

# FULL COUNCIL

## TWYFORD PARISH COUNCIL

### MINUTES OF A MEETING OF THE COUNCIL

Held on Thursday 26<sup>th</sup> January 2023 at 7.30pm

In the Gilbert Room, Twyford Parish Hall

**Present:**

Cllr. Mitchell (in the Chair), Cllr. Hill, Cllr. Lawton, Cllr. Corcoran, Cllr. Bronk, Cllr. Cook, Cllr. Forder-Stent, Cllr. Sellars, Cllr. Pain, Cllr. Pizzey

**In attendance:**

J.P. Matthews – Clerk  
Cllr. Iazard, Colden Common PC

<b>Minute</b>	<b>Business Transacted</b>
<b>148/22</b>	<b>Chairman's comments</b> The Chairman noted the recent passing of Peter Mason former district councillor for Twyford and Colden Common between 1994 to 2003 and 2008 to 2016. He was also a county councillor and sat on the Hampshire Police Authority. Ian Bidgood who represented Twyford and Colden Common on the district council for a long period until 2006 had also passed away.
<b>149/22</b>	<b>Apologies for Absence</b> Apologies were received from Cllr. Pullen.
<b>150/22</b>	<b>Requests for Dispensation under Section 33 Localism Act</b> No requests were received.
<b>151/22</b>	<b>Declarations of Interest</b> No declarations were made.
<b>152/22</b>	<b>Approval of Minutes</b> It was <b>Resolved</b> that the minutes of the Meeting of Twyford Parish Council held on 8 <sup>th</sup> December 2022 be approved.
<b>153/22</b>	<b>Public Representation</b> There were no representations.
<b>154/22</b>	<b>Co-option of members</b> <b>It was Resolved</b> that Mary Pizzey be co-opted as a member of the Parish Council. Proposed by Cllr. Cook, Seconded by Cllr. Forder-Stent
<b>155/22</b>	<b>County Councillor's report</b> Cllr. Humby had submitted a report for January which was <b>received and noted</b> and is attached in the appendices.
<b>156/22</b>	<b>District Councillors' report</b> A received was received and is attached in the appendices.  Cllr Bronk drew attention to the information in the report relating to the new legal requirements to have photo identification when attending polling stations in the local

	elections in May. Those without a suitable form of identification can apply for Voter ID card known as a Voter Authority Certificate
157/22	<p><b>Clerk's report</b></p> <p>The report was <b>noted</b> and is attached in the appendices.</p>
158/22	<b>It was Resolved</b> to change the order of business on the agenda and consider item 18.
159/22	<p><b>Traffic Solution Focus Group, Advisory Committee</b></p> <p>Cllr. Bronk introduced the report and gave an overview of the recent public event held in the Parish Hall. The report is attached in the appendices. The feedback from the event was overwhelming positive and notes had been made on how any future events could be improved.</p> <p>Cllr. Izard, Chairman of Colden Common Parish Council, gave an update some highway related matters, including the purchase of new Speedwatch equipment the council was undertaking. The council had also carried a consultation exercise, Common Voices, to seek views on a range of matters. Cllr. Izard also indicated the council hadn't ruled out support for a cycle path along the B3335 between Hockley, Twyford and Colden Common.</p> <p>The Chairman thanked Cllr. Izard for taking the time to attend the meeting.</p> <p>The report made several recommendations to the Council:</p> <p>It was Resolved to:</p> <ul style="list-style-type: none"> <li>- <b>Support</b> the HCC proposals to improve safety at the Finches Lane crossing point. The full cost to be met by HCC.</li> <li>- <b>Approve</b> expenditure of up to £600 for the ongoing support of temporary signs/posters at Norris's Bridge and <b>Submit</b> a Community Funded Infrastructure Scheme application for HCC to design and install 3 posts and temporary signs/posters at Norris's Bridge. The parish council will be responsible for moving the signs. The application administrative fee will be waived by HCC.</li> <li>- <b>Approve</b> expenditure of up to £6,000 from the Highways Budget towards Hazeley Road gateways and <b>Submit</b> a Community Funded Infrastructure Scheme application for HCC to design and install the gateways.</li> <li>- <b>Approve</b> use of earmarked reserves, 2024/25 budget precept, seek contributions from HCC, WCC and SDNPA and investigate crowdfund funding towards the cost of a signalised crossing on the High Street adjacent to the Phoenix Inn. This is subject to the HCC feasibility for such a scheme.</li> <li>- <b>Approve</b> use of earmarked reserves and to investigate local support for crowdfunding to enable applications for, and implementation of, 20mph zones in all or part of Twyford that are within the current 30mph limit. This is subject to the HCC criteria for such schemes which is expected to be announced in Summer 2023</li> </ul>
160/22	<p><b>Planning Committee</b></p> <p>The draft minutes of the meeting of the Planning Committee held on 5<sup>th</sup> January <b>were received</b>.</p> <p>The Chairman of the Planning Committee added that a number of applications had still not be determined by the Planning Authority, he has a meeting scheduled with Humphreys regarding Northfields Farm and that Humphreys representatives would be in attendance at the Planning Committee meeting on 2<sup>nd</sup> February. A meeting is also being arranged with the Golf Club to understand further some proposals they are making and</p>

