

FULL COUNCIL

TWYFORD PARISH COUNCIL

MINUTES OF A MEETING OF THE COUNCIL

Held on Thursday 23rd June 2022 at 7.30pm

At the Gilbert Room, Twyford Parish Hall

Present:

Cllr. Mitchell (in the Chair), Cllr. Hill, Cllr. Forder-Stent, Cllr. Sellars, Cllr. Lawton, Cllr. Cook.

In attendance:

J.P. Matthews – Clerk
Hannah Greenberg (Traffic Solutions Focus Group)
1 member of the public

Minute	Business Transacted
31/22	Chairman's comments The Chairman wished to thank Roger Walker for all of his hard work organising the recent village carnival and games to celebrate the Queen's Platinum Jubilee. The day had been a great success.
32/22	Apologies for Absence Apologies were received from Cllrs. Pullen, Bronk, Pain and Corcoran.
33/22	Requests for Dispensation under Section 33 Localism Act No requests were received.
34/22	Declarations of Interest No declarations were made.
35/22	Approval of Minutes It was Resolved that the minutes of the Annual Meeting of Twyford Parish Council held on 26 th May 2022 be approved.
36/22	Public Representation There was no public representation.
37/22	County Councillor's report Cllr. Humby had submitted a report which was noted and is attached in the appendices.
38/22	District Councillors' report Cllr. Cook had no further updates and had previously circulated articles of interest to members of the Council.
39/22	Clerk's report The report was noted and is attached in the appendices. The Clerk advised that he will investigate the timeframe to expect a decision on the request to the seek a direction on the definitive map application.

40/22	<p>Planning Committee</p> <p>The draft minutes of the meeting of the Planning Committee held on 9th June 2022 were received. Cllr. Lawton gave an overview of the meeting and there were no further updates.</p>																					
41/22	<p>Schedule of Payments</p> <p>It was Resolved to approve the Schedule of Payments for June 2022</p> <p>The schedule is attached in the appendices.</p>																					
42/22	<p>Balance of the bank accounts</p> <p>The bank balances as of 30th May 2022 were noted.</p> <table border="1" data-bbox="427 539 1077 797"> <thead> <tr> <th>Ordinary Accounts</th> <th colspan="2">Interest rate</th> </tr> </thead> <tbody> <tr> <td>HSBC C/A</td> <td>£7,400.13</td> <td>0.0%</td> </tr> <tr> <td>Unity Trust C/A</td> <td>£15,765.24</td> <td>0.0%</td> </tr> <tr> <td>HSBC Savings</td> <td>£0.28</td> <td>0.01%</td> </tr> <tr> <td>Nationwide</td> <td>£44,067.81</td> <td>0.05%</td> </tr> <tr> <td>Redwood (35 day notice)</td> <td>£85,324.16</td> <td>1.04%</td> </tr> <tr> <td>Total</td> <td colspan="2">£152,557.62</td> </tr> </tbody> </table>	Ordinary Accounts	Interest rate		HSBC C/A	£7,400.13	0.0%	Unity Trust C/A	£15,765.24	0.0%	HSBC Savings	£0.28	0.01%	Nationwide	£44,067.81	0.05%	Redwood (35 day notice)	£85,324.16	1.04%	Total	£152,557.62	
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43/22	<p>Regular Payments</p> <p>It was Resolved to approve the Schedule of Regular Payments for 2022. The Clerk advised that Employee Salaries were also made by Standing Order.</p> <p>The schedule is attached in the appendices.</p>																					
44/22	<p>Traffic Solutions Focus Group Advisory Committee</p> <p>Members received a short verbal update on the work of the group from Cllr. Cook. Information had been fed back to HCC on their proposed minor works to improve highway safety.</p> <p>A bollard on the informal pedestrian crossing at the end of Queens Street had recently been repaired following an accident – it was noted that the bollard was going to be replaced in due course with a higher visibility version as part of the HCC safety audit.</p> <p>The group is scheduled to have a meeting during July.</p>																					
45/22	<p>Funding for Cycle Bus initiative</p> <p>Hannah Greenberg, a member of the Traffic Solutions Focus Group Advisory Committee, gave some background on the cycle bus initiative which currently runs on Wednesday mornings from Colden Common to Twyford and then to Winchester and explained how the purchase of a helmet mounted camera would allow the group to collect evidence of how the cycle bus operated and behaviour of other highway users. The camera would be jointly funded by Colden Common Parish Council.</p> <p>It was Resolved to provide funding, under section 137 of the Local Government Act 1972, of £250 towards the joint purchase, with Colden Common Parish Council, of a camera to be used by the community cycle bus initiative.</p> <p>In the event of the ceasing of the cycle bus initiative, the equipment would return to the Parish Council and, if no of no use to either Council, disposed of and the proceeds split equally between the Councils.</p>																					
46/22	<p>Climate Change Advisory Committee</p> <p>Cllr. Forder-Stent provided a verbal update of the work of the committee. There was a recent session with a representative from WinACC who provided information on a range of grants available to improve energy efficiency of community buildings. As a result the Parish Hall trustees are now investigating options available to them.</p> <p>Planning for the Green Fair in July is in full swing.</p>																					

