nearly crashed my car today on borne lane. Nearly hit by an HGV swerving a stationary post van. The mirror there is filthy and there is basically no point in it being there. Who is responsible for this? This depends on who owns them, they may be private, but it may be covered by the 'lengthsman' provided by the council. This provides for various community maintenance tasks but only 4 days per year. Going forward the parish may need to provide funding for this.
8. Ideally by the next meeting we would see an early draft of the infrastructure audit.

**Proposals re: Equality impact assessment:**

1. Sara: Equality impact assessment should be carried out by HCC for initiatives they put forward. HCC should assess the impact for people with protected characteristics. They should have evaluated if projects/policies are going to hamper or help individuals with protected characteristics. Have a template for how to do this that I can share. Need data of formal and informal type, for example testimony of those who have disabilities, data about road use and surveys. Any existing surveys or discussion would help. Make the case that these measures reduce discrimination due to infrastructural features of the village.
2. Tony: Can we for example use the assessment to promote the application for the two crossings for example for people with small children/buggies or disabled users of the pavement?
3. Hannah: Could we identify individuals for testimony?
4. Sarah: This doesn't have to be only about the crossings, it can be more universally about the objectives of the group. This is achievable for a short document created with a template tool.
5. Stuart: Kids at the school are using the crossing every day. This could also be a source of data here if the Headmistress of TsM is willing to provide it.

**Update on other workstreams:**

1. Spedwatch: Does the group feel that purchase of the new machine would be a good thing, or should we rely on the old system. The cost is £4500. The new unit automatically captures the data. What happens to this data: Firstly, the person gets a letter suggesting they control speed, second time they get a strong letter, third time they would get a house visit and fourth time would be potentially a fine.
2. Trevor: Police now accept dashcam footage for prosecution. Can this data not be used for prosecution? Not exactly: This is not the same as an acceptance by the police of generalised use of the equipment to capture people for the purposes of sanctions.
3. The trade off is between this or potentially spending the money on further traffic measures such as painting and signs.
4. Sue: Would support another device over traffic measures because the presence of people out monitoring speed does have a big effect from past experience.
5. Tony: However the value of this is predicated on the basis that we have enough volunteers to make it worthwhile.

**Consideration of other work streams:****HGVs:**

1. Guy: We could explore the licensing angle and look at the nature of the licenses and investigate if the licenses are bona-fide. Research needed into how the licenses are granted and if there are stipulations that are already being disobeyed.
2. Trevor: TG waste license is up for renewal in 2024. Basic information regarding the license is publicly available online, although restrictions and requirements are not immediately obvious.

3. Sue: Will make contact with David Ingram who is responsible for licensing in Winchester City Council.
4. In the meantime Trevor and Guy liaise with any other thoughts they have.

**Finches Lane/Norris bridge:**

1. Andy smith made aware, but will park for now.

**Cycle lane/Shared path:**

1. Tony: £50k was earmarked by Winchester City council but this project is not seen as feasible right now although access has not yet been withdrawn. But perhaps reducing the speed would make it easier? Currently liaising with south downs development fund to see if more money can be obtained, but still will require the speed limit to be reduced.
2. Stuart: Feeds into government policy for active travel.
3. Gemma: Can we ensure signage is supportive of use of local cycle paths, for example past St Mary's church? Incidents of locals being hostile to cyclists on the basis of signage.
4. Hannah: With respect to the covenant on the church grounds, surely we could scrutinise and potentially modernise the covenant?
5. We will monitor the situation here and potentially recruit more people to aid in lobbying, but this may not be an active workstream until the new year.

**Community infrastructure:**

1. Pavement condition and the encroachment of vegetation: Need to be able to issue notice to people in time for the cutting season and have a protocol to follow in order to get them to cut them.
2. Stuart: Pavement along High St sometimes covered in straw and camber of pavement prevents use of mobility scooter and access for people using them.
3. Tony: Align the communication and action with the Winchester city policy.
4. Sue: Not comfortable with that course of action by this group, it should be the parish council that enforces and maintains pressure on this front. Need to remind people with leaflets and village news announcements. For example Mr [REDACTED] which has been going on for years. Sue recently went around there and spoke to his gardener. Have an email trail going back to the start of September. Continued resistance to doing it. Letter went out in October, it should be 20 (or 28?) days and with no further action or communication then the county will cut it and send a bill.
5. Tony: Document the process and need to send out informational announcements regarding problem vegetation.
6. Hannah: Happy that it's not necessarily this group that should do it, but would strongly advise the parish council to be proactive on this account.
7. Stuart: Needs to be a general approach across the village not just singling individuals out. But large effects are caused by certain individuals and they should be reported for it.
8. Tony: Need to start budgeting the costs of all actions.

