

# RECREATION

## TWYFORD PARISH COUNCIL MINUTES OF A MEETING OF THE RECREATION COMMITTEE

Held on Thursday 5<sup>th</sup> May 2022 at 7.00pm  
Held in the Gilbert Room, Twyford Parish Hall

Councillors present	In attendance
Cllr. R. Sellers	Clerk
Cllr. J. Pain	1 member of the public
Cllr. T. Bronk	
Cllr. C. Mitchell	
Cllr. W. Lawton	

Item	Business Transacted
R85/21	<b>Appointment of a Chairman for the meeting</b> In the absence of the Chair
R86/21	<b>Apologies for Absence</b> Apologies received from Cllr. Hill, Cllr. Cook, Cllr. Pullen, Cllr. Forder-Stent
R87/21	<b>Dispensations under Section 33 of Localism Act 2011</b> No dispensation requests were received.
R88/21	<b>Declarations of Interest</b> There were no declarations made.
R89/21	<b>Approval of Minutes</b> It was <b>Resolved</b> that minutes of the meeting of the Recreation Committee held on the 17 <sup>th</sup> March 2022 be approved and signed.
R90/21	<b>Public Representation</b> John Paine, Twyford Cricket Club, advised that he had reported a play equipment fault at Hunter Park to the Clerk and would be happy to answer any questions regarding the request by the cricket club for BBQs.
R91/21	<b>Assistant Clerk's Report</b> The report was <b>noted</b> and is attached in the appendices. The Clerk also advised that tree works at Northfields adjacent to the B3335 were to take place the following day.
R92/21	<b>Maintenance List</b> <b>The report was received</b> , and no further additions requested. Members did query the criteria for prioritisation and the perception of how this may appear in terms of working through the list in a timely manner. The Clerk also advised that one option to be considered is that playground minor works could be carried out by a play area professional which could address most of this work in a single session.
R93/21	<b>Spring works at Hunter Park</b> The Clerk reported that Cllr. Pullen had arranged for the Beech hedging to be planted, 4 new trees in the southern corner planted, and wildflower beds had been prepared and sow.

	The Clerk was arranging for soaker hosing for the beech hedging and wood chip to discourage weed growth and the ground drying out.
<b>R94/21</b>	<p><b>Dogs in Hunter Park</b></p> <p>Members considered the issue of dogs and in particularly dog fouling in Hunter Park. The was a general feeling from members directly and through views expressed to them by members of the public and hirers of the park facilities that there had been a significant issue in the amount of dog fouling that was not being picked up.</p> <p>Following a lengthy debate, <b>it was Resolved:</b></p> <ul style="list-style-type: none"> <li>• That the Clerk would arrange for additional signs, which included information on how to report issues to the WCC Dog Warden.</li> <li>• A notice in the noticeboard advising that the Parish Council is reviewing the dog situation in Hunter Park.</li> <li>• The Clerk will investigate provision of dog waste bags.</li> </ul>
<b>R95/21</b>	<p><b>Picnic benches in Hunter Park</b></p> <p>Members considered a report and options for picnic benches, including those suitable for wheelchair users. All the options quoted for were constructed from recycled plastic material similar to the recently installed benches.</p> <p><b>It was Resolved to Recommend</b> to Full Council, the purchase of 1 “Clifton” picnic table with wheelchair access at £725.47 and 1 “Clifton” regular picnic bench at £571.87.</p>
<b>R96/21</b>	<p><b>Visual Tree Assessments</b></p> <p>The reports for Hunter Park and Northfields were <b>received</b> and <b>noted</b>.</p> <p>The Clerk advised that there is significant ash dieback at Northfields which would require further work. The only critical issues identified in the report was at Northfields which was addressed by contractors the following day.</p>
<b>R97/21</b>	<p><b>Allotments</b></p> <p>The report from the Assistant Clerk was <b>received</b> and <b>noted</b>. Members thanked the officers for their work on managing the allotment site which was looking in very condition.</p>
<b>R98/21</b>	<p><b>Request for barbecues in Hunter Park</b></p> <p>Members considered the request by Twyford Cricket Club. The proposal by the cricket club was for weekly barbecues during the Friday evening Allstars youth sessions and would raise funds for the club.</p> <p>General use of barbecues in the park is not permitted, although permission for organised events can be considered.</p> <p>Members were supportive in principle but were concerned at the number of occasions being proposed. Following the conclusion of the cricket season, the matter could be reviewed at future Recreation Committee meeting.</p> <p><b>It was Resolved</b> that permission be granted for the barbecue event on the 3<sup>rd</sup> September 2022 and that during the period of Allstar sessions, 20<sup>th</sup> May 2022 to 22<sup>nd</sup> July that permission is granted for these barbecue events to be held on about a fortnightly basis. The club would liaise with the Clerk on the actual dates.</p>
	The meeting closed at 8.08pm.