47/22	<p>Hazeley Road Development Area Advisory Committee</p> <p>Cllr. Lawton provided a verbal update. A recent meeting with representatives of HCC had looked at the sequence of events in the Flood Mitigation Scheme and how the packages of works could be coordinated.</p>
48/22	<p>Winchester Villages Trust</p> <p>It was Resolved to appoint Cllr. Sue Cook as the Parish Council's representative to the Winchester Villages Trust.</p>
49/22	<p>Correspondence regarding the Judicial Review of the Southampton Airport Planning Application</p> <p>The correspondence was received and noted.</p>
50/22	<p>Parish Council communication</p> <p>The Chairman introduced the report on this item, which highlighted the various methods used by the Parish Council to communicate with the community and this was an opportunity for members to consider whether these could be improved. In particular, he highlighted how the Council could communicate with the 'missing 10%' meaning those that didn't have internet access.</p> <p>Following a lengthy debate two areas were highlighted as primary areas to work on. These were to write regular content for the parish magazine, and a volunteer to create it, and to investigate if the amount of TIS subscribers could be increased. Cllr. Hill would talk to the editor of the parish magazine to understand further how much space could be made available.</p>
51/22	<p>Air Quality Report</p> <p>The reports for Q1 2022 were received and noted.</p>
	<p>The meeting closed at 8:59pm</p>

COUNTY COUNCILLOR ROB HUMBY'S REPORT

JUNE 2022

Your Hampshire

https://smc-seb.s4hana.ondemand.com/eu/elastic-access/sap/seb/?_L54AD1F204_c2NlBmFyaW89U0VCJnRlBmFudD1teTMwMTI4MS5zNGhhbmEub25kZW1hbmQuY29tJkNhbXBhaWduT3V0Ym91bmQ9J0REMzZEODJFNjg1Rkl4QjM4RTU3N0YwQUE1MTM1OTMwMzM1RTU1OTUnJkxpbmtUcmFja2luZ0lzRGlzYWJsZWQ9ZmFsc2U&K13_177&K14_1003b063eb626ae0da0aa2c14f6d84d72459cc82539c231a33d9ed6c7c2e5098

New Leader and Chairman for Hampshire County Council

Hampshire County Council elected a new Leader and new Chairman at the Annual General Meeting of the County Council on Thursday 19 May

[New Leader and Chairman for Hampshire County Council | Hampshire County Council \(hants.gov.uk\)](#)

This has led to a reshuffle of the HCC cabinet, which is now as follows:

Policy, Resources & Economic Development	Rob Humby
Children's Services	Roz Chadd
Highways Operations	Nick Adams-King
Climate Change & Sustainability	Jan Warwick
Transport & Environment (waste/recycling)	Edward Heron
Commercial Strategy, Estates & Property	Steve Forster
Performance, HR, Inclusion & Diversity	Kirsty North
Recreation, Heritage & Rural Affairs	Russell Oppenheimer
Adult Services & Public Health	Liz Fairhurst

County Council sets wheels in motion to deliver final phase of the Botley Bypass

Plans for completing the final phase of the Botley Bypass have been approved by Hampshire County Council

[County Council sets wheels in motion to deliver final phase of the Botley Bypass | Hampshire County Council \(hants.gov.uk\)](#)

County Council announces free Hampshire bus pass travel for Ukrainian refugees this summer