	<p>he has meet with representatives from Twyford School and HCC in relation to the crossing between the school and Orchard Close.</p> <p>Details of a "Ask the Airport" meeting to be held in Colden Common on 9<sup>th</sup> February organised by Steve Brine MP were circulated to members.</p>																		
<b>161/22</b>	<p><b>Schedule of Payments</b></p> <p>It was <b>Resolved</b> to <b>receive and approve</b> the Schedule of Payments for January 2023</p> <p>The schedule is attached in the appendices.</p>																		
<b>162/22</b>	<p><b>Balance of the bank accounts</b></p> <p>The bank balances as of 31<sup>st</sup> December 2022 were <b>noted</b>.</p> <table border="1"> <thead> <tr> <th><b>Ordinary Accounts</b></th> <th></th> <th><b>Interest rate</b></th> </tr> </thead> <tbody> <tr> <td>Unity Trust C/A</td> <td>£2,254.21</td> <td>0.0%</td> </tr> <tr> <td>Nationwide</td> <td>£34,180.98</td> <td>0.95%</td> </tr> <tr> <td>Redwood (35 day notice)</td> <td>£86,089.60</td> <td>2.45%</td> </tr> <tr> <td>Unity Trust (Instant Access)</td> <td>£33,087.00</td> <td>1.70%</td> </tr> <tr> <td><b>Total</b></td> <td><b>£155,611.79</b></td> <td></td> </tr> </tbody> </table>	<b>Ordinary Accounts</b>		<b>Interest rate</b>	Unity Trust C/A	£2,254.21	0.0%	Nationwide	£34,180.98	0.95%	Redwood (35 day notice)	£86,089.60	2.45%	Unity Trust (Instant Access)	£33,087.00	1.70%	<b>Total</b>	<b>£155,611.79</b>	
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<b>163/22</b>	<p><b>Schedule of Fees 2023/24</b></p> <p>The Schedule of Fees was received and is attached in the appendices. In answer to a question the Clerk confirmed the fees related to the existing facilities only and the Council would have to determine separately the charges for any future new or replacement facilities.</p> <p>It was <b>Resolved to approve</b> the Schedule of Fees for 2023/24.</p>																		
<b>164/22</b>	<p><b>Replacement safety surfacing at Hunter Park</b></p> <p>Members received the report for replacement of the safety surfacing under a swing in Hunter Park. All of the contractors had proposed overlaying the existing wetpour surface with a new surface.</p> <p>Following a lengthy debate, Cllr. Mitchell <b>Proposed</b> that the Council proceed with the Officer's Recommendation using Contractor C at a cost of £1,567.60 subject to clarification of the warranty for the work. This was <b>Seconded</b> by Cllr. Lawton.</p> <p>Cllr. Cook <b>Proposed</b> to amend the motion such that Officers should return to the contractors and seek additional quotations to remove all of the existing wet pour surface. There was <b>no seconder</b> for this amendment, therefore the <b>motion failed</b>.</p> <p>Cllr. Bronk <b>Proposed</b> an amendment to add the wording "and seek an assurance that the new wetpour surface will not break away from the existing wetpour surface"</p> <p>Cllr. Mitchell and Cllr. Lawton were content with this proposal.</p> <p>It was <b>Resolved</b> that the Council proceed using Contractor C at a cost of £1,567.60 subject to clarification of the warranty for the work and seek an assurance that the new wetpour surface will not break away from the existing wetpour surface. The successful contractor is Ava Recreation Ltd.</p>																		
<b>165/22</b>	<p><b>Flood Prevention Equipment</b></p> <p>The Chairman thanked Cllr. Forder-Stent for efforts as the Parish Council Emergency Coordinator in arranging a recent meeting in response to rising groundwater levels.</p> <p>Cllr. Forder-Stent introduced the report, which is attached in the appendices. The water level has dropped slightly in recent days and is now at 15.1m, falling from 15.3m when the spring in Watson's Field was flowing onto Hazeley Road.</p> <p>In anticipation of potential flood, additional empty sandbags had been ordered and would be placed into store.</p>																		

	<p>Under Section 137 of the Local Government Act 1972, It was <b>Resolved</b> to:</p> <ul style="list-style-type: none"> <li>- Approve the creation of a Flood Budget of £3,500, which includes the £624 already spent using funds from General Reserves.</li> <li>- That approval of expenditure of the Flood Budget be delegated to the Clerk in consultation with the Parish Council Emergency Coordinator and Chairman of Council.</li> </ul>
166/22	<p><b>Grant Application</b></p> <p>An application for S137 had been received.</p> <p>It was <b>Resolved</b> to award £50 to Victim Support help support the purchase of small security items for victims of crime.</p> <p>Proposed by Cllr. Lawton, seconded by Cllr. Pizzey</p>
167/22	<p><b>Climate Change Advisory Committee</b></p> <p>Cllr. Forder-Stent updated members that the group had arranged a stall on the recent highways event at the Parish Hall and were now making plans to restart the cycle bus initiative. Oversized T-shirts were going to be provided to the participants so that there would be a visible brand of the cycle bus.</p>
168/22	<p><b>Annual Parish Meeting Date</b></p> <p>It was <b>Resolved</b> to set a date for the meeting of 23<sup>rd</sup> March 2023</p>
169/22	<p><b>Schedule of Meetings 2023/24</b></p> <p>It was <b>Resolved</b> to approve the calendar of meeting dates for 2023/24 and is attached in the appendices.</p>
170/22	<p><b>Projects for CIL Applications</b></p> <p>Members considered the report, attached in the appendices. Cllr. Corcoran explained the need to consider smaller projects that were not critical to the function of the Council, because of the long timescales involved in determining a CIL application and that meet the criteria of the funding body, to maximise success.</p> <p>Projects that were considered suitable for submitting inclusion in CIL bids:</p> <ul style="list-style-type: none"> <li>- Flood Mitigation Scheme</li> <li>- Highway improvements</li> <li>- Community Centre refurbishment</li> <li>- Itchen Navigation – restoration of paths and floodworks</li> <li>- Berry Lane footpath resurfacing</li> <li>- Landscaping along Shawford Road corridor</li> <li>- Bus Stops – Real Time Information Displays</li> </ul> <p>It was <b>Resolved</b> that a working group, consisting of the Chairman, Cllr. Corcoran and the Clerk would meet to work through the expressions of interest in more detail and bring a final report back to the February meeting of Full Council.</p>
171/22	<p>Due to the confidential nature of the next items of business, <b>It was Resolved</b> to ask the public to leave the meeting.</p>
173/22	<p><b>CONFIDENTIAL - Tenancy Report</b></p> <p>A confidential report relating to tenancy matters was received and considered by members.</p> <p>It was <b>Resolved</b> to serve notice and terminate the Tenancy Agreement for plot 6 if no improvement to the condition of the plot had been made by 2<sup>nd</sup> February 2023.</p>
	<p>The meeting closed at 10:15pm</p>

**COUNTY COUNCILLOR ROB HUMBY'S REPORT**

**JANUARY 2023**

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[Hampshire County Council \(@hampshire\\_county\\_council\) • Instagram photos and videos](#)

**New County Council Cabinet Portfolios**

Reminder for the new County Council Cabinet Portfolios as of 1 January 2023.

