

FULL COUNCIL

TWYFORD PARISH COUNCIL

MINUTES OF A MEETING OF THE COUNCIL

Held on Thursday 8th December 2022 at 7.30pm

In the Gilbert Room, Twyford Parish Hall

Present:

Cllr. Mitchell (in the Chair), Cllr. Hill, Cllr. Lawton, Cllr. Corcoran, Cllr. Pullen, Cllr. Bronk, Cllr. Cook, Cllr. Forder-Stent, Cllr. Sellars

In attendance:

J.P. Matthews – Clerk
1 member of the public

Minute	Business Transacted
124/22	Chairman's comments The Chairman welcome everyone to the meeting and introduced Mary Pizzey who was in attendance as a member of the public but will applying for co-option to the Council at the next meeting.
125/22	Apologies for Absence Apologies were received from Cllr. Pain.
126/22	Requests for Dispensation under Section 33 Localism Act No requests were received.
127/22	Declarations of Interest No declarations were made.
128/22	Approval of Minutes It was Resolved that the minutes of the Meeting of Twyford Parish Council held on 27 th October 2022 be approved.
129/22	Public Representation There were no representations.
130/22	County Councillor's report Cllr. Humby had submitted reports for November and December which were noted and are attached in the appendices.
131/22	District Councillors' report The report was noted and is attached in the appendices. Cllr. Bronk also advised that two large government grants had been applied for, one had been received by the Council and so could now be spent. The other was still waiting to be received. The Chairman noted Cllr. Bronk's comments in the report that he would be stepping down In May 2023 and thanked him for all his hard work representing the village at the district council.

132/22	<p>Clerk's report</p> <p>The report was noted and is attached in the appendices.</p>																																	
133/22	<p>Planning Committee</p> <p>The draft minutes of the meetings of the Planning Committee held on 3rd November 2022 and 1st December 2022 were received.</p> <p>The Chairman of the Planning Committee drew attention to the noise abatement notice referred to in the minutes and advised that a planning application for the same site was still being processed by WCC/SDNPA and that the next meeting of the planning committee would consider additional documents that had recently been added to the application.</p> <p>The minutes also referred to a planning application at Church Farm House and related to that site was the ongoing matter of the bridge on Berry Lane. The Council Chairman advised that he had contacted the owner and had arranged a meeting with the project manager to understand proposals for the bridge. He would update Councillors as soon as possible following that meeting.</p>																																	
134/22	<p>It was Resolved to approve the Parish Council's submission response to the draft Winchester District Local Plan, which is attached in the appendices.</p>																																	
135/22	<p>Finance Committee</p> <p>The draft minutes of the meeting of the Finance Committee held on 3rd November 2022 were received.</p>																																	
136/22	<p>Schedule of Payments</p> <p>It was Resolved to receive and approve the Schedule of Payments for November 2022</p> <p>The schedule is attached in the appendices.</p>																																	
137/22	<p>Balance of the bank accounts</p> <p>The bank balances as of 31st October and 30th November 2022 were noted.</p> <p>31st October</p> <table border="1" data-bbox="427 1330 1078 1496"> <thead> <tr> <th><u>Ordinary Accounts</u></th> <th colspan="2"><u>Interest rate</u></th> </tr> </thead> <tbody> <tr> <td>Unity Trust C/A</td> <td>£6,940.80</td> <td>0.0%</td> </tr> <tr> <td>Nationwide</td> <td>£84,132.00</td> <td>0.20%</td> </tr> <tr> <td>Redwood (35 day notice)</td> <td>£85,787.11</td> <td>1.29%</td> </tr> <tr> <td>Total</td> <td colspan="2">£176,859.91</td> </tr> </tbody> </table> <p>30th November</p> <table border="1" data-bbox="427 1581 1078 1747"> <thead> <tr> <th><u>Ordinary Accounts</u></th> <th colspan="2"><u>Interest rate</u></th> </tr> </thead> <tbody> <tr> <td>Unity Trust C/A</td> <td>£2,767.35</td> <td>0.0%</td> </tr> <tr> <td>Nationwide</td> <td>£34,153.42</td> <td>0.20%</td> </tr> <tr> <td>Redwood (35 day notice)</td> <td>£85,925.69</td> <td>1.29%</td> </tr> <tr> <td>Unity Trust (Instant Access)</td> <td>£40,000.00</td> <td>1.40%</td> </tr> <tr> <td>Total</td> <td colspan="2">£162,846.46</td> </tr> </tbody> </table>	<u>Ordinary Accounts</u>	<u>Interest rate</u>		Unity Trust C/A	£6,940.80	0.0%	Nationwide	£84,132.00	0.20%	Redwood (35 day notice)	£85,787.11	1.29%	Total	£176,859.91		<u>Ordinary Accounts</u>	<u>Interest rate</u>		Unity Trust C/A	£2,767.35	0.0%	Nationwide	£34,153.42	0.20%	Redwood (35 day notice)	£85,925.69	1.29%	Unity Trust (Instant Access)	£40,000.00	1.40%	Total	£162,846.46	
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138/22	<p>Internal Audit – H1</p> <p>It was Resolved to receive and approve the Internal Auditor Report for May to October 2022.</p>																																	

139/22	<p>Budget 2023/24</p> <p>The report on the draft budget was received. Following a debate and consideration of priorities it was identified that the required revenue budget for Compton Lock security patrols could be reduced to £1,500 and grants of £1,000 towards the cost of the patrols could be added to the income. It was also identified that an additional £5,000 from the Earmarked Reserves is expected to be spent before the end of the EY.</p> <p>It was Resolved to approve 2023/24 Budget Expenditure of £235,011 (Revenue £132,773 and Earmarked Reserves of £102,238) with a Precept requirement of £113,696</p> <p>The precept represents an 1.21% increase on the 2022/23 precept amount, however until WCC publishes the Tax Base information the percentage figure as it appears on residents' council tax bills cannot be confirmed.</p> <p>Proposed by Cllr. Lawton, seconded by Cllr. Sellars</p> <p><i>For: Seven</i></p> <p><i>Against: None</i></p> <p><i>Abstentions: Two</i></p>
140/22	<p>Street Name Changes</p> <p>Cllr. Bronk explained a recent situation where street name plates had been replaced and the street name altered and he cited the example of St. Mary's Terrace.</p> <p>It was Resolved that Parish Council would write to WCC and remind them of their own policy in which Parish Councils should be consulted prior to any street name changes taking place.</p>
141/22	<p>Signalised Crossing adjacent to the Phoenix Inn</p> <p>Cllr. Bronk provided an update on funding sources for a signalised crossing on the High Street. There are funds potentially available in a S106 agreement, but still required confirmation from HCC. However, HCC would also need to carry out various technical surveys and it was expected that these may cost in the region of £15,000.</p> <p>It was Resolved that:</p> <ul style="list-style-type: none"> • the Parish Council supports the provision of a signalised crossing on the High Street adjacent to the Phoenix Inn • defer a decision on making a contribution towards the survey costs until a future Full Council meeting by which time further information from HCC should have been received.
142/22	<p>Memorial Bench</p> <p>Cllr. Cook had identified that the memorial bench at the High Street crossroads required the wooden slats replacing and a local volunteer had offered to carry out the work. The original owner of the bench was likely HCC.</p> <p>It was Resolved to incur costs of £200 towards the materials required to renovate the bench.</p>
143/22	<p>Allotment Plot at Ballard Close Recreation Ground</p> <p>Cllr. Cook indicated that the extent of the motion, as set out in the agenda, was not required.</p> <p>It was Resolved that the Council would contact the Hunter Park allotment plot waiting list names and advise them to contact the Ballard Close committee to ascertain availability of the Ballard Close allotment plot.</p>
144/22	<p>Traffic Solution Focus Group, Advisory Committee</p> <p>Cllr. Bronk presented a report relating to various highways matters, including a public consultation session to be held on 21st January 2023, which is attached in the appendices.</p> <p>Cllr. Bronk also advised that residents of Dolphin Hill would shortly be receiving letters confirming the parking arrangements on the street.</p>

145/22	<p>Climate Change Advisory Committee</p> <p>Cllr. Forder-Stent advised that their planned meeting with cyclists would now be combined with the Traffic Solutions Advisory group's public event in January. The cycle bus has been a success, but with reduced numbers now during the winter months. Discussions with the Parish Hall on energy efficiency improvements are continuing.</p>
146/22	<p>Tree felling adjacent to Public Footpath 24</p> <p>A report was received and noted and is attached in the appendices.</p>
147/22	<p>Air Quality reports</p> <p>It was Resolved to receive and note the reports, which would be published on the Council's website.</p>
	The meeting closed at 9:56pm

COUNTY COUNCILLOR ROB HUMBY'S REPORT

NOVEMBER 2022

Street Lighting

As the clocks have now gone back the darker evenings mean that HCC streetlights will be coming on earlier than is needed during spring and summer.

