

## TWYFORD PARISH COUNCIL

21<sup>st</sup> October 2022

Dear Councillor,

I hereby summon you to attend a meeting of the Twyford Parish Council, on **Thursday 27<sup>th</sup> October 2022 at 7.30pm**, to be held at the Gilbert Room, Twyford Parish Hall, Hazeley Road, Twyford, SO21 1QY.

Yours sincerely,



Jamie Matthews  
Clerk to the Council

### Meeting of the Twyford Parish Council

27<sup>th</sup> October 2022

# AGENDA

Members of the public and press are invited to attend except for the specific items marked confidential on the agenda. The press and public may not speak when the Council is in session, but they can make points or ask questions in the allocated time during the questions from members of the public item on the agenda. Please contact the Clerk to the Council before 12 noon on the day of the meeting if you wish to register to speak.

Item	Agenda Item
1	Chairman's comments
2	To receive and approve apologies for absence
3	<b>To consider</b> the granting of a dispensation under Section 33 of the Localism Act 2011 to enable members to participate in and vote on an item of business on the agenda where they would otherwise have a disclosable pecuniary interest and to confirm how long this dispensation may have effect.
4	<b>To receive and record</b> Declarations of Interest. Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached. Unless dispensation has been granted, members may not participate in any discussion, or vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors must withdraw from the room when the meeting discusses and votes on the matter.
5	<b>To approve</b> as a correct record and authorise the signing of the minutes of the Annual Meeting of Twyford Parish Council held on 29 <sup>th</sup> September 2022.
6	<b>Public Representation</b> – Councillors to receive representation, including on agenda items, from members of the public provided they have given notice of their intention to the Clerk no later than 12 noon of the day of the meeting. The maximum time limit allowed per person is 3 minutes and the maximum time designated for this agenda item is 15 minutes. Questions shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given.
7	<u><a href="#">To receive the County Councillor's report.</a></u>

- 8           **To receive** the District Councillors' report.
- 9           [To receive the Clerk's report.](#)
- 10          [To receive the draft minutes](#) from the Planning Committee meeting and approve recommendations contained therein.
- 11          [To receive the draft minutes](#) from the Recreation Committee meeting and approve recommendations contained therein.
- R29/22 – Inclusive Swing Seat - Recommend to Full Council that Option B at a cost of £1,168+VAT to be ordered, subject to the Assistant Clerk seeking confirmation of its suitability from a resident who has specific knowledge. Funds from the capital budget for equipment replacement to be used.
  - R30/22 – Footpath surfacing - Recommend to Full Council that Contractor 3 be appointed using option A to resurface areas 1 and 3 only, at a cost of £15,507, using £7,753 from the capital budget for Hunter Park and £7,753 from general reserves.
  - R32/22 – Fencing - Recommend to Full Council that the knee rail fencing be installed using Contractor A at a cost of £2,446 from general reserves.
- 12          [To receive the draft minutes](#) from the Parish Farm Advisory Committee meeting and approve recommendations contained therein.
- Recommendation - that Full Council review the arrangements for Security Patrols at Compton Lock for 2023.
- 13          [To receive the Schedule of Payments for October 2022.](#)
- 14          [To note the balance of the bank accounts as of 30<sup>th</sup> September 2022](#)
- 15          [To receive and approve the Notice of Conclusion of External Audit for the year end 31<sup>st</sup> March 2022](#)
- 16          **To receive an update** from the Highways Advisory Committee.
- 17          [To receive and consider correspondence received in respect of tree feeling activities adjacent to Public Footpath 24.](#)
- 18          [To receive and consider a request to use Hunter Park on Sunday 2<sup>nd</sup> July 2023 for the Twyford Games event.](#)
- 19          **To consider** items for future meetings of the Parish Council.

## Agenda Item 7

### OUNTY COUNCILLOR ROB HUMBY'S REPORT

OCTOBER 2022

#### **Hampshire mourns the death of Her Majesty Queen Elizabeth II**

I wish to convey my deepest sympathies and condolences to the Royal Family on the passing of Her Majesty The Queen, Elizabeth II.

The late Queen was our country's rock. For 70 years, she was a constant and calming presence through times of change and instability. She carried out her duties with great dignity, wisdom, humour and genuine care for the people of the United Kingdom.

Her Late Majesty had a special connection with Hampshire. She and Prince Philip spent part of their honeymoon at Broadlands in Romsey in 1947, and returned there to mark their Diamond Wedding Anniversary in 2007. During her reign, she made several visits of military and naval significance to Aldershot, Portsmouth and other places in Hampshire. We cherish the memory of these occasions.

At this summer's Platinum Jubilee celebrations, communities across Hampshire came together to commemorate and give thanks to Her Late Majesty's 70 years of dedicated public service. This month, we came together once again, this time in sorrow and mourning, but also sharing fond memories of the late Queen's lifetime of outstanding duty to the nation.

I was honoured to sign the Book of Condolence for Her Majesty at the Great Hall in Winchester and take part in Winchester's Proclamation Event to announce the beginning of the reign of King Charles III. I would like to extend my gratitude to County, District and Borough officers for their hard work during the national mourning period, making sure that Hampshire was able to pay a fitting tribute to the remarkable life of our longest reigning monarch.

I have written to His Majesty the King, Charles III, on behalf of Hampshire County Council, to send our condolences and best wishes for a long and successful reign.

May Elizabeth II rest in peace. God Save the King.

