

TWYFORD PARISH COUNCIL

23rd September 2022

Dear Councillor,

I hereby summon you to attend a meeting of the Twyford Parish Council, on **Thursday 29th September 2022 at 7.30pm**, to be held at the Gilbert Room, Twyford Parish Hall, Hazeley Road, Twyford, SO21 1QY.

Yours sincerely,



Jamie Matthews
Clerk to the Council

Meeting of the Twyford Parish Council

29th September 2022

AGENDA

Members of the public and press are invited to attend except for the specific items marked confidential on the agenda. The press and public may not speak when the Council is in session, but they can make points or ask questions in the allocated time during the questions from members of the public item on the agenda. Please contact the Clerk to the Council before 12 noon on the day of the meeting if you wish to register to speak.

Item	Agenda Item
1	Chairman's comments
2	To receive and approve apologies for absence
3	To consider the granting of a dispensation under Section 33 of the Localism Act 2011 to enable members to participate in and vote on an item of business on the agenda where they would otherwise have a disclosable pecuniary interest and to confirm how long this dispensation may have effect.
4	To receive and record Declarations of Interest. Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached. Unless dispensation has been granted, members may not participate in any discussion, or vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors must withdraw from the room when the meeting discusses and votes on the matter.
5	To approve as a correct record and authorise the signing of the minutes of the Annual Meeting of Twyford Parish Council held on 27 th July 2022.
6	To receive the Proclamation of The King.
7	Public Representation – Councillors to receive representation, including on agenda items, from members of the public provided they have given notice of their intention to the Clerk no later than 12 noon of the day of the meeting. The maximum time limit allowed per person is 3 minutes and the maximum time designated for this agenda item is 15 minutes. Questions shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given.

- 8 [To receive the County Councillor's report.](#)
- 9 **To receive** the District Councillors' report.
- 10 [To receive the Clerk's report.](#)
- 11 [To receive the minutes](#) from the Planning Committee meeting and approve recommendations contained therein.
- 12 [To receive the Schedule of Payments for August & September 2022.](#)
- 13 [To note the balance of the bank accounts as of 31st August 2022](#)
- 14 [To receive and consider a report on External Auditor Appointments.](#)
- 15 **To receive an update** from the Climate Change Advisory Committee.
- 16 **To receive an update** from the Highways Advisory Committee.
- 17 [To review and consider part night operation of street lighting.](#)
- 18 [To receive a report on ultra-fast Broadband in Twyford.](#)
- 19 [To receive and consider](#) S137 Grant Applications.
- 20 [To receive and consider a Consultation from WCC on an increase of taxi fares.](#)
- 21 **To consider** the cost-of-living crisis and impact on Twyford residents.
- 22 **To consider** items for future meetings of the Parish Council.

Confidential Item:

- 23 **To receive and consider** an update on lease matters relating to the electricity substation at Hunter Park.

Agenda Item 8

COUNTY COUNCILLOR ROB HUMBY'S REPORT

SEPTEMBER 2022

Have your say on 20mph speed limits across Hampshire

Hampshire County Council is seeking the views of Residents about 20mph limits within Hampshire

[Have your say on 20mph speed limits across Hampshire | Hampshire County Council \(hants.gov.uk\)](#)

Pizza in the park! New restaurant now open at historic Royal Victoria Country Park

Visitors to Royal Victoria Country Park can tuck into delicious handmade pizzas in a brand-new restaurant following the refurbishment of an historic space on the former Netley Hospital site

[Pizza in the park! New restaurant now open at historic Royal Victoria Country Park | Hampshire County Council \(hants.gov.uk\)](#)

Coveted Green Flags awarded again to Hampshire's 'world-class' Country Parks

Hampshire residents have access to world-class green spaces following the news that all five of the County Council's Country Parks are officially still among the best – each have been awarded an internationally recognised Green Flag for 2022

[Coveted Green Flags awarded again to Hampshire's 'world-class' Country Parks | Hampshire County Council \(hants.gov.uk\)](#)

Hampshire's Youth Forum – a direct line to the County's decision makers

A new forum to give a voice to the county's young people has met in person for the first time

[Hampshire's Youth Forum – a direct line to the county's decision makers | Hampshire County Council \(hants.gov.uk\)](#)

County Council tackling climate change with carbon reduction initiatives

Pilot initiatives by Hampshire County Council are proving successful in significantly reducing carbon emissions and setting a course for sustainable change