**IT Storage and communications:**

1. Update about initiative to create 20s plenty campaign mailing list, website and QR code to allow mailing to relevant individuals.
2. Parish council has a website with information on it. We could have a section about this and other green initiatives. Also flesh out what we can do in this area with respect to the parish council website.

**Actions:**

- Tony and Sue: Will pursue parish council resolutions of support for 20s plenty and reiterate the importance of vegetation management.
- Gemma: Pursue the crossing on Finches lane with data from Tony.
- Hannah and Sarah: Data for equality assessment.
- Stuart: Complete a draft of the infrastructure survey.
- Guy and Trevor: Research approaches to limiting HGV volume in village and

**Date of next meeting:**

Tuesday 9th November.

Agenda Item 16

# PARISH FARM ADVISORY COMMITTEE

## TWYFORD PARISH COUNCIL

**DRAFT MINUTES** of a meeting held on Thursday 14<sup>th</sup> October 2021

7.30pm at The Pavilion, Hunter Park

Present	Apologies	In attendance
Cllr Chris Corcoran	Martin Locke	Sue Merritt, Assistant Clerk
Cllr Sue Cook	Cllr Chris Mitchell	
Cllr Steve Pullen	David Owen	
Cllr Tony Bronk		
Andy Coates		
Jonathan McGill		
Aidan Bocci		

1.	<p><b>Apologies</b></p> <p>Apologies received from Martin Locke, Cllr Chris Mitchell and David Owen</p>
2.	<p><b>Minutes of meeting held on 5<sup>th</sup> August 2021</b></p> <p>It was resolved that the minutes of the meeting of 5<sup>th</sup> August 2021 were correct.</p>
3.	<p><b>Report of action since the last meeting held on 5<sup>th</sup> August 2021.</b></p> <ul style="list-style-type: none"><li><b>Prospective new member for Committee: Aidan Bocci</b> David Owen has resigned from the Committee, and David Eaton retired and has since passed away. Both were founding members of the Committee of around 1996. The Committee now has two vacancies, one proposed to be filled by Aidan Bocci.</li></ul> <p>Asst Clerk to arrange letter of thanks to David Owen and letter of condolence to the family of David Eaton.</p> <p>A memorial for David Easton to be considered and brought forward to the next meeting.</p>

	<p>It was noted that the stones installed by David Eaton have graffiti on them, Cllr Sue Cook to speak to Cllr Waine Lawton.</p> <ul style="list-style-type: none"> <li>• <b>Information Board</b> Andy Coates reported that the information board is due for delivery early November. A borer would be required together with a working group of three people for installation.</li> <li>• <b>Removal of fallen tree</b> Chris Corcoran confirmed the fallen tree is not on Mr Gold's land.</li> <li>• <b>Signage</b></li> <li>• Sue Cook confirmed 4 signs would be ordered at a cost of £92.96 each, total of £371+VAT. The signage would be anti-graffiti and the same size as the existing signs, replacing the existing signs which would be recycled to another location. The artwork would be ready week commencing 18<sup>th</sup> October with a delivery date of 7-10 working days later. Sue reported that Cllr Waine Lawton agreed for the Caretaker to carry out the installation of the signage. The Chair thanked Cllr Sue Cook for organising the signage. Jonathan McGill circulated some photographs of signage prior to the meeting which members thanked him for.</li> </ul>
4.	<b>Berry Meadow</b>
4.1	<p><b>Repair of pasture pump and cattle grazing</b></p> <p>Andy Coates confirmed the pasture pump is repaired and working.</p>
4.2	<p><b>Stewardship</b></p> <p>Andy Coates reported a letter was due January 2022 to extend the contract and a reduction was expected. Andy had intended completing the stewardship application himself but now feels will need to seek professional advice. Nothing further to report.</p> <p>Take forward to next meeting.</p>
4.3	<p><b>Dog Control - Professional Dog Walkers</b></p> <p>Cllr Chris Mitchell sent apologies for the meeting, however he sent a proposal to keep the dog walking as it is at the moment but is happy to keep an eye on it and report back any specific problems. Chris Corcoran happy to propose, Sue Cook seconded. It was noted that there is a problem with people hanging bagged dog waste on trees, this was believed to be mainly by professional dog walkers. Aidan Bocci said as it's a public right of way it would be difficult to stop professional dog walkers.</p>
4.4	<b>Rights of Church Farm to access their field from Berry Meadow</b>

