

# FULL COUNCIL

## TWYFORD PARISH COUNCIL

### MINUTES OF A MEETING OF THE COUNCIL

Held on Wednesday 27<sup>th</sup> July 2022 at 7.30pm

At The Pavilion, Hunter Park, Twyford

**Present:**

Cllr. Mitchell (in the Chair), Cllr. Hill, Cllr. Forder-Stent, Cllr. Sellars, Cllr. Lawton, Cllr. Cook, Cllr. Corcoran, Cllr. Pullen, Cllr. Pain

**In attendance:**

J.P. Matthews – Clerk  
11 members of the public

Minute	Business Transacted
52/22	<p><b>Chairman's comments</b></p> <p>The Chairman welcome everyone to the meeting.</p> <p>He passed his condolences onto Cllr. Corcoran following the recent passing of Valerie, who had been an important part of village life.</p> <p>The Chairman asked Cllr. Lawton to address members on the Southampton Airport Airspace consultation.</p> <p>Cllr. Lawton advised that he had circulated an email to members earlier in the day with a representation made by Otterbourne Parish Council which sought the support of other parish councils. The deadline for submissions was imminent and therefore, with the Chairman's support, he was minded to indicate support for Otterbourne's representation with this decision being ratified at the next Full Council meeting.</p>
53/22	<p><b>Apologies for Absence</b></p> <p>Apologies were received from Cllr. Bronk</p>
54/22	<p><b>Requests for Dispensation under Section 33 Localism Act</b></p> <p>No requests were received.</p>
55/22	<p><b>Declarations of Interest</b></p> <p>No declarations were made.</p>
56/22	<p><b>Approval of Minutes</b></p> <p>It was <b>Resolved</b> that the minutes of the Meeting of Twyford Parish Council held on 23<sup>rd</sup> June 2022 be approved.</p>
57/22	<p><b>Public Representation</b></p> <p>A member of the public addressed the Council and explained the purpose of inclusive children's play equipment and why it is important to ensure children's play areas were inclusive and accessible to all children. Inclusive play equipment should not be viewed as being exclusive to certain users only as the purpose of inclusive equipment is for all to use.</p> <p>A second member of the public supported the comments made regarding inclusive play equipment and also highlighted the need to be aware that people have non-visible disabilities and a third member of the public offered assistance to develop play proposals further.</p> <p>Four members of the public addressed the Council with their views on how dog walking was being managed at Hunter Park and felt that any additional restrictions that the Council were considering on dog walking would be unfair to the majority of dog walkers</p>

	<p>who were responsible. One member of the public advised that dog poo bags had been flung over adjacent fences into private gardens and could additional bins be considered.</p> <p>Additional views were made about commercial dog walkers and people using the car park for non-park visits and a further comment suggested that Council was not a representative democracy since the Council was failing to hold elections and that all councillors were alleged to have been co-opted to their positions.</p> <p>The Chairman thanked the public for their representations on the various matters in Hunter Park and explained that the Recreation Committee would continue to look into these matters.</p>
	<i>The meeting adjourned for 5 minutes whilst 10 members of the public left the room.</i>
<b>58/22</b>	<p><b>Statement of Fact</b></p> <p>The Clerk advised the Council that he needed to address a matter of fact regarding the election of Councillors to Council. Under the 1972 Local Government Act 1972 s16 (3) ordinary elections of parish councillors are required to take place every four years. The electoral arrangements for such elections are a matter for Winchester City Council to manage. For many years the outcome has been an Uncontested Election meaning that there was an insufficient number of candidates, in Twyford's case less than 13, registered to take part in the election. This is not the same as a co-option where the Council appoints a Councillor. Currently there is one councillor who was co-opted to the Council and there are 3 vacant positions.</p>
<b>59/22</b>	<p><b>County Councillor's report</b></p> <p>Cllr. Humby had submitted a report which was <b>noted</b> and is attached in the appendices.</p>
<b>60/22</b>	<p><b>District Councillors' report</b></p> <p>No report was available this month. Cllr. Cook advised that she regularly discusses various matters with Cllr. Bronk.</p>
<b>61/22</b>	<p><b>Clerk's report</b></p> <p>The report was <b>noted</b> and is attached in the appendices.</p> <p>The Clerk also advised that he is chasing progress on the substation lease for Hunter Park, which had been noted on previous reports.</p>
<b>62/22</b>	<p><b>Recreation Committee</b></p> <p>The draft minutes of the meeting of the Recreation Committee held on 14<sup>th</sup> July 2022 <b>were received.</b></p> <p>The Chairman of Recreation Committee advised that there were no further updates to any items in the minutes, however he did note that some incorrect information about the meeting had been circulating on social media.</p> <p>The Clerk clarified the process for the publishing of draft minutes and advised that best practice, supported by the National Association of Local Councils, is to follow the Transparency Code for Smaller Authorities and publish the draft minutes from all formal meetings not later than one month after the meeting has taken place. The publishing of draft minutes also provides transparency as to decisions made at those meetings.</p>
<b>63/22</b>	<p>Ref: Minute R13/22 - <b>It was Resolved:</b></p> <ul style="list-style-type: none"> <li>• To approve the expenditure of up to £3,300, from general reserves, for replacement shutters on the door and windows of the pavilion. Further quotes were in the process of being obtained.</li> <li>• That the Clerk to proceed to accept the lowest priced quotation which complies with the requirements and report back to the next meeting on the successful supplier.</li> </ul>