#### **Hampshire residents marked the Proclamation of a new Sovereign**

Following the death of Her Majesty, Queen Elizabeth II on 8 September, and the national reading of the Proclamation in London held on Saturday 10 September to announce the beginning of the reign of King Charles III, hundreds of people gathered at a public Proclamation event out Winchester's Great Hall

[Hampshire residents mark the Proclamation of a new Sovereign | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/news/hampshire-residents-mark-the-proclamation-of-a-new-sovereign)

## **County Council Leader calls on Government to do more to address cost of living crisis this autumn and Winter**

Hampshire County Council Leader, Cllr Rob Humby, has called for more crucial Government support for struggling families and communities this autumn and winter – who are facing rising fuel bills and potential hardship from the ongoing cost of living crisis

[County Council Leader calls on Government to do more to address cost of living crisis this autumn and winter | Hampshire County Council \(hants.gov.uk\)](#)

## **Hampshire residents offered another chance to generate green energy and save on bills**

Residents considering investing in solar panels for their homes can now once again sign-up to generate greener energy and reduce their energy bills through the Hampshire County Council supported solar panel scheme, Solar Together

[Hampshire residents offered another chance to generate green energy and save on bills | Hampshire County Council \(hants.gov.uk\)](#)

## **A32 Farringdon to Chawton set to reopen mid-September**

Drivers will be able to get back on the road along the Farringdon to Chawton section of the A32 sooner than originally planned when the latest phase of Hampshire County Council's flood alleviation work ends in mid-September

[A32 Farringdon to Chawton set to reopen mid-September | Hampshire County Council \(hants.gov.uk\)](#)

## **Gosport, Fareham and Portsmouth are plugged into largest electric bus order**

A fleet of 34 new electrically powered buses will be serving passengers in Gosport, Fareham and Portsmouth by the end of 2023 after First Bus placed one the UKs largest Electric Vehicle (EV) bus orders with manufacturer Wrightbus

[Gosport, Fareham and Portsmouth are plugged into largest electric bus order | Hampshire County Council \(hants.gov.uk\)](#)

## **Councils launch discount offer for reusable nappies**

At a time when the cost of living is of concern to everyone, parents of babies and young children are now able to benefit from a 15 per cent discount on reusable nappies

[Councils launch discount offer for reusable nappies | Hampshire County Council \(hants.gov.uk\)](#)

## **Waste not, want not – Hampshire County Council launches new initiative to support Community Pantries**

Hampshire residents who are struggling to afford groceries will be able to make their budget stretch further thanks to an agreement secured by Hampshire County Council with one of its contracted suppliers – Bidfood

[Waste not, want not – Hampshire County Council launches new initiative to support Community Pantries | Hampshire County Council \(hants.gov.uk\)](#)

### **World Suicide Prevention Day – let’s talk about mental health**

This World Suicide Prevention Day (10 September) Hampshire County Council highlighted the importance of opening up conversations with each other about mental health or suicidal thoughts

[World Suicide Prevention Day – let’s talk about mental health | Hampshire County Council \(hants.gov.uk\)](#)

### **Hampshire fostering campaign takes ‘PRide’ of place on the awards stage**

A campaign by Hampshire County Council’s ‘Fostering Hampshire Children’ team has been shortlisted by the Chartered Institute for Public Relations in its upcoming South of England and Channel Islands regions’ PRide Awards

[Hampshire fostering campaign takes ‘PRide’ of place on the awards stage | Hampshire County Council \(hants.gov.uk\)](#)

### **Could your organisation help families in need this Christmas?**

Hampshire County Council is inviting organisations to apply for funding that will help them provide vital support to vulnerable families during the upcoming Christmas holidays

[Could your organisation help families in need this Christmas? | Hampshire County Council \(hants.gov.uk\)](#)

### **Hampshire County Council team shortlisted in Social Worker of the Year Awards**

Work by a Hampshire County Council social care team to help young people with complex needs make the transition to adulthood has gained national recognition – having been shortlisted in the annual Social Worker of the Year Awards

[Hampshire County Council team shortlisted in Social Worker of the Year Awards | Hampshire County Council \(hants.gov.uk\)](#)

### **Proposals outline a sustainable future for Titchfield Haven National Nature Reserve**

Proposals for Titchfield Haven National Nature Reserve are being set out by Hampshire County Council which aim to increase investment and protection for this internationally important site for wildlife

[Proposals outline a sustainable future for Titchfield Haven National Nature Reserve | Hampshire County Council \(hants.gov.uk\)](#)

### **Eastleigh to lead the way for Travel Hubs in Hampshire**

Travel Hubs, due to be installed in Eastleigh by Hampshire County Council, will make it easier for people to join up trips using public transport, on foot or by bike encouraging people to leave the car at home

[Eastleigh to lead the way for Travel Hubs in Hampshire | Hampshire County Council \(hants.gov.uk\)](#)

### **Hampshire to increase monthly payments to local residents hosting Ukrainian families**

Hampshire County Council has announced that it will be paying an extra £200 per month to Hampshire residents hosting Ukrainian guests as part of the Government's Homes for Ukraine Scheme, over the next five months

[Hampshire to increase monthly payments to local residents hosting Ukrainian families | Hampshire County Council \(hants.gov.uk\)](#)

### **Step up to prevent school holiday hunger and isolation**

Hampshire County Council is looking to identify more organisations that can help families facing hardship across the county – calling for them to apply for a place on its list of approved Holiday Activities and Food (HAF) programme providers

[Step up to prevent school holiday hunger and isolation | Hampshire County Council \(hants.gov.uk\)](#)

### **Services provided by Hampshire County Council include:**

- [Education and Learning](#) including supporting Hampshire schools. (excluding privately run Academy Schools)
- [Services for children and families](#) including adoption and fostering, safeguarding, and support for young people.
- [Maintenance of Hampshire's roads](#) (except motorways and trunk roads which are the responsibility of National Highways), [licensing](#) for providers who need to work on the highway, and support for operators of [public transport](#).
- [Planning](#) applications for mineral extraction, waste management and public buildings.
- Provision of [social care and health](#) in Hampshire.
- The [Hampshire Library Service](#).
- The [Countryside Service](#), looking after [rights of way](#), and many of the county's [important green spaces](#)
- [Household Waste Recycling Centres](#) where residents can dispose of unwanted items. (District, borough or city councils manage kerbside household waste collections)
- [Trading Standards](#), ensuring fair trading in Hampshire, by supporting the county's businesses and protecting Hampshire consumers.