**Adult's Health and Care:**

- Executive Lead Member, Cllr Liz Fairhurst; and
- Executive Member, Cllr Jan Warwick

**Children's Services:**

- Executive Lead Member, Cllr Edward Heron; and
- Executive Member, Cllr Steve Forster

**Universal Services:**

- Executive Lead Member, Cllr Nick Adams-King; and
- Executive Member, Cllr Russell Oppenheimer

**Hampshire 2050 and Corporate Services**

- Leader, Cllr Rob Humby; and
- Deputy Leader, Cllr Roz Chadd
- 

Cllr Kirsty North will continue as Cabinet Member for **HR, Performance, Communications and Inclusion and Diversity**

**New Year changes to upholstered seating disposal**

Residents wanting to dispose of upholstered seating at their local household waste recycling centre will see a change introduced in the new year, due to the national requirement for all waste upholstered domestic seating to be separated from other waste and safely disposed of by incineration, in line with Environment Agency guidance. This change will be effective from 1 January 2023.

[New Year changes to upholstered seating disposal | Hampshire County Council \(hants.gov.uk\)](#)

**Pick your top three school preferences when applying for school places in year R and 3**

As the 15 January deadline for school place applications approaches, Hampshire County Council is urging parents of children due to start school in reception year or move to year 3 in a junior school in September 2023 to indicate three school preferences on their application.

[Pick your top three school preferences when applying for school places in year R and 3 | Hampshire County Council \(hants.gov.uk\)](#)

### **A solid start for future independence**

A ground-breaking ceremony at Brockenhurst College on 16 December has hailed the official start of a brand new 'Independence Hub for post-16 students with special educational needs and disabilities (SEND)

[A solid start for future independence | Hampshire County Council \(hants.gov.uk\)](#)

### **Safe and supportive for all – Hampshire Libraries' national award for work to support communities**

Hampshire County Council's Library Service has gained national recognition for its work to provide a safe and supportive space to people from all communities. Hampshire is the first county-wide library network to gain the 'Library Service of Sanctuary Award' which has been granted by City of Sanctuary UK

[Safe and supportive for all - Hampshire Libraries' national award for work to support communities | Hampshire County Council \(hants.gov.uk\)](#)

### **Satisfaction with Hampshire Highways is on the up**

Hampshire residents' satisfaction with how Hampshire County Council maintains the county's 5,500 miles of highway has improved, following the County Council decision to provide additional local funding to try to reduce the impact of the year-on-year reductions in Government funding for local highway maintenance over the past decade

[Satisfaction with Hampshire Highways is on the up | Hampshire County Council \(hants.gov.uk\)](#)

### **Struggling to keep your home warm? Help is at hand**

As more people feel the impact of rising energy costs and increasingly cold weather, Hampshire County Council is reminding those struggling to heat their homes that help is available.

[Struggling to keep your home warm? Help is at hand | Hampshire County Council \(hants.gov.uk\)](#)

### **Hampshire Youth MP speaks up in Parliament**

Hampshire Youth MP Dev Sharma swapped a school desk for the front bench when he led a debate on the impact of the cost-of-living on young people in the House of Commons

[Hampshire Youth MP speaks up in Parliament | Hampshire County Council \(hants.gov.uk\)](#)

### **Advice for staying safe and well during a cold snap**

Follow these top tips to help yourself and others stay well during the cold snap:

- Heat your home to at least 18°C (65°F) day and night – and keep bedroom windows closed. You may prefer your main living room to be slightly warmer.

Help is also available for anyone struggling to heat their homes: [Hitting the cold spots | Health and social care | Hampshire County Council \(hants.gov.uk\)](#)

- Use a hot water bottle to keep warm in bed.
- Draw curtains at dusk and keep doors closed to block out draughts.
- Keeping active and wearing layers will help keep you warm. Exercise also has health benefits.
- Try to have at least one hot meal a day. Food is a vital source of energy, which helps to keep your body warm. Warm drinks are a good way to keep warm as well.
- Try to avoid going outside when it is cold and icy. However, if you do need to go out, remember to wrap up warm. If you have an older neighbour or relative, look out for them during winter to make sure they are safe and well. If you are worried about your health or that of somebody you know, ring NHS 111.

For more information visit: [How to stay well in winter - NHS \(www.nhs.uk\)](#)

### **County Council commits to work with local groups to move forward with plans for Titchfield Haven**

Hampshire County Council has committed to work positively with local groups over a potential six-month period to investigate a transfer of Titchfield Haven National Nature Reserve to new ownership

[County Council commits to work with local groups to move forward with plans for Titchfield Haven | Hampshire County Council \(hants.gov.uk\)](#)

### **Hampshire Highways ready for the winter**

We are fully prepared for the cold weather. Our salt bins are well stocked, with around 20,000 tonnes of salt available, and our gritter fleet is ready to go. Earlier last year, all of our HGV gritter drivers received specialist driver training to equip them with the necessary advanced driving skills to stay safe in icy conditions.

We all need to make sure that we take extra care and drive according to the weather conditions at all times – even on the roads that have been salted. Please be patient around the salting lorries which need to keep to a maximum speed of 30mph when spreading salt.

There are thousands of blue or yellow salt bins across Hampshire filled for community use. Salt from these bins is for use on public roads and pavements and can be particularly useful to ‘join up’ salting from the main road, carried out by our salting vehicles, to smaller access roads and pavements. Spreading just one tablespoon of salt (about 20 grammes) is sufficient to treat up to one square metre of road or pavement surface. Please let us know if a salt bin needs refilling. This can be reported via the County Council’s website: [Request a salt bin refill | Hampshire County Council \(hants.gov.uk\)](#)

Hampshire Highway’s dedicated fleet of winter vehicles are all fitted with the latest technology to ensure salting is deposited on the highway accurately and efficiently, including full satellite navigation guidance, automatic salt delivery and dedicated snow ploughs.

Further information on salting routes and community salt bin locations is available on the County Council’s web pages: [Hampshire roads during severe weather | Hampshire County Council \(hants.gov.uk\)](#)

For advice on clearing snow and ice from pavements yourself visit: [Clear snow from a road, path or cycleway - GOV.UK \(www.gov.uk\)](#)

Follow our 'gritter twitter' @hantshighways to find out when and where the salting lorries are going out, throughout the winter.

### **Just the ticket – scheme to speed up bus journey times in Portchester completed**

Bus passengers travelling in and Portchester can look forward to more reliable journey times as Hampshire County Council completes work on a scheme to improve priority for buses at Castle Roundabout on the A27.