64/22	<p><b>Northfield Play Area Fencing</b></p> <p>The report was received and attached in the appendices.</p> <p><b>It was Resolved</b> to approve the recommendations in the report and appoint Contractor B, Aztec Fencing Ltd, to carry out the fence works at a cost of £988.48 to be funded using the Northfields Play Area and non-contracted maintenance budget.</p>																					
65/22	<p><b>Schedule of Payments</b></p> <p>It was <b>Resolved</b> to <b>approve</b> the Schedule of Payments for July 2022</p> <p>The schedule is attached in the appendices.</p>																					
66/22	<p><b>Balance of the bank accounts</b></p> <p>The bank balances as of 30<sup>th</sup> June 2022 were <b>noted</b>.</p> <table border="1" data-bbox="427 723 1077 947"> <thead> <tr> <th><b>Ordinary Accounts</b></th> <th colspan="2"><b>Interest rate</b></th> </tr> </thead> <tbody> <tr> <td>HSBC C/A</td> <td>£7,395.13</td> <td>0.0%</td> </tr> <tr> <td>Unity Trust C/A</td> <td>£6,570.40</td> <td>0.0%</td> </tr> <tr> <td>HSBC Savings</td> <td>£0.28</td> <td>0.01%</td> </tr> <tr> <td>Nationwide</td> <td>£44,073.24</td> <td>0.15%</td> </tr> <tr> <td>Redwood (35 day notice)</td> <td>£85,402.07</td> <td>1.29%</td> </tr> <tr> <td><b>Total</b></td> <td><b>£143,441.12</b></td> <td></td> </tr> </tbody> </table>	<b>Ordinary Accounts</b>	<b>Interest rate</b>		HSBC C/A	£7,395.13	0.0%	Unity Trust C/A	£6,570.40	0.0%	HSBC Savings	£0.28	0.01%	Nationwide	£44,073.24	0.15%	Redwood (35 day notice)	£85,402.07	1.29%	<b>Total</b>	<b>£143,441.12</b>	
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67/22	<p><b>Planning Applications</b></p> <p>It was Resolved to submit the following comments to the SDNPA on planning Applications received:</p> <p>SDNP/21/04363/HOUS Manor Barns, The Hay Barn Hazeley Road Twyford SO21 1QA <b>(Amended Plans Received) proposed oak barn as home office</b></p> <p>Objection. The Parish Council recognises that since the original application submitted in 2021 the proposed location of the development has moved elsewhere within the curtilage of the host dwelling. However the application is missing detail on a landscape assessment and it therefore not possible to determine whether, in accordance with the South Downs Local Plan, that this proposal is landscape led</p> <p>SDNP/22/03028/HOUS 1 Hazeley Farm Cottages Hazeley Road Twyford Hampshire SO21 1QA <b>Single Storey Side &amp; Rear Extension</b></p> <p>Objection. The size of the extension with respect to the host dwelling is not clearly stated within the application documents and may exceed the limits on extensions outside of the settlement policy boundary as set by the Twyford Neighbourhood Plan and the South Downs Local Plan. There are no details on landscape assessment or treatment of boundaries, in particular the western boundary of the site, and therefore it is not possible to determine whether the application is landscape led</p> <p>SDNP/22/02258/HOUS Spindrift Hazeley Road Twyford Hampshire SO21 1PY <b>Loft conversion to habitable accommodation with three rear dormers and roof lights</b></p> <p>Holding Objection. There are insufficient documents to allow the Parish Council to make a representation.</p>																					
68/22	<p><b>Hampshire Water Transfer and Water Recycling Project</b></p> <p>Information from Southern Water regarding the Hampshire Water Transfer and Water Recycling Project was <b>received and noted</b>.</p>																					

<p>69/22</p>	<p><b>Anti-Social Behaviour at Compton Lock</b></p> <p>Councillor Mitchell gave a verbal update. There had been a meeting between Winchester City Council officers, anti-social behaviour leads, and the PCSO during the previous week. Feedback from the meeting offered advice on for councillors who can observe and talk to visitors if they feel comfortable.</p> <p>Following the meeting during the recent heatwave there have been two days of significant numbers of people at the lock with litter, barbecues and associated damage. The council may need to consider regular security patrols again in the future, but this in itself presents challenges and may not be viable to be organised as a reactive measure as the periods of anti-social behaviour are directly related to warm and sunny weather.</p> <p>There had been some damage to a bench which had been burnt by barbecues and this had been offered to be fixed by the Colden Common Men's Shed. Cllr. Corcoran, as the Chairman of the Parish Farm Committee had already written and thanked the group for that offer of the work.</p> <p>Cllr. Cook gave a brief update on one specific incident where a person had called the police after being verbally threatened. Cllr. Cook also confirmed that the location was now on the priority list for ASB officers at Winchester City Council.</p>
<p>70/22</p>	<p><b>Hunter Park Masterplan</b></p> <p>Members received and considered a report attached in the appendices. The report summarised the community engagement work that had taken place in 2019 and recommended several enhancements that should be prioritised within two and five-years' timeframes. Following a debate, it was</p> <p><b>It was resolved to:</b></p> <ul style="list-style-type: none"> <li>• Approve the priority work items as set out in Table A and Table B of the report (<i>replicated below</i>) as a policy of enhancements at Hunter Park.</li> <li>• Arrange for the plans to be updated and published, along with a current status of each of the work items, on the Council's website and noticeboard at Hunter Park.</li> </ul> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>Table A - Priority Works within ~ 2 years</b></p> <p>L (plus X and N1)- Proposed 1.2m wide all weather footpath that runs around perimeter of the park. With item X (rear of tennis courts), item N1 over trees roots on southern boundary and through allotment site being prioritised.</p> <p>W1 Y1 - Older childrens natural play area with equipment made from natural materials set within a sand or safety bark surface. Emphasis on challenge including swing ropes, climbing surfaces, scramble nets etc. Existing tarmac surface removed</p> <p>B2 - Picnic and/or sitting area with associated tree and shrub planting. Parish to consider if a direct all weather link path is required to this area?</p> <p>J2 - Proposed externally accessible 3 x 4m disability toilet – asses the viability of providing a public toilet facility.</p> <p>Z - Proposed relocation of cricket nets with exact orientation/location pegged and agreed with cricket club</p> <p>J1 K1, L1 - Area of mown grass transformed into wildflower meadow.</p> <p>M - Suggested avenue of deciduous trees at equal 15m centres running around perimeter of cricket pitch.</p> <p>N - Proposed native mix hedges to improve setting of footpath and to screen chainlink fences</p> <p>G - Mixed size/type of existing timber posts replaced with matching posts</p> </div>