	<p>The new fence to the Church farm field adjacent to Berry Meadow has repositioned it's gate halfway along, without any consultation. Asst Clerk to investigate whether there is a vehicular right over Berry Meadow in favour of this field and obtain the land registry title. There was a query regarding the kissing gate over the bridge, and it was believed there had not been a vehicle gate in living memory.</p>
4.5	<p><b>Repayment of loan now completed so Berry Meadow is now debt free</b> Great news that Berry Meadow is now debt free. This was paid for out of the stewardship and SPS with no cost to the Parish Council.</p>
5.	<p><b>The Meads</b></p>
5.1	<p><b>Grazing</b> There is currently no grazing on The Meads as it is not secure until the kissing gates are replaced.</p>
5.2	<p><b>Fencing of NW boundary in addition to towpath gates</b></p> <p>The report of Jack Davidson for SDNPA outlines the same 4 issues as Twyford including kissing gates, fencing and steps.</p> <p>The discussions focussed on other kissing gates:</p> <p>Andy Cook said a sturdy fence would be needed either side of the kissing gates to prevent cyclists avoiding the gates by breaking down the fences. Jonathan McGill confirmed the kissing gates would cost c£500 each plus £90 delivery. It was believed that there might be a 25% contribution from Hampshire Rights of Way, and it would be worth informing them that they need to be replaced due to vandalism (Asst Clerk to write).</p> <p>It was estimated the gates would cost £1500 for both which would include supply, delivery, labour and materials to repair the surrounding structure. Chris Corcoran would write to his contact in the consents section of the Environmental Agency to check if consent is needed. He is to stress that they are replacements and provide them with details of the gates. It was noted that kissing gates further down the towpath are also of steel construction. Members were unanimous that the aim was to discourage access to cyclists as it is a public footpath, and important to ensure the fence is sturdy enough.</p> <p>Cllr Tony Bronk expressed concern over the fencing, as nettles would make access difficult for buggies, so important not to make the path narrow. Jonathan felt that a fence would make it difficult to control the brambles.</p> <p>Chris Corcoran said he is to have a meeting with Jack Glaysher, the SDNPA Assistant Ranger, to discuss the Davidson report, available funds, assist with the implementation of recommendations and to consider actions after the meeting. This is likely to focus on the repair of the paths around the lock. See Item 6.3 below.</p>

5.3	<p><b>Working Party</b></p> <p>Cllrs Sue Cook, Tony Bronk and Steve Pullen happy to help.</p>
6.	<p><b>The Locks and Towpath</b></p>
6.1	<p><b>Replacement of kissing gates, progress</b></p> <p>Discussed at 5.2 and below.</p>
6.3	<p><b>Offer of Funding for lock surrounds from SDNPA: proposed meeting (see email attached to Agenda; sum c£2,000 and would probably need some match funding)</b></p> <p>SDNPA A meeting is being arranged with HCC/Environment Agency and TPC. Cllr Sue Cook queried progress on the HCC repair of the towpath above Shawford Mill. Asst Clerk to find out who the contact is and pass to Sue Cook. Helen Barber is the No 2 to Alison Perry, both have now moved to other jobs. helen.barber@hants.gov.uk</p>
6.4	<p><b>Report by South Downs National Park Ranger (documents circulated 26/8/2021)</b></p> <p>Bring forward to next meeting.</p>
6.5	<p><b>Ownership of Towpath and adjacent land from the Meads to Shawford Mill</b></p> <p>A tree fell over the footpath to the navigation. Chris Corcoran wrote to Mr Gold to find out if he owned that strip of land and he doesn't. Asst Clerk to ascertain the ownership of the footpath, trees and half of the river from below TPC's land and the Mill via Land Registry; Chris Corcoran believes it to be Shawford Park Estate.</p>
6.6	<p><b>£5,000 bequest, update if any</b></p> <p>Assistant Clerk gained information from the Clerk that the bequest is expected sometime during November. This money is to be spent on bench(s) and surrounds, suggested one by the lock and one by the stones. Cllr Sue Cook suggested something similar to the bench at Northfields might be considered. Jonathan McGill suggested a stone bench, Cllr Steve Pullen supported this idea and for a bench to be engraved. Members were asked to look for ideas taking photographs and bring to next meeting. Situation of benches also to be considered.</p>
6.7	<p><b>Fishing Rights: Existing controls, protocols and poaching</b></p> <p>Aidan Bocci concerned at the general health of the fish and that there are no adult fish, also no other wildlife such as water voles.</p> <p><b>It was resolved to recommend</b> to Full Parish Council that it withdraws permission to fish. Proposed by Aidan Bocci, seconded by Cllr Sue Cook and Jonathan McGill.</p> <p>The Meads website also needs updating with new contact names etc; Cllr Steve Pullen agreed to update.</p>

