

# FULL COUNCIL

## TWYFORD PARISH COUNCIL

### MINUTES OF A MEETING OF THE COUNCIL

Held on Thursday 25<sup>th</sup> November 2021 at 7.30pm

At Twyford Parish Hall

**Present:**

Cllr. Lawton (in the Chair), Cllr. Bronk, Cllr. Hill  
Cllr. Pullen, Cllr. Corcoran  
Cllr. Sellars

**In attendance:**

J.P. Matthews - Clerk  
  
Cllr. Sue Cook (via MS Teams), Cllr. Rob Humby (HCC), Karen Vincent (WCC Governance Manager), John Pain (Twyford Cricket Club), Jeff Mardon (Neighbourhood Plan Advisory Committee)

Minute	Business Transacted
118/21	<b>Chairman's comments</b> The Chairman welcomed everyone to the meeting and advised that he would like to bring forward item 10 on the Neighbourhood Plan Referendum.
119/21	<b>Apologies for Absence</b> Apologies were received from Cllr. Cook, Cllr. Pain, Cllr. Mitchell, Cllr. Forder-Stent
120/21	<b>Requests for Dispensation under Section 33 Localism Act</b> No requests were received.
121/21	<b>Declarations of Interest</b> No additional requests were received.  The Clerk reminded all members that WCC have asked that fresh Declarations of Interest forms should be submitted annually.
122/21	<b>Approval of Minutes</b> It was <b>Resolved</b> that the minutes of the Meeting of Twyford Parish Council held on 28 <sup>th</sup> October 2021 be approved.
123/21	<b>Public Representation</b> There was no public representation
124/21	<b>It was Resolved</b> to change the order of business on the agenda and bring forward Item 10
125/21	<b>Twyford Neighbourhood Plan Referendum</b> Karen Vincent, WCC Governance Manager, gave members an overview of the arrangements that WCC are putting in place for the Neighbourhood Plan referendum on the 13 <sup>th</sup> January 2022.  Procedures are essentially the same as any election that takes place and managed by the Elections Team at WCC. Covid secure processes were already planned for local elections in May 2022 and these would also apply to the Polling Station in the Twyford NP

	<p>referendum. An explanation of key dates in the process was provided which included the dates for announcing the referendum, registration deadline to vote, postal vote distribution and process for emergency proxy votes. All of this information will be published by WCC.</p> <p>Ms Vincent drew particular attention to the role of the Parish Council and any publicity material it produced to promote the existence of the referendum should remain neutral in its content. As with all elections, publicity material would need to meet the requirements of the Electoral Commission including limits on the costs incurred in production and distribution.</p> <p>The Chairman thanked Ms. Vincent for taking the time to attend the meeting and providing such a comprehensive briefing.</p>
126/21	<p><b>County Councillor's report</b></p> <p>Cllr. Humby had submitted a report which was <b>noted</b> and is attached in the appendices. He also provided an update on his responsibilities in HCC which had meant he had been unable to attend Parish Council meeting for several months, he now hoped he would be able to return to regularly attending.</p> <p>Cllr. Humby advised that HCC were now preparing a new Local Transport Plan (LTP). LTP4 will supersede the current LTP and will form the primary transport policy for Hampshire County Council to 2050. The plan was likely to be a significant departure from previous plans with a prioritisation triangle with walking at the top, followed by cycling, public transport, and motor vehicles being at the lowest level.</p> <p>Cllr. Humby had received an updated internal briefing on Twyford's Flood Mitigation Scheme following the refusal of the South Downs National Park to provide a CIL contribution towards the project. Cllr. Humby reiterated his support for the project and his senior officers would assist in whatever practical manner they could.</p> <p>Finally, Cllr. Humby advised that he was awaiting for National Highways to make a definitive statement on their M3 Smart Motorway project before HCC would assess any mitigations required during potential diversion routes.</p>
127/21	<p><b>District Councillors' report</b></p> <p>The report was <b>noted</b> and is attached in the appendices.</p>
128/21	<p><b>Clerk's report</b></p> <p>The report was <b>noted</b> and is attached in the appendices.</p>
129/21	<p><b>Planning Committee</b></p> <p>The draft minutes of the meeting of the Planning Committee held on 4<sup>th</sup> November 2021 were <b>received</b>. There were no further updates.</p>
130/21	<p><b>Recreation Committee</b></p> <p>The draft minutes of the meeting of the Planning Committee held on 11<sup>th</sup> November 2021 were <b>received</b>.</p>
131/21	<p><b>It was Resolved</b> to agree in principle to the lease of a area of Hunter Park of approximately 30 metres by 12 metres in a location as indicated on the Hunter Park Masterplan (minute 201/20), adjacent to the tennis courts, to Twyford Cricket Club for the erection of training nets. The Heads of Terms, for future consideration, should include a provision for the nets to be accessible for informal use by residents of Twyford.</p> <p>Proposed by Cllr. Corcoran, seconded by Cllr. Pullen.</p>