If you notice a fault, please report using the link:

<https://www.lightsoninhampshire.co.uk/Public/Default.aspx>

Hampshire Highways win awards

As we tackle climate change, we need to be as innovative as possible in doing so. I am delighted to tell you about innovative work of [Hampshire County Council](#) Highways being recognised.

Did you know that some of the material used for road repairs in Hampshire has been recycled from other roadworks, as part of an award-winning Carbon Strategy?

It's among the steps being taken by Hampshire Highways to reduce the carbon footprint of road maintenance operations and to make the 5,500 mile network more resilient to climate change. Their trailblazing work with partners has just earned two top industry awards.

The work to become carbon neutral won the Environmental Sustainability Award and the Judges' Special Merit Award in the national Highways Awards last week.

One of the ways Hampshire Highways is working to be carbon neutral is through this purpose-built recycling facility in Micheldever, where material dug up in road repairs is brought back to be processed and used elsewhere on the road network.

They are also continually trialling and adopting new, sustainable products and methods for highways maintenance.

These are an amazing achievement' and especially given the strong UK-wide competition.

It is great to see that with the Environmental Sustainability award, the County Council's trailblazing collaborative work with our partners has come under the national spotlight. It is particularly notable that the quality of work and good reputation of the Hampshire Highways partnership has been publicly recognised by their professional peers with the Highways Industry Special Merit Award.

My congratulations to all involved and thanks for their fantastic hard work and dedication

Redbridge Causeway Works

I'm very aware that the works on the Redbridge bridges have been causing much inconvenience for those who travel across it and also access Southampton via the Redbridge roundabout.

Work is progressing well to complete the refurbishment of the Redbridge Causeway bridges, which vary in age from 50 to 90 years, to ensure they remain fit and strong for the next 30 years.

The structures carry around 60,000 vehicles in and out of Southampton over Test Lane, the railway and the River Test on a regular day and the harsh marine environment has accelerated deterioration of the concrete bridges which hold the A35.

In the third and final phase of this challenging £25 million engineering scheme, engineers are working to steadily remove and repair defective concrete under the eastbound bridges and to replace the southern parapet on the Redbridge Viaduct.

Much of the work to the parapet is taking place behind the concrete crash barrier and beneath the Redbridge Viaduct away from view.

There is severe deterioration of the bridge structure in places. The work the team is doing not only repairs this but also places a cathodic system in place to extend the life of the repaired structures for decades to come.

Meals on Wheels – here to support this winter

To coincide with national Meals on Wheels Week this autumn, Hampshire County Council is reminding local residents that Meals on Wheels are available to anyone with a long term health condition who may struggle to shop for or prepare food for themselves.

[Meals on Wheels – here to support this winter | Hampshire County Council \(hants.gov.uk\)](#)

County Council to consider recommendations for future bus and community transport support

Recommendations for Hampshire County Council’s passenger transport budget for the next financial year aim to ensure that within a reduced budget, the right support remains in place to keep vital bus and community transport services running

[County Council to consider recommendations for future bus and community transport support | Hampshire County Council \(hants.gov.uk\)](#)

County Council selects contractor to deliver the Botley Bypass

Hampshire County Council has appointed Milestone Infrastructure, a part of M Group Services’ Transport Division, as their contractor for delivering the planned Botley Bypass

[County Council selects contractor to deliver the Botley Bypass | Hampshire County Council \(hants.gov.uk\)](#)

Keeping Hampshire moving in all weathers – highways teams get winter-ready

To keep Hampshire moving during the wetter and colder months of winter, Hampshire Highways are ready – with crews on standby 24/7, ready to salt the road in snow and icy conditions, as well as deal with the impacts of high winds, heavy rain and flooding, such as those seen on the weekend of 22 and 23 October

[Keeping Hampshire moving in all weathers – highways teams get winter-ready | Hampshire County Council \(hants.gov.uk\)](#)

Celebrating Hampshire’s inclusive fostering community in Foster Focus Week

Fostering Hampshire Children is celebrating its inspiring foster carers and calling for more people to open their doors to some of Hampshire’s most vulnerable children

[Celebrating Hampshire’s inclusive fostering community in Foster Focus Week | Hampshire County Council \(hants.gov.uk\)](#)

Hampshire groups invited to apply to Leader’s Community Grant Scheme to create warm hubs this winter

Communities across Hampshire are being invited to apply to Hampshire County Council for support from the Leader’s Community Grants Scheme in order to create a network of warm hubs this winter

[Hampshire groups invited to apply to Leader's Community Grant Scheme to create warm hubs this winter | Hampshire County Council \(hants.gov.uk\)](#)

Up to £5,000 available for communities to waste less

Repair cafes, libraries where people can borrow useful things for their home, projects and adventures, as well as reusable nappy libraries are some of the many creative ways communities are pulling together to waste less and help tackle climate change

Final decision on future of Firvale Residential Respite Unite

Hampshire County Council has taken the decision to close social care provision at Firvale Residential Respite Unit in Basingstoke, while committing to further investment in a range of tailored respite services that respond more effectively to families' needs

You could be a winner by helping plan Whitehill and Bordon travel schemes

Residents in Whitehill and Bordon are being asked to help Hampshire County Council plan and design potential future improvements to local roads and footways that will help local people travel in and around the area, more easily and actively, while helping to reduce carbon emissions

[You could be a winner by helping plan Whitehill and Bordon travel schemes | Hampshire County Council \(hants.gov.uk\)](#)

County Council pays tribute to vital role of Hampshire's farmers following year of challenges

Hampshire County Council has paid tribute to the vital role of the region's farmers following a year of intense financial and environmental challenges

[County Council pays tribute to vital role of Hampshire's farmers following year of challenges | Hampshire County Council \(hants.gov.uk\)](#)

Securing the best deal for residents: County Council prepares to put Pan-Hampshire County Deal plans to Government

Negotiations are poised to take place with central Government on plans for a Pan-Hampshire County Deal, with the aim of investing in Hampshire's economy and improving the lives of all residents and communities across the area – by bringing decisions and powers close to people and places in the region

[Securing the best deal for residents: County Council prepares to put Pan-Hampshire County Deal plans to Government | Hampshire County Council \(hants.gov.uk\)](#)

Award-winning carers got the extra mile in fostering child into adulthood

A couple from Hayling Island who decided to move house to better suit the needs of their disabled foster child have been recognised by Hampshire County Council in its 2022 Children and Families Awards

[Award-winning carers go the extra mile in fostering child into adulthood | Hampshire County Council \(hants.gov.uk\)](#)

Hampshire fostering campaign scoops Pride award

Fostering Hampshire Children's winter 2021 campaign to find new foster carers has received a gold award in the 'Public Sector Campaign' category at this year's Pride awards for the South of England and Channel Islands

[Hampshire fostering campaign scoops PRide award | Hampshire County Council \(hants.gov.uk\)](#)

Hampshire Welcomes Investment Zone opportunity to boost employment and local economy

With the potential to attract significant business investment and create more jobs for Hampshire residents, Hampshire County Council's Leader, Cllr Rob Humby, has set out the Authority's backing for new Investment Zones