[Just the ticket – scheme to speed up bus journey times in Portchester completed | Hampshire County Council \(hants.gov.uk\)](#)

### **Services provided by Hampshire County Council include:**

- [Education and Learning](#) including supporting Hampshire schools. (excluding privately run Academy Schools)
- [Services for children and families](#) including adoption and fostering, safeguarding, and support for young people.
- [Maintenance of Hampshire's roads](#) (except motorways and trunk roads which are the responsibility of National Highways), [licensing](#) for providers who need to work on the highway, and support for operators of [public transport](#).
- [Planning](#) applications for mineral extraction, waste management and public buildings.
- Provision of [social care and health](#) in Hampshire.
- The [Hampshire Library Service](#).
- The [Countryside Service](#), looking after [rights of way](#), and many of the county's [important green spaces](#)
- [Household Waste Recycling Centres](#) where residents can dispose of unwanted items. (District, borough or city councils manage kerbside household waste collections)
- [Trading Standards](#), ensuring fair trading in Hampshire, by supporting the county's businesses and protecting Hampshire consumers.

### **District, borough and city councils**

District, borough and city councils provide services such as:

- Household waste collection
- Domestic planning applications
- Council Tax collection
- Housing

[Find your local district or borough council](#)

### **Parish, community and town councils**

These councils operate at a level below district and borough councils and in some cases, unitary authorities.

They are elected and can help on a number of local issues, like providing:

- allotments
- public clocks
- bus shelters
- community centres
- play areas and play equipment
- grants to help local organisations
- consultation on neighbourhood planning



## Item 156/22

### **District Councillors' Report to Twyford Parish Council**

CHANGES FOR ELECTIONS MAY 2023 Onwards - Elections Act 2022

Voter Authority Certificate - Get Ready To Vote

Winchester City Council are still awaiting various Policies as these are still being determined by Government.

What we can say at this stage is to enable a Resident to vote at a Polling Station they must take currently either of the following:

**Passport.** Doesn't have to be in date but the photo must be a likeness to the Resident wishing to vote.

**Driving Licence.** Doesn't have to be in date but the photo must be a likeness to the Resident wishing to vote.

A photocopy of ID will NOT be Acceptable.

Place of work lanyard NOT Acceptable.

Winchester City Council will be posting on Social Media with further updates and All Parishes will be receiving further information at this change to the ID that is required to enable any resident to vote.

For those without acceptable photographic identity documentation, from 16th January you will be able to go online and apply for your Voter Authority Certificate.

Winchester will be also offering a service at their Council Offices for residents to call in and have a photo taken and assistance will be given to all on the application.

Parishes will also be encouraged to assist their Parishioners.

When the Polling Card arrives this year it will be in an envelope.

As the interval for Checking Signatures has been changed from every 5 years to every 3 years Postal Voters may need to make a fresh application.

Processes are still in Development and as said Winchester City Council are still awaiting details.

- WATCH THIS SPACE!

REMINDER (As If The Village of Twyford Needs a Reminder to Hold A Party)

Coronation Street Party Street Closures

Don't Forget

Final Date for Submissions is

FRIDAY 3rd February 2023

Applications will be accepted after that date BUT, Winchester City Council will not guarantee they will be processed in time!

So, you know what that means Please get your Applications In.

#### SMALL Electrical Item Recycling Collections

Perhaps a kettle or even that toaster that keeps mysteriously burning your bread!

Pop it into a bag and place beside your bin either one every week and it will magically disappear.

Plus, don't forget Household Batteries pop them in a small sandwich bag perhaps and place on top of your bin and they too will disappear.

#### Reporting Problems with Local Roads

Please report Pot Holes, drainage i.e. blocked drains and overgrown hedges to

Hampshire County Council

<https://www.hants.gov.uk/transport/roadmaintenance/>road problem

#### Flytipping

Please contact Customer Service at Winchester City Council [01962 840222](tel:01962840222)

Or report online [customerservice@winchester.gov.uk](mailto:customerservice@winchester.gov.uk)

If you can supply a photo it's always helpful it assists with the size of vehicle to send and how many members of staff depending on weights of items left.

#### Winchester Districts Jobs And Opportunities Fair

Friday 24th February 2023

Venue

Winchester Sport and Leisure Park. (Sports Hall)

Event is being run in partnership with Winchester Jobcentre

#### Enchanted Light Garden in Abbey Gardens

February 2023

Look out for more details

It will be enlightening and enjoyable experience.

#### UK Shared Prosperity Fund Success

Winchester City Council have been allocated £1 Million from the UK Shared Prosperity Fund

(UKSPF)

April 22-March 25

Three Key Areas

Communities and Place

Supporting Local Business

People and Skills

[FREE Support to Help Businesses](#) in the Winchester District to access funding and begin their Journey to NET ZERO is NOW Available.

Grants can cover 40% of expenditure towards business growth maximum of £10,000

Funded by the EDRF

European Regional Development Fund.

Administered through Low Carbon Across the South and East.

FINAL CALL is April 2023

Meercat Associates

01444 416529

Rick Steins Winchester Charity Lunches 16th-29th Jan 2023 ( Still In date and a chance to enjoy a Lunch and make a donation)

12.00 - 15.00

Supporting Winchester Basics Bank

£19.95 then £2.50 Donation to the Charity.

[01962 587348](tel:01962587348)

**Winchester Science Centre**

**Telegraph Way**

**Winchester**

Science Lates

February 3rd 2023 - 18.30-22.00

Why Should the Children Have All The Fun?

Out of this World Planetarium Experience.

£15.00 Per ticket

[Info@winchestersciencecentre.org](mailto:Info@winchestersciencecentre.org) [01962 863791](tel:01962863791)



## Twyford Parish Council

### Clerk's Report

Councillors are reminded that the items within this report are provided for information only and not available for debate. If it is considered that an item listed within the report should be debated fully by members, then it will be placed on the next appropriate committee or council agenda. Any member wanting clarification or further information on any aspect of items within the report please contact me in advance of the meeting.