[County Council tackling climate change with carbon reduction initiatives | Hampshire County Council \(hants.gov.uk\)](#)

More Treatment for drug and alcohol dependence thanks to funding boost

Hampshire County Council is investing an extra £802,715 into projects to help people dependent on alcohol and drugs to access much needed support

[More treatment for drug and alcohol dependency thanks to funding boost | Hampshire County Council \(hants.gov.uk\)](#)

More than £130,000 in grants for Hampshire projects to reduce isolation and improve wellbeing

Hampshire County Council's Executive Member for Adult Services and Public Health, Councillor Liz Fairhurst, has approved grants of £131,509 to community and voluntary organisations across Hampshire, to support their work helping vulnerable people to maintain their independence and reduce isolation

Hampshire school children flex their creative muscles in fight against climate change

Through the power of the visual arts, Hampshire children and young people are using their creative talents to bring the climate change issues that matter to them to the attention of visitors to 13 public spaces across the county

[Hampshire school children flex their creative muscles in fight against climate change | Hampshire County Council \(hants.gov.uk\)](#)

Hampshire County Council-run nursery in Eastleigh retains outstanding rating for third time

The Aviary Nursery, on the Nightingale Primary School campus, is celebrating further confirmation of its 'Outstanding' OFSTED rating, after its first full inspection in seven years

[Hampshire County Council-run nursery in Eastleigh retains outstanding rating for third time | Hampshire County Council \(hants.gov.uk\)](#)

More funding to support victims of domestic abuse

Hampshire County Council has awarded over £1.5million of funding to projects that aim to ensure more families escaping domestic abuse have a safe place to go

[More funding to support victims of domestic abuse | Hampshire County Council \(hants.gov.uk\)](#)

Tell us your thoughts on Hampshire's highways and transport

Hampshire residents are being asked for their views on Hampshire County Council's range of highways and transport services – including the condition of roads, provision for cyclists, public transport and how utilities' works, such as gas and water for example, are managed on the road network

[Tell us your thoughts on Hampshire's highways and transport | Hampshire County Council \(hants.gov.uk\)](#)

Help improve services for people with autism

Hampshire residents are being asked for their views on how to improve support services for people with autism

[Help improve services for people with autism | Hampshire County Council \(hants.gov.uk\)](#)

Congratulating Hampshire's post-16 learners

Hampshire County Council is congratulating the thousands of students who have worked hard to achieve their A-level, Technical, Vocational and Apprenticeship qualifications this year. These results, published on Thursday 18 August are for the first formal national post-16 exams held since 2019

[Congratulating Hampshire's post-16 learners | Hampshire County Council \(hants.gov.uk\)](#)

Food Vouchers to support rising grocery costs

Food vouchers are now one part of the support to help Hampshire residents who may be struggling with the rising cost of living

[Food vouchers to support rising grocery costs | Hampshire County Council \(hants.gov.uk\)](#)

Calling all Hampshire residents – could you open your door to a Hampshire child?

Hampshire households are being urged to open the doors of their loving, safe and stable homes to help transform the lives of vulnerable children in need in the county

[Calling all Hampshire residents – could you open your door to a Hampshire child? | Hampshire County Council \(hants.gov.uk\)](#)

County Council Leader calls on Government to do more to address cost of living crisis this autumn and winter

Hampshire County Council Leader, Cllr Rob Humby has today called for more crucial Government support for struggling families and communities this autumn and winter – who are facing rising fuel bills and potential hardship from the ongoing cost of living crisis

[County Council Leader calls on Government to do more to address cost of living crisis this autumn and winter | Hampshire County Council \(hants.gov.uk\)](#)

Hampshire residents offered another change to generate green energy and save on bill

Residents considering investing in solar panels for their homes can now, once again, sign up to generate greener energy and reduce their energy bills through the Hampshire County Council support solar panel scheme, Solar Together

[Hampshire residents offered another chance to generate green energy and save on bills | Hampshire County Council \(hants.gov.uk\)](#)

Congratulations to GCSE students

Congratulations to all GCSE students across Hampshire. This is the first year since the pandemic that students have returned to classroom based, face-to-face learning. They have had to cope with learning in challenging circumstances due to the Covid-19 pandemic.