132/21	<p>As a matter arising, the Chairman advised members that the Full Council had, in good faith, decided in October a matter relating to allotment tenancies. However, on reflection he felt that the subject should first have been considered by the Recreation Committee. This highlighted the need for a set of policies which would provide transparency in such matters and should be developed by the Recreation Committee in due course. He would therefore be proposing a Special Motion, which requires the support of two other councillors, for the December Full Council to consider rescinding the 117/21 decision.</p>															
133/21	<p><b>Highways Working Group</b></p> <p>The draft minutes of the Highways Working Group were <b>received</b>.</p> <p>Cllr. Bronk also talked members through the decision made by HALC to support the 20's Plenty initiative and had discussed the subject with Dummer Parish Council, who had proposed the motion at the HALC AGM, of how the Executive of HALC could now take the matter forward.</p>															
134/21	<p><b>Infrastructure requests to Hampshire County Council</b></p> <p>Members <b>received</b> the report, attached in the appendices. Cllr Bronk provided a narrative to the background of the report's contents and that once submitted it would be for HCC to consider implementation of any of the proposals.</p> <p>Cllr. Bronk also explained he had been in contact with Hampshire Police regarding the installation of speed camera signs, however there were few suitable locations for these, being limited to Hazeley Road, although some 30 mph repeater signs could be installed where there was insufficient street lighting. Cllr Bronk would continue to liaise with the Police on this matter.</p>															
135/21	<p><b>It was Resolved</b> that the Infrastructure Requests Report be submitted to HCC's Safer Roads Team and Casualty Reduction Team</p>															
136/21	<p><b>Neighbourhood Plan Advisory Committee</b></p> <p>Cllr. Corcoran provided a short update. The committee had met last Monday and decided on the publicity material that needed to be published to promote the referendum. This would take the form of a banner, leaflet drop, postcard drop and posters on suitable TPC property in the village.</p>															
137/21	<p><b>Project Updates</b></p> <p>Cycleway – Cllr. Cook advised that she is currently awaiting responses from HCC on whether a reduction in the speed limit to 40mph would be possible as a prerequisite to implementation of a cycleway scheme. She was pleased to be able to be talking to the right people at HCC.</p>															
138/21	<p><b>Schedule of Payments</b></p> <p>It was <b>Resolved</b> to <b>approve</b> the Schedule of Payments for November 2021</p> <p>The schedule is attached in the appendices.</p>															
139/21	<p><b>Balance of the bank accounts</b></p> <p>The bank balances as of 31<sup>st</sup> October 2021 were <b>noted</b>.</p> <table border="1" data-bbox="427 1832 1050 1995"> <thead> <tr> <th><b>Ordinary Accounts</b></th> <th colspan="2"><b>Interest rate</b></th> </tr> </thead> <tbody> <tr> <td>HSBC C/A</td> <td>£3,992.47</td> <td>0.0%</td> </tr> <tr> <td>HSBC Savings</td> <td>£77,789.27</td> <td>0.01%</td> </tr> <tr> <td>Nationwide</td> <td>£84,051.17</td> <td>0.05%</td> </tr> <tr> <td><b>Total</b></td> <td><b>£165,832.91</b></td> <td></td> </tr> </tbody> </table>	<b>Ordinary Accounts</b>	<b>Interest rate</b>		HSBC C/A	£3,992.47	0.0%	HSBC Savings	£77,789.27	0.01%	Nationwide	£84,051.17	0.05%	<b>Total</b>	<b>£165,832.91</b>	
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140/21	<p><b>Internal Auditors Report</b></p> <p>The report from the Internal Auditor, attached in the appendices, was <b>received and noted</b>.</p> <p>The Clerk advised that the half year assessment had been very beneficial and along with the February review, would make for a much more efficient end of year process and submission of AGAR.</p>
141/21	<p><b>Draft Budget 2022/23</b></p> <p>Members <b>received</b> the first iteration the draft budget and the RFO walked members through the layout of the revenue and capital budgets. The RFO explained that some savings had been identified in the revenue budget, but members would need to decide on the prioritisation of contributions towards capital projects. A final calculation of the precept would be possible in December when WCC issue the 2022-23 Tax Base.</p> <p>The draft budget would be brought back to December's Full Council for consideration.</p>
142/21	<p><b>Public Works Loan Board</b></p> <p>The Chairman informed members that it was the intention to reapply for the SDNPA CIL grant in 2022/23, however serious consideration needed to be given to alternative funding options for the Flood Mitigation Scheme. A clearer picture will be available in the next 6 months or to the required funding stream.</p> <p>Following a discussion, it was <b>Resolved that</b>, in principle, the Parish Council apply for a loan from the Public Works Loan Board to fund the Flood Mitigation Infrastructure project should other funding not become available. Full Council would need to approve the amount and payback period of the loan at a later date. No further steps will be taken at this stage.</p> <p><b>Proposed by Cllr. Lawton, seconded by Cllr. Corcoran</b>  For: Five  Against: None  Abstentions:One</p>
	<i>Cllr. Corcoran left the meeting at 10:18pm</i>
142/21	<p><b>S137 Grant Application</b></p> <p>An application for S137 had been received.</p> <p>It was <b>Resolved</b> to award £50 to Victim Support help support the purchase of small security items for victims of crime.</p> <p>Proposed by Cllr. Lawton, seconded by Cllr. Hill</p>
143/21	<p><b>Correspondence on Fireworks in the village</b></p> <p>Members received some correspondence regarding fireworks in the village.</p> <p>It was felt that the onus is on event organisers to communicate their events to residents who can then take the necessary steps to care for their pets and other animals. It was understood that events at Hunter Park had previously involved the of quiet fireworks but had not been the case this year.</p> <p>In respect of events at Hunter Park it was <b>Resolved</b> that the matter would considered by the Recreation Committee.</p>
	The meeting closed at 10:27pm