	<p><b>Table B - Secondary Works within ~ 5 years</b></p> <p>A and B – Access road - create safe 1m wide pedestrian route</p> <p>C - Existing litter and dog bins - consider replacing with new bins at end of perimeter circuit footpath. New bins more sympathetic to Park setting.</p> <p>S - Carefully tidy existing scrub and replant with native shrub species as required</p> <p>G1 - Boundary scrub/understorey - retain and selectively remove self-sown Sycamore saplings and bolster with new native species planting.</p> <p>B1 - Potential location for picnic bench or seats overlooking cricket pitch. Litter bin provided. Final location pegged and agreed on site</p> <p>Y - Manage scrub/understorey and where possible introduce native species</p> <p>M2 - Retain existing recent native hedge planting and where gaps bolster with native evergreens to increase year-round screening</p> <p>U - Occasional native trees to bolster tree cover and ensure successional growth</p> <p>P1 - Areas of shade tolerant native planting to provide screening and wildlife cover</p> <p>E2 - Areas running along boundaries - maintain and bolster as required the native hedge planting to improve screening and enclosure</p> <p>F2 - Existing mown grass paths extended to meet perimeter path</p> <p>L2 - Area of scrub - carefully remove Sycamore saplings but retain best of native species and bolster with new native planting where gaps occur</p>
71/22	<p><b>Climate Change Advisory Committee</b></p> <p>Cllr. Forder-Stent advised that the recent Green Fair has been well attended and considered very successful. There had been much interest from people signing up to the plant a tree initiative and further planning on this would now take place.</p> <p>The Chairman thanked all of those involved in the Green Fair and wished to convey the Parish Council's compliments on the event.</p>
72/22	<p><b>Berry Bridge</b></p> <p>Cllr. Lawton provided a verbal update. He had been discussing proposals with the owner of Berry Bridge and has also received feedback from various residents with their views on the current boards, which surround the bridge, which are unsympathetic to the setting of the river and its environs. Additional observations had been made that, even with the boards in place, access to the bridge was still possible. A more appropriate type of fencing, such as a mesh fencing, would provide less opportunities for graffiti, offer a view across the river whilst still restricting access to the structure. Plans were being developed for a new bridge and Cllr. Lawton would continue to discuss these with the landowner.</p> <p>Cllr. Cook advised that she had understood that some parts of HCC Countryside Services were not aware of the status of the bridges.</p>
73/22	<p><b>HALC AGM</b></p> <p>Information from Hampshire Association of Local Councils regarding the AGM was <b>received and noted.</b></p>
	<p>The meeting closed at 9:50pm</p>

**COUNTY COUNCILLOR ROB HUMBY'S REPORT**

**JULY 2022**

**Temperatures are rising – follow the advice to stay well in a heatwave**

Temperatures are rising over the next few days and the Met Office has issued a Level 3 Heatwave Alert for the South East Region, including Hampshire, when the thermometer is set to hit the low 30s in some parts of the county

[Temperatures are rising – follow the advice to stay well in a heatwave | Hampshire County Council \(hants.gov.uk\)](#)

**Consultation opens on proposed changes to County Council financial support for transport and travel**

Hampshire County Council is seeking views on proposed changes to supported passenger transport services (local bus and community transport services funded by the County Council) and the County Council funded enhancements to the Concessionary Travel scheme in Hampshire

[Consultation opens on proposed changes to County Council financial support for transport and travel | Hampshire County Council \(hants.gov.uk\)](#)

**Hampshire County Council commemorates 40 years since end of Falklands Conflict**

The Leader of Hampshire County Council has paid tribute to all the servicemen who lost their lives during the Falklands Conflict, those who were injured, and those who gave service in the south Atlantic military campaign

[Hampshire County Council commemorates 40 years since end of Falklands Conflict | Hampshire County Council \(hants.gov.uk\)](#)

**Armed Forces tribute as Hampshire honours military personnel, veterans and families**

Hampshire County Council has raised the Armed Forces Flag to celebrate Hampshire's military and defence community, and to mark Armed Forces Week (20-25 June)

[Armed Forces tribute as Hampshire honours military personnel, veterans and families | Hampshire County Council \(hants.gov.uk\)](#)

**Hampshire drivers – could you become a foster carer?**

The drive to encourage more people to consider fostering has not taken to Hampshire's roads as part of efforts to help make a positive difference to the lives of children in need across the county

[Hampshire drivers – could you become a foster carer? | Hampshire County Council \(hants.gov.uk\)](#)

**How to manage COVID-19 symptoms and stay well this summer**

As the summer gets underway, Hampshire County Council is reminding residents to follow the NHS guidance for managing symptoms should they become unwell with a respiratory illness that could be COVID-19

[How to manage COVID-19 symptoms and stay well this summer | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk)

### **Have your say on ways to improve walking and cycling provision in Winchester**

Hampshire County Council and Winchester City Council are seeking views from residents and businesses to help us re-design our streets and spaces to make walking and cycling much more pleasant and to support healthier lifestyles and a cleaner city

[Have your say on ways to improve walking and cycling provision in Winchester | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk)