### **District, borough and city councils**

District, borough and city councils provide services such as:

- Household waste collection
- Domestic planning applications
- Council Tax collection
- Housing

[Find your local district or borough council](#)

### **Parish, community and town councils**

These councils operate at a level below district and borough councils and in some cases, unitary authorities.

They are elected and can help on a number of local issues, like providing:

- allotments
- public clocks
- bus shelters
- community centres
- play areas and play equipment
- grants to help local organisations

- consultation on neighbourhood planning

They also have the power to issue fixed penalty fines for things like:

- litter
- graffiti
- fly posting
- dog offences

### **Other governing bodies**

- [Fire and Rescue Authority](#)
- [Police and Crime Panel](#)
- [The Hampshire Partnership](#)
- [Lord-Lieutenant of Hampshire](#)
- [New Forest National Park Authorities](#)

### **Reporting Highway Problems**

Links to report road issues are here:

Potholes: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes>

Tree/hedge problems:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge>

Flooding/drainage issues:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding>

## Agenda Item 8

### District Councillors' Report to Twyford Parish Council

#### District Councillors' Report to Twyford Parish Council - October 2022

##### Winchester Local Plan

Although Twyford Parish is not within the scope of the Winchester Local Plan because it falls instead under the South Downs National Park, it will inevitably be affected by the new Local Plan.

The draft 'Regulation 18' Local Plan will be going out for consultation on Wednesday 2 November and will run until midnight on Wednesday 14 December 2022. Information including how to submit comments can be found by visiting [www.localplan.winchester.gov.uk](http://www.localplan.winchester.gov.uk) from these dates. On this site, visitors will also find the draft Regulation 18 Local Plan document and can sign up for further updates.

Some key themes include climate emergency, affordable homes, and protecting and enhancing our natural environment.

Residents are urged to make their views known. Residents unable to access the above website or submit their comments electronically are recommended to contact the City Council Customer Service Desk for details of access to paper copies and how to make written representations.

Tel: 01962 840 222 Email: [customerservice@winchester.gov.uk](mailto:customerservice@winchester.gov.uk)

Winchester City Council City Offices : Colebrook Street, Winchester, SO23 9LJ

Open Monday - Thursday 8.30am to 5.00pm and Friday 8.30am to 4.30pm

##### Winchester District LCWIP (Local Walking and Cycling Infrastructure Plan)

Cllr Cook and I participated in a public Workshop run by Hampshire County Council which sought to identify obstacles and potential solutions to movement in Winchester District by foot, bicycle and horse. Two workshops were held and were also attended by a number of Twyford residents. HCC used maps to record locations where obstacles exist and to plot potential routes favoured by participants. Attendees were informed that it will not be until mid 2023 that a draft plan will be available for review and comment, in the meantime every effort is being made to include a practical route from Twyford to Winchester.

It should be noted that any prospect of a shared path alongside the B3335 requires a reduction of the speed limit to 40mph. Cllr Cook and I have suggested a TIS asking whether residents support a reduction of the B3335 speed limit, because any steps to reduce the limit will involve public consultation.

Unfortunately, until the final LCWIP is completed towards the end of next year the key routes for central government funding applications will not have been determined (although central Winchester routes under the Winchester Movement Strategy may be taken forward in the meantime). Any local improvements may therefore not occur for several years.

##### M3 Junction 9 (and local impact)

Cllr Cook and I attended a briefing by National Highways about their revised proposals for M3 J9. Plans to temporarily restrict northbound access to the M3 remain, with traffic being diverted to J11 to join the northbound carriageway. Concerns about the impact of diverted traffic on journeys from Twyford were expressed. Similar concerns about other diversions have been raised by other councillors and a further meeting with WCC Officers and National Highways is being sought.



### 20's Plenty

In anticipation that Hampshire County Council's current policy preventing councils from requesting 20mph limits near schools or other areas of increased risk will be relaxed, Hampshire County Council's Cllr N. Adams-King has agreed to see areas of Twyford that Cllr Cook and I consider to be most likely to be eligible. Cllr Cook and I hope this will assist an application by Twyford Parish Council to secure limit changes early in the new regime, further to its decision last year to support the 20's Plenty campaign for a 20mph limit in the village.

### Campaign for a formal crossing

The road signs and markings safety review by HCC proposes yellow bollards at the informal crossing by the Phoenix, but no other safety changes. HCC has been asked why a Zebra Crossing has recently been installed in Otterbourne when a formal crossing point for Twyford continues to be refused, despite the large number of vehicles passing through the village and the limited number of safe crossing points.

### Residents' concerns about school transport

Cllr Cook and I were contacted regarding concerns about The Westgate School bus service which were acknowledged in a communication to parents from The Westgate School. The Bus operator and Hampshire County Council were subsequently contacted to seek an urgent resolution of the problem of late arrival of buses.

### Garden waste collections

Subscriptions for the Council's Garden Waste scheme for the 2023/24 year will open in November. For those subscribing for the first time the council will deliver a new bin within four weeks of a subscription being set up. New subscriptions or renewals of existing subscriptions for the current year are no longer being accepted.

For any further enquiries please contact the Customer service team at:

[customerservice@winchester.gov.uk](mailto:customerservice@winchester.gov.uk)

### Reporting problems with local roads

Residents are urged to report concerns about potholes, drainage or overgrown hedges directly using the Hampshire County Council website:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems>

Fly tipping and some other highway/pavement problems should be reported to Winchester City Council: <https://www.winchester.gov.uk/roads-highways>

## **Winchester Business Improvement District (BID) Ballot**

If you work in the Winchester BID area of the City Centre a reminder for all BID Levy Payers. The Deadline for returning YOUR Completed Ballot Papers is: Thursday 3rd Nov 2022 at 17.00.