## Item 126/21

### **County Councillor's Report to Twyford Parish Council**

#### **SDNPA CIL Decision**

I have met with Simon Cramp to discuss Twyford Flood Alleviation and will discuss more at the meeting.

#### **Your Hampshire**

[Your Hampshire Newsletter](#)

#### **M3 Smart Motorway**

Carriage work to the M3 is likely to start in the new year. HCC will ask National Highways (NH) to share their communication plan for this work and also arrange a parish/resident briefing and Q&A in early January.

Motorway closures will mainly take place predominately overnight however there will be some weekend closures when there is bridge replacement. The Hampshire Highways team will be in close dialogue with NH to arrange appropriate mitigation measures ahead of any closures. This will include minor works to repair any faults (potholes, ironworks etc), review of the speed limits, crossing points, priorities and traffic signal programming. Diversion routes are also being carefully reviewed and planned and any additional/unrelated road works in these areas will be avoided unless essential.



M3 SMP Briefing  
17th Nov 2021.pdf

#### **20 mph Review**

I have asked the Director of ETE to do a full review of 20mph and I asked the ETE Select Committee Chair to set up a working group to look at this.

## **News**

### **Winchester Movement Strategy**

Residents, commuters and businesses are being asked for their views on 10 priority schemes as part of the development of the Winchester Movement Strategy and invited to comment on the emerging local walking and cycling Infrastructure Plan

[Views to be sought on Winchester Movement Strategy proposals | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/news/2023/03/23-views-to-be-sought-on-winchester-movement-strategy-proposals)

### **Grants to tackle climate change**

Hampshire County Council is offering grants to make community buildings more energy efficient as part of its commitment to combatting climate change. Measures that could be funded include solar panels, LED lighting, window replacements or insulation for buildings such as village halls and community centres

[Parish and Town Councils and Community Organisations invited to apply for grants to tackle climate change | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/news/2023/03/23-parish-and-town-councils-and-community-organisations-invited-to-apply-for-grants-to-tackle-climate-change)

### **Government's Community Renewal Fund**

As COP26 draws to a close, Hampshire County Council has welcomed news of a successful bid for over £205,000 from the Government's Community Renewal Fund, which will enable the Authority to expand its work with communities to reduce carbon emissions and adapt to climate change

[County Council announces further funding for community climate change action | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/news/2023/03/23-county-council-announces-further-funding-for-community-climate-change-action)

### **Support schemes for children eligible for free school meals**

Funding of more than £0.5 million has been approved by Hampshire County Council to support schemes that will provide food and activities over the Christmas school holiday to children who are eligible for free school meals

[Over £0.5 million awarded for children's food and activity schemes this Christmas | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/news/2023/03/23-over-0.5-million-awarded-for-childrens-food-and-activity-schemes-this-christmas)

## Item 127/21

### **District Councillors' Report to Twyford Parish Council - November 2021**

#### National Express

The National Express service, which was temporarily withdrawn from Winchester, has resumed from the St Catherine's Park and Ride car park which can accommodate the longer coaches that caused the service from the Guildhall to be cancelled.

#### Bus Services for Students

Concerns about the high cost of bus passes for students attending Peter Symonds College (or other local colleges) from locations outside the City of Winchester were raised at the HCC Decision Day discussion about its Bus Service Improvement Plan for Hampshire. Any improvement for students, like the South Hants Student Rider Pass, is eagerly awaited.

#### Waste and Recycling

Please remember that Colden Common has now been provided with a "carton bin" for things like pringle tubes, tetrapak cartons and paper cups in the car park opposite the Co-op. Attending the Colden Common Surgery for a Covid Injection is an ideal opportunity to use the new bin!

Users of the Garden Waste Collection Service are reminded that they can now sign up to continue their collections from 1<sup>st</sup> March 2022. Residents can contact Customer Services 0300 300 0013 or use the Winchester City Council website. <https://www.winchester.gov.uk/waste-recycling/garden-waste-collection-sign-up>

#### Traffic Regulation Orders

Winchester City Council has delegated authority from Hampshire County Council to issue traffic Regulation Orders relating to on street parking. The City Council has been contacted further to the Parish Council's resolution in October to seek yellow lines on the north side of Finches Lane by the crossing point to access School Lane. Winchester City Council has contacted the Hampshire County Council School Transport Team for their views on the merits of the application.

