

RECREATION

TWYFORD PARISH COUNCIL MINUTES OF A MEETING OF THE RECREATION COMMITTEE

Held on Thursday 13th January 2022 at 8.45pm

Held at The Pavilion, Hunter Park, Twyford

Councillors present	In attendance
Cllr S Pullen (Chair)	Sue Merritt, Assistant Clerk
Cllr A Forder-Stent	J P Matthews, Clerk
Cllr T Bronk	
Cllr R Sellers	
Cllr W Lawton	
Cllr S Cook	
Cllr C Hill	
Cllr C Mitchell	

Item	Business Transacted
R52/21	Chairman's Announcements No announcements made.
R53/21	Apologies for Absence Apologies received from Cllr J Pain
R54/21	Dispensations under Section 33 of Localism Act 2011 No dispensation requests were received.
R55/21	Declarations of Interest There were no declarations made.
R56/21	Approval of Minutes It was Resolved that minutes of the meeting of the Recreation Committee held on the 11 th November 2021 be approved and signed. Proposed by Cllr Pullen, seconded by Cllr Cook.
R57/21	Public Representation There were no members of the public present.
R58/21	To receive the Assistant Clerk's report The Assistant Clerk's report was circulated prior to the meeting. Items highlighted from the report were: <ul style="list-style-type: none">• That the Pavilion key safe code would be changed more regularly to prevent unauthorised access. Assistant Clerk also advised that the key safe had now been relocated to the front of the building and that the relevant people had been informed.• Allotments – two plots continue to be monitored.• 4 new benches for Hunter Park are on order with an expected delivery date of end March 2022. To be delivered direct to Hunter Park.

<p>R59/21</p>	<p>To receive the Maintenance list</p> <p>The maintenance list was circulated prior to the meeting. Assistant Clerk informed Cllrs that the following work had been completed since circulating the list:</p> <ul style="list-style-type: none"> • Installation of paper towel dispensers in the kitchen and the disabled toilet providing more hygienic facilities for Pavilion users. • Replacement of a play area sign at Northfields that was split. • Removal of a padlock from a shed of a vacant allotment plot ready for the new tenant. • The adjustment of the floodlight outside the Pavilion. • The Pavilion key safe relocated to the front of the Pavilion • The continuation of monthly water temperature checks at the Pavilion which is required to comply with the Legionnaires policy. <p>Cllr Cook reported that some wire fencing that had been rolled up and stored at Northfields had been removed.</p> <p>There were also discussions regarding the fencing at the top of the steps between the allotments and the cricket field, to remove the return fence and utilise it as a continuation of the remaining fence; John Paine and Nick Ranger said they would help with this. It was also noted the area is extremely muddy. Cllr Cook reported that she had obtained approximately 16 paving slabs and would be meeting with John Paine and Nick Ranger to place them in front of benches, but may be enough slabs to use in the muddy area at the top of the steps.</p> <p>Cllr Hill raised the issue of the muddy area in front of the allotment gates and said there used to be gravel there. The Clerk advised that this path work could be included with the allotment path renovation in 2022/23.</p>
<p>R60/21</p>	<p>To receive the annual Play Area Inspector's Report</p> <p>The report was circulated prior to the meeting. There was nothing major to note in the reports, areas of concern were listed as either low or very low risk.</p> <p>The Clerk is investigating the requirements for legal and insurance purposes.</p> <p>Cllr Cook expressed concerned with the splits in the wood of the new climbing frame, however, the advice in the report was to monitor.</p> <p>It was resolved to schedule all actions required into the maintenance list, recording any maintenance carried out. There were also discussions surrounding 3/6 monthly checks by a qualified inspector and it was resolved that 6 monthly checks would be most suitable. The inspector would also carry out the maintenance work with the approval of the Recreation Committee. This was also discussed at the last meeting and the Clerk would seek quotations.</p> <p>Visual checks continue to be carried out regularly by both the Assistant Clerk and Greensmiles.</p>
<p>R61/21</p>	<p>To consider the use of Hunter Park by professional dog walkers</p> <p>This matter was initially raised at a meeting in May 2021 and is minuted at R122/20.3.</p> <p>There were discussions regarding the use of Hunter Park by professional dog walkers, Cllr Bronk described a farmer in another area had set aside a field for professional dog walkers to use, stipulating the number of dogs allowed and providing an allowed timeframe.</p>