As there are Royal Mail Strikes scheduled you may wish to return your completed papers to Colebrook Street Offices.

They Open Mon-Thurs 08.30am-17.00

Fri 08.30am-16.30

Or you may wish to pop through the Post Box if this is out of hours.

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Winchester City Council has now installed Solar Panels at Biffa Winchester.  
This is in a bid to reduce Carbon Emissions and Energy Bills.

This was a Collaboration Project made up of

- Custom Solar
- Enterprise M3
- Portsmouth City Council.

This is part of a raft of measures that Winchester City Council are taking to tackle the Climate Emergency.

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JOIN The SKILLS REVOLUTION.

[www.gov.uk/skills-support](http://www.gov.uk/skills-support)

This is a New Campaign urging employers to join the Skill Revolution as it aims to help Businesses by up-skilling their workforce.

Start Your Business Journey to Net Zero

FREE Support for Businesses in the Winchester District to help begin the journey to Net Zero and access grant funding is now available.

Grants covering 40% of expenditure towards Business Growth up to a maximum of £10,000.  
Administered by Low Carbon Across the South and the East.  
(LoCASE) Meercat Associates Ltd.

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Major New Unique Interactive Experience.  
Anglo Saxon History Bought To Life.  
878 AD  
Opening at The Brooks Centre. Winchester.  
12th November 2022.

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Emerging Local Plan.

The New Local Plan is an opportunity to set out a New Vision and Framework for future Development of the District (which lies outside the South Downs National Park) upto 2039.

We cannot stress how Important it is to have your comments not just as a Parish but as an Individual so please when as Cllr Bronk has stated earlier in the Ward Report 2nd Nov-14th Dec 2022 is the Public Consultation.

Please take the time to read and digest it and Make Comment.

They ALL ARE READ and each Comment is taken extremely seriously so please make the time to complete when available.

## Agenda Item 9



# Twyford Parish Council

### **Clerk's Report**

Councillors are reminded that the items within this report are provided for information only and not available for debate. If it is considered that an item listed within the report should be debated fully by members, then it will be placed on the next appropriate committee or council agenda. Any member wanting clarification or further information on any aspect of items within the report please contact me in advance of the meeting.

### **General reading and information.**

The following publications have been received and available for members to read:

- Rural Service Network – Rural Bulletin 18<sup>th</sup> October
- Hampshire ALC - October Newsletter
- South Downs News - October
- CPRE – Hampshire Hedgerow Heros
- WinACC - October WeCAN News

### **Other information**

- 1) All members need to be aware of the disclosable pecuniary interest forms and consider whether there have been any changes since it was last written. If there was a need for any change to be made, please contact me and I will supply fresh document for completion.
- 2) Minor fly tipping of garden waste is still occurring at Hunter Park. I am arranging for letters and signage.
- 3) Hampshire LGPS Pension fund annual meeting took place earlier in the month and the tri-annual review. Employer contribution rates will remain unchanged for the next 3 years.
- 4) At a previous meeting a query was raised as to who the local Hampshire Parishes SDNPA representative is. I have been informed the role is currently vacant.
- 5) SSE substation at Hunter Park – correspondence has now restarted on the lease renewal.

Jamie Matthews  
Parish Clerk  
21<sup>st</sup> October 2022

## Agenda Item 10

[Planning Committee Meeting Minutes](#)

## Agenda Item 11

[Recreation Committee Meeting Minutes](#)

## Agenda Item 12

# PARISH FARM ADVISORY COMMITTEE

## TWYFORD PARISH COUNCIL

**draft MINUTES** of a meeting held on Thursday 13<sup>th</sup> October 2022

7.30pm at The Pavilion, Hunter Park

Present	Apologies	In attendance
Cllr Chris Corcoran	Cllr Steve Pullen	Sue Merritt, Assistant Clerk
Cllr Sue Cook	Cllr Tony Bronk	
Martin Locke	Cllr C Mitchell	
Jonathan McGill	Aidan Bocci	
	Andy Coates	

1.	<p><b>Apologies</b></p> <p>Apologies received from Cllr Steve Pullen, Cllr Chris Mitchell, Cllr Tony Bronk and Aidan Bocci.</p> <p>Due to the number of Members present, it was agreed to concentrate on urgent matters and hold a further meeting in approximately 6 weeks.</p>
2.	<p><b>Approval of Minutes of meeting held on 10<sup>th</sup> February 2022</b></p> <p>The minutes of the meeting held on 10<sup>th</sup> February were approved.</p>
3.	<p><b>Actions since meeting held on 10<sup>th</sup> February 2022</b></p> <p>Stewardship – ongoing with Andy Coates</p> <p>Information board – this has been installed.</p> <p>Kissing gates – installed March 2022.</p> <p>Bench repairs – a memorial bench at Compton Lock was damaged during the summer and repaired by Colden Common Sheds at a cost of £60.</p>