### General reading and information.

The following publications have been received and available for members to read:

- Rural Service Network – Rural Bulletin 17<sup>th</sup> January
- WCC Parish Connect January
- WCC Your Council News - January
- South Downs News – January
- ONS Newsletter for local authority partners
- WeCAN News - January
- The Clerk – January
- Clerks and Council Direct - January

### Other information

- 1) All members need to be aware of the disclosable pecuniary interest forms and consider whether there have been any changes since it was last written. If there was a need for any change to be made, please contact me and I will supply fresh document for completion.
- 2) The Tax Base was received from WCC in mid-December, following the parish council's decision to approve its 2023/24 budget. The approved 2023/24 precept represents a 2.57% increase over the previous year.
- 3) There has been a delay in cleaning of bus shelters, this is now planned to start during w/c 23<sup>rd</sup> January.
- 4) I met with Cllr. Cook on 13<sup>th</sup> January to carry out an audit of HCC highway gullies on the High Street and Hazeley Road and a report has been supplied back to HCC.
- 5) Footpath works at Hunter Park are planned to commence 23<sup>rd</sup> January.
- 6) Hampshire ALC has an EGM on the 23<sup>rd</sup> February 2023 to consider new Articles of Association. The Council didn't attend the AGM in October 2022 when this subject was first considered and then a variance proposed. I have circulated the information to members by email.

Jamie Matthews  
Parish Clerk  
20<sup>th</sup> January 2023

## Traffic Solutions Focus Group Report to Twyford Parish Council meeting on 26<sup>th</sup> January 2023

### Feedback on community event on Saturday 21<sup>st</sup> January

A reminder of the purpose and scope of the event is at Annex 1.

#### Speed data and enforcement

The focus by HCC and police on casualty reduction and low number of serious or fatal injuries in Twyford Parish was noted as a key reason for HCC and the Isle of Wight and Hampshire Police declining to act on reports of residents' concerns.

Residents noted that Speed Limit Reminder (SLR) units may only be located where authorised by HCC and may only be located for short time periods. **No formal requests were received for additional SLR locations.**

Residents who enquired were informed that Hampshire Police do not permit parish councils to use Automated Number Plate Recognition units and that the police specify where and how Community Speedwatch can operate. **One application to join Speedwatch in Twyford was received.**

#### 20's Plenty

The current refusal by HCC to introduce 20mph zones was noted and that the outcome of consultation on a potential relaxation is awaited.

Reference was made to the likelihood that individual parish councils will need to apply for speed limit changes, that application costs to cover administration and potentially widespread consultation would be incurred by parishes as well as costs of implementation.

A potential requirement that the current average speed of traffic on roads subject to an application for 20mph must be below 26mph (and 24 on some) was referred to.

**Residents expressed very strong support for 20mph zones to the east and west of the High Street; and on the High Street between Brewers Lane and the Parish Hall** (and some expressed a desire to extend 20mph zones further south and north, to include Manor Farm Green and Northfields).

Despite the disclosed 26mph condition and SLR data showing higher averages on southern and northern parts of the High Street several residents expressed support for 20mph from Manor Farm Green to Northfields and to the eastern limit of the 30mph zone on Hazeley Road.

Some residents expressed reservations about the amount of extra Council Tax that might be needed to obtain 20mph or wanted assurances that an increase would be ringfenced for that purpose; and some suggested other community funding mechanisms, but that aside **very strong support exists for a higher precept to achieve 20mph zones in Twyford.**

#### Village Gateways

Some residents asked whether evidence exists that gateways do result in drivers reducing their speed but that aside **very strong support exists for gateways in the proposed locations in Hazeley Road and for signage on them. Many respondents asked for gateways on the other entrances to the village.**

**Two residents questioned the need for the single gateway proposed within the 30mph section of Hazeley Road, it was commented that drivers exiting the village might be encouraged to increase their speed.** This concern may be overcome by obscuring the gateway from the view of drivers heading east.

A few residents commented their preference for 20mph or improved crossings in the first instance.

## Norris's Bridge Posters

***Very strong support exists for the use of posters and the designs displayed.***

Despite displaying HCC text that no other works will be undertaken because of the absence of casualties a large number of residents commented that more effective safeguards are needed, several sought a single lane for traffic.

A few comments expressed concern that clutter should be avoided and that text on signs should be minimal.

## Finches Lane Crossing

***Very strong support exists for the proposed alterations to the crossing point.*** The very few respondents who said no to the proposals wanted a more formalised crossing, or were concerned about the impact of a build-up of traffic from a formalised crossing. Several respondents commented on the need to further improve sight-lines, another sought improved street lighting and one commented that the revised barrier positions did not adequately impede direct passage down to the road.

Residents strongly agreed that this was a scheme they would have been prepared to fund, if HCC had not done so.

## Phoenix Crossing point

The Finches Lane feedback sheet was adapted during the event to capture feedback on this crossing. Of the lower number of respondents there was ***very strong support for a signalled (Pelican) crossing and a willingness for council tax to be increased for this specific purpose.***

## Other Comments

In addition to the ***75 or so signatories in support of 40 Mph from the M3 to the village*** a few also asked for this speed limit south of the village to Colden Common.

A few residents were particularly disappointed that the topics covered by the event did not include concerns about ***HGVs*** passing through the village on the Main Road, Shawford Road/Finches Lane and also Hazeley Road between the crossroads and the turning into the Hazeley Enterprise Park.

This topic had received some attention by the Focus Group but there was no new information beyond the oral comment made recently at a Parish Council meeting, that a study (in around 2013) had established that heavy vehicles were found to have a legitimate reason to use the road.

There was a request to periodically cut back vegetation and earth encroaching the pavement along Hazeley Road and it was agreed this might be a future task for the Lengthsman.

There was a request to make the pedestrian crossing by the cross roads 4 way.

There was a request for replacement of chevrons and cats eyes at Bugle bend

A suggestion was made to narrow the Main Road at the village entrances.

In response to questions about increasing council tax a request was made for more transparency on the nature of existing TPC expenditure.

## **Recommendations to the Parish Council**

There is a need to move some projects forward during the current financial year in order to utilise offers of funding or other concessions from Hampshire County Council.

## Finches Lane Crossing Point.

It is recommended that the Parish Council express its support for HCC's proposed changes to improve safety at the Finches Lane crossing point. By accepting the proposed scheme the full cost will be met by HCC.

#### 'Posters' for Norris's Bridge

It is recommended that the Parish Council makes a formal application under the Community Funded Infrastructure scheme (admin fee of £250 has been waived) for HCC to consider the siting of 3 posts and approval for use of posters as displayed on 21<sup>st</sup> January. TPC will incur an administrative fee, a potential post maintenance fee and the cost of their installation as well as the cost of the posters. Budget estimate £600.