[Hampshire welcomes Investment Zone opportunity to boost employment and local economy | Hampshire County Council \(hants.gov.uk\)](#)

Overnight repair for destroyed New Forest road surface

Hampshire Highways pulled out all the stops to repair and reopen a severely damaged main road through the New Forest – all within 48 hours of a serious vehicle fire

Head to the library this winter for a warm space and a warmer welcome

Hampshire County Council is reminding people to visit their local library to enjoy a warm, welcome, and supportive space to spend time this winter

[Head to the library this winter for a warm space and a warmer welcome | Hampshire County Council \(hants.gov.uk\)](#)

County Council selects contractor for M27 Junction 10 Upgrade

Hampshire County Council has appointed Volker Fitzpatrick as their design and build contractor for delivering the planned M27 Junction 10 improvement scheme

[County Council selects contractor for M27 Junction 10 upgrade | Hampshire County Council \(hants.gov.uk\)](#)

County Council sets out support package for pupils as cost rises force increase in school meal price

Hampshire County Council has set out a financial support package to help schools cover school meal costs and contribute towards school uniform for vulnerable families this winter

[County Council sets out support package for pupils as cost rises force increase in school meal price | Hampshire County Council \(hants.gov.uk\)](#)

Have your say on walking and cycling improvements around Andover Rail Station

Hampshire County Council wants to know what residents, commuters and businesses think of proposals to make it easier for people to walk and cycle to and from Andover rail station

[Have Your Say on walking and cycling improvements around Andover Rail Station | Hampshire County Council \(hants.gov.uk\)](#)

Work to start soon on road improvements in Farnborough

Residents, commuters and visitors to Farnborough will benefit from a range of improvements to the local road network that aim to reduce congestion, make walking and cycling easier and more appealing, and enable bus passengers to enjoy faster, more reliable journey times

[Work to start soon on road improvements in Farnborough | Hampshire County Council \(hants.gov.uk\)](#)

Proposals for future Firvale respite care to be considered

Proposals will be considered by Hampshire County Council later this month to permanently close Firvale Residential Respite Unit in Basingstoke, which has been temporarily closed since the start of the Covid-19 pandemic in March 2020

[Proposals for future Firvale respite care to be considered | Hampshire County Council \(hants.gov.uk\)](#)

Let's 'Chat About'...wellbeing on World Mental Health Day

This 'World Mental Health Day', Hampshire County Council is launching a new initiative to support people to have meaningful conversations to alleviate loneliness and improve wellbeing

[Let's 'Chat About'...wellbeing on World Mental Health Day | Hampshire County Council \(hants.gov.uk\)](#)

Work to start on Stubbington village centre highway improvements

Residents will soon be able to walk and cycle more easily and safely in Stubbington village when improvements to two roundabouts are completed

[Work to start on Stubbington village centre highway improvements | Hampshire County Council \(hants.gov.uk\)](#)

Speeding up bus journeys in Portchester

Bus passengers travelling in and around Portchester can look forward to more reliable journey times as Hampshire County Council has started work on a highway scheme to give buses priority at Castle Roundabout on the A27

[Speeding up bus journeys in Portchester | Hampshire County Council \(hants.gov.uk\)](#)

Reminder to use or exchange your 'old' stamps

Do you have a stock of stamps you are unlikely to use before 31 January 2023?

Royal Mail are introducing a new style of stamp at the end of January and current stamps will no longer be valid after that date.

There are only 100 days to go until non-barcoded stamps can no longer be used.

You can swap old style stamps via: <https://www.royalmail.com/sending/barcoded-stamps...> where a form can be printed or requested, call 03457 740740 to request a form or go to the Customer Service Point at your local delivery office.

Energy efficiency upgrades



How could £10,000 in energy-efficiency upgrades transform your home?

Check if you're eligible for fully-funded energy-efficiency upgrades.

Apply before:
31st December 2022

#STAYWARM&SAVE

Department for Business, Energy & Industrial Strategy

Sustainable Warmth

CityEnergy

Local residents could get support to manage energy-efficiency upgrades.

Government-funded Sustainable Warmth grants are designed to support those households most impacted by rising energy bills; residents can check if they are eligible here: <https://www.hampshire-applications.co.uk/>

Energy Support



HM Government

Help with energy bills is here for households

Help for Households

From 1 October, the Government's Energy Support began, although, this time the council has no role in administering it, I still thought it would be helpful to try and explain how it works. I have tried to be as succinct as possible.

My main message though is to please be aware of any scams. I've received various texts in the last week encouraging me to apply for a discount. YOU DO NOT NEED TO APPLY.

There are three aspects to the scheme:

1. The Energy Price Guarantee. The government is helping every household by limiting the unit price paid for gas and electricity. Hence, a typical household will now pay around £2,500 a year for the next two years compared with a predicted average of £6,000 without this intervention. Please be aware though that your bill will still depend on how much you use.
2. The Energy Bill Support Scheme. This will provide every household with a £400 discount on bills this winter. With £66 discounts on the October and November bills and £67 off each month from December until March. The most vulnerable households will also continue to receive £1,200 of support provided in instalments over the year.
3. Businesses big and small, charities, schools, care homes etc will receive equivalent support through the Energy Bill Relief Scheme. This means that non-domestic customers will pay wholesale energy costs below half of expected prices this winter.

To reiterate, you do not need to do anything to receive this support. It will automatically be applied to your energy bill.

There is much more detailed information available here, including for those who are on pre-payment meters - <https://bit.ly/3fCwn8g>

Warm spaces

Our library network offers warm space for anyone needing a place to spend some time, connect with others, to work or study. Libraries also provide support with the distribution of Warm Bags and Food Vouchers through the Household Support Fund

www.hants.gov.uk/librariesandarchives/library/libraryfinder

Food and essentials Families struggling with the cost of essentials - such as food and fuel - are encouraged to visit the connect4communities website below. You may be eligible for a Council Tax reduction.

www.hants.gov.uk/socialcareandhealth/childrenandfamilies/connectforcommunities

We offer a range of **grants** to community organisations working with residents to support their physical and mental wellbeing including grants up to £5,000 to support communities, for example by setting up a Warm Space. Further information is available here: www.hants.gov.uk/costofliving/community-support

Services provided by Hampshire County Council include:

- [Education and Learning](#) including supporting Hampshire schools. (excluding privately run Academy Schools)
- [Services for children and families](#) including adoption and fostering, safeguarding, and support for young people.
- [Maintenance of Hampshire's roads](#) (except motorways and trunk roads which are the responsibility of National Highways), [licensing](#) for providers who need to work on the highway, and support for operators of [public transport](#).
- [Planning](#) applications for mineral extraction, waste management and public buildings.
- Provision of [social care and health](#) in Hampshire.
- The [Hampshire Library Service](#).
- The [Countryside Service](#), looking after [rights of way](#), and many of the county's [important green spaces](#)
- [Household Waste Recycling Centres](#) where residents can dispose of unwanted items. (District, borough or city councils manage kerbside household waste collections)
- [Trading Standards](#), ensuring fair trading in Hampshire, by supporting the county's businesses and protecting Hampshire consumers.

District, borough and city councils

District, borough and city councils provide services such as:

- Household waste collection
- Domestic planning applications

- Council Tax collection
- Housing

[Find your local district or borough council](#)

Parish, community and town councils

These councils operate at a level below district and borough councils and in some cases, unitary authorities. They are elected and can help on a number of local issues, like providing:

• allotments	• play areas and play equipment
• public clocks	• grants to help local organisations
• bus shelters	• consultation on neighbourhood planning
• community centres	• play areas and play equipment

COUNTY COUNCILLOR ROB HUMBY'S REPORT

DECEMBER 2022

Your Hampshire

https://smc-seb.s4hana.ondemand.com/eu/elastic-access/sap/seb/?_L54AD1F204_&_c2NIbmFyaW89U0VCJnRlBmFudD1teTMwMTI4MS5zNGhhbmEub25kZW1hbmQuY29tJkNhbXBhaWduT3V0Ym91bmQ9JzE3QTMxNDNBMEEMzc5OUY0RklzQjgzOTJFNzE4NDIzQjJEQTlxRDcnJkxpbmtUcmFja2luZ0lzRGlzYWJsZWQ9ZmFsc2U&_K13_&_K14_&_68b710b41ecc7888cc0278bb80ee50a8c77f48e22958d1eae788fcdef7be8c6c

New County Council Cabinet Portfolios

At a meeting of the full County Council today, the Local Authority announced details of the following Executive Member structure and their revised portfolios, effective from 1 January 2023.