### **Fun and food for thousands of Hampshire children and young people in need this summer**

Children and young people from low-income families in Hampshire can look forward to an exciting summer of fun activities, dished up alongside healthy meals, courtesy of Hampshire County Council's Holiday and Activities Food programme

[Fun and food for thousands of Hampshire children and young people in need this summer | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk)

### **Our toughest challenge yet – early budget planning begins towards 2025 / 26**

Members of Hampshire County Council's Cabinet will hear how the Authority is intensifying its calls this summer, for urgent changes to how local councils are funded nationally – amid a climate of worsening public finances, growing demand for local services and significant inflation

[Our toughest challenge yet – early budget planning begins towards 2025/26 | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk)

### **Plans agreed for updated home to school transport service**

Home to school transport is set to operate more efficiently and inclusively for children and young people in Hampshire, from September 2022, following approval of proposed changes

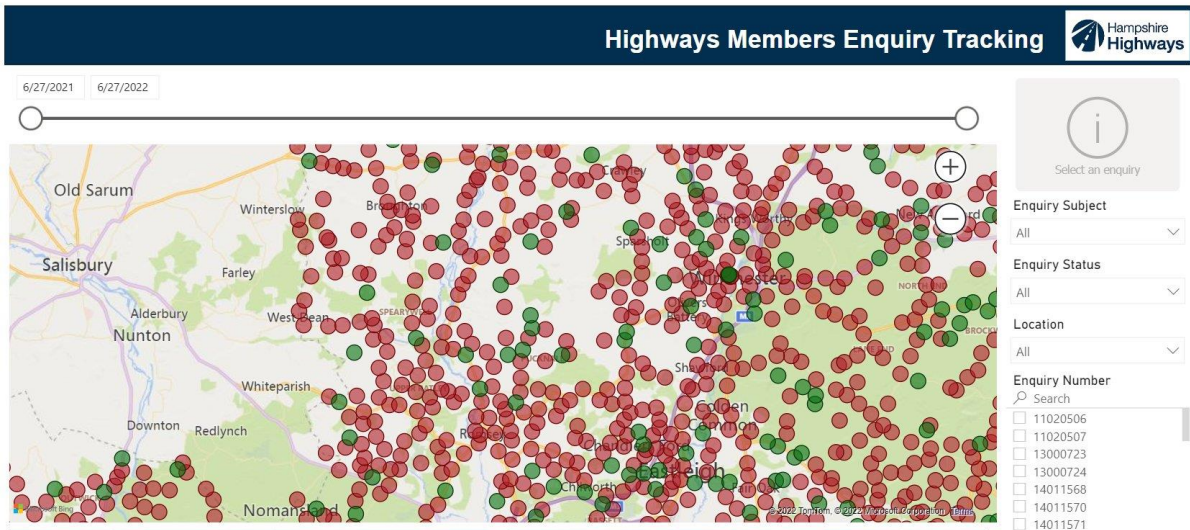
[Plans agreed for updated home to school transport service | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk)

### **New Hampshire Highway Enquiry Tracking System**

HCC Highways have introduced a new tracking system which allows County Councillors to track the progress of highway reports and repairs in their own area.

Allowing us to see updates in real time will be a huge help when dealing with the very many queries we get about traffic problems. It allows me to not only see whether something has already been reported, but also see what progress is being made in resolving a problem.

In time we hope to create a public facing version of the system.



### Reporting Highway Problems

Links to report road issues are here:

Potholes: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes>

Tree/hedge problems:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge>

Flooding/drainage issues:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding>

Pavement problems: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/paving>

Problems with rights of way:

<https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>

When reporting an issue, you'll be sent an email confirming a reference number for the report. If you would like me to follow this up for you then do please forward that message to me and I will chase for you.

### Defibrillators at our Household Waste Recycling Centres

Hampshire County Council has announced that life-saving defibrillators will be available soon at all 24 HWRCs. The sites are run by the private contractor Veolia, on behalf of the County Council and are visited by over 1.5m residents every year. Having this equipment available to use in an emergency could help to save lives.





## Twyford Parish Council

### Clerk's Report

Councillors are reminded that the items within this report are provided for information only and not available for debate. If it is considered that an item listed within the report should be debated fully by members, then it will be placed on the next appropriate committee or council agenda. Any member wanting clarification or further information on any aspect of items within the report please contact me in advance of the meeting.

### General reading and information.

The following publications have been received and available for members to read:

- Rural Service Network – Rural Bulletin 5 & 19<sup>th</sup> July 2022
- Census 2021 Partners update Issue 43
- South Downs News July
- WCC Parish Connect
- Hampshire ALC – June newsletter
- CPRE Hampshire News – July 2022
- Clerks & Councils Direct – July 2022

### Other information

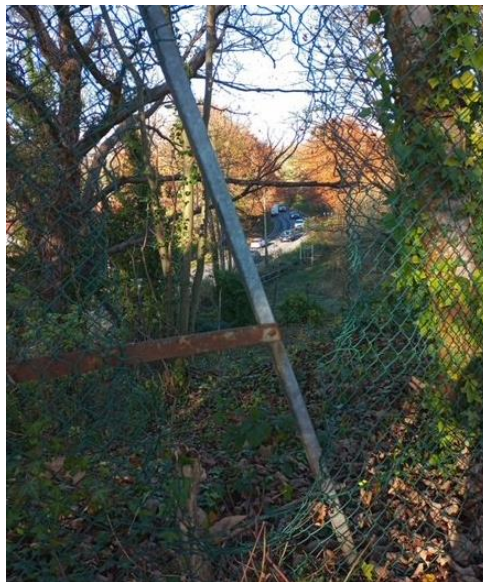
- 1) All members need to be aware of the disclosable pecuniary interest forms and consider whether there have been any changes since it was last written. If there was a need for any change to be made, please contact me and I will supply fresh document for completion.
- 2) The work on refurbishing the Telephone kiosk outside of the Post Office is now complete with the permanent installation of shelving. I anticipate the work on the Northfields kiosk and installation of defibrillator will take place towards the end of August.
- 3) A temporary toilet, funded by the maintenance budget, will shortly been installed at Hunter Park for a trial period until the end of the summer.
- 4) HM Planning Inspectorate advise that the request to issue a direction to HCC on the footpath definitive map application at White Lane will take 3 to 4 months. Therefore, a decision is expected to be issued in the early Autumn of 2022.
- 5) The bank accounts with HSBC have now been closed. All current account activity is now with Unity Trust Bank.