4.	<p><b>Notes on Tree Planting Strategy</b></p> <p>Cllr Corcoran circulated a report prior to the meeting and is attached as an Appendix. Cllr Chris Mitchell emailed his response advising his support and would help manage the tree proposal.</p> <p>Two areas of trees were discussed as detailed on the plan:</p> <ul style="list-style-type: none"> <li>• Area A: Chris Corcoran recommended a mixture of beech, oak, lime, alder. Members agreed it appropriate to ensure adequate spacing to allow access for a tractor for hedge trimming.</li> <li>• Area B: It was agreed to set back the avenue of single trees by approximately 20ft inside the fence to allow for growth, also allowing access for a tractor for hedge cutting.</li> </ul> <p>Cllr Corcoran to liaise with Cllr Mitchell to carry out a survey on spacing.</p>
5.	<p><b>Berry Meadow</b></p> <ul style="list-style-type: none"> <li>• Grazing - Jonathan McGill advised that the meadow had been well grazed, however, the meadow may require topping and Jonathan would approach Jack to arrange.</li> <li>• Stewardship – Andy Coates is monitoring, detailed input required.</li> <li>• Membership of South Downs Farm Cluster – the fee is £214, the recommendation from Andy Coates is that the Parish Council joins; all Members were in favour.</li> <li>• Shawford Road parking – slabs and gravel had been laid by Farm Committee members acting on their own initiative to make a slight improvement. It was noted that overnight camping had taken place, agreed to monitor and notify Hampshire County Council if necessary, as this is not Twyford Parish Council’s land nor the Farm Committee’s responsibility.</li> </ul>
6.	<p><b>The Lock, towpath and river</b></p> <ul style="list-style-type: none"> <li>• Security of Compton Lock - Members were aware of the issues over the summer period and thanked Cllr Sue Cook for her work in investigating security at the lock, including discussions with held with a security company. It was agreed that options should be considered, and plans put in place in preparation for the summer of 2023. <b>It is recommended to Full Council</b> that security of the lock is reviewed by way of patrolling the area.</li> <li>• Fishing – it was noted that despite signage being installed, people were still fishing. Newly installed signage had been damaged or removed.</li> <li>• Repair of bank – An area just below the lock of an area is badly eroded by water/dogs; Jonathan McGill has arranged repairs using oak which has been ordered. Cllr Sue Cook asked for another hold in the bank to be filled, which Jonathan would investigate.</li> <li>• Fallen tree – email received from Andy Roberts stating that, together with Kieran, he would carry out the work and would use the materials to protect the bank. Cllr Chris Corcoran to contact Andy Roberts to ascertain when the work would take place (now done).</li> <li>• New bench including hoggin – An enquiry had been received from the executors regarding of progress of the bench. Cllr Chris Corcoran suggested tasking a company with the design and creating a bench, Cllr Cook was not in favour. Jonathan McGill reminded Members of his previous proposal of a brick and flint plinth on a base with a piece of stone on top, also to include some</li> </ul>

	<p>landscaping. Cllr Corcoran and Cllr Cook to each make enquiries.</p> <ul style="list-style-type: none"> <li>• Engineering survey – No progress.</li> <li>• Review of signage – new signs installed, some have been damaged/removed. Cllr Corcoran would remove the remaining “Fire Risk” signs. Cllr Corcoran also to liaise with the Clerk regarding “No Fishing” signs.</li> <li>• Itchen Navigation – Andy Roberts and others are setting up an ‘Itchen Navigation Charity’ to fill the vacuum created by the lack of any overall responsibility for the repair/maintenance/enhancement and by their lack of funds of the public bodies for discretionary work. The aim is to provide a vehicle for grant applications and fundraising. The Farm Committee expressed interest. Andy will contact the Parish Farm Committee again soon.</li> </ul>
7.	<p><b>The Meads</b></p> <ul style="list-style-type: none"> <li>• Review of period since last meeting: Kissing gates installed March 2022. Grazing has taken place, cattle was removed and fence repaired. It is hoped the cattle would be returned soon for grazing. Two floodings took place, one at the end of March and one for the Jubilee by special permission. No further floodings planned until water levels have improved.</li> <li>• Yoga – A proposal was received to use the Meads for outdoor yoga classes during the summer months. Committee were unclear where the yoga would take place as there is no room in the lock area which does not get in the way of people on the footpaths or interfere with swimming. Chairman concerned about any commercial use of the lock or the meads. Cllr Cook to contact the proposer and suggest she approach the Community Hall for winter hire. The proposal for next summer would be readdressed at the next meeting.</li> <li>• Tree work – it was agreed no urgent attention required and to take forward to next meeting. Email received from Aidan Bocci regarding the decline of wasps and other insects and proposing any old wood including branches be left to decay in sunlight. Jonathan McGill suggested to continue the usual procedures, as plenty of wood is around.</li> <li>• Fencing repair and replacement – Jonathan McGill and Chris Corcoran carried out emergency repairs along the navigation. Jonathan proposed the installation of a 2<sup>nd</sup> fence parallel from the lock up to the thick bushes and is obtaining a quote.</li> </ul>
8.	<p><b>Budget</b></p> <p>Email received from the Clerk outlining the current budget. On Income, Andy Coates subsequent update on the state of DEFRA payments noted that DEFRA is clawing back an overpayment dating back to 2012 for the lock area which is not farmed. Members requested confirmation of items of expenditure to date, as the expenditure seemed high. Assistant Clerk to request information from the Clerk. Note was taken that the remaining budget may not cover all of the Committee’s plans for this financial year, to include the additional fencing in the Meads and any overspend on the Lock area when the bench is installed.</p>
9.	<p><b>Any other business</b></p>

	<p>Cllr Chris Mitchell requested in an email for reasons why fishing is not allowed. Chairman noted that justification started from the need for TPC as owners to establish control over fishing and to counteract the website claims that it is “public fishing”. The matter to be discussed at next meeting.</p>
10.	<p><b>Date of next meeting</b></p> <p>It was agreed the next meeting to be held in approximately 6 weeks. Assistant Clerk to set date.</p>

## Proposals for Tree planting in Berry meadow

### Notes for the farm Committee 13<sup>th</sup> October 2022

#### Introduction

There have been a series of successful tree and hedge planting initiatives in the village over the last four or so years: Hunter Park boundaries; Hedge, Church lane: Hedge, Waterworks to Reservoir; Churchfield's meadow . ; The latest one I think originates from the village sustainability Group led by Maggie Lippiatt and Angela Forder Stent; Rebecca Taylor Neece is the driving force for the tree planting. At the Green Fair in the summer, she collected donations for tree planting , with the intention of the donors planting them at Hunter Park, Ballard's Close and Berry Meadow. In the case of Berry Meadow, this is not something we had agreed to in advance . I raised the idea of planting an avenue of trees at the last meeting, but this was firmly put in its place to be the subject of a more considered discussion.

