

# FULL COUNCIL

## TWYFORD PARISH COUNCIL

### MINUTES OF A MEETING OF THE COUNCIL

Held on Thursday 30<sup>th</sup> March 2023 at 7.30pm

In the Gilbert Room, Twyford Parish Hall

**Present:**

Cllr. Mitchell (in the Chair), Cllr. Forder-Stent, Cllr. Pain,  
Cllr. Pullen, Cllr. Hill, Cllr. Corcoran, Cllr. Lawton, Cllr.  
Cook, Cllr. Bronk, Cllr. Sellars

**In attendance:**

Assistant Clerk  
2 members of the public

<b>Minute</b>	<b>Business Transacted</b>
<b>199/22</b>	<b>Chairman's comments</b> The Chairman welcomed everyone to the meeting including the members of public present and explained the process of the meeting. He advised members that he had been present at a recent council meeting at Colden Common which he found interesting, and is grateful for the unity at Twyford Parish Council. He also reported that there had been some correspondence received regarding the cricket net location and Berry Bridge.
<b>200/22</b>	<b>Apologies for Absence</b> The Chairman passed on apologies received from Cllr Pizzey.
<b>201/22</b>	<b>Requests for Dispensation under Section 33 Localism Act</b> No requests were received.
<b>202/22</b>	<b>Declarations of Interest</b> No declarations.
<b>203/22</b>	<b>Approval of Minutes</b> It was <b>Resolved</b> that the minutes of the Meeting of Twyford Parish Council held on 23 <sup>rd</sup> February 2023 be approved with an adjustment to R190/22; Additional Gateways should read Signal Crossing, funded by TPC for £10k not WCC. Proposed by Cllr Bronk, seconded by Cllr Pain.
<b>204/22</b>	<b>Public Representation</b> Two members of public addressed the Council with their concerns regarding the proposed new cricket nets at Hunter Park and their location.  The Chairman gave his reassurance that no decisions had been made and that research was still in process. He also confirmed that the current nets were owned by the Parish Council and that they were at their end of life. Other location options would be investigated. The Chairman thanked them for expressing their views.
<b>205/22</b>	The two members of public left the meeting.
<b>206/22</b>	<b>County Councillor's report</b> Cllr. Humby had submitted a report for March which was <b>received and noted</b> and is attached in the appendices. Cllr Bronk advised that he had written an email for The Chairman to send to update Cllr Humby.