#### Gateways in Hazeley Road

It is recommended that the Parish Council makes a formal application under the Community Funded Infrastructure scheme for HCC to consider the siting of a double gateway on Hazeley Road where the 30mph limit commences; and a single gate on the north side only adjacent to the pavement between Bourne Lane and the settlement boundary. TPC will incur an application fee, admin and maintenance fees and the costs of erection of the gates which it may source from HCC or other approved suppliers.

It is recommended that signs are placed on the gates referring to the absence of a pavement and presence of pedestrians (as for the above posters) and on the single gate a Please Drive Slowly or similar sign

Budget £6,000

#### Phoenix Crossing Point

It is recommended that TPC resolves to: seek the support of other public authorities (e.g. HCC as well as WCC and SDNPA for CIL contributions), to seek local support for crowdfunding and to use existing reserves and future precept to finance a signalised crossing if HCC establish that a signalised crossing is feasible, because sightlines are adequate.

#### 20's Plenty

It is recommended that the Parish Council resolves to use existing reserves and to potentially seek local support for crowdfunding to finance applications for and implementation of 20mph zones in all or part of Twyford that are within the current 30mph limit, which meet criteria to be announced by HCC before the summer of 2023.

The event provided an opportunity for residents to become aware of Parish Council and ACT efforts concerning a range of 'highways/travel' related topics, to identify and discuss residents' concerns; and obtain their feedback on several of those topics.

Topics were:

1. The Casualty Reduction focus of policies of HCC and Hampshire Police; and how in the context of Crash Map data this results in an absence of action in Twyford. The draft HCC Local Transport Plan 4's focus on people over vehicles with the caveat that focus will be on securing value for money and benefit for the greatest number of people.
2. Data about the numbers and speeds of vehicles at 11 village locations, consultation about more locations and reference to reliance on Community Speedwatch.
3. The status of the 20's Plenty Campaign to change current HCC policy; proposals to seek 20mph zones in parts of Twyford if HCC policy restrictions are relaxed; and funding needs to apply for and implement changes.
4. The need for safer cycling and walking; proposals for a shared path or a new cycle route along the Itchen navigation and railway. SDNPA support for a route from Marwell to Winchester. The importance of the draft Winchester District LCWIP and caveats in LTP4 about timing and funding.
5. Approved HCC plans for white lining and signing improvements on the High Street and towards Norris's Bridge (to be implemented by the summer).
6. An HCC feasibility study into the possibility of a controlled crossing of the High Street to replace the informal crossing point near the Phoenix; and the challenges of securing funding if it is feasible.
7. HCC's plans under consultation - to improve the crossing point of Finches Lane to School Lane with a built-out pavement and high visibility bollards (funding already secured).
8. Proposals to use the Community Funded Initiative scheme to warn motorists of the presence of pedestrians on the roadway near Norris's Bridge, by use of informal 'posters'.
9. Proposals to use the CFI scheme for village gateways in certain locations to encourage motorists to reduce their speed, possibly subject to sponsorship by local businesses.
10. The impact on J11 of diverted traffic from M3 J9 for up to 18 months. Changes sought to the J11 traffic lights and agreed by National Highways, subject to available funding.
11. The future impact on Twyford of development proposed in the Winchester Local Plan and absence of effective arrangements to mitigate its impact, especially flaws in the distribution/application of s106 funds.



## Item 161/22

### Schedule of Payments – January 2023

Reference	Gross	Vat	Net	Details
257	£36.00	£6.00	£30.00	Vodafone - Mobile Telephones - December
266	£14.20	£0.00	£14.20	Microsoft - Additional 365 subscription
267	£324.00	£54.00	£270.00	Shoreland Network Solutions - November cricket pitch maintenance
274	£3.00	£0.00	£3.00	Lloyds Bank (Card) - Monthly charges
268	£1,830.02	£305.01	£1,525.01	Green Smile Ltd - Monthly grounds maintenance
272	£134.35	£6.40	£127.95	Octopus Energy - Pavilion Electricity (December
269	£240.00	£0.00	£240.00	Wyatt Electrical - Caretaking - Sept, Oct, Nov, Dec 2022
273	£25.96	£4.33	£21.63	Plus Net - Broadband & Phone
270	£326.00	£54.33	£271.67	Rustic Stone - Supply of memorial plaque
279	£36.00	£6.00	£30.00	Vodafone - Mobile Telephones - January
271	£200.00	£0.00	£200.00	Andrew Roberts - Repairs to memorial bench, crossroads
275	£748.80	£124.80	£624.00	Sackmaker J&HM Dickson Ltd - Sandbags and hopper. For flood prevention
276	£187.00	£0.00	£187.00	Society of Local Council Clerks (SLCC) - Annual subscription for Clerk
277	£260.00	£0.00	£260.00	Winchester City Council - Dog bin emptying Q3
278	£258.49	£43.08	£215.41	The Printed Group Ltd - Various signs and boards.
280	£1,713.32	£0.00	£1,713.32	Employee Salaries - January Salaries
281	£545.46	£0.00	£545.46	HCC Pensions - January Pension contributions
282	£423.74	£0.00	£423.74	HMRC - PAYE & NIC
283	£18.52	£0.00	£18.52	Sue Nias - Mileage for December 2022
284	£145.04	£0.00	£145.04	J.P. Matthews - Mileage for December 2022
	<b>£7,469.90</b>	<b>£603.95</b>	<b>£6,865.95</b>	