#### Shared path cycleway?

The Parish Council secured a grant of £50,000 from Winchester City Council towards a shared path cycleway from Hockley Link to Church Lane (at Hockley Cottages). Since then new Government standards for cycleways have resulted in the route becoming unviable without a speed reduction to 40mph for that stretch of road. Parish Council and Ward Councillor requests have been made to Hampshire County Council to seek its support for a speed reduction and widening of the existing pavement, without which the grant will be lost and cyclists will have to use the Main Road with its large volume of traffic and HGVs travelling at 60mph.

#### Twenty is Plenty

The Parish Council last month unanimously showed its support for the national 20 is Plenty campaign. As Ward Councillors we approached our Hampshire County Councillor in 2019 to seek support for 20mph in parts of Twyford and we fully support the current campaign to persuade HCC to permit 20mph in parts of Twyford.

### Southampton Airport Runway Extension

Residents affected by noise from overflying aircraft may wish to complain to the airport using the following phone number: 02380 627070 or email: [sounoisecomplaints@southamptonairport.com](mailto:sounoisecomplaints@southamptonairport.com)

### International White Ribbon Day – 25 November 2021

Thursday 25th November sees the launch of the annual International White Ribbon campaign and 16 days of action, raising awareness and working to prevent violence and abuse.

In 2020 Winchester City Council supported the campaign by coming a member of the 'Employers Against Domestic Violence' campaign which is run by the organisation Employers Initiative on Domestic Abuse (EIDA) and this year will again be encouraging its partners to sign up to become members of EIDA as individual organisations. There is no cost involved for membership, instead EIDA requires the organisation to sign up to EIDA's membership charter.

The city council's Communication Team will access social media networks in support of the commitment made by the Council (raising awareness of support available for both victims and perpetrators of domestic abuse whilst highlighting the support that employers can provide too). In addition it will use social media channels to promote and share consistent messaging by sharing other relevant domestic abuse campaigns which are currently running via the Hampshire Domestic Abuse Partnership, Stop Domestic Abuse, the Government's campaign #YouAreNotAlone and of course the International White Ribbon Campaign itself.

Staff will be encouraged to wear a White Ribbon in support of the pledge 'to never commit, excuse or remain silent about domestic abuse'.

The City Council is seeking support in the following ways:

- Support the City Council's commitment by encouraging local businesses/partners that you work with to consider signing up to the EIDA charter as individual organisations (please let us know if your contacts are signing up).
- On the day it is really important that we use social media networks to get the message out – you can do this by re-sharing and retweeting the Council's social media posts.

WCC intend to put out a positive press release after the campaign and would like to be able to say how many of its partners have signed up to the charter. Therefore it is important that it knows if you are aware that any organisations that you are in contact with have made this commitment, so that WCC can give them a mention.

If you have any queries please direct them to the Community Safety Team on 01962 848 423 or via email to [Communitysafety@winchester.gov.uk](mailto:Communitysafety@winchester.gov.uk)

Compton Lock Winchester City Council concluded after 31 patrols in 2021 (by Neighbourhood Services, the Police and Fire and Youth Services) that as no anti-social behaviour was observed there was no proven requirement to consider an annual Operation Order. However, the community safety partnership is responsive to public concerns and will respond accordingly to any complaints.

Ward Councillors: Tony Bronk: [tbronk@winchester.gov.uk](mailto:tbronk@winchester.gov.uk) or telephone 714275

Sue Cook: [susancook@winchester.gov.uk](mailto:susancook@winchester.gov.uk) or telephone 07884111916





## Twyford Parish Council

### Clerk's Report

### Clerk's Report

Councillors are reminded that the items within this report are provided for information only and not available for debate. If it is considered that an item listed within the report should be debated fully by members, then it will be placed on the next appropriate committee or council agenda. Any member wanting clarification or further information on any aspect of items within the report please contact me in advance of the meeting.

### General reading and information.

The following publications have been received and available for members to read:

- Clerk & Councils Direct
- CPRE Hampshire News & Views, November
- Rural Service Network – Rural Bulletin November 2021
- Census – Newsletter for Local Authorities – Issue 35
- WCC Your Council news
- South Downs News – November

### Other information

- 1) All members need to be aware of the disclosable pecuniary interest forms and consider whether there have been any changes since it was last written. If there was a need for any change to be made, please contact me and I will supply fresh document for completion.
- 2) Broadband project – Still awaiting a formal conformation from Openreach as to when the scheme will open to allow people to pledge their gigabit vouchers.
- 3) The savings account with Redwood Bank has been opened. The application to move the current account to Unity Trust is in progress.
- 4) The H1 Internal Audit took place w/c 15<sup>th</sup> November.
- 5) The pecuniary legacy for the water meadow benches has been received.
- 6) A feasibility of installing PV solar panels at the Hunter Park pavilion is being undertaken by a local resident.