Jamie Matthews  
Parish Clerk  
22<sup>nd</sup> July 2022

## Item 63/22

### Northfields Fence

The 3m high green chain-link fencing at Northfields has been in need of repair for some time and has been highlighted in past play area inspection reports. One hole in particular has increased in size and appears to provide informal access to the wooded area behind the fence and directly on the steep slope. It therefore presents a hazard to users of the park.



Quotations have been sought from two contractors who have attended site and examined the condition of the fence and offered advice to the most effective solution to repair the fence.

#### **Contractor A:**

**£1,270**

Supply and install: 12.5m of 3m high Green chain-link fencing replacing the existing broken sections on site at the entrance area and far corner.

#### **Contractor B:**

**£988.48**

Cut out and remove damaged sections of chain-link as discussed, remove all arisings from site. Supply and install 3m high chain-link green PVC coated to repair the damaged areas, tension and clip to line wire.

#### **Officer's Recommendation**

Although neither contractor has been used by the Council previously, both contractors have established reputations and have the necessary professional insurances in place to work in a public areas. Financial Regulations require the council to obtain value for money at all times on the best possible terms. Both quotations provide are very similar with only a relatively small different in value, it is therefore recommended to proceed with Contractor B at a cost of £988.48 using the Northfields Play Area and Non-Contracted maintenance budget.

## Item 64/22

### Schedule of Payments – July 2022

Reference	Gross	Vat	Net	Details
109	£273.88	£0.00	£273.88	Jonathan McGill - Expense for Parish Farm - kissing gate repairs
110	£80.05	£3.81	£76.24	EDF - Pavilion Electricity
111	£190.96	£31.83	£159.13	Octopus Energy - Pavilion - Electricity
112	£59.70	£9.95	£49.75	Wickes - Shelf rails and brackets - telephone kiosk
113	£82.30	£13.72	£68.58	J.P. Matthews - Bookshelves for telephone kiosk
115	£0.01	£0.00	£0.01	Twyford Parish Council - Correction
114	£62.45	£10.41	£52.04	Viking - Stationery
117	£38.03	£6.34	£31.69	The Printed Group Ltd - Signs for Hunter Park
118	£16.48	£0.00	£16.48	Sue Merritt - Expenses & mileage
119	£562.11	£0.00	£562.11	HCC Pensions - July Pension contributions
120	£1,816.55	£0.00	£1,816.55	Employee Salaries - July Salaries
121	£108.00	£18.00	£90.00	Door Gear - Servicing of Pavilion shutter doors x 2
122	£195.26	£0.00	£195.26	Wyatt Electrical - June 2022 caretaking
123	£164.50	£0.00	£164.50	Wyatt Electrical - July 2022 Caretaking
124	£50.00	£0.00	£50.00	St Cross Cricket Club - Return of deposit
125	£50.00	£0.00	£50.00	Twyford Playgroup - Return of Deposit
126	£124.80	£0.00	£124.80	J.P. Matthews - Mileage - June
127	£386.52	£0.00	£386.52	HMRC - PAYE & NIC
128	£200.00	£0.00	£200.00	Colden Common Parish Council - Lengthsman Scheme 2022/23
129	£48.83	£8.14	£40.69	Hampshire County Council - Cleaning Materials
130	£124.09	£20.68	£103.41	The Printed Group Ltd - Signs for Compton Lock
131	£97.40	£16.23	£81.17	Simply Hi Viz Clothing UK - Hiz viz vests
132	£22.96	£3.83	£19.13	Plus Net - Broadband & Phone
133	£1,663.65	£277.27	£1,386.38	Green Smile Ltd - Monthly grounds maintenance
134	£36.00	£6.00	£30.00	Vodafone - Mobile Telephones - July
135	£260.00	£0.00	£260.00	Winchester City Council - Dog bin emptying Q1
	<b>£6,714.53</b>	<b>£426.21</b>	<b>£6,288.32</b>	

# Hampshire Water Transfer and Water Recycling Project



Southern Water wants to hear your views on plans for new sustainable water sources to protect Hampshire's iconic chalk streams and maintain your water supplies.

We're consulting on our Hampshire Water Transfer and Water Recycling Project which will ensure we can take less water from the sensitive chalk streams of the River Test and River Itchen during a drought, while keeping taps running and toilets flushing.

The plans are centred around the wider Havant Thicket Reservoir project which we're funding and developing in collaboration with Portsmouth Water. This Project is separate from the current, approved plans for Havant Thicket Reservoir.

The six-week consultation, which launches on 5 July and ends on 16 August, outlines our proposal to:

- Build a new water recycling plant south of Havant and use an innovative technology called water recycling to turn treated wastewater into recycled water. The water would then be transferred via a new pipeline to the reservoir so there's more water available for you to use.
- Build a new pipeline to transfer water from the reservoir to our Otterbourne Water Supply Works, where it will be treated further to become drinking water.

## Public events

We'll be hosting a series of drop-in sessions where you can find out more information about the Hampshire Water Transfer and Water Recycling Project and ask the team questions.