Along with the Leader, these roles make up the County Council's Cabinet, who make decisions together on strategic issues. Each Executive Member on the Cabinet is responsible and publicly accountable for decisions made on the council services that are within their portfolio. These changes are designed to ensure the Local Authority is strongly placed to respond to present and future challenges.

Adults' Health and Care:

- Executive Lead Member, Cllr Liz Fairhurst; and
- Executive Member, Cllr Jan Warwick

Children's Services:

- Executive Lead Member, Cllr Edward Heron; and
- Executive Member, Cllr Steve Forster

Universal Services:

- Executive Lead Member, Cllr Nick Adams-King; and
- Executive Member, Cllr Russell Oppenheimer,

Hampshire 2050 and Corporate Services:

- Leader, Cllr Rob Humby; and
- Deputy Leader, Cllr Roz Chadd

Cllr Kirsty North will continue as Cabinet Member for **HR, Performance, Communications and Inclusion and Diversity**.

£3 million Romsey Town Centre improvements win prestigious awards

Planning, design and construction of an historic town's central space, by Hampshire County Council, has been recognised after a place making scheme was crowned Solent's best new public space by both judges and Hampshire residents

[£3 million Romsey Town Centre improvements win prestigious awards | Hampshire County Council \(hants.gov.uk\)](#)

County Council agrees Passenger Transport Budget for 2023

Hampshire County Council has agreed recommendations for reducing bus and community transport funding that aim to keep vital bus and community transport services running, while achieving savings of £800,000 in the next financial year (from 1 April 2023)

[County Council agrees Passenger Transport Budget for 2023 | Hampshire County Council \(hants.gov.uk\)](#)

Worried about money? Help is on hand

To coincide with this year's Talk Money Week (7-10 November 2022), Hampshire County Council is encouraging people who are worried about their financial situation to seek help

[Worried about money? Help is on hand | Hampshire County Council \(hants.gov.uk\)](#)

Have your say on Minerals and Waste Plan Updates

Hampshire's five minerals and waste planning authorities are asking residents, local groups and businesses to help scrutinise proposed changes to Hampshire's Minerals and Waste Plan to ensure that, in line with current legislation, it will continue to ensure provision of a steady and adequate supply of minerals and sufficient waste infrastructure, as well as maintain communities, protect the local environment and address the impacts of climate change

[Have your say on Minerals and Waste Plan Updates | Hampshire County Council \(hants.gov.uk\)](#)

Strategy to improve transport links in the New Forest Waterside area agreed

A strategy and action plan has been agreed for future improvements to roads and transport in the Waterside area of the New Forest - helping to make bus journey times more reliable and expanding opportunities for people to walk and cycle for local trips

[Strategy to improve transport links in the New Forest Waterside area agreed | Hampshire County Council \(hants.gov.uk\)](#)

County Council Leader's grants to benefit Hampshire Community spaces

Leader of Hampshire County Council, Councillor Rob Humby has today awarded £58,500 in grants to three Hampshire community organisations in Alton, the New Forest, and Shedfield, helping each to thrive and become more sustainable

[County Council Leader's grants to benefit Hampshire community spaces | Hampshire County Council \(hants.gov.uk\)](#)

Good pace keeps south Hampshire walking and cycling improvements on track

It will soon be easier for residents to walk and cycle for local journeys thanks to 22 improvement schemes on footways, cycleways and road crossings across south Hampshire, all funded by the Government's Transforming Cities Fund which enables investment in local infrastructure to support more active forms of travel in place of private car journeys

[Good pace keeps south Hampshire walking and cycling improvements on track | Hampshire County Council \(hants.gov.uk\)](#)

Getting Hampshire moving – plans approved to enable more people to walk and cycle in Hampshire

Plans for measures to help increase walking and cycling in the first six areas of Hampshire have been approved by Hampshire County Council

[Getting Hampshire moving – plans approved to enable more people to walk and cycle in Hampshire | Hampshire County Council \(hants.gov.uk\)](#)

Local Government's looming financial crisis: County Leaders rally to press for urgent Government action

The Leaders of two of the largest upper tier councils in the country, Hampshire County Council and Kent County Council, are calling on the Prime Minister and Government to take urgent action to address the looming financial crisis facing upper tier local government over the next few years

[Local Government's looming financial crisis: County Leaders rally to press for urgent Government action | Hampshire County Council \(hants.gov.uk\)](#)

Going above and beyond – celebrating the success of Hampshire's sixth-form and college students

Hampshire students who completed A and T Level courses this year have achieved higher grades in their qualifications than many of those nationally, according to provisional data from the Department for Education (DfE)

[Going above and beyond – celebrating the success of Hampshire's sixth-form and college students | Hampshire County Council \(hants.gov.uk\)](#)

Millions more to be spent on help for vulnerable households this winter

Hampshire's most vulnerable residents will not be left out in the cold this winter, thanks to a range of measures to help people with the costs of food, fuel and other essentials

[Millions more to be spent on help for vulnerable households this winter | Hampshire County Council \(hants.gov.uk\)](#)

Hampshire schools, libraries and museums benefit from County Council energy efficiency programme

Hundreds of public buildings such as schools, libraries and museums have been made more energy efficient thanks to the installation of solar panels, double glazing, and modern heating systems. This follows the completion of a Hampshire County Council initiative to cut carbon emissions which has also helped to mitigate the impact of rising energy costs

[Hampshire schools, libraries and museums benefit from County Council energy efficiency programme | Hampshire County Council \(hants.gov.uk\)](#)

Hampshire to make additional Christmas payments to Homes for Ukraine hosts and guests

Councillor Rob Humby, Leader of Hampshire County Council, has today announced that the Local Authority will be making an extra one-off £250 payment to Hampshire residents hosting Ukrainian guests as part of the Government's Homes for Ukraine Scheme this Christmas, and £200 per Ukrainian guest to support them over the holiday period

[Hampshire to make additional Christmas payments to Homes for Ukraine hosts and guests | Hampshire County Council \(hants.gov.uk\)](#)

It's time to team up against domestic abuse

This year, White Ribbon Day (Friday 25 November 2022) falls during the same week as the start of the FIFA men's World Cup – a time when incidents of domestic abuse and violence increase

[It's time to team up against domestic abuse | Hampshire County Council \(hants.gov.uk\)](#)

Free activities and food for Hampshire's most vulnerable children this Christmas

An exciting programme of free activity schemes is set to lighten the additional pressures that Christmas brings for low-income and vulnerable families

[Free activities and food for Hampshire's most vulnerable children this Christmas | Hampshire County Council \(hants.gov.uk\)](#)

Hampshire Highways boost for greener highways maintenance

Hampshire Highways' ability to increase its recycling capacity, for highway maintenance operations, has been boosted with the addition of a specialist vehicle to its fleet

[Hampshire Highways boost for greener highways maintenance | Hampshire County Council \(hants.gov.uk\)](#)

Proposals for the future management of Titchfield Haven National Nature Reserve to be considered

Proposals will be considered by Hampshire County Council in relation to Titchfield Haven National Nature Reserve on Thursday 8 December [Proposals for the future management of Titchfield Haven National Nature Reserve to be considered | Hampshire County Council \(hants.gov.uk\)](#)

District Councillors' Report to Twyford Parish Council

District Councillors' Report to Twyford Parish Council – December 2022

Winchester Local Plan

The draft 'Regulation 18' Winchester Local Plan consultation commenced on 2nd November and closes at midnight on Wednesday 14 December. Besides identifying proposed sites for development in Colden Common, Bishop's Waltham and Swanmore, key themes include climate emergency, affordable homes and protecting and enhancing our natural environment.