Jamie Matthews  
Parish Clerk  
22<sup>nd</sup> November 2021

**Minutes of The Twyford Traffic Solutions Focus Group**

**Date: 10th November 2021**

**Attendees: Trevor White, Steve Pullen, Stewart Hoad, Hannah Greenberg, Guy Billings, Sue Cook, Tony Bronk**

**20s plenty update:**

- Meeting notes TPC support via a formal resolution and its letter to all Hants parish clerks about the HALC resolution, emails were received from the following:
  - Longparish – qualified support
  - Cheriton – support dependent on willingness of PCC to ensure enforcement
  - Romsey Town Councillor – qualified support - for town centres
  - Froyle – Seeking elaboration – are villages residential and what about outside playgrounds etc.
  - Wield – qualified support – 20 near hospitals, schools and other danger areas.
  - Bighton, Hambledon, Smannel, Chilbolton, Owslebury, Otterbourne, Hursley all fully supportive.
- HALC resolution did not proceed because of the wording in the resolution was considered too broad (proposing 20mph where people reside). An amending resolution was passed but could not be debated and voted on because HALC attendees had no mandate from their councils. The HALC Exec. noted broad support for some further 20mph restrictions and announced it would consider how to progress this when the Exec. next meet in December.
- Sue had meeting with Cllr. Rob Humby on various transport issues and he was receptive to taking various issues forward, including consideration of a change of existing HCC policy. An HCC Decision Day subsequently announced a formal review would commence.
- Meeting with Cllr. Russell Oppenheimer revealed that he is very receptive to 20 miles an hour and is very keen on the initiative.

Next steps:

- Hannah to find out how HALC are going to promote 20s plenty and then to contact other parish councils in Hampshire to canvass support.
- Sue to seek the support of Steve Brine M.P.

**Finches Lane crossing update:**

- TPC's continued support via a formal confirmatory resolution was noted.
- WCC and HCC were advised of the resolution, provided with the draft Equality Assessment prepared to that date and provided with further photographs.
- WCC are now waiting for HCC Schools Team to comment, they advised: "I will endeavour to re-engage the school to get their travel plan updated to support the requests for these measures, including a travel survey with the parents and staff for evidence. Hopefully we can all work together to improve safety for the local community."

Next steps:

- Gemma to liaise with Sophie Davies (Headmistress) to progress the HCC request, particularly about the route the children use to reach the school and to make sure the school travel plan is aligned
- Steve to collaborate with Gemma on producing a map illustrating the flow of children along routes across the village
- Once we know information has been sent to HCC Tony will contact HCC to understand its position then liaise with WCC to determine if and how it will seek to amend its forward Traffic Regulation Order plan to March 2023.

- 

#### **Infrastructure audit:**

- Thanks to Stewart for the excellent draft, some broad comments on the draft were discussed and amendments will be made

Next steps:

- All group members to review the commented draft and add any further comments for Stewart's attention
- If amendments could be included in a revised draft by the weekend, then the draft could be submitted for information and discussion of key concerns at the next Parish Council meeting. Key concerns are: signage and road markings at the bend near the Park Lane and informal crossing towards the Phoenix; the cross roads with Finches Lane and Hazeley Road; the Finches Lane crossing point for access to School Lane and pedestrian access to beyond Norris's Bridge.

#### **Update on other workstreams:**

- SLRs – A further site at the top of Serles Hill has been agreed by HCC, at no cost to the Parish Council, subject to the size of the SLR enabling its use on an existing post.  
SLR data – 85%tiles show excessive speeds on the Main Road southern entrance at Manor Farm Green; and Hazeley Road (police enforcement visits currently occur at the latter).
- Speedwatch has commenced. Whilst Winchester speedwatch equipment is used it will take place every Monday between 9.00am and 11.00am. The Police are assessing whether any locations on Main Road/The High Street can be used. On Monday 8<sup>th</sup> Nov. checks were made on Hazeley Road east of the Parish Hall car park. One vehicle travelling at 44mph was identified and reported to Hants Police. Tony has applied to the PCC for a grant towards purchase of ANPR equipment for Twyford.
- HGVs Sue contacted Ferry Speed and TJ Waste and informed them that their lorries are frequently travelling through the village. Extract from TJ Group's response: "I will review workloads over the rest of the week, and make sure that any vehicles that are not delivering materials nearby are taking the main motorway networks. Any vehicles that can take alternative routes will be made to do so. Please contact me directly if you have any specific vehicles, drivers, or concerns that I can help with. The TJ Group will always try and work with the local community - I will make sure that this issue is reviewed daily by the transport team.
- Cycleway – HCC provided an update on 20<sup>th</sup> October confirming the feasibility of amending the speed limit to 40mph and using some road space remained under consideration with a number of HCC officials. A further update will be sought before the Parish Council meeting.

Next steps:

- Sue to chase up progress on shared paths before the monthly council meeting
- Tony to progress the additional SLR site
- Sue to contact AJF on the same basis as TJ Group

**Status of hedges and pavements:**

- Garden overspill near to the corner of Park Lane causes reduction of pavement width and drain blockages, resident has agreed to take action.