Free bus pass travel within the wider Hampshire area will be available for Ukrainian refugees arriving in the county as part of the Government's Homes for Ukraine Scheme over the summer, following an announcement by Hampshire County Council

[County Council announces free Hampshire bus pass travel for Ukrainian refugees this summer | Hampshire County Council \(hants.gov.uk\)](#)

Grants available to help Hampshire's communities in need

Hampshire County Council is urging local groups to apply for grants that will help them support those in most need in their communities. A total of £300,000 is being made available for projects that will help families and individuals facing food and fuel poverty, particularly in rural areas, between now and September 2022

[Grants available to help Hampshire's communities in need | Hampshire County Council \(hants.gov.uk\)](#)

New Stubbington Bypass receives seal of approval

After 28 months of construction work, Hampshire County Council has completed the 5½ kilometre (3½ mile) bypass around Stubbington

[New Stubbington Bypass receives seal of approval | Hampshire County Council \(hants.gov.uk\)](#)

Leader statement following UK City of Culture announcement

Following the outcome of the UK City of Culture 2022 competition which was won by Bradford, with Southampton being named as one of the three runners-up, Leader of Hampshire County Council, Cllr Rob Humby shares his thoughts

[Leader statement following UK City of Culture announcement | Hampshire County Council \(hants.gov.uk\)](#)

Support for Ukraine

[Support for Ukraine | Hampshire County Council \(hants.gov.uk\)](#)

Consultation opens on proposed changes to County Council financial support for transport and travel

Hampshire County Council is seeking views on proposed changes too supported passenger transport services (local bus and community transport services funded by the County Council) and the County Council funded enhancements to the Concessionary Travel scheme in Hampshire

[Consultation opens on proposed changes to County Council financial support for transport and travel | Hampshire County Council \(hants.gov.uk\)](#)

Hampshire Local Transport Plan consultation


Hampshire County Council are asking for your views on how transport should develop over the next 27 years up to 2050.

Hampshire's new Local Transport Plan has been published. You can view the detail and make comments upon it here:

<https://www.hants.gov.uk/transport/localtransportplan>

WHAT DO YOU THINK?

A New Local Transport Plan for Hampshire
Closing date: 26 June 2022



Tell us what you think of our vision for future transport and travel infrastructure to 2050. If adopted, it will affect the way we all travel around the county for work, education and leisure.

We have opened a consultation on the draft Local Transport Plan (LTP4) and your views will be important in the development of the final version to be approved by the County Council.

The 12-week consultation runs until 26 June 2022 and you can read the information pack and complete the response form on our website via the button below.


FIND OUT MORE AND TAKE PART IN THE CONSULTATION

Help from HCC for those struggling with cost of living pressures

If you are struggling with the cost of food and utility bills – help is available. Our Children's Services team have provided a list of useful sources of support for families in Hampshire who are experiencing financial difficulties:



Immediately available support:

 For food Support: <https://www.hants.gov.uk/.../communitypantries> Pantries also have a supply of food vouchers for eligible families. Please also visit the Family Information and Services Hub <https://fish.hants.gov.uk> for other food support.



Utility bill Support: Please contact your local Citizens Advice for help with fuel costs - <https://www.citizensadvice.org.uk/.../contact-us/contact-us/>



Please also check out our previous grant funded community schemes - <https://www.hants.gov.uk/.../communitygra.../communitygrants> - to see which local organisations are offering immediate support.



Exceptional Housing Support: Contact your local District or Borough Council for support with housing costs.



Many local organisations, charities and community groups are also offering support. Details about what is on offer, including foodbanks, can be found on our directory: <https://fish.hants.gov.uk/kb5/hampshire/directory/home.page>



More support is coming soon:

- Food vouchers from district and borough councils will be available in the next month.
- More community food and utility bills support projects – details will be published on the connect4communities website: <https://www.hants.gov.uk/.../communitygra.../communitygrants>
- Holiday Activity and Food Schemes are running across the summer holidays – details will also be published on the connect4communities website: <https://www.hants.gov.uk/.../hol.../holiday-activities-hants>
- Discretionary grants for schools, colleges and early years settings will be available from 27 June.