#### Issues

The planting of trees on any scale raises a number of issues and is not necessarily an unalloyed good thing, either in landscape or conservation terms. For instance, Twyford's s three meadows were all bought to preserve them as meadows, open grazing land; we are encouraged and paid by Natural England to keep them in that state as part of the wider strategy of Natura 2000.

Turning to the objectives of tree planting, there are of course a whole range of reasons

1. landscape enhancement/modification
2. replacement of trees lost to pandemics (elm and ash at the moment.)
3. biodiversity
4. carbon capture
5. use of the timber /woodland products
6. education /demonstration
7. flood mitigation
8. soil stabilization

I think the main drive of the sustainability group for the planting of trees is for carbon reduction. So, any scheme for planting on Berry Meadow with these objectives needs to be tested against the objectives for the Berry meadow land. The primary objective is biodiversity, through controlled grazing of permanent pasture, according to a regime specified by Natural England and with a formal contract between NE and TPC. Berry meadow is also important for its landscape contribution; it is partly enclosed by trees of Shawford park at the southern end but to the North it gives long distance views to St Catherine's Hill with nearer views of the Church

Berry meadow also has historic landscape value as a major remnant of Twyford's mediaeval meadow land which is also 17<sup>th</sup> Century water meadow.

Berry meadow is also of immense value for walkers and is crossed by a number of footpaths which follow desire lines.

Tree planting should not compromise any of these objectives and established uses.

However, this presents something of a challenge as trees are by their nature

- space hungry,
- become dominant features in the landscape



- are vertical as opposed to the horizontal character of the meadow landscape this presents a challenge
  - will change the flora which grows underneath them suppressing the meadow grass.
- Any planting would also have to be protected against cattle, either by individual guards or the fencing of a whole area.

I suggest the criteria should be:

- a small area
- in an unobtrusive location
- not compromise any existing use (cattle grazing access for vehicles footpaths used by the public)
- not diminish the grazing area
- contribute to the existing use of the land for cattle grazing
- not impose a continuing maintenance burden on TPC

The options I suggest for consideration are

Area A: inside the pedestrian gate by Norris Bridge

Area B: Line of individual trees as an avenue inside the field on the Shawford Road Boundary

•

Area A: see plan attached: this measures about 25m by 20 m to be planted with larger trees at approx. 6 m intervals. Each tree to be protected by cattle proof guards similar to the HWT in their meadows at Hockley. There would be about 20 trees. The advantages of this method of planting over more smaller trees/shrubs over a similar area which would then be fenced off are:

1. no fencing or barbed wire
2. cattle can graze over the whole area
3. shade for the cattle
4. no diversion of footpaths
5. no loss of subsidy for reduced grazing area
6. Less maintenance of fenced area
7. scale/height of selected species appropriate to scale of landscape

#### Who will pay for it and do the work?

The full cost of planting, with the guards and the responsibility for maintenance need to be addressed by the tree planting group.

#### Choice of species and precise location

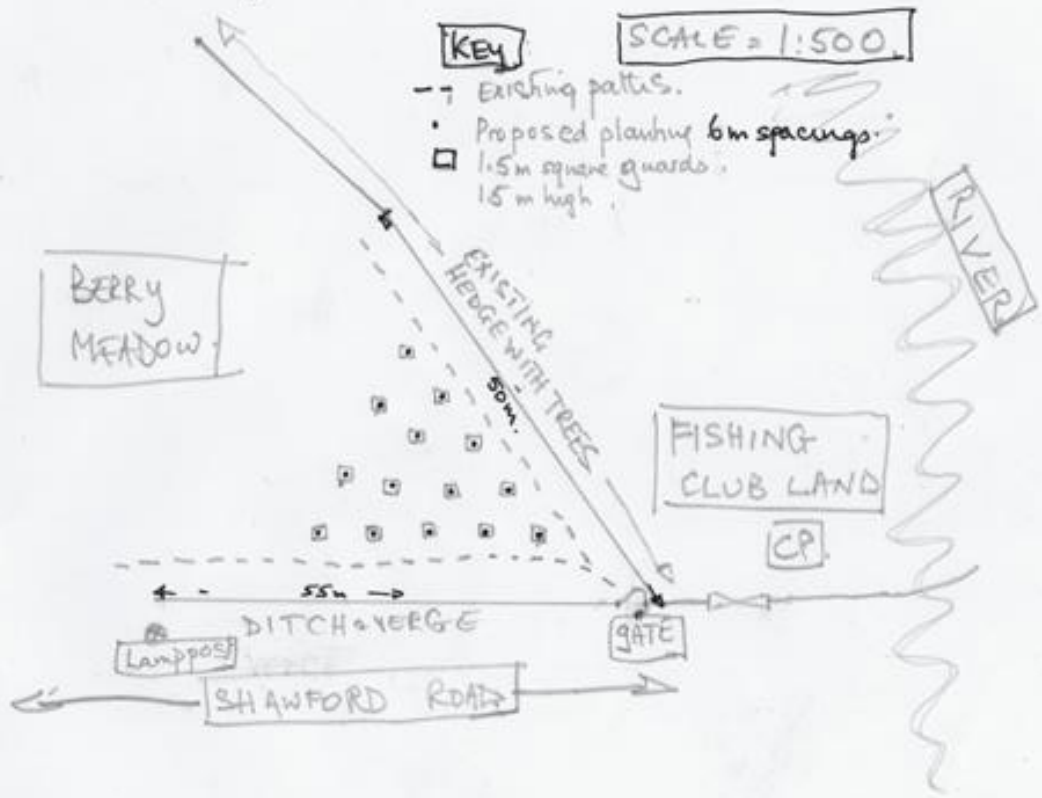
The suggestion by the Sustainability Group is a mix of hedgerow plants with some cherry, but it is forest/parkland native trees that are more appropriate in this location where the landscape is large scale and Shawford Park sets a benchmark for further planting. I suggest the species should be from a list of EITHER: lime (preferably small leafed); elm; beech OR Alder 100% to be agreed with the farm committee. Cherry is suggested by the group, but this is an invasive species which spreads by suckers