Next steps:

- Sue to determine if hedge on Finches Lane between crossroads and school access crossing can be reduced as it poses a risk due to loss of sightlines

**IT Data storage and comms:**

- Agreed that having a google account/drive in order to share documents on the group would be useful

Next steps:

- Guy will setup account

**TPC Website**

- Steve has created a webpage to refer to the Traffic Group, its aims and progress

Next Steps

- Tony to write initial text

**Budget requirements 2022/23:**

Possible expenditures:

- Finches Lane crossing point – addition to southside pavement width
  - High Street informal crossing, potential extension of pavement width
  - Indicators that drivers are entering the village (eg. white gates)
  - Solid planters/traffic calming measures at the crossroads?
  - Speed limit change application
  - Speedwatch ANPR (maybe be able to fund through PCC)
  - Cycleway feasibility study
- 
- The Group decided to seek £14k for distribution amongst the above projects in a manner to be defined.

**Date of next meeting: Early January 2022**

## Item 134/21

Information for Parish Councillors for consideration at the FPC Meeting on 25<sup>th</sup> November 2021

### Background

HCC's Safer Roads Team and Casualty Reduction Team agreed to carry out a review of traffic management measures on the southern section of the High Street from the commencement of the 30mph zone to the crossroads and then along Finches Lane to the other side of Norris's Bridge.

HCC agreed to receive a Road Infrastructure Audit (of street signs and road markings) with comments and requests for improvements. HCC advised that any works it decides to undertake are at its discretion but that it would consider requests made by the Parish Council. Separately HCC would also advise TPC how it might take some forward under the community led initiative any requests that were outside the scope of the HCC review.

### Advisory Committee Road Infrastructure Audit

The audit uses Google Streetview dated July 2021 to show the presence and condition of existing infrastructure. Each location is assessed as satisfactory (green), in need of attention (amber), or a major concern (red). Amber locations are those that can be readily reported directly to HCC via its existing web-based reporting function. Red locations are considered to give rise to substantial concerns for personal safety, for which Parish Council and other support for remedial action may be necessary whilst HCC policy focusses on 'casualty reduction' and evidence of actual casualties rather than only potential ones.

The audit document is on the TPC website and can be accessed using the following link: **(TBA)**

### Locations identified as Red (those in the scope of the HCC review defined above)

#### **1. Southern entrance to the village**

Concern:

The high speed of vehicles evidenced by the Manor Farm Green SLR (85percentile is 36mph).

Suggested solutions

- 1.1a Start 30 mph limit at Hare Lane, or The Old Dairy bus stop
- 1.1b Reduce 50mph limit to 40mph
- 1.1c Introduce a 40mph buffer from the Highbridge Road triangle to Hare Lane
  
- 1.2a Paint a narrowing of the white roadside lines from the 50 mph (e.g. like Lower Upham)
- 1.2b Paint Dragons' Teeth (like Highbridge Road approach to Kiln Lane)
- 1.2c Paint a 30mph roundel (in the absence of street lights (towards Hare Lane))
- 1.2d Paint SLOW
- 1.2e Paint a Keep Clear junction box for Manor Farm Green
- 1.2f Add white roadside lines to the High Street
  
- 1.3 Create/restore the Village Gateway at the Twyford Village signs
  
- 1.4 Create a crossing island (like the 4 in Colden Common from Spring Lane to Church Lane)

## **2. Bend between Brewers Lane and Park Lane**

Concerns:

- The bend diminishes sightlines (of pedestrians crossing or vehicles turning right into Park Lane or from Queen Street, or approaching from the other direction)
- The pavement on the westside is inadequate and east side is very narrow, vehicle mirrors (and other parts encroach the pavement area)
- The road narrows so 2 large vehicles cannot pass each other, large vehicles force small ones to the road edge
- Roadside and road signs warning of the nature of the bend are inadequate
- At night visibility of the bend itself is poor

Suggested solutions

- 2.1a Adopt 20mph from Manor Road to the crossroads
- 2.2a Adopt “give priority to traffic travelling south”, so northbound traffic must slow to yield; and install appropriate roadside and road signage
- 2.3a Reinstate chevron signs to enhance warning of the bend
- 2.3b Amend roadside signs to warn of the direction of the road through the bend
- 2.3c Add white roadside lines to improve visual awareness of the bend and encourage vehicles to avoid pavement encroachment
- 2.3d Restore clarity of central white lines and painted SLOW signs
- 2.4a Paint Keep Clear junction boxes for Park Lane and Queen Street
- 2.4b Prevent pavement encroachment of northbound vehicles during congestion by adopting a yellow cross hatched no entry unless exit is clear box for southbound vehicles
- 2.4c Provide warning of imminent junctions to left and right
- 2.5a Consider effectiveness of existing street lighting
- 2.5b Reinstate use of Cats Eyes
- 2.6 Maintain full width of the eastern pavement by ensuring vegetation does not encroach

## **3. Informal crossing point at Queen Street exit**

Concerns: Pedestrians are put at risk when relying on the indicated crossing point