Reporting Highway Problems

Links to report road issues are here:

Potholes: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes>

Tree/hedge problems:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge>

Flooding/drainage issues:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding>

Agenda Item 9

District Councillors' Report to Twyford Parish Council

Item to follow

Agenda Item 10



Twyford Parish Council

Clerk's Report

Councillors are reminded that the items within this report are provided for information only and not available for debate. If it is considered that an item listed within the report should be debated fully by members, then it will be placed on the next appropriate committee or council agenda. Any member wanting clarification or further information on any aspect of items within the report please contact me in advance of the meeting.

General reading and information.

The following publications have been received and available for members to read:

- Rural Service Network – Rural Bulletin 21st September
- Census 2021 Partners update Issue 44
- News from office of the Police & Crime Commissioner
- WCC Parish Connect
- SDNPA August newsletter
- Clerks & Councils Direct – September 2022
- The Clerk magazine – September 2022

Other information

- 1) All members need to be aware of the disclosable pecuniary interest forms and consider whether there have been any changes since it was last written. If there was a need for any change to be made, please contact me and I will supply fresh document for completion.
- 2) The telephone kiosk at Northfields kiosk has had the defibrillator installed and is now available for use. External painting of the kiosk is still to be completed.
- 3) HantSAR have been given permission to continue using Compton Lock for Search & Rescue training.
- 4) Southern Water have been given permission to carry out water quality monitoring on the Itchen Navigation as part of the drought monitoring programme.
- 5) At the July meeting of Full Council approval for given to replace the shutters on the pavilion at Hunter Park. This work was carried out by Empire Industrial Doors Ltd at a cost of £2,998.
- 6) Cleaning of the five bus stops village is due to be carried out by Wettons on a quarterly basis.
- 7) The Planning Inspectorate have advised that HCC have responded to their questions regarding the definitive map application for the right of way at New Barn. The case has now been passed to an inspector who will determine whether a direction should be issued.

Jamie Matthews
Parish Clerk
23rd September 2022

Agenda Item 11

[Planning Committee Meeting Minutes](#)