Date	Time	Venue details
Wednesday 6 July	2pm – 8pm	Leigh Park Community Centre, Dunsbury Way, Havant, PO9 5BG
Saturday 9 July	10am – 4pm	Jubilee Hall, Little Shore Lane, Bishop's Waltham, SO32 1ED
Friday 15 July	2pm – 8pm	Wickham Community Centre, Mill Lane, Wickham, PO17 5AL
Saturday 16 July	10am – 4pm	Meridian Shopping Centre, Elm Lane, Havant, PO9 1UN
Thursday 21 July	2pm – 8pm	Southwick D-Day Memorial Hall, Priory Road, Southwick, PO17 6ED
Friday 22 July	2pm – 8pm	Colden Common Community Centre, St Vigor Way, Colden Common, SO21 1UU

## Webinar events

Register by email to take part in an online session between 7pm and 8:30pm on:

26 July  
Tuesday

3 August  
Wednesday

11 August  
Thursday

Alternatively, you can send comments to FREEPOST HAMPSHIRE WTWRP CONSULTATION (no stamp required).

The quickest way to have your say is to visit <https://HampshireWTWRP.commonplace.is>

- HampshireWTWRP@SouthernWater.co.uk
- 0330 303 0368



from  
**Southern Water.**





# Twyford Parish Council

## Full Council 27<sup>th</sup> July 2022 – Agenda Item 17

### Hunter Park Masterplan

The Two Parks initiative was started by the Parish Council in 2019 with community engagement sessions designed to contribute shared thinking towards creating a long term strategy for Hunter Park and Northfields. A community workshop took place at the Parish Hall in July 2019, facilitated by HCC Property Services (HCCPS) examined both parks and their current uses, constraints and opportunities. The report by HCCPS made a number of recommendations on how to take the initiative forward and develop the emerging opportunities for both parks.

This report focuses on the more complex and larger park at Hunter Park.

### 'Where would we like to be?' Our emerging Key Opportunities Plan for Hunter Park

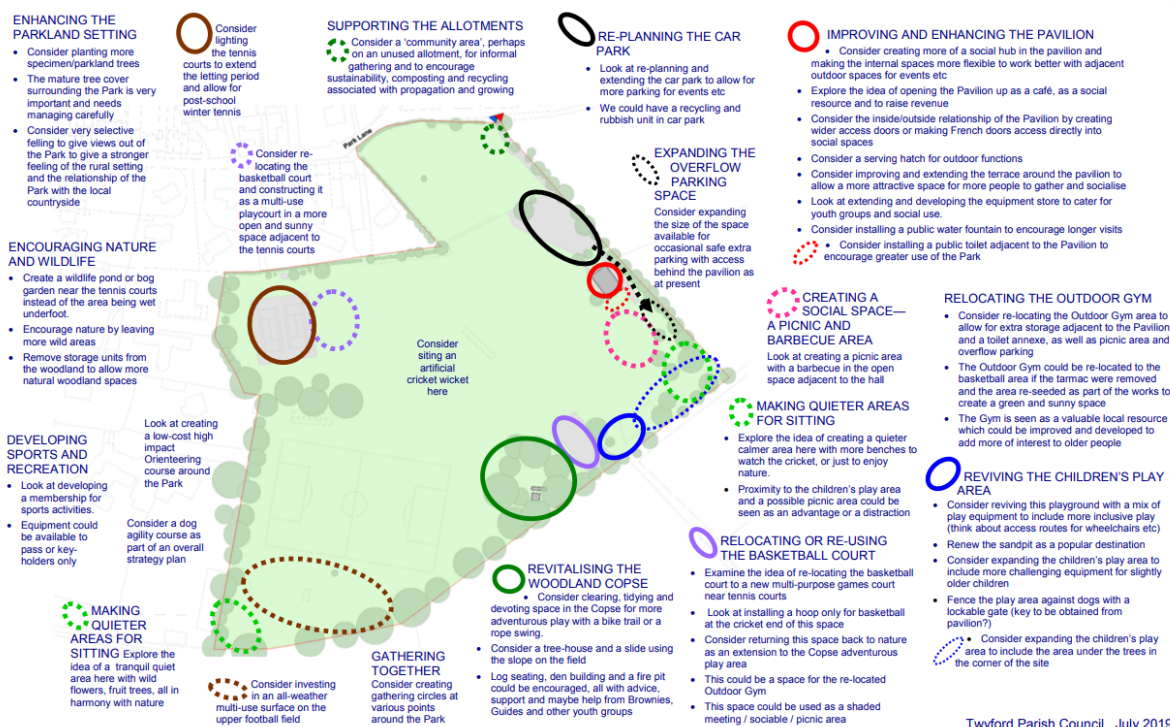


Figure 1 - Key Opportunities identified during community workshop July 2019

Following the workshop in the summer of 2019, a Quantitative Survey of village then took place seeking views on the emerging key opportunities. The survey took place in December 2019 and January 2020 and there were 128 respondents.

The results of the survey are in the annex to this report.

The output of this community engagement activity has allowed the Council to engage with a landscape architect who developed a visual masterplan for Hunter Park which in effect becomes the illustrative strategy for how the Hunter Park facilities would develop, how they are used, and how they are designed and managed in the longer term

This plan will help the Parish Council identify key deliverables and, having listened to the village representatives, help them to provide facilities the village requires.

The draft landscape masterplan was developed in the summer of 2020, feedback was provided by the Recreation Committee and a final version issued in March 2021.

Whilst the work on finalising the masterplan document was taking place, the Parish Council, in February 2021, agreed that the priority areas to focus on were the children's play area, footpath and basketball court. Accordingly, a tender was produced for the work, awarded and implemented in the summer of 2021.