	<b>Facility</b>	<b>Price per session (inc VAT, where applicable)</b>
<b>Pavilion Kitchen and Community Room</b>		
Occasional User	per hour	£15.00
Regular User		£12.75
Twyford Charitable Groups		£10.30
<b>SENIOR Football</b>		
Regular User	Home and Away changing and Referee rooms Kitchen and Function room is NOT included. Hire Period 2.5 hours	£90.16
Occasional User		£106.07
<b>JUNIOR Football (under 18s)</b>		
Regular User	Home and Away changing and Referee rooms Kitchen and Function room is NOT included. Hire Period 2.5 hours	£38.09
Occasional User		£44.55
Pitch only	<i>No use of any Pavilion facilities</i>	£39.29
<b>SENIOR Cricket</b>		
<b>Weekends and Bank Holidays</b>		
Regular User	Home and Away changing rooms Kitchen and Function room 1 cricket pitch, outfield & nets  Hire Period up to 8 hours	£92.00
Occasional User (Club/Association)		£108.23
Corporate User		£191.00
<b>Weekdays</b>		
Regular User -	Home and Away changing rooms Kitchen and Function room 1 cricket pitch, outfield & nets  Hire Period up to 8 hours	£69.92
Occasional User (Club/Association)		£82.26
Corporate User		£127.33
<b>Anytime</b>		
Training	Outfield and nets. No use of pavilion Hire Period up to 3 hours	£6.37
Training	Outfield, nets and use of pavilion Hire Period up to 3 hours	£31.21

<b>LADIES Cricket</b>		
<b>Weekends and Bank Holidays</b>		
Regular User	Home and Away changing rooms Kitchen and Function room 1 cricket pitch	£47.92
Occasional User	Hire Period up to 6 hours	£56.37
<b>Weekdays</b>		
Regular User	Home and Away changing rooms Kitchen and Function room 1 cricket pitch	£38.64
Occasional User	Hire Period up to 6 hours	£45.45
<b>Anytime</b>		
Training	Outfield and nets. No use of pavilion Hire Period up to 3 hours	£6.37
Training	Outfield, nets and use of pavilion Hire Period up to 3 hours	£31.21
<b>JUNIOR Cricket</b>		
<b>Weekday, Weekends and Bank Holidays</b>		
Regular User	Home and Away changing rooms Kitchen and Function room 1 cricket pitch	£38.64
Occasional User	Hire Period up to 4 hours	£45.45
Training	Outfield and nets. No use of pavilion Hire Period up to 3 hours	£6.37
Training	Outfield, nets and use of pavilion Hire Period up to 3 hours	£31.21
<b>Personal Trainers and Fitness Group – Monthly Licences (exc VAT)</b>		
Single client (1 to 1) session	Maximum of 8 sessions a week	£16.22
Groups of up to 3 clients	Maximum of 6 sessions a week	£27.04
Groups of up to 10 clients	Maximum of 3 sessions a week	£54.08

- A Regular User is where 5 or more bookings are made.
- Twyford Charitable Groups are those based or operating within the Parish of Twyford.

<b>Allotments</b>		
Returnable Deposit	per plot	£50.00
Annual Maintenance Levy	per plot	£10.00
Annual Rent	per sqm	£0.24



## Twyford Parish Council

### Hunter Park play area – Resurfacing

The surfacing of the junior swings outside of the fenced area is in a poor state of repair. The wet pour is worn under the swing seats, lifting at the edges and the timber edgings are rotten. This poses a Health and Safety issue and has been reported in the quarterly play inspections carried out by Elite Playground Inspections who have advised that repairs are required.



Three quotes have been received:

Contractor A: £3,160 +VAT

Contractor B: £2,057 +VAT

Contractor C: £1,567.60 +VAT

All three contractors lay the new wet pour over the existing surface and replace the rotten wooden edges.

The works are considered necessary in order to prevent further deterioration of the surface.

The Officer's recommendation is to appoint Contractor C to carry out the work at a cost of £1,567.60 +VAT.

Sue Nias, Assistant Clerk

19<sup>th</sup> January 2023



## Twyford Parish Council

### Community Emergency Plan - Flooding

With rising groundwater levels, in accordance with the plan, which was adopted by the Council in 2021, a group was convened by the Parish Council Emergency Coordinator, Cllr. Forder-Stent, to monitor the groundwater levels and review the situation.

The group made three recommendations:

1. Set a budget
2. Send out your TIS as you did before to reassure that we are monitoring and have a plan.
3. Order 1,500 sand bags – propylene and 2 sand bag fillers

The sandbags have been ordered and delivered into storage at Hunter Park. The cost incurred was £624 and was authorised as emergency spend under Financial Regulation 4.6

Should flooding become inevitable additional expenditure could be required to obtain sand to fill the sandbags. This has been calculated at around 22 tonnes, approximately £1,600 and an allowance for two petrol powered water pumps pipes at a cost of £480 has been allowed.

It should be noted that the Council has no direct powers to carry out this activity and so any expenditure approved will be done so under S137 of the Local Government Act 1972.

**It is Recommended** that:

- Council approval the creation of a Flood Budget of £3,500, which includes the £624 already spent using funds from General Reserves.
- That approval of expenditure of the Flood Budget be delegated to the Clerk in consultation with the Parish Council Emergency Coordinator and Chairman of Council.

Jamie Matthews  
Parish Clerk  
20<sup>th</sup> January 2023

**Twyford Parish Council**  
**Application for Grant for Voluntary Organisations**  
**Local Government Act 1972, Section 137 (or under any other Statutory Power)**

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of audited annual accounts showing the applicant organisation's income, expenditure and level of balances.

If the organisation does not prepare annual accounts, please state why; and provide copies of the organisation's bank statements.

1	Name of Organisation ("the Applicant")	VICTIM SUPPORT
2	Name and postal and email address of the Applicant and/or its contact person  (please explain the contact person's relationship with the Applicant)	LISA JONES - SERVICE DELIVERY ASSISTANT 2/A HUNTSLEY ROAD CHANDLER'S BEND WANTS SO5 3 2FS  Email: HLOW.AFFAIRS@VICTIMSUPPORT.ORG.UK
3	If the Applicant is a registered charity please state its number	299028
4	Amount of grant requested	£50
5.	What is the purpose or project for which the grant is requested?	PLEASE SEE ATTACHED SHEET  Please use an additional sheet if necessary
6	When would the expenditure to be met by the grant be incurred?	CURRENT FINANCIAL YEAR ALTHOUGH THIS IS AN ONGOING NEED
7	If the total cost of the project is more than the grant, how will the balance be financed?	#- WE WILL BE SEEKING ONGOING FUNDING TO PROVIDE THIS SERVICE FOR OTHER TOWN AND PARISH COUNCILS

8	Have you applied for a grant for the same purpose/project to another organisation? If so, which organisation and for how much?	WE WILL BE SEEKING ONGOING FUNDING TO PROVIDE THIS SERVICE FROM OTHER TOWN AND PARISH COUNCILS
9	Who will benefit from the project and how?	PLEASE SEE ATTACHED SHEET
10	Approximately how many of those who will benefit are parishioners of Twyford?	ANY VICTIM OF CRIME CAN ACCESS OUR SERVICE. LAST YEAR WE SUPPORTED APPROXIMATELY 15 TWYFORD RESIDENTS

You may use a separate sheet of paper to submit any additional or other information that you feel necessary support this application.