Suggested solutions

- 3.1a Establish a 20mph zone due to the proximity of the School and its use of the crossing
- 3.2a Create a Zebra Crossing (as in Winchester by the Leisure Centre)
- 3.4a Create a Pelican Crossing (as at other northly crossing points)
- 3.5a Create a pinchpoint by narrowing the road (giving priority to vehicles travelling north so by being slowed drivers are more likely to stop to enable pedestrians to cross)
- 3.6a Change bollards to more visible ones
- 3.7a Change road surface to create a visible crossing

3.8a Improve roadside and road signs to warn of the crossing point

#### 4. Crossroads

Concerns: Wide open space discourages slow movement of vehicles, pedestrian crossing points are not all clearly visible to motorists making turns into Finches Lane and pedestrians struggle to see oncoming vehicles

Suggested Solutions

4.1a Adopt white lining for through and turning traffic (as in Colden Common at Spring Lane)

4.2a Widen the marked off area at the bus stop to the width of a bus

4.3a Create a marked crossing point for crossing Finches Lane (like that for Hazeley Road)

4.4a Consider an Island in Finches Lane (like that for Hazeley Road)

4.4b Extend the western corner pavements or use surfacing to encourage vehicles to maintain a central line when turning, to facilitate pedestrian sightlines

4.4c Facilitate the use of planters instead of pavement/kerb alterations to extend pedestrian areas

4.5a Establish a 20mph zone

#### 5. Finches Lanes crossing point from School Lane

Concern: Pedestrians are at risk in the absence of a designated formal or informal crossing. Whilst most users are travelling to and from the school, young children are accompanied by parents and siblings creating increased numbers. Residents also use the route to access village facilities including the General Stores and Doctor Surgery. There are yellow School markings on the south side but only a short roadside white line on part of the northside. Vehicles park on the southwest and north east side of the crossing point impeding sightlines.

Suggested Solutions

5.1a Establish a 20mph zone due to the proximity of the School

5.2a Create a designated school crossing point with associated signage

5.3a Install a Zebra or Pelican Crossing with associated signage

5.4a Create a pinchpoint by extending the southern pavement (to also accommodate pedestrians waiting to negotiate the metal barriers at the entrance of the footpath to School Road; and aid sightlines towards the crossroads) and install bollards to ensure its visibility.

5.5a Paint yellow lines towards St Mary's Terrace to prevent parking adjacent to the crossing point

#### 6. Shawford Road to west side of Norris's Bridge

Concerns: Absence of a pavement puts pedestrians at risk especially in the dark

## Suggested Solutions

- 6.1a Establish a 20mph zone
- 6.2a Install a pavement
- 6.2b Install a painted walkway (as in Beech Hampshire)
- 6.3a Install a Village Gateway (at the entrance to the TPC Meadow)



## Item 138/21

Full Council Meeting – 25<sup>th</sup> November 2021

### Schedule of Payments November 2021

ExpTno	Paid	Gross	Vat	Net	Comments
174	05/11/2021	13.00	2.17	10.83	C Molesworth - Replacment padlock - pavilion
175	05/11/2021	200.00	0.00	200.00	Twyford Tots - S137 Grant
176		47.94	7.99	39.95	Mid Hants Fire Protection - Fire Extinguisher Annual Inspection
178		28,878.00	4,813.00	24,065.00	Playsafe Playgrounds - Hunter Park Playground - Tranche 2
193		202.50	0.00	202.50	Hilary Frearson - TNP support - October
195		1,663.65	277.27	1,386.38	Green Smile Ltd - Monthly grounds maintenance
194		126.40	6.02	120.38	Octopus Energy - HP Field Electricity - October
177		67.89	11.31	56.58	Viking - Printer ink and paper for Asst. Clerk
190		217.44	36.24	181.20	Shoreland Network Solutions - Cricket Maintenance October
184		1,664.78	277.46	1,387.32	Hampshire County Council - Street Lighting charges - April to September
185		63.00	10.50	52.50	Vodafone - Mobile Telephones - Sep/October
186		36.13	6.02	30.11	Vodafone - Mobile Telephones - November
187		260.00	0.00	260.00	Fair Account - Internal Audit - H1
189		1,722.00	287.00	1,435.00	Greenbarnes Ltd - A1 Lectern mounted encapsulated interpretation panel
191		510.00	85.00	425.00	Ava Recreation Ltd - Annual Inspection of play equipment
192		52.80	8.80	44.00	Premier Gardens - Lengthsman green waste
196		773.25	0.00	773.25	Public Work Loan Board - Loan Repayment - Gilbert Room
197		60.77	10.13	50.64	Hampshire County Council - Paper towels and dispenser
183		92.17	4.39	87.78	Southern Electric - HP Field Electricity - final bill
179		1,709.76	0.00	1,709.76	Employee Salaries - October Salaries
180		25.76	0.00	25.76	Sue Merritt - Milegae - October
181		76.00	0.00	76.00	J.P. Matthews - Mileage - October
182		277.40	0.00	277.40	HMRC - November PAYE and NIC
188		487.83	0.00	487.83	HCC Pensions - November pensions
		<b>£39,228.47</b>	<b>£5,843.30</b>	<b>£33,385.17</b>	