For more information about the connect4communities programme see:

Agenda Item 39/22



Twyford Parish Council

Clerk's Report

Councillors are reminded that the items within this report are provided for information only and not available for debate. If it is considered that an item listed within the report should be debated fully by members, then it will be placed on the next appropriate committee or council agenda. Any member wanting clarification or further information on any aspect of items within the report please contact me in advance of the meeting.

General reading and information.

The following publications have been received and available for members to read:

- Rural Service Network – Rural Bulletin 7 & 14th June 2022
- Census 2021 Partners update Issue 42
- SDNPA June Newsletter
- WCC Your Council news – June 2022
- Hampshire ALC – June newsletter
- CPRE Hampshire E-news Hedgerow Special June 2022
- Consultation: HCC draft Catchment Management Plan
- Consultation: HCC Passenger Transport Consultation

Other information

- 1) All members need to be aware of the disclosable pecuniary interest forms and consider whether there have been any changes since it was last written. If there was a need for any change to be made, please contact me and I will supply fresh document for completion.
- 2) WCC have advised that air quality monitoring device outside of the Parish Hall has been repaired and will be re- installed shortly.
- 3) The work on refurbishing the Telephone kiosk outside of the Post Office is almost complete. Further work on permanent fixing of internal bookshelves is required. I anticipate the work on the Northfields kiosk and installation of defibrillator will take place over the summer.
- 4) The Planning Inspectorate have acknowledged receipt of the request to issue a direction to HCC on Council's application to add the White Lane footpath to the definitive map.

Jamie Matthews
Parish Clerk
17th June 2022

Item 41/22

Schedule of Payments – June 2022

Reference	Gross	Vat	Net	Details
86	£1,663.65	£277.27	£1,386.38	Green Smile Ltd - Monthly grounds maintenance
83	£160.00	£0.00	£160.00	David Clarke - Hunter Park boundary maintenance via Talisman Tree Care
84	£48.00	£8.00	£40.00	Mint Signs - Vinyl sticker for Green Fair banner
85	£378.00	£63.00	£315.00	Royal Mail - PO Box annual fee
87	£315.00	£52.50	£262.50	Playsafety Ltd - Playground annual inspections
99	£3.00	£0.00	£3.00	Unity Trust Bank - Monthly fee - card
88	£307.20	£51.20	£256.00	Brookfield Plumbing & Heating - Replacement water heater, repair of allotment tap
89	£261.86	£0.00	£261.86	Wyatt Electrical - May 2022 Caretaking
90	£156.00	£26.00	£130.00	Green Smile Ltd - Allotment paths and running line markings
92	£22.00	£0.00	£22.00	Sue Merritt - Mileage - May
93	£121.60	£0.00	£121.60	J.P. Matthews - Mileage - May
94	£1,807.64	£0.00	£1,807.64	Employee Salaries - June Salaries
95	£366.00	£0.00	£366.00	HMRC - PAYE & NIC
96	£555.42	£0.00	£555.42	HCC Pensions - June Pension contributions
97	£5.00	£0.00	£5.00	HSBC Bank - Monthly fees
98	£33.45	£0.00	£33.45	Unity Trust Bank - Bank Charges - March to June
100	£91.41	£15.00	£76.41	Unity Trust Bank - Card payments - certificate frames, APA refreshments
101	£70.75	£11.79	£58.96	Unity Trust Bank - Card payment - chairman civic expenses.
102	£23.39	£3.90	£19.49	Business Stream - Water Supply - Field
103	£32.65	£5.44	£27.21	Business Stream - Water Supply - Pavilion
104	£36.00	£6.00	£30.00	Vodafone - Mobile Telephones - June
106	£140.00	£0.00	£140.00	Christopher Corcoran - Water Meadow strimming - prep for drowning 3/6/22
107	£542.83	£90.47	£452.36	Mint Signs - Signs for Parish Farm
108	£186.82	£31.14	£155.68	1&1 IONOS - Annual hosting for website
	£7,327.67	£641.71	£6,685.96	