Information including how to submit comments can be found by visiting: www.localplan.winchester.gov.uk. On this site, visitors will also find the draft Regulation 18 Local Plan document and can sign up for further updates. Six public consultation meetings including one in Colden Common have been held.

Residents unable to access the above website or submit their comments electronically are recommended to contact the City Council Customer Service Desk for details of access to paper copies and how to make written representations. Paper copies of the Plan will be available for purchase (in line with the Council's publication policy) and copies will be available to the public in libraries and the City Council Offices.

Winchester City Council City Offices : Colebrook Street, Winchester, SO23 9LJ

Open Monday - Thursday 8.30am to 5.00pm and Friday 8.30am to 4.30pm

Tel: 01962 840 222 Email: customerservice@winchester.gov.uk

Although the Plan does not directly apply to Twyford Parish (which has its own Neighbourhood Plan and the South Downs National Park Plan to adhere to), residents are urged to make their views known. For example, additional housing must be provided for under the new plan to comply with Government quotas, but the locations selected will benefit from charges payable by developers although Twyford Parish will also be impacted by additional journeys through it and greater use of facilities in Twyford. Recent correspondence on this matter is appended for information.

Winchester District LCWIP (Local Walking and Cycling Infrastructure Plan)

Cllr Cook and I participated in a public Workshop run by Hampshire County Council which sought to identify obstacles and potential solutions to "utility journeys" in Winchester District by foot, bicycle and horse. Two workshops were held and were also attended by a number of Twyford and Colden Common residents. HCC used maps to record locations where obstacles exist and to plot potential routes favoured by participants. Attendees were informed that it will not be until mid 2023 that a draft plan will be available for review and comment.

It should be noted that to minimise costs a shared path alongside the B3335 would require a reduction of the speed limit to 40mph. Cllr Cook and I have suggested asking whether local residents support a reduction of the B3335 speed limit, because any steps to reduce the limit will involve wide public consultation. Whilst many supporters' signatures were obtained at the Twyford Green Fair this does not reflect a cross section of the local population. This will be taken forward on 21st January 2023 (for more information please see the Highways Report later in the agenda).

Unfortunately, until the final LCWIP is completed towards the end of next year the key routes for central government funding applications will not have been determined (although central Winchester routes under the Winchester Movement Strategy may be taken forward in the meantime). Any local improvements may therefore not occur for several years at the earliest.

M3 Junction 9 (and local impact)

Cllr Cook and I attended a briefing by and a subsequent meeting with National Highways about their revised proposals for M3 J9. Plans to temporarily restrict northbound access to the M3 remain, with traffic being diverted for up to 17 months to J11 to join the northbound carriageway. Concerns about the impact of diverted traffic on journeys using the B3335 Main Road were expressed.

Street nameplates

The City Council, following our requests, has replaced several street nameplates, and further ones are to be replaced or refurbished. This work has resulted in a new sign saying "St Marys Terrace". Enquiries have resulted in our being told a decision to drop use of apostrophes was taken several years ago, to assist emergency services whose databases could not cope with them! This explanation has been challenged.

Residents' concerns about school transport

Cllr Cook and I were contacted regarding concerns about The Kings School and subsequently the Westgate bus service. The bus operator, Kings School and Hampshire County Council were already in discussions about potential remedies and the outcome was to bring forward pick up times to avoid late arrival at school. The bus operator decided to withdraw from the Westgate School contract and an alternative provider was being sought for the Spring Term.

Garden waste collections

Subscriptions for the Council's Garden Waste scheme for the 2023/24 year opened in November. For those subscribing for the first time the council will deliver a new bin within four weeks of a subscription being set up. New subscriptions or renewals of existing subscriptions for the current year are no longer being accepted. For any further enquiries please contact the Customer service team at: customerservice@winchester.gov.uk

Reporting problems with local roads

Residents are urged to report concerns about potholes, drainage or overgrown hedges directly using the Hampshire County Council website:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems>

Fly tipping and some other highway/pavement problems should be reported to Winchester City Council: <https://www.winchester.gov.uk/roads-highways>

Winchester City Council's "Your Council News"

Residents are invited to sign up to receive, by email, the City Council's "Your Council News" which provides information on a wide range of services and events, such as the Cost of Living Summit referred to below. We also thank the Clerk for publicising information and alerts via the Twyford Email Information Service.

Cost of Living Summit – 22 November 2022

A Cost of Living Summit was opened and chaired by Cllr Paula Ferguson, Deputy Leader and Cabinet Member for Community and Housing, who outlined the cost of living package of measures that the council has launched to support residents in the Winchester district who are struggling most with the rapidly rising cost of living. The summit was well attended and well received by many local partner organisations.

Cllr Ferguson outlined the key elements of the £200,000 package of measures which in addition to the Cost of Living Summit include:

- The launch of a Cost of Living Emergency Grant Fund:

<https://www.winchester.gov.uk/cost-of-living/cost-of-living-grant-scheme>

- Developing a dedicated webpage to help people find the information they need quickly and easily, with direct links to available support:

<https://www.winchester.gov.uk/cost-of-living>

- Ensuring, where appropriate, that the council's own services are focused on offering targeted cost of living support

<https://www.winchester.gov.uk/cost-of-living/cost-of-living-support>

At the summit Citizens Advice provided a valuable insight into the national and local impact that the rising Cost of Living is having on households. Further data can be found here:

<https://public.flourish.studio/story/1634399/>

The use of a Cost of Living brokerage board enabled organisations to highlight areas where they need support as well as areas where they were able to help others, and provided an opportunity to match both of these.

The group discussion sessions highlighted the commitment to collaboration and demonstrated that by joining services together there is the opportunity to target and maximise support across the Winchester district. Themes discussed were Collaboration and Partnership working, sharing and cascading information, Mental Health and Wellbeing, Access to services and support, Warm Spaces and Reducing costs, saving money and maximising income.

The council will be launching The Winchester Social Inclusion Partnership virtually on Wednesday 18th January 2023 at 2pm-4pm. Please contact Charlotte Bailey for further information cbailey@winchester.gov.uk

Cllr Martin Tod, Leader and Council Member for Asset Management, closed the Summit highlighting how the Cost of Living is at the heart of the Council Plan. He thanked all for attending and for the continued commitment by all to collaborative working.

May 2023 Ward Councillor Elections

My [Tony] term of office ends at the election next May. I have been pleased to represent the Ward of Colden Common and Twyford but changed family circumstances mean I now have three grandchildren with whom my wife Jane and I spend a lot of time. My daily commute to London meant I missed the opportunity to spend much time with my own children and so I must grasp the current one with both hands. Trying to do both well at this stage of life has become too demanding. I shall therefore not seek re-election but thank all those who have supported or simply tolerated me during the last 4 years.

Ward Councillors: Tony Bronk: tbronk@winchester.gov.uk or telephone 714275
Sue Cook: susancook@winchester.gov.uk or telephone 07884111916

7th December 2022



Twyford Parish Council

Clerk's Report

Councillors are reminded that the items within this report are provided for information only and not available for debate. If it is considered that an item listed within the report should be debated fully by members, then it will be placed on the next appropriate committee or council agenda. Any member wanting clarification or further information on any aspect of items within the report please contact me in advance of the meeting.

General reading and information.

The following publications have been received and available for members to read:

- Rural Service Network – Rural Bulletin 15th & 29th November
- Census newsletter for local authorities Issue 47
- Hampshire ALC - October Newsletter
- WCC Parish Connect November
- WCC Your Council News - December
- South Downs News – November
- CPRE Hampshire November newsletter
- November WeCAN News
- The Clerk - November

Other information

- 1) All members need to be aware of the disclosable pecuniary interest forms and consider whether there have been any changes since it was last written. If there was a need for any change to be made, please contact me and I will supply fresh document for completion.
- 2) Minor fly tipping of garden waste is still occurring at Hunter Park. I am arranging for letters and signage.
- 3) The new western Hampshire Parishes SDNPA representative is John Hyland, Chairman of Soberton Parish Council.