## ITEM 7

### Twyford Parish Council Recreation Committee

#### Assistant Clerk's Report

Councillors are reminded that the items within this report are provided for information only and not available for debate. If it is considered that an item listed within the report should be debated fully by members, then it will be placed on the next appropriate committee or council agenda. Any member wanting clarification or further information on any aspect of items within the report please contact either of us in advance of the meeting.

#### General updates

##### 1) Allotments:

- The first of the bi-monthly allotment inspections took place on 21<sup>st</sup> April. Reported elsewhere on the Agenda
- Residents on the waiting list have been contacted to ascertain their continued interest to remain on the waiting list. There are currently 8 residents on the list.
- Invoices for 2022/23 were sent out at the beginning of April and included the voluntary maintenance levy.
- David Lea and helpers held a successful bonfire mid-April.
- The revised Allotment Gardens Guidance document has been circulated to tenants.
- Greensmiles have been contracted to carry out the work on the main paths and bonfire area at a cost of £30 per strim, envisaged to take place every 4/6 weeks from May to September.

##### 2) Hunter Park:

- The new benches are now installed at Hunter Park.
- The sandpit was filled ready for the Easter holidays and woodchip was added to the play area.
- The cricket covers are in the process of being repaired. Shorelands Network Solutions have said they will store the cricket covers in the south-eastern corner of Hunter Park next winter to help prevent further storm damage.
- Football matches have now ended, and the cricket season has commenced. Ad hoc football training will continue.
- A successful children's holiday camp ran during the Easter holidays using both the Pavilion and Hunter Park.

##### 3) Hunter Park Pavilion

- On 25<sup>th</sup> April 2022 the cleaner found the community room to be flooded. Assistant Clerk liaised with Caretaker who attended and organised a plumber to replace the isolation valve in time for a private booking on 26<sup>th</sup> April.
- The defibrillator unit at Hunter Park is showing signs of a low battery. The unit was serviced early 2021 for the same problem, therefore, Welmedical have agreed to investigate again. A loan unit has been provided.

Sue Merritt, Assistant Clerk &  
Jamie Matthews, Parish Clerk  
28<sup>th</sup> April 2022



**Item 8**  
**Twyford Parish Council**  
**Recreation Committee**

**Maintenance List – Completed Work**

The following is a list of work completed since the last meeting of the Recreation Committee:

- Reinstall the two benches by the new beech hedge
- Install the two replacement benches in front of the Pavilion
- Install two new signs along the main footpath running through the allotments
- Refill sandpit
- Top up woodchip to children's play area at Hunter Park
- Install two new benches at Hunter Park; one on the top field by wildflower area, one by the football pitch on the western edge of the park
- Repair steps in front of Pavilion and leading up from the allotments, replace wire mesh
- Monthly legionella water temperature testing