7.	<p><b>Budget. Approx £2940 available for remainder of 2021/22; possible expenditure as follows:</b></p> <ol style="list-style-type: none"> <li>1. Gates – allow £1500</li> <li>2. Fence - £371</li> <li>3. Signage (borer for Andy and use of TPC handyman, say £100)</li> <li>4. Footpaths around the locks</li> <li>5. Tree planting</li> <li>6.</li> </ol> <p>Remainder of £1k to spend; to be reviewed at next meeting. Suggested money could be spent on further work around the locks, bench initiative, lifting/replacement of stones in memorial of David Easton, tree planting on the boundary of Berry Meadow (consideration needs to be given to if they should be planted on the verge or in Berry Meadow). Jonathan McGill reminded members that he has several oak saplings though Chris Corcoran suggested trees of a more mature size of tree, eg elms. Aidan Bocci said it would be unhealthy to maintain a tree so would be more appropriate to plant where no maintenance would be required.</p>
8.	<p><b>Enhancement</b></p> <p><b>Review of Objectives</b></p> <p><b>Ecology, eg restoration of ditches</b></p> <p><b>Enhancement of landscape, eg tree planning adjacent Shawford Road</b></p> <p>Bring to next meeting.</p>
9.	<p><b>Use of Farm for education</b></p> <p>There is a Sparsholt teacher living in the village who would welcome involvement. It was noted that Cllr Christine Hill has taken education groups to the farm. It was agreed that Chris Corcoran would invite the teacher to join the Committee.</p>
10	<p><b>Items for next meeting</b></p> <p>Next meeting to be arranged for January 2022.</p>

## Agenda Item 17

### **Draft Twyford Neighbourhood Plan**

Twyford Parish Council 28<sup>th</sup> October 2021

Item 17: Twyford Neighbourhood Plan

Report of Chairman of Technical Committee

This report leads on from the earlier reports to TPC on the Examiners report on the TNP . These explained the modifications he requires to be made to the Plan, in order to bring it in to conformity with higher level plans and regulations. The TNP will then meet the “basic conditions” as defined by the Government’s regulations on Neighbourhood Plans.

A further step towards the finalization of the plan has now been taken by the South Downs National Park Authority who have now formally agreed their Decision statement on the TNP. This is attached. In summary, it endorses the TNP subject to the making of the detailed changes set out by the Examiner. SDNPA make no changes to the Examiner’s.

The Chief Planning officers report to his Committee sets out, in Appendix 2, all the changes to be made to the plan in a schedule with brief reasons explaining his changes.

There is no change from the information given in my previous reports to TPC which expressed satisfaction with the Examiner’s endorsement of so much of the plan and recommended acceptance of his changes when the time came to do so . That moment has now come.

It now remains for TPC, as the body making the Neighbourhood Plan, to formally agree that these changes in the Examiners report should be made. Once this is done the TPC can then put forward the TNP for referendum. All residents in the parish of Twyford who are registered electors may then vote on the single question as to whether the TNP should be adopted. The date set is 13<sup>th</sup> Jan 2022. Publicity will be needed for the electorate.

#### **Recommendation:**

**Twyford Parish Council is recommended to**

- 1) Note the report of the Chief Planning officer to the South Downs Planning Committee 14<sup>th</sup> October 2021 and the Decision Statement on Twyford Neighbourhood Development in Appendix 2 of their report ( attached to this )**
- 2) Agree the modifications should be made to the Plan in response to the Examiner’s recommendations to meet “the basic conditions” as set out in Appendix 2 of the same report**
- 3) Agree the holding of a Referendum on 13<sup>th</sup> January 2022 to vote on whether the Twyford Neighbourhood Development Plan should be adopted as part of the Development Plan for the South Downs National Park**

- 4) Request the Technical group to prepare appropriate publicity so that the voters of the Parish are properly informed**

**Attached Report**

<https://www.southdowns.gov.uk/wp-content/uploads/2021/10/PC2021Oct14-Agenda-Item-11-Twyford-NDP-Decision-Statement.pdf>

Contents: SDNPA Planning Officers report to SDNPA of 14/10/2021 with APP A : Plan of TNP Area.  
App B: Decision statement and modifications. APP C : Examiner's report of Aug 2021.

Chris Corcoran. 23<sup>rd</sup> October 2021