Jamie Matthews
Parish Clerk
2nd December 2022

Twyford Parish Council

Representation on the Winchester District Local Plan

8th December 2022

Twyford Parish Council (TPC) welcomes the publication of this updated Local Plan. Despite its length, it is easy to find the way around and the arguments are set out policy by policy in a clearly written and comprehensible format. Twyford welcomes the ambition of the plan in directing itself to climate change, excellence in design and protection of the natural environment while continuing to build on previous plans.

Twyford is wholly within the South Downs National Park (SDNP) but is surrounded on three sides by Winchester District with multiple interactions in all directions with over a range of activities and land uses. The recognition of these interactions is vital; it is most encouraging that the Draft Local Plan refers to the Twyford Neighbourhood Plan (TNP) as one of the component parts of the Statutory Development Plan for this part of the SDNP.

The Twyford Neighbourhood Plan (TNP) was made by the SDNP Authority (SDNPA) in February 2022. It looks at cross border issues and has framed its policies to mesh in with those of the WDLP. The chief cross border issues are:

- Landscape
- Gaps between settlements (Twyford - Colden Common)
- The Itchen Valley
- Green/blue infrastructure
- Traffic

TPC has also considered the direct impact of the WDLP proposals for housing and employment on Twyford, particularly new housing in Colden Common and Bishops Waltham and new employment at Bushfield.

The following comments should be treated as a formal objection which the Parish Council would be happy to discuss further.

1. Landscape: policy NE9: Twyford commissioned a bespoke landscape study as one of the key building blocks of its Neighbourhood Plan. This study by Terra Firma builds on the existing studies of both Winchester and the SDNPA and also that of the City of Winchester Trusts (The Setting of the City of Winchester). Reference should be made to the Terra Firma Study in the WDLP Evidence base. This is available on the Parish Council's website: <http://twyfordhants.org.uk/wp-content/uploads/2022/12/Twyford-Parish-Landscape-Assessment.pdf>
WDLP Policy NE 7 proposes a comprehensive network of gaps particularly for the villages surrounding Winchester. The gap between Winchester and Twyford is sufficiently protected by the Itchen Valley, St Catherine's Hill and Twyford Down and by the Motorway, but the gap between Colden Common and Twyford is a typical narrow separation of the two settlements with their own character; both communities see this separation as important to their identities. It is under pressure for development. The TNP includes it as a protected gap by LHE 1, but stops at the Parish/WCC boundary, leaving out the important parts of the gap in Colden Common Parish. The Parish Council seeks you to consider the inclusion of a matching policy to LHE1 in consultation with Colden Common Parish Council.
2. There should be a new bespoke freestanding policy for the Itchen and its Valley within the NE policies. In the Draft WDLP the Itchen River and Valley is covered by numerous generic policies in the Natural Environment chapter i.e.: NE 1; 3-10; 13-17.
The Itchen is a functioning ecosystem of international importance; it should be treated as such for planning and other administrative purposes. Moreover, the Itchen is under threat from a variety of factors. The river and its valley are sufficiently important to merit a policy of

their own to bring together this wide range of considerations. Coordination with adjoining authorities is essential. Ideally this new policy should be prepared jointly with SDNPA, Twyford and possibly also Eastleigh, but this may be at a second stage.

3. An upgrade of the blue/green infrastructure policy. NE4 is required. The key plan in support of this policy does not identify and green infrastructure but only blue (the rivers and sea) and “designated sites”, but all at a scale which is not fit for this purpose.
4. The TNP sought to identify the green/blue land within its own parish and considered the potential for this to be part of a wider network. Twyford’s policy does not appear to have been identified by the WDLP. TNP shows the North/South line (the Itchen Valley) and the links to the east of the Itchen (Hockley Golf and Twyford Down) as green/blue infrastructure, but does not show the swathe of countryside (Shawford Down and land to N and S of Compton Street on the west. The new allocations on the west side of the Itchen Valley added to the existing urban development of Compton/Shawford/Otterbourne along the west are now further compromising the Itchen Valley-to-countryside connections and with it the setting of Winchester. There is a need for this policy to be given further consideration.
5. An objection to the Bushfield development as it will lead to a further increase the large number of commuters from the S and East using B3335 and also on the following grounds;
 - general sustainability
 - landscape impact
 - no need for more jobs in Winchester
 - better located in S Hants

Serious consideration must be given to the impact of traffic arising from new housing along the B3335 and B2177 corridors on the upstream settlements. The further housing proposed for Colden Common (approx 140 dwellings) and in Bishops Waltham will lead to additional traffic to B3335 which passing through the centre and historic core of Twyford. This will cause additional noise, pollution and congestion to the many residents living in the vicinity of the road and generally degrade the local environment and historic fabric. At present there is inadequate provision made for mitigating the harm caused by new development. Works required to mitigate this harm to Twyford should be a prior requirement of development along the B3335 and B2137 corridors, including the application of CIL. The requirement should be tied also to the upgrading of cycling facilities for commuters along the B3335 corridor at present held up primarily by the excessive speed limit (60 mph) on the Twyford to Hockley stretch of B3335.

Finally, there are the following additional points:

6. In relation to the SDNPA (Policy NE 8), the draft plan should restate the Statutory Duty imposed by the Environment Act 1995 para 62(1) (1)- (3). This requires WCC to have regard to the National Park purposes in any of its decisions that affect it. The duty is not limited to the National Park Authorities and is not limited to land only within the National Park. As this Duty must affect decisions made by WCC as Local Planning Authority it should be clearly restated in the Local Plan as a central consideration in its decision making.
7. Policy SP 2 Spatial Strategy. the basis for deciding the distribution between the three components of the District is unclear. South Hampshire has been the main focus for growth and development yet in this plan the numbers in the rural settlements and the City far exceed those in South Hampshire.

Twyford Parish Council

8-Dec-22

Item 136/22

Schedule of Payments – November 2022

Reference	Gross	Vat	Net	Details
236	£220.00	£0.00	£220.00	Winchester City Council - Business rates - Pavilion 21/22 - 22/23. Month 2
216	£147.42	£24.57	£122.85	Mid Hants Fire Protection - HP Fire extinguisher annual inspection
217	£409.44	£68.24	£341.20	Gladson UK Limited - Sack dispenser x 2, fixings and bags
218	£1,558.80	£259.80	£1,299.00	GL Jones Playgrounds Ltd - Inclusive swing seat
219	£32.38	£0.99	£31.39	Sue Merritt - Expenses Nov 2022
220	£3.00	£0.00	£3.00	Lloyds Bank (Card) - Monthly fee
221	£480.00	£80.00	£400.00	PKF Littlejohn - External Audit
223	£926.84	£0.00	£926.84	HCC Pensions - November Pension contributions
224	£941.57	£0.00	£941.57	HMRC - PAYE & NIC
225	£86.87	£0.00	£86.87	J.P. Matthews - Mileage - October
226	£219.95	£36.66	£183.29	Viking - Stationery - toners
227	£1,830.02	£305.01	£1,525.01	Green Smile Ltd - Monthly grounds maintenance
228	£86.69	£14.45	£72.24	Edge IT - Antivirus s/w - 1 year
229	£1,891.06	£315.18	£1,575.88	Hampshire County Council - Street Lighting - April to Sept
230	£25.96	£4.33	£21.63	Plus Net - Broadband & Phone
231	£2,170.88	£361.81	£1,809.07	Shoreland Network Solutions - Monthly maintenance
232	£36.00	£6.00	£30.00	Edge IT - Budget training
233	£280.00	£0.00	£280.00	Fair Account - H1 Audit
234	£50.00	£0.00	£50.00	Rebecca French, Twyford St Mary's PTA - Return of deposit
235	£173.93	£28.99	£144.94	Viking - Floor mats for pavilion and stationery.
237	£85.63	£14.27	£71.36	SSP Direct Ltd - No parking signs for Park Lane
238	£13.91	£2.32	£11.59	Hampshire County Council - Cleaning materials
	£11,670.35	£1,522.62	£10,147.73	

13 December, 2022

E-mail: paulreynolds48@hotmail.com

Mr J Matthews
Clerk to Twyford Parish Council
PO Box 741
WINCHESTER
HANTS
SO23 3QA

Dear Jamie

Twyford Parish Council 2022/23, Half Year Audit (4/22 to 9/22)

I have now completed the Internal Audit for the Council as at 30/9/22 & am pleased to report that the overall internal control procedures are adequate to meet the needs of the AGAR Practitioner's Guide 2022 and the Accounts & Audit Regulations 2015 (as amended).