Sue Merritt, Assistant Clerk  
28<sup>th</sup> April 2022

TWYFORD PARISH COUNCIL – MAINTENANCE LIST – OUTSTANDING ITEMS AS AT 28<sup>TH</sup> APRIL 2022

JOB NO	LOCATION	DATE OF ISSUE	ISSUE/JOB	RESPONSIBILITY	ACTION	PRIORITY 10 - HIGH 1 - LOW	DATE COMPLETED
1	Northfields – Shipley Road entrance	14.01.2021	Fence broken	Darren	Also add fence rails to the other side of the metal gate and replace the rotten fence post. Also see Job No 11	10	
2	Hunter Park Pavilion	25.03.2021	Base of 4 corners damaged	Darren	Replace the base of the 4 corners with mitred wood and repaint. Purchase paint from Brewers in Chandlers Ford - Albony paint, colour Chive, undercoat No 5. <b>Update:</b> Cllr Pullen suggested galvanised steel 11/11/2021	9	
3	Hunter Park Pavilion	17.05.2021	Water temperature check for Legionella controls	Darren	<b>ONGOING</b> Please test the water temperature once a month and record it on the sheet on the noticeboard in the Pavilion	10	<b>ONGOING – once a month</b>
4	Hunter Park	27.05.2021	Damaged/missing posts in car park	Darren	Please could you replace the fallen post in the car park. There are some logs at Northfields by the wall covered in orange safety netting that could be utilised. There may be some other posts which also need replacing.	8	
5	Hunter Park Pavilion	16.07.2021	Tap in <u>gents</u> toilet still dripping	Darren	Please investigate and repair	9	
6	Hunter Park Pavilion	16.07.2021	Fused spur and wall mounted cabinet	Darren	Darren to speak with Clerk	8	
7	Hunter Park Pavilion	22.07.2021	Uneven slabs outside of Pavilion	Darren	Please could you level up the slabs outside of the pavilion.	9	
8	Hunter Park Pavilion	18.08.2021	Patio door lock	Darren	Please could you have a look at the patio door lock, we struggle to lock it and remove the key.	9	
9	Northfields – Shipley Road entrance	1.09.2021	Holes in metal fencing	Darren	Large holes in fence which will need large areas replaced – use some of the <u>rolled up</u> wire?? Also remove the Winchester City Council sign	9	
10	Berry Meadow/The Meads	21.10.2021	Install new signage	Darren	4 new signs to be installed on existing posts, replacing old signs. Liaise with Cllr Sue Cook	7	
11	Hunter Park Pavilion	23.12.2021	Inside lights	Darren	Could we have either a main switch which would switch all lights off, or possibly a motion sensor to be installed? Lights often left on by hirers	8	
12	Hunter Park Allotments	17.03.2022	Fencing	Darren	NE corner of allotments require a small amount of fence posts and rails	7	

Items raised in Play Inspector's Report:							
1	Hunter Park play area	24.02.2022	Fencing around play area	Darren	Replace missing fixings. Some timber rotten and screws and nails protruding		
2	Hunter Park play area	24.02.2022	Slide	Darren	Replace corroded fixings. Replace missing/damaged bolt cap covers.		
3	Hunter Park play area	24.02.2022	Junior swings	Darren	Replace worn shackles. Replace worn chains		
4	Hunter Park play area	24.02.2022	Basket swing	Darren	Replace missing/damaged bolt cap covers		
5	Hunter Park outside gym	24.02.2022	Gym hurdles	Darren	Replace missing/damaged bolt cap covers		
6	Hunter Park outside gym	24.02.2022	Pull up station	Darren	Trip hazards – level up surfaces to remove trip points		
7	Hunter Park outside gym	24.02.2022	Agility bench	Darren	Surface eroded - resurface		
8	Hunter Park Pavilion	24.02.2022	Giraffe	Darren	Replace missing fixings		
9	Northfields play area	24.02.2022	Yellow self-closing gate	Darren	Secure loose fixings that have worked loose		
10	Northfields play area	24.02.2022	Gate Shipley Rd	Darren	Projecting bolt threads – remove excess thread length and deburr or provide cap		
11	Northfields play area	24.02.2022	Litter bin	Darren	Treat any rust and repaint		
12	Northfields play area	24.02.2022	Spring bike	Darren	Replace missing/damaged bolt cap covers		
13	Northfields play area	24.02.2022	Toddler swings	Darren	Replace corroded fixings		
14	Northfields play area	24.02.2022	Multi play	Darren	Replace worn/missing bushes. Replace missing inserts. Smooth rough/splintered timber.		
15	Northfields	24.02.2022	Football goal	Darren	Secure nets to ground. Surface eroded - reinstate		
16	Northfields play area	24.02.2022	Basket swing	Darren	Seat is too low. Are you able to shorten the chain to a minimum height of 400mm		



To consider the purchase of two picnic benches for Hunter Park, to include one with wheelchair access. If both benches are purchased from the same company, it may be possible to obtain a discount. All four options are made of recycled plastic and available in black or brown. Other materials available are increased cost.