Victim Support additional information

**5. What is the purpose or project for which the grant is requested?** To purchase security items that we provide free of charge to victims and their families such as personal alarms and small security items for the home such as window or door alarms to make people feel safer in their homes. This truly beneficial resource has such a positive impact on victim's recovery, we are seeking funding to continue this provision.

**9. Who will benefit from the project and how?** We provide support to all of Hampshire & IOW. We have locally based staff and volunteers providing our services via our community service either by telephone or face to face appointments in safe locations. Our teams work from hubs in Chandlers Ford and Basingstoke. From these locations we oversee the provision of the best possible care for those impacted by crime whilst allowing for administration costs to remain at a minimum.

Victim Support is a free, independent, and confidential charity dedicated to supporting anyone affected by crime and traumatic incidents. We will listen with compassion and tailor our support to each individual victim. This support includes: Helping victims to feel safer, keeping victims informed of rights and services they are entitled to, validating individuals' feelings, helping them reflect and explore ways to cope and connecting them with services and support networks.

Residents supported via our community based service receive immediate support when they are contacted by our team. At this point we discuss how the crime has impacted the individual and what support we can provide to help that person cope and recover. Support can include advocacy, personal alarms and window/door alarms, referrals to other specialist agencies, if appropriate and information provision.



## Twyford Parish Council

Full Council Meeting – 26<sup>th</sup> January 2023

### Twyford Parish Council – Calendar of Committee Meetings 2023/ 2024

	May	Jun	Jul	Sep	Oct	Nov	Dec	Jan-24	Feb-24	Mar-24	Apr-24	May-24
<b>Planning Committee</b>	3 <sup>rd</sup> (Wed)	8 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	5 <sup>th</sup>	2 <sup>nd</sup> & 30 <sup>th</sup>		4 <sup>th</sup>	1 <sup>st</sup>	7 <sup>th</sup>	4 <sup>th</sup>	2 <sup>nd</sup>
<b>Finance Committee</b>			27 <sup>th</sup>			2 <sup>nd</sup>			1 <sup>st</sup>			1 <sup>st</sup>
<b>Recreation Committee</b>		15 <sup>th</sup>		14 <sup>th</sup>		16 <sup>th</sup>			15 <sup>th</sup>			16 <sup>th</sup>
<b>Full Parish Council</b>	18 <sup>th</sup> Annual Meeting	29 <sup>th</sup>	27 <sup>th</sup>	28 <sup>th</sup>	26 <sup>th</sup>	23 <sup>rd</sup>	7 <sup>th</sup>	25 <sup>th</sup>	22 <sup>nd</sup>	28 <sup>th</sup>	25 <sup>th</sup>	23 <sup>rd</sup>





## Twyford Parish Council

### Community Infrastructure Levy – Funding

The Parish Council has previously submitted expressions of interest to the SDNPA and WCC for a grant of CIL to be used on projects in Twyford which have been identified by the Parish Council to mitigate the impacts of new development.

In previous years the Parish Council has submitted the following expressions of interests in CIL funds

Body & Year	Project	Amount	Status
WCC (2019)	Cycleway	£50,000	Awarded – not used to date
WCC (2019)	Flood Mitigation	£65,000	Awarded subject to matched SDNPA CIL. Originally awarded for car park extension.
SDNPA (2021)	Flood Mitigation	£65,000	Unsuccessful
SDNPA (2022)	Flood Mitigation	£65,000	£8,748 awarded – not used to date
SDNPA (2019)	Pavilion Refresh	£5,000	Closed – Awarded and spent
SDNPA (2019)	Basketball Court	£12,700	Closed – Awarded and spent
SDNPA (2019)	Extension of Parish Hall Car Park	£150,000	Submitted, remains in IBP. High priority
SDNPA	Village Centre Traffic and Parking Management	£120,000	Submitted, remains in IBP. High priority
SDNPA	Finches Lane to Norris Bridge: traffic and parking management measures and provision of pedestrian facilities	£75,000	Submitted, remains in IBP. High priority

## SDNPA CIL

The SDNPA's annual CIL bidding window is now open. The deadline for submitting bids has been extended to 23.59 on **3rd March 2023**. The SDNPA are prioritising bids that support the corporate plan priorities of **'Nature Recovery'**, **'Climate Action'** and **'A National Park for All'**.

### NATURE RECOVERY

#### Targets

- To secure an additional 13,000ha, or 33% of land managed for nature by 2030 from a baseline of 25%
- Maintain, enhance and/or restore existing key sites, habitats and species

### CLIMATE ACTION

#### Targets

- South Downs National Park Authority to reduce its carbon footprint by 150 tons per annum in line with the 2030 net zero target
- 5% reduction per annum in the overall carbon footprint of the South Downs National Park from the baseline reported in 2019

### A NATIONAL PARK FOR ALL

#### Targets

- Increase diversity of visitors to, and those engaging with, the South Downs National Park
- "Your National Park" campaign reaches 20,000 people by 2025
- Impact measure for direct engagement

## WCC CIL

WCC will accept applications for CIL between January and March each year, with applications being considered in April. Proposals should meet at least one of the following criteria:

- Support the delivery of development/infrastructure in the Local Plan and other Council strategies.
- Contribute to the delivery of key development sites in the District.
- Be included in the R 123 list/Infrastructure Delivery Plan.
- Contribute towards the delivery of infrastructure by a provider (including the County Council) that would not otherwise happen.
- Leverage other funds that would not otherwise be available, e.g. needed to match or draw grant funding.
- Offers wider as well as local benefits.
- Address a specific impact of new development beyond that which has been secured through a s106 Obligation or s278 (Highways) Agreement.

Council is asked to consider which, if any, projects it wishes to submit for CIL funding.

Any projects submitted for funding to either SDNPA or WCC should emphasise compliance with the criteria set out by either of the authorities. The projects must also be deliverable through the powers available to the Parish Council.

Jamie Matthews  
Parish Clerk  
20<sup>th</sup> January 2023