A series of test checks on the Council's financial records, vouchers, documents, minutes, policies, insurance & assets register were done to ascertain efficiency & effectiveness of the Council's systems.

The attached Audit comments & recommendations will only enhance the current processes and procedures. This report should be noted & taken to the next meeting of the Council for discussion & formal minuting. I confirm that the next interim audit is set for 22/2/23 & will cover the 10/22 to 1/23 period.

I attach invoice 22/077 for the half year fee, as agreed.

I would like to thank you for your help in enabling the audit to be performed remotely. I look forward to hearing your comments in due course.

Yours sincerely

PAUL REYNOLDS, FMAAT



Audit Recommendations

1. I am pleased to report that the Composite Cashbook for the three Accounts held by the Council, has been fully agreed to the Bank reconciliations at an overall total of **£176,599.14**, as at 30/9/22.
2. Precept now fully received for 2022/23 at £112,315. Also received £665 from SDNPA (CIL money), and RPA income £1,112.
3. VAT claims have been refunded by HMRC for Qtr 4 of 21/22 & Qtr1 of 22/23. The claim for Qtr 2 was made at £2,805.49. These regular, quarterly claims greatly assist the Council's cashflow.
4. PWLB loan repayment of £757.50 made on 1/6/22.
5. The Asset register needs serial nos. added for all IT equipment & any other electrical items. This will provide the required data for Hiscox Insurance should any claims arise for these items.
6. Current insurance policy 1891378 is held with Hiscox (via Came & Co./Gallaghers) from 1/10/22, which covers the standard Local Council aspects. It is recommended that Cyber cover is reviewed, as malware attacks are now becoming more commonplace on Local Councils as stated in recent NAO report on Cyber-crime in UK.
7. Delegated powers to the Clerk to cover Covid-19/other issues will need periodic review ensuring they are upto date.
8. The possible introduction of the Corporate Credit card will need to be detailed in the Financial Regulations. This will require specific details of users, security of the card & monitoring of usage.
9. Recommend that Asst Clerk conducts regular, visual Play area inspections & notes on signed /dated logsheets, with any action needed. This will help mitigate any litigation claims on the Council.
10. All minutes should still be regularly signed within the Covid-19 arrangements, thus ensuring any decisions taken become lawful.



Twyford Parish Council

Full Council Meeting – December 2022

Draft Budget 2023/24

The Finance Committee met on 3rd November and considered priority items for the 2022/23 budget. The Committee also received and considered information in relation to employee pay settlements and the unallocated reserves.

Anticipated increases of 15% on staff costs, compared to the 2022/23 budget, around a 10% increase for grounds maintenance, along with significant increases in energy costs and general rises in the prices of supplies and materials will have a material impact on the budget and the precept requirements at a time when inflation is the highest for more than 30 years. In order to develop a draft budget, the committee agreed to:

- Using the remaining unallocated reserves towards the capital projects budget in lieu of allocations from 2023/24 revenue budget. In practice this is estimated at around £3k, which is recommended to be assigned to the Traffic & Cycleway project.
- Remove annual revenue allocations for the Traffic & Cycleway and Climate projects.
- To include provision of £2.5k in the revenue budget for security patrols at Compton Lock
- To set a revenue budget of £5k for the Parish Farm
- To develop a draft budget which strives to achieve a minimum increase in precept.

In order to maximise income from alternative sources, other than the precept, it is recommended to apply increases to facility hire fees and licences of 3% and 5% respectively in order to contribute towards the significant rise in cost of maintenance of the facilities. The anticipated revenue from hiring fees has been set at ambitious, but realistic, levels in the draft budget. Additionally, the Recreation Committee has already agreed to examine the possibility of car parking fees, for non-park users, in order to bring in additional revenue.

Precept

This draft budget requires a precept of £115,696. Based on the 2022/23 Tax Base this equates to a rise of 2.99%. However, at the time of writing this report the Tax Base level had not yet been published by Winchester City Council and is expected in mid-December

A “tax base” is the number of Band D equivalent dwellings in a local authority area. To calculate the tax base for an area, the number of dwellings in each council tax band is adjusted to take account of any discounts, premiums or exemptions. The resulting figure for each band is then multiplied by its proportion relative to Band D. The tax base is used to determine the level of council tax an authority charges each dwelling.

The Tax Base has risen for the previous four years and the previous six years prior to that.

The draft budget on the following pages is set out as follows:

- **Income**
- **Expenditure**
- **Earmarked Reserves**
- **Detail of Staffing Budget**

For the purposes of clarity anticipated CIL grants for projects are no longer shown in the budget.

Heading	Short Code	Description	2022/23	2023/2024
			Approved	Draft
INCOME				
FINANCE				
100	FIN	Precept	£112,886	£115,696
105	FIN	VAT Refund	£0	£0
110	FIN	Bank Interest (current)	£0	£0
116	FIN	Bank Interest (Nationwide)	£35	£300
117	FIN	Bank Interest (Redwood)	£35	£1,500
120	FIN	CIL	£0	£0
			£112,956	£117,495
RECREATION				
200	REC	Pavilion Hire	£360	£2,700
205	REC	Hiring Fees	£4,660	£4,478
210	REC	Allotments	£770	£770
215	REC	Deposits	£0	£0
220	REC	Grants & Donations	£0	£0
225	REC	Wayleaves & Rents	£500	£2,000
			£6,220	£10,278
PARISH FARM				
400	PF	Grants & Donations	£8,000	£4,000
			£8,000	£4,000
Total Revenue Income			£127,176	£131,773

			2022/23	2023/2024
Heading	Short Code	Description	Approved	Draft
EXPENDITURE				
FINANCE				
1000	FIN	Employment Costs	£30,482	£33,641
1010	FIN	Expenses	£1,700	£1,570
1020	FIN	Administration	£4,584	£5,510
1030	FIN	External Advice	£500	£500
1025/6/8	FIN	Bank Charges	£0	£136
1040	FIN	Training	£650	£650
1050	FIN	Insurance	£2,513	£2,576
1060	FIN	Grants and Donations	£0	£0
1070	FIN	Section 137	£4,000	£3,000
1080	FIN	Room Hire	£1,000	£500
1100	FIN	Audit Fees	£975	£975
1110	FIN	Subscriptions	£686	£715
1120	FIN	Street Lighting	£3,500	£3,300
1130	FIN	SLR/SID	£250	£400
1140	FIN	PVWL interest - Pavilion	£299	£237
1141	FIN	PVWL capital - Pavilion	£1,200	£1,200
1150	FIN	VAT on payments	£0	£0
1160	FIN	Street Furniture	£4,600	£1,800
1170	FIN	Compton Lock Security	£0	£2,500
			£56,939	£59,210
RECREATION				
2000	REC	Employment Costs	£1,216	£1,400
2020	REC	Hunter Park Grounds	£28,940	£30,514
2030	REC	Hunter Park Pavilion	£3,340	£4,320
2040	REC	Northfields	£3,534	£2,750
		Lengthsman & Other Parish		
2060	REC	Improvements	£2,000	£4,125
2070	REC	Allotments	£550	£450
2080	REC	Deposits returned	£100	£100
2090	REC	Tree Works	£1,500	£3,000
			£41,180	£46,559
PARISH FARM				
4010	PF	Water Meadow	£4,557	£5,000
4011	PF	Compton Lock	£0	£0
			£4,557	£5,000
PROJECTS (Move to Reserves)				
5015	PROJ	Car Park Expansion	£5,000	£4,000
5020	PROJ	Flood Mitigation	£0	£4,000
5030	PROJ	Hunter Park Masterplan	£10,000	£12,000
5035	PROJ	Traffic & Cycleway	£5,000	£0
5040	PROJ	Climate	£1,000	£0
5050	PROJ	Replacement Equipment	£2,500	£1,004
			£23,500	£21,004
Total Revenue Expenditure			£126,326	£131,773