1 Roker Way  
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Eastleigh  
HANTS  
SO50 7LD

Tel [REDACTED]

19 November, 2021 E-mail: [REDACTED]

Mr J Matthews |  
Clerk to Twyford Parish Council  
PO Box 741  
WINCHESTER  
HANTS  
SO23 3QA

Dear Jaime

**Twyford Parish Council 2021/22, Half Year Audit (4/21 to 9/21)**

I have now completed the Internal Audit for the Council as at 30/9/21 & am pleased to report that the overall internal control procedures are adequate to meet the needs of the AGAR Practitioner's Guide 2021 and the Accounts & Audit Regulations 2015 (as amended).

A series of test checks on the Council's financial records, vouchers, documents, minutes, policies, insurance & assets register were done to ascertain efficiency & effectiveness of the Council's systems. This was especially important, as the Council still has had to address the impact of Covid-19, resulting in a review of current processes & procedures, including remote meetings in the early months.

The attached Audit comments & recommendations will only enhance the current processes and procedures. This report should be noted & taken to the next meeting of the Council for discussion & formal minuting. I confirm that the next interim audit is set for 14/2/22 & will cover the 10/21 to 1/22 period.

I attach invoice 21/057 for the half year fee agreed in my quotation.

I would like to thank you for your help in enabling the audit to be performed remotely due to Covid-19 restrictions. I look forward to hearing your comments in due course.

Yours sincerely

PAUL REYNOLDS, FMAAT





# Twyford Parish Council

Full Council Meeting – 25<sup>th</sup> November 2021

## S137 Grant Applications

**Twyford Parish Council**  
**Application for Grant for Voluntary Organisations**  
**Local Government Act 1972, Section 137 (or under any other Statutory Power)**

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of audited annual accounts showing the applicant organisation's income, expenditure and level of balances.

If the organisation does not prepare annual accounts, please state why; and provide copies of the organisation's bank statements.

1	Name of Organisation ("the Applicant")	VICTIM SUPPORT
2	Name and postal and email address of the Applicant and/or its contact person  (please explain the contact person's relationship with the Applicant)	<p>██████████ SERVICE DELIVERY ASSISTANT                  21A HULSBURY ROAD                  CHANDON ROAD                  HANTS                  SO53 2FS</p> <p>Email: H110N.PARISHOFFICE@VICTIMSUPPORT.ORG.UK</p>
3	If the Applicant is a registered charity please state its number	298020
4	Amount of grant requested	£50
5	What is the purpose or project for which the grant is requested?	<p>PLEASE SEE ATTACHED SHEET</p> <p><i>Please use an additional sheet if necessary</i></p>
6	When would the expenditure to be met by the grant be incurred?	ONGOING - HOWEVER ANY GRANT AWARDED WOULD BE USED IN THE CURRENT FINANCIAL YEAR
7	If the total cost of the project is more than the grant, how will the balance be financed?	# WE WILL BE SEEKING ONGOING FUNDING TO PROVIDE THIS SERVICE FROM OTHER TWIN AND PARISH COUNCILS

8	Have you applied for a grant for the same purpose/project to another organisation? If so, which organisation and for how much?	WE APPLY ANNUALLY TO TOWN AND PARISH COUNCILS IN THE AREA WE COVER WITH VARYING LEVELS OF SUCCESS
9	Who will benefit from the project and how?	PLEASE SEE ATTACHED SHEET
10	Approximately how many of those who will benefit are parishioners of Twyford?	ANY VICTIM OF CRIME CAN ACCESS OUR SERVICE. LAST YEAR WE SUPPORTED APPROXIMATELY 21 TWYFORD RESIDENTS AND WE WOULD NOT EXPECT THIS NUMBER TO DIFFER YEAR ON YEAR

You may use a separate sheet of paper to submit any additional or other information that you feel necessary support this application.

Signed.....  .....Date 9/11/21.

Please print your name  SERVICE DELIVERY ASSISTANT

Victim Support additional information

**5. What is the purpose or project for which the grant is requested?** To purchase security items that we provide free of charge to victims and their families such as personal alarms and small security items for the home -dummy CCTV, window or door alarms to make people feel safer in their homes. This truly beneficial resource has such a positive impact on victim's recovery, we are seeking funding to continue this provision.

**9. Who will benefit from the project and how?** Any victim or witness of crime can access our service. Victim Support offers free and confidential help to victims of crime, witnesses, their family and friends. We strive to deliver a local approach to our service – residents of Twyford are supported by locally trained staff and volunteers ensuring a professional service with a local knowledge. Our trained supporters offer someone to talk to in confidence, information on police and court procedures, practical items such as personal alarms and small security items for the home (dummy CCTV, window or door alarms to make people feel safer in their homes) and help in dealing with other organisations. Residents supported via our community based service receive immediate emotional and practical support when they are contacted by our team. At this point we discuss how the crime has impacted the individual and what support we can provide to help that person cope and recover.