Agenda Item 12

Schedule of Payments – August & September 2022

Reference	Gross	Vat	Net	Details	
02/08/2022	138	£50.00	£0.00	£50.00	R W Armstrong Group - Deposit return
04/08/2022	139	£165.36	£27.56	£137.80	Philspace Ltd - Hire of portaloos (4 weeks)
08/08/2022	140	£60.00	£0.00	£60.00	Colden Common Shed - Wood repairs to bench at Compton Lock
09/08/2022	141	£800.00	£0.00	£800.00	Matt Riley - Grant under Local Government Act 1972 s145
10/08/2022	142	£30.28	£5.05	£25.23	HCL Clamping UK - Cmaps for SLR brackets
10/08/2022	143	£29.97	£5.00	£24.97	Amazon - Cane toppers - HP
10/08/2022	144	£1,186.18	£197.70	£988.48	Aztec Fencing Limited - Chain-link fencing repairs Northfields
13/08/2022	176	£36.00	£6.00	£30.00	Vodafone - Mobile Telephones - August
15/08/2022	145	£150.92	£0.00	£150.92	Adobe Systems Software - Annual Subscription Acrobat Pro DC
15/08/2022	146	£3.00	£0.00	£3.00	Lloyds Bank (Card) - Monthly fee
15/08/2022	147	£1,939.45	£0.00	£1,939.45	Employee Salaries - August Salaries
15/08/2022	148	£1,663.65	£277.27	£1,386.38	Green Smile Ltd - Monthly grounds maintenance
15/08/2022	149	£22.96	£3.83	£19.13	Plus Net - Broadband & Phone
15/08/2022	150	£1,698.98	£283.16	£1,415.82	Gladson UK Limited - Picnic benches for Hunter Park
15/08/2022	151	£336.66	£0.00	£336.66	HMRC - PAYE & NIC
15/08/2022	152	£585.08	£0.00	£585.08	HCC Pensions - August Pension contributions
15/08/2022	181	£585.08	£0.00	£585.08	HCC Pensions - August Pension contributions
17/08/2022	153	£171.98	£0.00	£171.98	Eco Worthy UK - Batteries for SLR
17/08/2022	154	£104.24	£17.37	£86.87	Tanya Batteries - Battery Charger for new batteries
17/08/2022	155	£29.84	£0.00	£29.84	Sue Merritt - Mileage - July
17/08/2022	156	£224.36	£0.00	£224.36	J.P. Matthews - Mileage - July
22/08/2022	157	£40.00	£0.00	£40.00	ICO - Annual Data Protection Fee
22/08/2022	158	£143.40	£6.83	£136.57	EDF - Final Payment - Pavilion
22/08/2022	159	£28.78	£4.80	£23.98	1 2 3 Reg - Domain renewal (2 yrs)
24/08/2022	160	£22.56	£3.76	£18.80	Mark Harrod Ltd - Corner post flags
30/08/2022	168	£1,416.84	£236.14	£1,180.70	Shoreland Network Solutions - Monthly maintenance
30/08/2022	169	£764.64	£127.44	£637.20	Shoreland Network Solutions - Monthly maintenance
31/08/2022	166	£204.00	£34.00	£170.00	Wel Medical - Replacement battery for defibrillator - Parish Hall
01/09/2022	161	£104.15	£6.53	£97.62	Sue Merritt - Reimbursement: key cutting and padlock. Mileage.
01/09/2022	162	£166.80	£27.80	£139.00	Able Group - Replace mortice on Pavilion door
01/09/2022	163	£112.00	£0.00	£112.00	Wyatt Electrical - Electrical works to Northfields defibrillator kiosk
01/09/2022	164	£50.00	£0.00	£50.00	Matthew Robinson - Return of deposit
01/09/2022	165	£50.00	£0.00	£50.00	Adam Architecture - Return of deposit
02/09/2022	172	£296.92	£6.49	£290.43	Wyatt Electrical - August 2022 caretaking
05/09/2022	170	£90.00	£15.00	£75.00	Elite Playground Inspections - Quartley inspection - HP and Northfields
05/09/2022	171	£1,663.65	£277.27	£1,386.38	Green Smile Ltd - Monthly grounds maintenance
08/09/2022	173	£3,597.60	£599.60	£2,998.00	Empire Industrial Doors - Automated window and door shutters Pavilion
12/09/2022	174	£245.95	£0.00	£245.95	Colden Common Parish Council - Contribution towards camera for cycle bus.
12/09/2022	175	£3.00	£0.00	£3.00	Lloyds Bank (Card) - Monthly fee
13/09/2022	177	£36.00	£6.00	£30.00	Vodafone - Mobile Telephones - September
15/09/2022	179	£1,778.11	£0.00	£1,778.11	Employee Salaries - September Salaries
15/09/2022	180	£404.16	£0.00	£404.16	HMRC - PAYE & NIC
15/09/2022	182	£561.52	£0.00	£561.52	HCC Pensions - September Pension contributions
16/09/2022	178	£106.40	£0.00	£106.40	J.P. Matthews - Mileage - August
16/09/2022	183	£2,526.61	£0.00	£2,526.61	Arthur J. Gallagher Insurance Brokers Limited - Annual Insurance
22/09/2022	184	£50.00	£0.00	£50.00	Hannah Mountney - Return of deposit
		£24,337.08	£2,174.60	£22,162.48	

Agenda Item 13



Twyford Parish Council

Full Council Meeting – 29th September 2022

Bank Balances as of 31st August 2022

Ordinary Accounts		Interest rate
Unity Trust C/A	£5,938.16	0.0%
Nationwide	£44,087.97	0.20%
Redwood (35 day notice)	£85,589.65	1.29%
Total	£135,615.78	

Agenda Item 14

The SAAA is responsible for appointing external auditors to all smaller authorities and the next round of 5-year appointments is about to take place. All smaller authorities must have an external auditor even if they declare themselves exempt as the certificate of exemption must still be submitted.

If the Council wish to remain as part of the SAAA sector led appointment scheme then no further action by the council is required but all councils must be given the opportunity to opt out and appoint their own external auditor. This must be done by 28th October at the latest. Opting out and appointing your own external auditor is a significant decision and it is important the council understand the implications of doing this. They should carefully read the implications and advice contained in the notice sent by the SAAA.



SAAA Ltd, Fourth Floor, 77 Mansell Street, London E1 8AN • www.saaa.co.uk

Dear Clerk/RFO/Chairman

Under the Local Audit (Smaller Authorities) Regulations 2015, SAAA is responsible for appointing external auditors to all applicable opted-in smaller authorities, for setting the terms of appointment for limited assurance reviews and for managing the contracts with the appointed audit firms. Smaller authorities are those whose gross annual income or expenditure is **less than £6.5 million**.