Bus shelters, telephone boxes and defib

Earmarked Reserves (at 30th Nov 2022)

Minimum General Contingency Cash	£40,000.00
TIW held funds	£1,048.60
Parish Farm Legacy	£5,000.00
Compton Lock Security	£857.00
Deposits Held	£50.00
Neighbourhood CIL	£5,274.60
Allotment Maintenance Levy	£160.00
CAPEX - Car Park Expansion	£8,000.00
CAPEX - Flood Mitigation	£10,405.00
CAPEX - Hunter Park Masterplan*	£20,127.26
CAPEX - Traffic & Cycleway	£28,644.05
CAPEX - Climate	£1,960.00
CAPEX - Replacement Equipment	£5,357.00
Total Earmarked Reserves	£126,883.51

* with commitment expenditure of £19,645 in 2022/23

Additional Detail - Staffing Budget

	2022/23	2023/24	
1000	£30,482	£33,641	Employment Costs
1000/1	£21,485	£24,588	Clerk
1000/1/1	£16,743	£19,270	Net Salary
1000/1/3/2	£3,583	£4,068	Employer Pension Contribution
1000/1/4/2	£1,000	£1,250	Employers NI
1000/2	£8,996	£9,053	Asst. Clerk Support
1000/2/1	£7,473	£7,500	Net Salary
1000/2/2	£1,523	£1,553	Asst Clerk Pension
2000	£1,216	£1,400	Cleaner Employment Costs

Item 144/22

Twyford Parish Council – Highways Report

Saturday 21st January 2023 – Parish consultation and progress reports

The Parish Hall has been booked to enable residents see plans of forthcoming changes arising from the Road Safety Review of Traffic Signs and Road Markings as well as proposals for the Finches Lane crossing point to School Lane. Additionally, there will be an opportunity to see/hear progress reports on current projects such as the shared path cycle route (and potential alternatives) as well as 20s Plenty. It will also be an opportunity to raise concerns.

Road Safety Review of Traffic Signs and Road Markings

We have been informed again this week that the plans for traffic signs (removal, replacement and some yellow backed signs) and road markings (such as dragons teeth on the southern entrance to the village) are 99% ready for sign-off. They will then be passed to contractors for implementation, which will be dependent on other work orders held by the contractor and weather (affecting ability to paint the road surface effectively).

Finches Lane Crossing Point

HCC has agreed to submit plans for changes to the pavement on the north and south sides of Finches Lane by mid-January. There will be a formal consultation by HCC, but display and discussion of the plans on 21st January will help to inform the Focus Group and Parish Council of residents' view.

High Street Informal Crossing Point (near the Phoenix).

HCC has advised that a 'signalled crossing' might be a possible replacement of the current informal crossing. This will require a formal preliminary assessment costing £10,000 to £15,000 to confirm a need for such a crossing and whether it can be installed in compliance with current HCC road safety policies (e.g. adequacy of sight lines). HCC are seeking internal funds for the study, but may require a Parish Council contribution. Implementation, if a crossing is confirmed to be viable, may be dependent on securing developer contributions or other external sources; so there may be a considerable delay.

Cycle path

We await the Winchester District draft Local Cycling and Walking Infrastructure Plan (LCWIP) (which is not expected to be published until May 2023) to see if any route south to Twyford and Colden Common has been selected for consideration. A southern alternative is that the existing route to Southampton via Otterbourne may be selected for enhancement with some deviations that might encourage users from Colden Common and Twyford. HCC has shown no willingness to consider a speed limit reduction of the B3335 to 40mph to enable a low cost option of creating a shared path.

20s Plenty

HCC is reviewing consultation responses. It is possible some relaxation of the current HCC policy will occur, but this is unlikely before May 2023. Twyford Parish Council has expressed its support, but it is understood formal resident consultation may be needed or evidence of support from residents of affected areas. Local implementation is likely to require applications funded by the Parish Council for the consultation and cost of implementation (signage etc.). A view has been expressed that Twyford could struggle to secure a 20mph limit on the High Street.



Twyford Parish Council

Tree felling activities adjacent to Public Footpath 24

At October's Full Council meeting a report was requested to ascertain which authorities had a responsibility relating to the tree felling works that took place in late September 2022 on privately owned land to the south of Hunter Park and whether those authorities are satisfied that the works were carried out in compliance with the various licences or permissions.

There are five main authorities who may have an interest in the tree felling works; South Downs National Park Authority, Forestry Commission, Hampshire County Council, Winchester District Council and Hampshire Constabulary and each of these are considered in turn. The Parish Council has no powers of duties relating to the works.

South Downs National Park Authority

Whilst an interested party, the SDNPA would only have powers to deal with such work if it was considered a Planning matter, for example if planning permission was required for such work. The SDNPA local Rangers team advised that they would not be involved in such works and that the Forestry Commission is the regulatory body who issue and manage felling licenses.

Hampshire County Council

HCC's involvement in this work was through the granting of Temporary Traffic Regulation Order (TTRO) to allow the Public Right of Way to be closed during the works. Although the order only applied to footpath 24, HCC Countryside Services were advised that a further closure, without a TTRO, had been made on footpath 25. HCC Countryside Services acknowledged this and advised that they would speak with the contractor carrying out the works and advise them of the steps they must take in order to prevent the public from using the route if the works they are carrying out cannot be done safely.

Winchester City Council

Following a request from district councillor, Cllr. Cook, WCC's Tree Officers attended the site of the tree felling work. The officer observed that 337 cut stumps of Ash, Sycamore, Hawthorn & Hazel with stumps ranging from 75mm to 900mm.

The Officer made contact with the Forestry Commission who advised that they had given permission to the remove the Ash trees because they were infected with Ash die back. The removal of the other trees was necessary to allow access to the infected Ash. The view of the officer was that it was necessary to clear the surrounding trees in order to fell the tree safely. Where the trees grow close together any felled tree becomes hung up in the adjacent tree which damages the adjacent tree. It's impossible to fell trees that are

growing close to smaller trees as the larger trees will squash the smaller ones. If a forwarder (machine) is being used to pick up the wood the machine require room to maneuverer to pick the tree stems etc, The terrain which the trees where growing is not suitable for sectional felling as the wood of the infected Ash would be very brittle and a hazard for the operative.

The Hazel will re shoot and come back as this is a recognised management technique for hazel. The Hawthorn will also reshoot. Natural regeneration will occur in a short period of time.

WCC was not consulted on the works, as the Forestry Commission does not have a duty to consult the Local Planning Authority where the trees are not protected by a TPO or within a conservation area.

Forestry Commission

The F.C. confirmed that they did issue a felling licence which requires the landowners to re stock and maintain the new trees for the next 10 years.

The F.C can also investigate and act if no felling licence or other valid permission is in place, or if the wrong trees are cut down. There are a range of measures, including prosecution, that can be taken.

Hampshire Constabulary

The Police can use their powers to investigate wildlife crimes including those under the Wildlife and Countryside Act 1981. However, this does not directly relate to the tree work itself, but to potential damage to wildlife because of the manner in which the tree works may have been carried out.

J.P. Matthews
Parish Clerk
2nd December 2022