## PICNIC TABLES

1. **Pembridge Standard picnic table. Includes fixing kit.**
  - a. with wheelchair access – 6 seats/1 wheelchair - £862.22 + VAT
  - b. regular version – 8 people - £868.22 + VAT



2. **Clifton Picnic Table. Includes fixing kit.**
  - a. with wheelchair access – 5 seats/1 wheelchair £725.47 + VAT
  - b. regular version – seats - £571.87 + VAT



**3. Standard picnic table**

**a. with wheelchair access - 5 seats/1 wheelchair - £570 + VAT**

**b. standard version – 6 seats - £600 + VAT**



**4. Octagonal picnic table**

**a. with wheelchair access – 7 seats/ 1 wheelchair - £815 +VAT**

**b. regular version – 8 seats - £805 + VAT**





**Item 12**  
**Twyford Parish Council**  
**Recreation Committee**

**Visual Tree Assessment reports**

[https://twyfordparishcouncil-my.sharepoint.com/personal/clerk\\_twyfordhants\\_org\\_uk/Documents/Documents/Recreation/Committee%20Meetings/2021%202022/6.%205th%20May%202022/MB220302-02%20Hunter%20Park%20VTA.pdf](https://twyfordparishcouncil-my.sharepoint.com/personal/clerk_twyfordhants_org_uk/Documents/Documents/Recreation/Committee%20Meetings/2021%202022/6.%205th%20May%202022/MB220302-02%20Hunter%20Park%20VTA.pdf)

[https://twyfordparishcouncil-my.sharepoint.com/personal/clerk\\_twyfordhants\\_org\\_uk/Documents/Documents/Recreation/Committee%20Meetings/2021%202022/6.%205th%20May%202022/MB220302-03%20Northfields%20Park%20VTA.pdf](https://twyfordparishcouncil-my.sharepoint.com/personal/clerk_twyfordhants_org_uk/Documents/Documents/Recreation/Committee%20Meetings/2021%202022/6.%205th%20May%202022/MB220302-03%20Northfields%20Park%20VTA.pdf)



## ITEM 13

### Twyford Parish Council Recreation Committee

#### April Allotment Inspections

The first of the season's allotment inspections took place on 21<sup>st</sup> April and carried out by Cllr S Pullen, Cllr J Pain and the Assistant Clerk, Sue Merritt.

Generally, it was agreed the allotments were looking well kept and cultivated.

Assistant Clerk emailed tenants conveying that the plots were largely in good order, and requesting grass paths be strimmed. A further email was sent to the tenants of 6 plots with individual concerns.

Next allotment inspection to be carried out in June.

Sue Merritt  
Assistant Clerk  
21<sup>st</sup> April 2022



## Item 14

### Twyford Parish Council Recreation Committee

#### Request received to hold a BBQ at Hunter Park

Twyford Cricket Club have requested to hold BBQs on Friday evenings from end May through to end July, plus a Saturday in September for a presentation evening:

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#### Twyford Cricket Club BBQs



Nick Ranger <NJRanger1@hotmail.co.uk>

To Cllr. Waine Lawton; Cllr. Sue Cook; Cllr. Steve Pullen

Cc Clerk - Twyford Parish Council; Assistant Clerk - Twyford Parish Council; john paine; Marc Pilton

Yes, it's that time of year again where we respectfully request permission to hold our BBQ's.

The BBQ's are a vital source of income to the club, even more so with increased costs this year.

All risk assessments as per previous submission.

Site for BBQ will be on the far side of the park (old pavillion site).

For the second year running we are fully subscribed for the All Stars programme, the large majority from the village.

#### All Stars

Friday May 20th

Friday May 27th

Friday June 3rd

Friday June 10th

Friday June 17th

Friday June 24th

Friday July 1st

Friday July 8th

Friday July 22nd Presentation Eve

Club Presentation Day

Saturday Sept 3rd

We look forward to continuing to work together with the Parish Council.

Kind regards

Nick Ranger

Vice Chairman

Twyford Cricket Club