207/22	<p><b>District Councillors' report</b></p> <p>A report was <b>received</b> and is attached in the appendices.</p> <p>Cllr Bronk drew attention to WCC's complaints procedure and that he was pressing for the current timescale of complaints open for 6 months be reduced to 3 months.</p>																		
208/22	<p><b>Clerk's report</b></p> <p>The report was <b>noted</b> and is attached in the appendices.</p> <p>Cllr Hill requested that the grounds maintenance contractor trim hedges around the perimeter of Hunter Park more than the current agreed twice a year. To be addressed at a future meeting of the Recreation Committee.</p>																		
209/22	<p><b>Planning Committee</b></p> <p>The draft minutes of the meeting of the Planning Committee held on 2<sup>nd</sup> March <b>were received</b>.</p> <p>Cllr. Lawton reported that discussions were taking place with Twyford Surgery regarding the car park. He also advised that the Clerk had written to WCC regarding the field next to Manor Farm Green.</p>																		
210/22	<p><b>Recreation Committee</b></p> <p>The draft minutes of the meeting of the Recreation Committee held on 3<sup>rd</sup> March <b>were received</b>.</p> <p>Cllr Hill's comments on hedge cutting at 208/22 were noted.</p> <p>Cllr Cook said that Mr Pain was in attendance at that meeting as Chairman of Twyford Cricket Club and not Shorelands as stated in the minutes.</p> <p>The Assistant Clerk advised Council that amendments to minutes should be raised at the next meeting of the Recreation Committee.</p> <p>Cllr Lawton raised the question of planning permission for the cricket nets, the Chair advised that a pre-application had been submitted to ascertain if permission would be required.</p> <p><b>It was Resolved</b> to approve the recommendations as set out by the Recreation Committee to purchase of sensory equipment at Hunter Park, proposed by Cllr Pullen, seconded by Cllr Hill:</p> <ul style="list-style-type: none"> <li>• Finger Maze from Hand Made Places at £635+VAT</li> <li>• Rainbow Chimes from Inclusive Play UK Ltd at £1,375+VAT</li> </ul>																		
211/22	<p><b>Schedule of Payments</b></p> <p>It was <b>Resolved to receive and approve</b> the Schedule of Payments for March 2023 with an amendment to 310; Pre-Application planning fee should read SDNPA not Brighton &amp; Hove City Council. The schedule is attached in the appendices.</p>																		
212/22	<p><b>Balance of the bank accounts</b></p> <p>The bank balances as of 28<sup>th</sup> February 2023 were <b>noted</b>.</p> <table border="1" data-bbox="448 1733 1177 1966"> <thead> <tr> <th><b>Ordinary Accounts</b></th> <th></th> <th><b>Interest rate</b></th> </tr> </thead> <tbody> <tr> <td>Unity Trust C/A</td> <td>£3,894.66</td> <td>0.0%</td> </tr> <tr> <td>Nationwide</td> <td>£34,247.26</td> <td>1.25%</td> </tr> <tr> <td>Redwood (35 day notice)</td> <td>£86,427.10</td> <td>2.42%</td> </tr> <tr> <td>Unity Trust (Instant Access)</td> <td>£2,587.83</td> <td>2.00%</td> </tr> <tr> <td><b>Total</b></td> <td><b>£127,156.85</b></td> <td></td> </tr> </tbody> </table>	<b>Ordinary Accounts</b>		<b>Interest rate</b>	Unity Trust C/A	£3,894.66	0.0%	Nationwide	£34,247.26	1.25%	Redwood (35 day notice)	£86,427.10	2.42%	Unity Trust (Instant Access)	£2,587.83	2.00%	<b>Total</b>	<b>£127,156.85</b>	
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213/22	<p><b>Asset Register 31<sup>st</sup> March 2023</b></p> <p>The Asset Register was noted with the total value of assets at £568,023.30.</p>
214/22	<p><b>Auditor's report</b></p> <p>The Auditor's report was <b>received and approved</b>. Cllr Sellars highlighted that the auditor advised that serial numbers for all IT equipment and other electrical items be provided for insurance purposes. He also confirmed that it was an interim audit report and that bank reconciliations were at the expected level. It was confirmed that the Clerk would proceed to claim back VAT for the last 4 years for sports hires but that it would take some time to process.</p>
215/22	<p><b>Grant Application</b></p> <p>A grant application was <b>received and considered</b> for tree works at Ballard Close. Cllr Cook declared an interest and did not participate. Total for project is £1400 +VAT, grant requested from Parish Council £600.</p> <p><b>It was Resolved</b> to award £600 to the Ballard Close Committee to help towards the tree works. Proposed by Cllr Forder-Stent, seconded by Cllr Pullen.</p>
216/22	<p><b>Hazeley Road Development Area Advisory Committee</b></p> <p>A report was <b>received</b> and is attached in the appendices. The Chairman said he was keen for the process to be professional and transparent. The Sub-Committee would include Cllr Lawton, Cllr Corcoran, Jeff Marden and Richard Parker.</p> <p><b>It was Resolved</b> to also include Cllr Sellars as the local representative and as vice chair of the full council.</p> <p>It was expected that all costs incurred including legal representation would need approval by the full council. Concern was raised for adequate drainage to limit flooding and the need to seek a formal relationship with the developer.</p> <p><b>It was Resolved</b> to approve the terms of reference for the Hazeley Road Development Area Advisory Committee; proposed by Cllr Forder-Stent, seconded by Cllr Hill.</p>
217/22	<p><b>Highways Advisory Committee</b></p> <p>A verbal update was received from Cllr Bronk. It was reported that an application for a CIL grant of £50,000 from Winchester City Council towards the cost of the signalled crossing near the Pheonix, has been prepared and submitted on behalf of the Parish Council by an officer of Hampshire County Council, who has been very supportive of the crossing project. Whilst still in its feasibility stage, this support was regarded as very encouraging for the prospects of the project.</p>
218/22	<p><b>Climate Advisory Committee</b></p> <p>A verbal update was received from Cllr Forder-Stent. A meeting with Winnac was held and looked at the impact different things have on climate, looking at the whole picture rather than individual things. The Committee has been working towards the Green Fayre in July which would allow people to play with an on-line model.</p> <p>Cllr Forder-Stent also advised a litter-pick session on Saturday 1<sup>st</sup> April and would be looking at recycling as much as possible, and recycling information would be put to the village.</p> <p>Residents on High Street were encouraged to display "20 is plenty" signage on wheelie bin day, also on "wheelie Wednesdays", an initiative for residents to cycle through the village during peak times on Wednesdays. It was noted that cyclists using footpaths would not be registered on the data.</p>

219/22	<p><b>Complaints Policy</b></p> <p>The Complaints Policy was <b>received</b>.</p> <p><b>It was Resolved</b> to defer approval the updated complaints policy as it was felt some areas were not clear enough. The Chairman asked Councillors to submit recommendations in writing for review to him and to be brought back to a future meeting.</p>
220/22	Cllr Bronk left the meeting at 9.10pm.
221/22	<p><b>Publication Scheme</b></p> <p><b>It was Resolved</b> to approve the Publication Scheme, proposed by Cllr Cook, seconded by Cllr Pain.</p>
222/22	<p><b>Financial Risk Assessment Policy</b></p> <p><b>It was Resolved</b> to approve the Financial Risk Assessment Policy, proposed by Cllr Sellars, seconded by Cllr Lawton.</p>
223/22	<p><b>Southampton Airport's application to Civil Aviation Authority for change in airspace</b></p> <p>A verbal update was received by Cllr Lawton advising that Otterbourne had contested the application and was seeking TPC's support; the Clerk had written a letter of support to Otterbourne Parish Council. There was concern over the lack of transparency and lack of complaints.</p> <p><b>It was Resolved</b> to wait until the weather improves and then send out a TIS to remind residents to make a complaint.</p>
	The meeting closed at 9.25pm.