	<p>Cllr Mitchell suggested a free licence could be issued for professional dog walkers who reside in the village, thus disallowing professional dog walkers from areas outside of the village. Cllr Cook and Cllr Hill noted that there is a professional dog walker from Colden Common who regularly uses Hunter Park with up to 6 dogs at a time.</p> <p>It was resolved that councillors would monitor the situation, noting times and dates, however, no one should be approached at this stage.</p>
R62/21	<p>To receive a report on allotment management matters</p> <p>A report on allotment management matters was circulated prior to the meeting. This was also discussed at R58/21 with the Assistant Clerk's report. It was further reported that quotations were being sought for the rotovation of plots 9 and 25, enabling the plots to be in a fit state and ready to work on for the new tenants on 1st March.</p> <p>A skip is booked for 28th January 2022 and tenants have been informed. The skip would also be utilised by John Paine and Nick Ranger who have also been informed.</p> <p>Cllr Pullen said he had walked round the allotments recently and said that work had been carried out on the majority of plots and that it looked like tenants were gathering items ready for the skip.</p>
R63/21	<p>To receive and consider changes to the Cultivation Standards document and Tenancy Agreement</p> <p>The Chair outlined that he had spent some time amending both documents which were circulated prior to the meeting.</p> <p>Tenancy Agreement</p> <p>The only changes made to the Tenancy Agreement were adding the Twyford logo, page numbering and font style. It was resolved that the Clerk/Assistant Clerk would make an amendment to the Tenancy Agreement to include the newly introduced deposit charged to new tenants which would be retained until the end of the Tenancy Agreement.</p> <p>Cultivation Guidelines</p> <p>The Cultivation Guidelines document had been renamed Allotment Gardens Guidance Document. It was resolved that more work is needed on the guidelines including:</p> <ul style="list-style-type: none"> • the timescales and number of communications/warning notices given allowing action to be taken sooner. • the area around new tenants and the percentage/timescale of plot cultivation <p>It was further resolved that the Assistant Clerk would continue to monitor the allotments and communicate with tenants, but that an inspection with a Councillor would take place every two months during the growing season. This would also allow the Assistant Clerk to update the Councillor on any concerns or communications made with tenants.</p>
R64/21	<p>To receive and consider the proposal from the Allotment Users meeting to introduce a maintenance levy</p> <p>A report was circulated prior to the meeting. It was outlined that the allotment users requested to seek the approval of the Recreation Committee to introduce a maintenance levy which would be used for maintaining communal areas such as the bonfire area. The suggested amount was £5 to £10 per plot.</p> <p>After discussion, it was resolved that £10 per plot would bring a reasonable amount for such maintenance work and could be used on one occasion or two depending on the work required, any monies left over could also be carried forwarded.</p>

	<p>It was resolved that the scope of work would be decided at the next Allotment Users meeting which is to be arranged for March 2022. The arrangement for works would be organised by allotment users and paid for by the Council out of the £10 per plot charged. Assistant Clerk to give allotment users the Council's decision.</p>
R65/21	<p>To receive an update on tree and hedge planting at Hunter Park</p> <p>The Chair said he had made two enquiries but had received no reply as yet. He would chase them up. Cllr Cook said she had spoken to someone at Winchester City Council who she is meeting next week on site.</p> <p>Cllr Forder-Stent proposed to use some funds from the "green" budget to pay for trees which would therefore allow funding for hedge planting, wild flowers and bulbs. A plaque was also suggested to commemorate the Jubilee.</p>
R66/21	<p>To receive the correspondence on fireworks in the village and consider a policy for firework events at Hunter Park</p> <p>Correspondence had been left in the Pavilion post box complaining about the fireworks event held on 31st October 2021. This was a private event run by Twyford St Mary's PTA. Cllrs said that in the past, flyers had been handed out to residents and the Council stipulated that quiet fireworks were used. The fireworks used on this occasion were very loud and in future must be mindful of residents with animals.</p> <p>It was resolved that a policy would be drawn up to include with the booking form for future events to ensure fireworks are below a given decibel, also requiring the hirer to publicise to all residents by distributing flyers to households.</p> <p><i>9.55pm Cllr C Mitchell left the meeting</i></p> <p><i>9.58pm Cllr W Lawton left the meeting</i></p>
R67/21	<p>To consider the location for the two new benches at Hunter Park</p> <p>A report with a map of Hunter Park was circulated prior to the meeting. This matter was deferred to the next meeting, to be discussed with location of trees.</p>
R68/21	<p>To consider items for future meetings</p> <p>Southern bank tree root resurfacing</p> <p>Picnic benches</p>
	<p>The meeting closed at 10.05pm</p>