The landscape masterplan was received by the Parish Council in March 2021 and clarified that the proposed MUGA facility would not proceed as elements of this had been accommodated into the playground and basketball court refurbishment.

The plan makes observations and suggestions, identified as A to Z and A1 to M2, which are listed in full in the [Observations and Suggestions Index](#)

As final step in the formation of a plan for the park, Council needs to confirm and prioritise the proposals, adopting them as a policy which would enable detailed planning and proposals to be developed. The agreed plan should also be shared with the community as an outcome to the engagement activity that has taken place.

### **Recommendation**

In order for the Council officers to commence arrangements to plan and schedule works, make the necessary financial arrangements and bring items to the Recreation Committee for consideration, it is Recommended that:

- A) Council agrees the priority work items as set out in Table A and Table B as a policy of enhancements at Hunter Park.
- B) Officers arrange for the plans to be updated and published on the Council's website and noticeboard at Hunter Park.

#### **Table A - Priority Works within ~ 2 years**

L (plus X and N1)- Proposed 1.2m wide all weather footpath that runs around perimeter of the park. With item X (rear of tennis courts), item N1 over trees roots on southern boundary and through allotment site being prioritised.

W1 Y1 - Older childrens natural play area with equipment made from natural materials set within a sand or safety bark surface. Emphasis on challenge including swing ropes, climbing surfaces, scramble nets etc. Existing tarmac surface removed

B2 - Picnic and/or sitting area with associated tree and shrub planting. Parish to consider if a direct all weather link path is required to this area?

J2 - Proposed externally accessible 3 x 4m disability toilet – assess the viability of providing a public toilet facility.

Z - Proposed relocation of cricket nets with exact orientation/location to be discussed with the cricket club

J1 K1, L1 - Area of mown grass transformed into wildflower meadow.

M - Suggested avenue of deciduous trees at equal 15m centres running around perimeter of cricket pitch.

N - Proposed native mix hedges to improve setting of footpath and to screen chainlink fences

G - Mixed size/type of existing timber posts replaced with matching posts

**Table B - Secondary Works within ~ 5 years**

A and B – Access road - create safe 1m wide pedestrian route

C - Existing litter and dog bins - consider replacing with new bins at end of perimeter circuit footpath. New bins more sympathetic to Park setting.

S - Carefully tidy existing scrub and replant with native shrub species as required

G1 - Boundary scrub/understorey - retain and selectively remove self-sown Sycamore saplings and bolster with new native species planting.

B1 - Potential location for picnic bench or seats overlooking cricket pitch. Litter bin provided. Final location pegged and agreed on site

Y - Manage scrub/understorey and where possible introduce native species

M2 - Retain existing recent native hedge planting and where gaps bolster with native evergreens to increase year-round screening

U - Occasional native trees to bolster tree cover and ensure successional growth

P1 - Areas of shade tolerant native planting to provide screening and wildlife cover

E2 - Areas running along boundaries - maintain and bolster as required the native hedge planting to improve screening and enclosure

F2 - Existing mown grass paths extended to meet perimeter path

L2 - Area of scrub - carefully remove Sycamore saplings but retain best of native species and bolster with new native planting where gaps occur



Figure 2 - Illustrative Masterplan



## Observations and Suggestions Index

- A - Retain existing access road and create safe 1m wide pedestrian route (would require approx. 1.5m wide strip from allotments). Relocate existing (or construct new) post & rail fence along edge of drive to protect route of path. Path bound buff gravel or rolled hoggin with psw edgeboard
- B - Past existing gate - create safe pedestrian 1m wide footpath route (would require approx. 1.5m wide strip from allotments). Surfacing at A above
- C - Existing litter and dog bins - consider replacing with new bins at end of perimeter circuit footpath. New bins more sympathetic to Park setting (not wheelie bins!!)
- D - Existing gravel car park retained - presently accommodates approx. 30 cars (although the lack of space designation may allow more to be squeezed in?)
- E - Existing mixed species hedge retained and tidied (consider removing Sycamore & Ash)
- F - Existing low grass banks retained
- G - Mixed size/type of existing timber posts replaced with matching posts (slightly new line as shown)
- H - Area of car parking to be converted to soft landscape where parking arrangement prevents use of space
- J - Remove Sycamore sapling
- K - Line of new fruit tree planting along edge to allotments (could be on allotment side of fence if preferred)
- L - Proposed 1.2m wide all weather footpath that runs around perimeter of the park. Exact line to be pegged and agreed on site. The suggested route covers around 730 lin. m. Surfacing to be low impact either bound gravel, hoggin or resin bound shredded rubber (Tigermulch or similar) with pinned timber or steel edge
- M - Suggested avenue of deciduous trees at equal 15m centres running around perimeter of cricket pitch. Species dependant on soils - natives favoured. Possibly Hornbeam, Lime or Oak. Final positions pegged and agreed on site to avoid any clashes with existing features
- N - Proposed native mix hedges to improve setting of footpath and to screen chainlink fences - trim at maximum 1.2m high P Carefully trim back lower growth to clear route for path
- Q - Proposed exercise station (5 in total) at intervals along route of path - exact locations pegged and agreed on site
- R - Locations of private gate informal access into Hunter Park - retained
- S - Carefully tidy existing scrub and replant with native shrub species as required
- T - Existing Tennis pavilion - demolished once new pavilion constructed (see note A1). Once pavilion removed possible location for bench or additional exercise equipment
- U - Occasional native trees to bolster tree cover and ensure successional growth
- V - Existing benches/seats retained
- W - Approx. area of standing water in winter - consider creating a shallow scrape for ecological value (encourages birdlife)
- X - Short length of path requiring special measures due to winter flooding? Boardwalk or raised route of path
- Y - Manage scrub/understorey and where possible introduce native species
- Z - Proposed relocation of cricket nets with exact orientation/location pegged and agreed with cricket club