The next 5-year appointing period runs from 2022-23 until 2026-27 and SAAA has undertaken a procurement exercise to appoint auditors to each County area from 1 April 2022. Now that the submission deadline for the 2021-22 Annual Governance and Accountability Returns has passed, this is to advise you of the option to opt-out of the next round of 5-year audit appointments.

All authorities require an appointed external auditor even if the authority meets the criteria to qualify for exemption, as a Certificate of Exemption is required to be submitted to the external auditor and the auditor must be in place in case of objections from local electors

During the previous 5-year period **all** smaller authorities were 'opted-in' to the central procurement regime managed by SAAA - no authority decided to 'opt-out' and follow the various complex procedures required under statute to appoint their own external auditor. **If you wish to continue as part of the SAAA sector led auditor appointment regime then no action is required, you will remain part of central scheme.**

However, all authorities must be given the option to opt-out of the central procurement and appointment scheme and appoint their own external auditor for the next 5-year period, although the process is onerous for smaller authorities.

This communication is to advise that whilst all smaller authorities are opted into the central procurement of external auditors by default, any authorities who do not wish to be part of the SAAA arrangements must formally notify SAAA that they wish to opt out within **8 weeks** of this communication but no later than **28 October 2022**; this decision must be communicated to SAAA via e mail to admin@saaa.co.uk.

If notification of your decision to opt out is not received within this 8-week period, then your authority will be regarded as opted-in for the next five-year period beginning on 1 April 2022 and ending on 31 March 2027.

Opting-out

Opting out is a significant decision which requires careful consideration; to assist authorities considering opting out further guidance has been developed to clarify what opting out means in practice. This detailed information can be found at www.saaa.co.uk

An authority that wishes to opt out must formally reach and record that decision in a way that meets the requirements of its own governance framework, by convening a full council meeting or an extraordinary council meeting.

Key implications are:

- an opted-out authority regardless of size (including exempt authorities) **MUST** appoint an appropriate external auditor;
- the appointed auditor **must** be a registered auditor as defined by the Companies Act and a member of Institute of Chartered Accountants (England and Wales).
- an opted-out authority **must** convene an appropriate independent auditor panel which meets the requirements of the Local Audit and Accountability Act 2014 (LAAA). Detailed guidance on auditor panels is available in Schedule 4 of the LAAA Act and from CIPFA;

- an opted-out authority will need to develop its own specification for its external audit contract, will need to negotiate the price for this work on an individual basis and will need to manage the contract, including any disputes, and any independence issues that may arise;
- an opted-out authority must ensure full compliance with the relevant requirements of the Local Audit and Accountability Act and supporting Regulations;
- any opted-out authority that does not successfully appoint an appropriate external auditor in the correct manner and notify SAAA who their external auditor is by **30 November 2022** will have an external auditor appointed for it by the Secretary of State through SAAA. **This will result in additional costs of £300 which will have to be met by the authority.**

Agenda Item 17

Review of Part Night Street Lighting

Report to follow

Agenda Item 18

Broadband

Report to follow

Agenda Item 19

Community Grant Applications

Report to follow

Agenda Item 20

Subject: FW: Consultation on increase of taxi fares

Dear all,

Consultation on increase of taxi fares

As an organisation or agency that represents the interests of vulnerable children or adults, we are writing to consult you on the proposal to increase the maximum fares for hackney carriages (taxis) within the Council's district, with effect from 1 November 2022.

The proposed changes are as follows:

Distance

For the first 550 yards (503 metres) or part thereof – increase to £3.20 (currently £2.80)

For each succeeding 140 yards (128 metres) or part thereof - 20p (currently; for each succeeding 170 yards (155 metres) of part thereof)

There are no proposed changes to the waiting time, extra charges; such as bank holidays, or fouling charge. More information and the current Hackney Carriage (Taxi) Fares chart can be viewed online at: www.winchester.gov.uk/licensing/taxi-fares.

If you wish to make representations concerning the variation of these fares please do so in writing, giving reasons for doing so, **on or before 12 October 2022**, to the following address: email: licensing@winchester.gov.uk or post: Licensing Manager, Licensing Department, Winchester City Council, City Offices, Colebrook Street, Winchester, SO23 9LJ.

Yours sincerely,

Briony Appletree
Licensing Officer
Public Protection
Winchester City Council
Colebrook Street
Winchester
SO23 9LJ