Twyford Parish Council

Full Council Meeting – 23rd June 2022

List of Regular Payments

Payee	Detail	Frequency
Direct Debits		
PWLB	Loan repayment	6 monthly
1 and 1 hosting	Website server hosting	Monthly
EDF Energy	Electricity to Pavilion	Monthly
Octopus Energy	Electricity to Field	3 monthly
Business Stream	Water to pavilion	3 monthly
Business Stream	Water to field	3 monthly
Business Stream	Water to allotment	3 monthly
Plusnet	Broadband line HP	Monthly
Vodafone	Clerk & Asst Clerk mobiles	Monthly
ICO Data Protection	Annual data protection fee	Annual
Recurring Card payments		
None		
BACS payments		
Employee Salaries	Salaries	Monthly
Employee & Councillor Expenses	Mileage	Monthly
HMRC	PAYE and NI	Monthly
HCC pensions	Staff Pensions	Monthly
Green Smile Ltd	Groundsman Northfields and Hunter Park	Monthly
Shoreland Network Ltd	Cricket square maintenance	Monthly
WCC	Dog poo bin collection	3 monthly
Wyatt Electrical	Caretaker for pavilion	Monthly
WIX	TNP website	Annual
HCC	Street Lighting	6 monthly
Individual hirers	return of deposits for sports and pavilion hire	
HALC	Membership to HALC	Annual
SLCC	Membership to SLCC	Annual
Parish Online	Subscription mapping tool	Annual
AdvantEdge	Accounts package and PC virus software	Annual
Twyford Parish Hall	Hire of hall for meetings	Monthly

Item 49/22

From: John Lauwerys **Sent:** 06 June 2022 18:17

To: Clerk - Twyford Parish Council <clerk@twyfordhants.org.uk>

Subject: Southampton airport planning application

Dear Jamie,

A belated thanks from me for the courteous and supportive reception I received at the Twyford PC annual meeting.

Shortly thereafter we received the unwelcome news that the judge had turned down our judicial review application against the planning consent for the expansion of Southampton airport. Our excellent legal team believes the judge was wrong on a number of counts in reaching his judgement and GOESA is submitting an application for leave to appeal.

The Parish Council, which I hope is willing to support the campaign to overturn the planning permission granted for the extension of the airport runway, may conclude that its financial support is no longer needed. You will appreciate that the application for permission to appeal will incur further costs and the support of the PC is still very much needed.

Best wishes,

John



Item 59/22

Twyford Parish Council

Full Council – 23rd June 2022

At the request of Councillors at a previous meeting this item has been added to allow members to review how the Parish Council communicates with residents in the village.

Current channels

The Parish Council places agendas and minutes for all Council meetings onto the noticeboard at Hunter Park and onto the Council's website. Other notices such as Audit, account inspection periods and Local government notices such as elections are placed onto the website and the noticeboards at Hunter Park and Post Office bus stop. There is a statutory requirement for some of this information to be displayed in the manner described.

Council and Councillor contact information is published on the website and the noticeboards at Hunter Park and Post Office bus stop.

The Council owns the Twyford Information Service, or Twyford Information Emails, which is an email-based service. The service is run on behalf of the Parish Council by a volunteer moderator who is not a Parish Councillor. The Clerk will post articles relating to the Parish Council or other relevant local authorities which directly relate to Twyford such as highway closures. The service is for local public notices and meetings, social events and local charitable fundraising. The service does not cover commercial adverts, lost & found, buy & sell or national charities. The service has 278 subscribers. The total adult population of Twyford is about 1,260.

News articles are, from time to time, also published on the Council's website. However

The three main recreation sites, Northfields, Hunter Park and the Parish Farm are all featured as a Google business and therefore appear on Google maps with visitors able to contact the council, seek direction and leave reviews. The analytics available are useful to understand the visitor experience of these facilities.

Potential Enhancements

The Parish Council does not have a social media presence. The most popular social media platforms are Instagram, Facebook and Twitter. In terms of using these platforms, consideration would need to be given to the type of information shared and resource required to manage.

Noticeboards are still popular ways to communicate information at a local level to residents and visitors alike. Are the two noticeboards used by the Parish Council in the optimal location. Is there potential for an additional noticeboard in a key location where people may linger?

Newsletters direct delivered to households, or available to pick up, are also an effective way to communicate with residents and promote the activities of the Council, especially those who are not online or are otherwise unlikely to seek out the work of the Council. Many Town and Parish councils publish newsletters normally once a quarter or every six months.

Next Steps

Members need to consider whether any changes to the current arrangements of communication are required and, if so, which areas should be explored further.