- A1 - Proposed aesthetically pleasing replacement tennis pavilion with steps down existing bank onto courts
- B1 - Potential location for picnic bench or seats overlooking cricket pitch. Litter bin provided. Final location pegged and agreed on site
- C1 - Proposed MUGA/Kick About Area (to replace relocated cricket nets) - size shown 30x14m. Standard recommended size 35x17m however contractors can install ad-hoc sizes. Final location pegged and agreed on site. All work with care to avoid detrimental impact on existing mature Lime trees. Provision for informal kick about football, and either basketball or netball with possible ball wall/fence for individual games
- D1 - Any work close to/under existing landmark Lime trees with care to avoid disturbance of root systems
- E1 - Existing banks around football pitch to be allowed to revert to long grass with wildflower plugs introduced over time. Alternatively spray off banks and re-seed with wildflower grass seed mix
- F1 - Route of path requires understorey to be trimmed back. Plant up gaps with native shade tolerant species
- G1 - Boundary scrub/understorey - retain and selectively remove self-sown Sycamore saplings and bolster with new native species planting.
- H1 - Existing grass football pitch retained in current location
- J1 - Area of mown grass transformed into wildflower meadow with occasional fruit trees dotted through the area. 1.5m wide mown grass path crosses area along top of bank. Possible location of bee posts, insect hotels and hibernacula for maximum wildlife value. Further wildlife friendly items introduced in adjacent fringe tree belt such as bird and bat boxes and log piles. Consider explanatory signage for maximum educational value
- K1 - Central area kept free of new tree planting to retain existing attractive view
- L1 - Existing seat retained with new litter bin
- M1 - Approx. extent of existing young Sycamore and Brambles - retain Sycamore and trim down Brambles then 'pocket' plant native shrubs such as Hazel and Dogwood. Retain Bramble root mass as stabilise bank and over time slowly removed as new native shrubs establish
- N1 - Approx. 20 lin. m of proposed path crosses over roots of established trees - to overcome trip hazard spread Tigermulch resin bound shredded rubber surface - all work to specialists recommendation after site inspection. Construct a post & rail fence along top of bank where path runs alongside retained scrub
- P1 - Areas of shade tolerant native planting to provide screening and wildlife cover
- Q1 - Externally stored football goals R1 Externally stored cricket covers
- S1 - Cricket groundcare machinery store located where screened in views from pavilion - either use one of the existing containers and clad in timber with green roof or purpose built store (required size to be confirmed by Parish Council - 6x2.5m shown). Provide reinforced grass entry strip up to doors of store. Exact location pegged and agreed on site
- T1 - Approx. location of existing brick enclosure (power or water point?)
- U1 - Existing containers/store removed from present woodland location V1 Woodland area developed to create BMX tracks taking advantage of existing uneven ground. Surfacing to be low impact and easily laid. Selectively tidy understorey and where gaps in tree canopy plant native understorey species
- W1 - Older childrens natural play area with equipment made from natural materials set within a sand or safety bark surface. Emphasis on challenge including swing ropes, climbing surfaces, scramble nets etc
- X1 - Teen shelter designed to match style of play area
- Y1 - Existing tarmac surface removed, perimeter footpath installed and area grass seeded

Z1 - Central grass 'island' around existing trees separates two play areas to avoid conflict of play between different age groups

A2 - Toddlers play area located adjacent sitting area to allow parent supervision. Play items set within area of play sand. Provision to include a sensory zone and accessible play items. Any fencing to enclose play areas carefully considered and fence design to be in keeping with character of natural play

B2 - Picnic and/or sitting area with associated tree and shrub planting. Parish to consider if a direct all weather link path is required to this area? A good location for a new water fountain?

C2 - Suggestion that perimeter path follows indirect route indicated to take advantage of attractive view into adjacent wildflower meadow (subject to clarification on land ownership). Route pegged and agreed on site to avoid existing trees

D2 - Route of perimeter path to avoid passing too close to quiet area with final location agreed on site

E2 - Areas running along boundaries - maintain and bolster as required the native hedge planting to improve screening and enclosure

F2 - Existing mown grass paths extended to meet perimeter path

G2 - Proposed overflow parking area for 20 cars - low impact reinforced grass surface. No posts or knee rails to avoid visual 'clutter'

H2 - Existing grass banks - form curved grass terraces as indicated to allow informal sitting for spectators

J2 - Proposed extension to the existing pavilion for a Parish office. Overall size approximately 8 x 4m with a 5 x 4m office plus an externally accessible 3 x 4m disability toilet - final layout to be confirmed by Parish

K2 - Existing ramped gravel track re-aligned as indicated to create access to overflow parking area

L2 - Area of scrub - carefully remove Sycamore saplings but retain best of native species and bolster with new native planting where gaps occur

M2 - Retain existing recent native hedge planting and where gaps bolster with native evergreens to increase year round screening.

## Annex 1 – Survey Results

## Annex 2 – Hunter Park Landscape Masterplan

**🌟 Hampshire ALC – Annual General Meeting 2022 🌟**

**Thursday 20<sup>th</sup> October 2022**

Every year, Hampshire ALC holds their Annual General Meeting, which is an opportunity for member councils to seek support and influence from HALC in response to policy concerns.

This year's will be held in conjunction with the Annual Conference on Thursday 20<sup>th</sup> October 2022. Further details of the event will be provided in due course.

**Resolutions for the AGM Agenda**

Should your council have a policy matter of concern that HALC are able to support you with, please submit the resolution, in writing, no later than 5pm, Friday 2<sup>nd</sup> September 2022 for the attention of our Chief Executive.

Only those policy matters that HALC have both influence and interest upon shall be accepted.