#### Area B

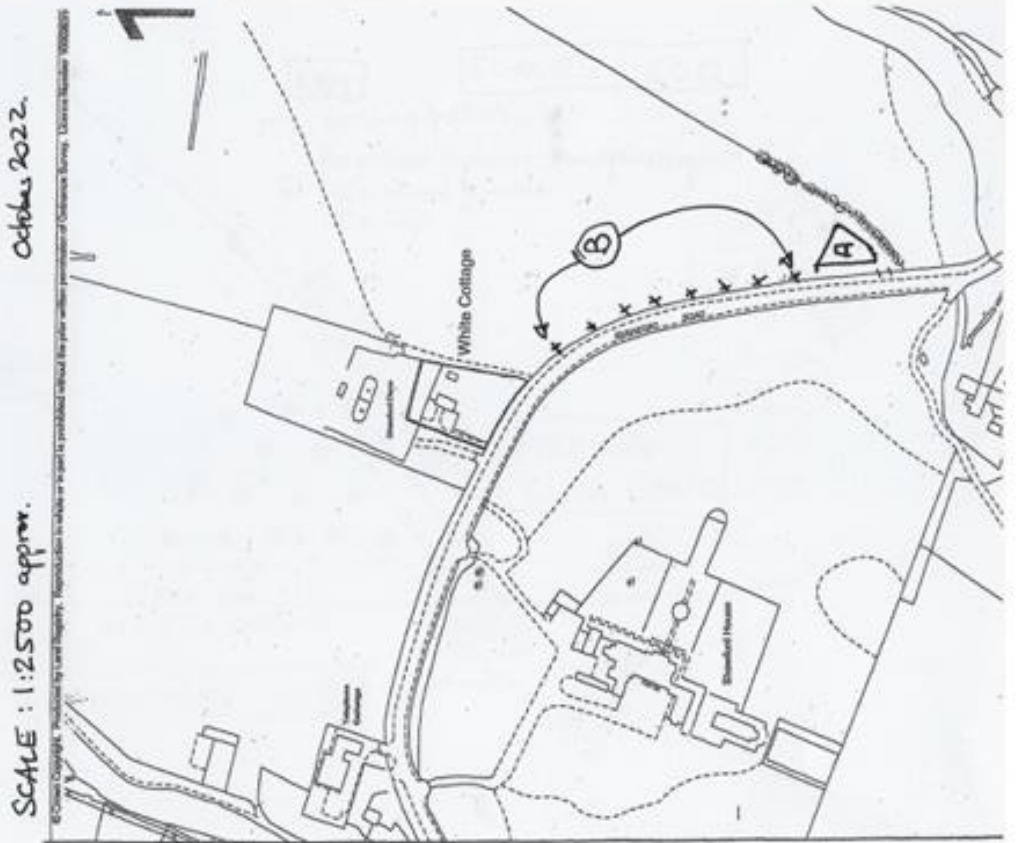
I am also suggesting to the farm Cttee that a line of trees say 8-10 be planted inside the Berry Meadow fence to Shawford Road at 15 to 20 m spacings also with guards braced on the existing fence.

I don't think I have met Becky but do please put her in touch if that would help.

TREE PLANTING IN BERRY MEADOW  
DETAIL OF AREA A (A)



TREE PLANTING IN BERRY MEADOW  
A: CLUMP OF SINGLE TREES WITH GUARDS [6m Spacing]  
B: AVENUE OF SINGLE TREES WITH GUARDS [20m spacing]



## Agenda Item 13

### Schedule of Payments – October 2022

Reference	Gross	Vat	Net	Details
177	£36.00	£6.00	£30.00	Vodafone - Mobile Telephones - September
185	£222.36	£0.00	£222.36	Winchester City Council - Business rates - Pavilion 21/22 - 22/23. Month 1
186	£100.00	£0.00	£100.00	Twyford Cricket Club - Return of overpayment of Invoice No 0222
187	£50.00	£0.00	£50.00	Elizabeth Barlow - Return of Deposit
188	£120.12	£20.02	£100.10	Philspace Ltd - September toilet hire
189	£260.00	£0.00	£260.00	Winchester City Council - Dog Bin emptying Q2
208	£46.20	£7.70	£38.50	Philspace Ltd - October toilet hire (10 days)
190	£400.00	£0.00	£400.00	Citizen Advice Bureau (Winchester) - S137 Grant
191	£250.00	£0.00	£250.00	Alice Redfern - S137 Grant. Minute 92/22.
204	£1,830.02	£305.01	£1,525.01	Green Smile Ltd - Monthly grounds maintenance
205	£567.60	£94.60	£473.00	Green Smile Ltd - Additional works - hedge cutting, goal mouth fix, allotment paths and wildflower
192	£369.54	£61.59	£307.95	Farwells - Oak Timber - navigation repairs
193	£33.75	£0.00	£33.75	Unity Trust Bank - Bank Charges - July to September
194	£3.00	£0.00	£3.00	Lloyds Bank (Card) - Monthly fee
195	£200.70	£33.45	£167.25	Business Stream - Water Supply - Pavilion
196	£113.57	£18.93	£94.64	Business Stream - Water Supply - Field
197	£94.14	£15.69	£78.45	Business Stream - Water - Allotments
207	£25.96	£4.33	£21.63	Plus Net - Broadband & Phone
198	£19.20	£0.00	£19.20	Sue Merritt - Mileage - September
199	£136.80	£0.00	£136.80	J.P. Matthews - Mileage - September
200	£1,641.37	£0.00	£1,641.37	Employee Salaries - October Salaries
201	£401.72	£0.00	£401.72	HMRC - PAYE & NIC
202	£521.67	£0.00	£521.67	HCC Pensions - October Pension contributions
203	£36.00	£6.00	£30.00	Vodafone - Mobile Telephones - October
209	£0.54	£0.00	£0.54	Twyford Parish Council - Correction. To close a/c.
211	£214.00	£0.00	£214.00	Winchester Downs Cluster - Annual membership fro Winchester Downs Cluster
212	£108.71	£18.12	£90.59	Viking - Stationery for Clerk
213	£89.14	£14.86	£74.28	Viking - Stationery for Asst. Clerk
	<b>£7,892.11</b>	<b>£606.30</b>	<b>£7,285.81</b>	

## Agenda Item 14



## Twyford Parish Council

Full Council Meeting – 27<sup>th</sup> October 2022

### Bank Balances as of 30<sup>th</sup> September 2022

Ordinary Accounts		Interest rate
Unity Trust C/A	£6,811.20	0.0%
Nationwide	£84,107.38	0.20%
Redwood (35 day notice)	£85,680.56	1.29%*
<b>Total</b>	<b>£176,599.14</b>	

\*1.6% from 14<sup>th</sup> October

## Agenda Item 15

### Section 3 – External Auditor Report and Certificate 2021/22

In respect of **TWYFORD PARISH COUNCIL – HA0263**

#### 1 Respective responsibilities of the body and the auditor

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with Proper Practices which:

- summarises the accounting records for the year ended 31 March 2022; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

#### 2 External auditor report 2021/22

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None.

#### 3 External auditor certificate 2021/22

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2022.

External Auditor Name

**PKF LITTLEJOHN LLP**

External Auditor Signature



Date

30/09/2022

\* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website ([www.nao.org.uk](http://www.nao.org.uk))

## Notice of conclusion of audit

### Annual Governance & Accountability Return for the year ended 31 March 2022

[Sections 20\(2\) and 25 of the Local Audit and Accountability Act 2014](#)

Accounts and Audit Regulations 2015 (SI 2015/234)

1. The audit of accounts for **Twyford Parish Council** for the year ended 31 March 2022 has been completed and the accounts have been published.
2. The Annual Governance & Accountability Return is available for inspection by any local government elector of the area of **Twyford Parish Council** on application to:
  - J.P. Matthews  
Clerk & RFO  
Twyford Parish Council  
PO Box 741  
Winchester  
SO23 3QA
  - Email: [clerk@twyfordhants.org.uk](mailto:clerk@twyfordhants.org.uk)  
Telephone: 07443 598464
  - Between the hours of 1000 -1200 (Monday / Wednesday / Friday)
3. Copies will be provided to any person on payment of £2 for each copy of the Annual Governance & Accountability Return.

Announcement made by: J.P Matthews, Clerk to the Council.

Date of announcement: 21<sup>st</sup> October 2022

## Agenda Item 17

**Sent:** 13 October 2022 16:29

**To:** Cllr. Chris Mitchell <[chris.mitchell.cllr@twyfordhants.org.uk](mailto:chris.mitchell.cllr@twyfordhants.org.uk)>; Cllr. Steve Pullen <[steve.pullen.cllr@twyfordhants.org.uk](mailto:steve.pullen.cllr@twyfordhants.org.uk)>; Cllr. Sue Cook <[sue.cook.cllr@twyfordhants.org.uk](mailto:sue.cook.cllr@twyfordhants.org.uk)>; Cllr. Chris Corcoran <[chris.corcoran.cllr@twyfordhants.org.uk](mailto:chris.corcoran.cllr@twyfordhants.org.uk)>; Cllr. Waine Lawton <[waine.lawton.cllr@twyfordhants.org.uk](mailto:waine.lawton.cllr@twyfordhants.org.uk)>; Cllr. Richard Sellars <[richard.sellars.cllr@twyfordhants.org.uk](mailto:richard.sellars.cllr@twyfordhants.org.uk)>

**Subject:** Wasteland: Public Footpath 24

Dear Councillors,

Yesterday I saw the damage done to Footpath 24 (the path from Hunter Park to Gabriel's Copse) for the first time, and was shocked at the removal of so many trees and other plants. It looks like the set for a WW1 film.

I assumed that the work would be to remove individual dangerous ash trees, suffering from ash dieback, but it looks as though all of the trees have been taken down. The footpath is now unrecognisable.

Was the Parish Council aware that this level of destruction was going to take place? The landowner and their contractors seem to have felled hundreds of trees of varying maturity along with all the undergrowth. Some people are already talking about there having been an "ulterior motive" to do with planning applications for holiday lets.

Whatever the reason, I am very sorry that the landscape of this footpath has been so totally destroyed. Does the Parish Council have a view on this?

Incidentally, I gather the destruction will be continuing on Hare Lane, another erstwhile delightful woodland walk. Will that be similarly denuded of all its trees - ash or otherwise?

## Agenda Item 18

Good afternoon, Jamie

I am planning to run the Twyford Games again on Sunday 2<sup>nd</sup> July 2023. Might I get permission to use Hunter Park again (we would use the 'top field' for the races again) and would there be a charge please?

I will confirm details of the event to the PC closer to the time (assuming that they agree consent) but the event will be for Twyford residents, will use the area in the top corner of the park and we will of course make sure that any rubbish is cleared up after the event. It would be useful to have access to the power cupboard and to the toilets in the pavilion please.

Any financial surpluses from the event will go to Twyford Playgroup.

Roger Walker